

POTTSVILLE AREA SCHOOL DISTRICT
BUSINESS OFFICE BUDGET ALLOCATION FOR 2026-2027

10-2500-000-00-920 Business Office

10-2511-329-000-00-920	Supervision of Fiscal Services Professional Services Consulting						
10-2511-330-000-00-920	Supervision of Fiscal Services Other Professional Services - Pat & Sophy	\$ 360.39	\$ 4,375.00	\$ -	\$ 31,315.11	\$ 6,000.00	\$ 19,687.50
10-2511-348-000-00-920	Supervision of Fiscal Services Business Office Technology				\$ 6,500.34		
10-2511-360-000-00-920	Supervision of Fiscal Services Professional Development					\$ 6,000.00	
10-2511-432-000-00-920	Supervision of Fiscal Services Equipment Repairs and Maintenance						
10-2511-438-000-00-920	Supervision of Fiscal Services Information System Repairs/Maintenance/Upgrade			\$ 10,000.00			
10-2511-448-000-00-920	Supervision of Fiscal Services Lease/Rental						
10-2511-530-000-00-920	Supervision of Fiscal Services Communications		\$ 10.35				
10-2511-580-000-00-920	Supervision of fiscal Services Travel	\$ 2,484.20	\$ 1,271.46	\$ 5,000.00	\$ 1,379.15	\$ 5,000.00	\$ 547.85
10-2511-610-000-00-920	Supervision of Fiscal Services General Supplies	\$ 8,670.34	\$ 9,311.88	\$ 5,000.00	\$ 3.33	\$ 6,000.00	\$ 1,819.03
10-2511-810-000-00-920	Supervision of Fiscal Services Dues & Fees	\$ 3,228.00	\$ 3,983.97	\$ 3,000.00	\$ 1,029.00	\$ 6,000.00	\$ 854.00
10-2514-330-000-00-920	Payroll Services Other Professional Services- Crown Benefits COBRA Admin	\$ 2,616.00	\$ 3,163.07	\$ 3,500.00	\$ 4,730.00	\$ 3,000.00	\$ 2,009.50
10-2514-340-000-00-920	Payroll Services Technological Services- CBIZ Compliance Fee	\$ 3,586.00	\$ 1,765.00	\$ 5,000.00	\$ 1,765.00	\$ 2,000.00	\$ 1,352.50
10-2514-348-000-00-920	Rental of Hardware & Related Technology Services		\$ 11,658.68				
10-2514-438-000-00-920	Maintn, Repair, Upgrade Info Systems, Equipment, Infra		\$ 1,403.46		\$ 1,403.46		
10-2514-448-000-00-920	Payroll Services Lease/Rental- Frontline Absence Mgmt	\$ 19,358.85					\$ 17,792.72
10-2514-610-000-00-920	Payroll Services General Supplies		\$ 175.22	\$ 30,000.00	\$ 39,203.10		
10-2514-650-000-00-920	Payroll Services Licenses, Tech Fees, Tech Supplies		\$ 21,975.00		\$ 12,187.50	\$ 19,000.00	
10-2514-762-000-00-920	Payrol Services Replacement DW		\$ 7,797.00				
10-2515-330-000-00-920	Financial Accounting Services Other Professional Services - PA Trust GASB 75		\$ 6,950.00				\$ 6,950.00
10-2515-348-000-00-920	Service in Support of LEA Technology Plan		\$ 35,251.01				
10-2515-448-000-00-920	Financial Accounting Services Lease/Rental - Frontline and CSIU	\$ 19,843.62	\$ 16,105.38	\$ 20,000.00	\$ 6,461.50	\$ 20,000.00	\$ 53,418.02
10-2515-610-000-00-920	Financial Accounting Services General Supplies						
10-2516-330-000-00-920	Internal Auditing Service Other Professional Services - Jones & Co.	\$ 28,639.20	\$ 28,166.10	\$ 30,000.00	\$ 29,270.89	\$ 30,000.00	\$ 29,000.00
10-2519-810-000-00-920	Other Fiscal Services Dues & Fees				\$ 42.51		
10-2519-839-000-00-920	Credit Card Interest				\$ 149.32		
10-2520-340-000-00-920	Purchasing Service Technological Services - Digital Assurance Certification LLC	\$ 1,500.00	\$ 1,011.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 2,000.00
10-2520-448-000-00-920	Purchasing Service Lease/Rental - Pitney Bowes	\$ 3,346.80	\$ 3,300.00	\$ 3,400.00	\$ 3,300.00	\$ 3,400.00	\$ 825.00
10-2520-530-000-00-920	Purchasing Service Communications - USPS and Fed Ex	\$ 11,173.65	\$ 12,850.62	\$ 12,000.00	\$ 15,068.28	\$ 12,000.00	\$ 3,003.96
10-2520-550-000-00-920	Purchasing Service Printing and Binding - Envelopes etc.	\$ 2,012.38	\$ 1,364.15	\$ 3,000.00	\$ 6,655.43	\$ 5,000.00	\$ 1,629.79
10-2520-610-000-00-920	Purchasing Service General Supplies	\$ 4,783.82	\$ 7,349.83	\$ 5,000.00	\$ 3,605.65	\$ 5,000.00	\$ 5,140.12
10-2520-635-000-00-920	Purchasing Services Meals and Refreshments	\$ 93.32	\$ 662.68	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 59.44
10-2520-810-000-00-920	Purchasing Service Dues & Fees			\$ 500.00	\$ 21.00	\$ 100.00	
10-2590-650-000-00-920	Business Services Tech Supplies & Fees					\$ 56,000.00	
10-2170-580-000-00-920	Student Acct Services Travel DW		\$ 203.01				
10-2834-810-000-00-920	PASBO and ASBO Renewals					\$ 1,600.00	
10-2836-360-000-00-920	Employee Training & Development Services- CPE related expenses-Steph		\$ 3,771.00		\$ 350.00	\$ 500.00	
10-2310-330-000-00-920	Other Professional Services - Board Services- Levkulic and Templeton					\$ 34,770.33	
10-2310-525-000-00-920	Bonding Insurance - Surety Renewal					\$ 533.00	
10-2310-635-000-00-920	Meals/Refreshments					\$ 728.93	
10-2310-820-000-00-920	Deductible Recovery Group- current deductible \$10,000(DJK)					\$ 4,628.50	
10-2823-650-000-00-920	Board docs discontinued New program (Keystone Agenda)						
TOTAL TENTATIVE ALLOCATION		\$ 111,696.57	\$ 183,874.87	\$ 138,400.00	\$ 165,940.57	\$ 188,000.00	\$ 148,298.43

