



Agenda- 4th Quarter PTO Meeting and Elections

In attendance: Nicole Geraghty, Elina Wolf, Hayden Kobert, Kelly McCann, Caitlin Whittington, Erin Delgato, Jessica Viera, Ilana Katz, Nevin Can, Sarah Phan, Katie Antonelli

🌟 **Call to Order @ 8:37am**

1. Welcome & Introductions (Nicole)

- Welcome attendees
- Approve additional PTO meeting minutes from April 14, 2026 meeting (added on April 1)
 - approved

2. Principal's / Asst. Principal Address (Ms. Vieira/Mrs. Roberts)

- Any EOY update(s)

3. Event/Committee Recap(s)

- Volunteer Appreciation Breakfast (Nicole)
 - First annual breakfast for volunteers
 - Thank you to all volunteers who bring ideas and help! So appreciated
 - Breakfast cost less than \$200
 - Not well attended but hopefully more will come as it becomes an annual event
- Teacher Appreciation Week (Hayden, Kelly)
 - Thank you to all who helped and volunteered!
 - We did not ask for any more funds from parents because of our great fall fundraiser
 - \$6300 spent out of PTO funds
 - Less than years past but still a wonderful success!

4. Budget Review & Treasurer's Report (Hayden and Kelly)

- Campus Improvement
 - We have been in continuous conversation with admin/staff/teachers about how to improve campus
 - LIM banners - \$720 (Elina)
 - 2 sets of Leader in Me banners
 - 8 habits
 - Hung up prior to next school year
 - Door signs - \$1500-\$3500 (Elina)
 - Outside of every door
 - Still getting quotes
 - Local business option: Fire Saw Designs
 - \$16 per sign
 - Painted
 - She will do a sample for us
 - Will go forward with getting sample from Fire Saw

- Etsy/Amazon options as well
 - Ms. Viera can give us a list of teacher/staff names during June Board meeting
 - Will communicate any additional staff changes in July
 - Buy a couple extra blank ones so we can add names if needed at start of school year
- Seating - Landscape rock, \$750; plastic benches \$170; adult size plastic Adirondack \$20 each; higher quality plywood Adirondack \$175 per chair (Kelly)
 - Light weight options for Adirondack
 - Rock bed, sprayed with glue
 - Leadership job for students to take chairs out and put away each week
 - Teacher discretion on when students get to use them
 - Would be nice to have rock/chairs near 4th/5th buildings because we don't currently have an outdoor area over there.
 - Can see how it's used before we add chairs or change size chairs
 - Start small with a handful of chairs so we can make sure its utilized
- Paint for concrete squares – Latex Paint, 1 gallon/\$20-30, so approx., \$800 (Nicole)
 - Each square assigned to grades
 - Coordinate with Ms. Stowers so she can align with her curriculum
 - Kids could vote on design
 - She can chalk it out and then kids can fill in during weekly art class
 - Will be a yearlong process
- Pinwheels - (Caitlin)- approx. \$200
 - Metal preferred due to durability
 - Will purchase a variety for campus
- Sails for hardcourt - 100x190 sq. ft
 - PTO would sign contract with school that we will install and take down when needed
 - Still gathering information
 - Will set up meeting with Mark Rouleau (CCPS Chief Facilities Officer) to discuss further
 - Sails can only can be secured to ground around court (not in middle of court)
 - Do not have to cover the whole court, even partial shade would be wonderful
- Elevated Grow Boxes (Caitlin)
 - 4 boxes will be hand made this summer
- Additional school improvements done by district
 - New gutters getting installed this summer
 - Resurfacing PE pavilions
- Subscriptions
 - Fluency and Fitness \$695
 - Blooket \$120 (600 users)
 - Flocabulary \$4200
 - Science (5th grade) \$400
- Student Planners - \$2000

- Gifted by the Veterans Memorial Elementary PTO • www.veteransmemorialpto.com
- We can create a whole page to insert
 - For 2027-28 school year as next years is already printed
 - Get with Mrs. Thune
- Include our calendar of our events (subject to change)
 - Add in Bookmark instead of page this year?
- PE Exercise Mats – 30, \$519.93
- 20th Anniversary T-shirts - \$1400 (Caitlin)
 - 2027-28 school year is 20th, not this year!
 - Will postpone until actual 20th celebration year
- Fieldtrips – based on current student numbers, 682, \$6,820 (will revisit in Oct 2026)
 - This year we provide \$10 per student toward field trips which is an increase from years past
 - Thought for next school year:
 - Each grade level picks same field trip for our budgeting purchases
 - Need to get numbers from this school year in June for our budgeting purposes
 - Will revisit when we have numbers
- Copier - \$4291
 - PTO will fund
- Future Fundraiser
 - Similar fundraiser to last years
 - PTO will work together with VME's school fundraiser which includes door wraps and walk-a-thon for next year
- Allow for questions

5. Board Elections

- Positions: President, Vice President, Secretary, Treasurer
- Current Nominees are:
 - President- Nicole Geraghty
 - Co-Vice President – Elina Wolf, Caitin Whittington
 - Secretary – Bianca Caputo
 - Co-Treasurer- Hayden Kobert
 - Co-Treasurer – Kelly McCann
- Are there any additional nominations?
 - none
- Vote
 - Approved 2026-27 PTO board
- The Board appoints Ilana Katz and Christy Ruiz-Castanada as Co-Communications Chairs
 - approved
- The Board appoints Mrs. Scalise as Teacher Liaison
 - approved
- The Board appoints Ms. Delgado as Staff Liaison
 - approved
- Other Non-Board Positions: Jr Chair Fundraising, Jr Chair Fall Fest, Jr Chair Family Events, Jr Chair Holiday House, Jr Chair Sons and Daughters Events
 - None at this time

6. Proposed Budget Presentation (Hayden and Kelly)

- Need to raise a minimum of \$40,000 next year to be able to continue providing all the events/etc. from this year

7. Misc.

- End of Year PTO newsletter
 - Printed version to go home with families
 - Along with a Thank You to families and businesses!
- Purchase our PTO website
 - Need to look into purchasing VMEPTO.org
 - Ilana will get prices
- Scoops ice cream truck
 - 5th grade
 - May 28th
 - We will pay by check

8. Closing Remarks (Nicole)

- Thank you for a great year and all the support. Enjoy summer!

🌟 Meeting Adjournment @ 9:59am