



School Administrative Unit #41

Hollis, Brookline & Hollis Brookline Cooperative School Districts

603 324 5999

4 Lund Lane, Hollis, NH 03049

Joint Loss Management Committee

May 21, 2026

1:00 PM

CSDA

Members in attendance: Carrie Marsh, Jenn Dubois, Emmie White, Andrea Hatch, Tommy Bender, James Beach, Dan Molinari, Lance Finamore, Patrick West, Ben Gidman

The meeting started at 1:11pm.

1. CSDA Safety Inspection

- a. We will be traveling as a team with team members focused on specific standards
- b. Principal should announce that committee is in the building today as appropriate
- c. Materials and plan to walkthrough shared at meeting, please be on time so we can get started right away
- d. Remember to put in AESOP for School Related Business time to ensure you have a sub if needed

The committee started the meeting by conducting safety inspections of CSDA. The primary focus was on sixth grade classrooms, student bathrooms, utility closets, specialists and student services rooms.

2. Debrief Safety Inspection

- a. Quick share out
- b. Next Steps
- c. Location for next meeting - discuss what's left for the year who will complete and when

Overall findings were very strong. Consistent findings included too many stuffed animals and damaged ceiling tiles.

3. Accident/Safety Reports - Jenn/Carrie

- a. Read attachment prior to meeting
- b. [Injury Reports](#)
- c. [SSVPM](#) reports

Committee members were pleased with the reduction of incidents over the course of the school year.

4. Sub-Committee Reports and Goal Update

- a. SAU-Wide USDA Wellness Committee (Nutrition/Exercise Focus) – Amy
- b. Health & Safety Committee – Dan
- c. Maps - Who is taking this over?



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d. Manual - Lance, Sandy, Carrie

The Wellness committee is fully compliant with their governing policy: JLCF. They plan to organize a little differently for next school year to make things run more succinctly.

Health and Safety is planning some great safety trainings for the summer that are geared toward emergencies and emotional regulation.

No updates were given on maps or the Safety Manual. Both will continue as summer projects.

5. Training Report - Carrie

- a. Improvements from the last report

No updates.

6. Administration Suggestions progress regarding Safety Inspections:

- a. Still working on

Leadership will provide all new goals for the inspection process to Human Resources by the Leadership Retreat in August.

7. Next Meeting

- a. Date: NONE! Just tasks to complete!
- b. Tasks: Review report prior to meeting and be ready to report out

The meeting wrapped at 1:52pm.