SUPERINTENDENT SIGNATURE

DATE

Instructions:

Complete the highlighted green section with your total budget amounts for your building

These amounts will come from your budget request sheets received from your staff.,

Compile the requests from your staff into one number and enter into this sheet

Send this completed sheet only to the business office by November 30, 2024

DO NOT SEND IN THE BUDGET REQUEST SHEETS FROM YOUR STAFF

If an account is missing from the list please call the business office to get the correct code and

add the account, the budget amount and purpose on the tab called ADD ACCOUNTS

Function	Description
1110	Regular Education
1211	Life Skills Support
1221	Hearing Impaired Support
1225	Speech/Language Support
1231	Emotional Support
1233	Autistic Support
1241	Learning Support
1243	Gifted Support
1260	Physical Support
1280	Early Intervention Support
1290	Other Special Support Services
1291	Physical Therapy
1360	Business Education
1441	Adjudicated/Court Placed Progr.
1442	Alternative Education
1490	Alternative Education
2120	Guidance
2140	Psychological Services
2160	Social Services
2170	Student Accounting Services
2190	Other Student Services
2250	School Library Services
2260	Instr. & Curric. Develop. Service
2271	Cert. Inst. Staff Prof. Dev.
2272	Non Cert. Inst. Staff Pro. Dev.
2350	Legal & Acct. Services
2360	Office of Superintendent
2370	Community Relation Services
2380	Principal's Office
2390	Other Administrative Services
2400	Pupil Services
2420	Medical Services
2430	Dental Services
2440	Nurse Services
2490	Other Health Services
2511	Supervision of Fiscal Services
2514	Payroll Services
2515	Financial Acct. Services
2519	Other Fiscal Services
2520	Purchasing Services
2590	Other Business Support Services
2620	Operation of Building Services
2630	Care & Upkeep of Grounds Serv.
2650	Vehicle Oper. & Maint. Services
2660	Safety & Security Services
2720	Vehicle Operations Services
2740	Vehicle Serv. & Maint. Services
2750	NonPublic Transportation
2818	Technology
2832	Recruit & Placement Services
2834	Non Instr. Staff Development
2836	Non. Instr. Non. Cert. Staff Dev.
3210	Student Activities
4600	Existing Building Improvements

Object	Description
322	Professional Education Services-IUS
323	Professional Edu. Services -Other EDU Agencies
329	Professional Educational Services-Other
330	Other Professional Services
340	Technical Services
348	Services in Support of LEA Tech. Plan
360	Employee Training & Development
390	Other Purchased Professional & Tech. Services
411	Disposal Services
415	Laundry/Linen Services & Dry Cleaning
424	Water & Sewage
431	Building Repair/Maint.
432	Equip. Repair/Maint.
433	Vehicle Repair/Maint.
438	Info System Repair/Maint.
441	Land/Building Rental
442	Equip. Rental
444	Vehicle Rental
448	Hardware & Related Tech. Rental
450	Construction Services
460	Extermination Services
513	Contracted Carriers
516	Student Trans. From the IU
521	Fire Insurance
522	Auto. Liability Insurance
523	Property Liability Insurance
530	Communication
538	Transport/Telecommunication
549	Advertising/Public Relations
550	Printing & Binding
566	Tuition Appr. Higher Edu. & Tech. Institutes
580	Travel Exp.
610	Supplies
621	Natural Gas
622	Electricity
624	Oil
626	Gasoline
627	Diesel
635	Meals & Refreshment
640	Books & Periodicals
650	Tech Licenses & Supplies
752	Capitalized New Equipment
762	Capitalized Replacement Equip.
766	Capitalized Tech. Equip. Replac.
768	Capitalized Tech. Soft. Replac.
810	Dues & Fees (Professional Org.)
894	Student Fees Instructional

Note for repairs not completed by district staff

Note for actual books and magazines not licenses to digital versions
Note software licenses, digital version of books & periodicals, toner cartridges go here