



4th Quarter PTO Meeting

In attendance: Nicole Geraghty, Elina Wolf, Hayden Kobert, Kelly McCann, Caitlin Whittington, Jessica Viera

🌟 **Call to Order@8:40am**

1. Welcome & Introductions (Nicole)

- Welcome attendees
- Approve 3rd Qtr meeting minutes from February 4, 2026
 - Nicole motioned, Kelly seconded, approved

2. Principal's / Asst. Principal Address (Ms. Vieira/Mrs. Roberts)

- Share school updates
 - Testing starts next week through almost end of May
 - **Reminder VME is a closed campus on testing days**
 - **Lunch/recess schedules are changed so that kids have all day to test**
 - School wide spirit week-5th grade
 - **May 20th-29th**
- Parent handbook - add that rsvp to PTO events is required

3. Event/Committee Recap(s)

- Daughters and a Date (Elina and Hayden)
 - **Roses**
 - **2 Guys catering**
 - Food was delicious
 - They did entire food clean up
 - Left extra food for staff to have
 - \$10ish a person
 - **Thorns**
 - **2 Guys catering**
 - Food was messy with sauces
 - Use bowls instead of plates if doing Italian again
 - Showed up a little late
 - So then check in of students was a little delayed (10 min) because wanted to make sure food was set up before start of event
 - Food line wasn't always orderly because students jumped around in line
 - Approx. 400 in attendance
- Tile Painting Night (Kelly and Nicole)
 - **Roses**
 - Mrs. Stowers offered to spray tiles
 - Chad will put up ASAP (tiles need 24 hrs to dry)

- Kept open box of tiles if we need to paint additional to fill up space
 - Nice to have contained area in cafeteria especially since younger siblings were at event
 - Inexpensive event
 - \$225 for whole event
- Kindergarten Round Up – April 10 (Kelly and Nicole)
 - Good to bring spirit wear out to sell
 - Remember to plan this ahead of time next year
 - Estimated 35-40 families in attendance

4. Budget Review & Treasurer's Report (Hayden and Kelly)- \$46,000 approx. currently in account

- Discuss any major expenditures or upcoming financial needs
 - 5th grade ice cream truck on May 28th
 - Treat for water day
 - Popsicles brought to classrooms/pods
 - Expenses before we fundraise next year
 - Meet the teacher
 - Tears and cheers
 - Welcome back lunch for teachers/staff
 - Possible welcome back t-shirt
 - Propose we put aside a certain amount in a school beautification fund going forward
- Allow for questions

5. Campus Improvement (Elina/All)

- Email from Mrs. I.
 - Mulch for courtyard plus 4 grow boxes
 - Brownish red color is what is currently in butterfly garden
 - Edge for boarder or spray to contain mulch
 - Mulch before April 27th in time for Leader in Me meeting possible?
 - Nicole will get quotes from James and Kevin
 - Chad can pick it up if need be
 - 4 grow boxes
 - 1 for each grade level at each corner of courtyard
 - Approved request for mulch and 4 grow boxes
- Streamline requests for these items
 - Grant request goes to PTO teacher liaison (Scalise) and admin first
 - Then goes to PTO for approval
 - Requests need to be in before each quarterly meeting
 - Some requests may need to be discussed by board prior to general quarterly meetings
- Scalise has sent out a survey to teachers asking what they want to do for campus beautification
 - Includes a couple of ideas along with open section
- Leader in Me Banners
 - language of leader in me sayings has evolved over time

- use recently emailed poster for wording
- Add 'Welcome to VME where everyone is a leader' banner
- Send proof of banners to Admin before we send to Sallee to print
- Door signs
 - Lorenzo Walker and BCHS shop classes might be able to do signs
 - If not, we will need to do over summer as PTO

6. Upcoming Events & Volunteer Opportunities

- Appreciation Breakfast
 - Send reminder for appreciation breakfast on April 20th to remind parents to RSVP
- Teacher Appreciation Week (May 4 – 8)
 - Monday - Tropical smoothie (keep food in coolers so everyone can come to the office to pick up food and goodie bags)
 - Wednesday - synergy massages and charcuterie day
 - Friday - Taco Tummie for 3 hours 10:30-1:30
 - Salad bar - BBG
 - Nick at BBG – waiting to hear back
 - Jason's deli - salad bar with discount (chicken, tuna salad, egg salad)
 - Costco - premade steak
 - Sam's Club - chicken
 - Brunch - sweet or savory crepes (food truck or catered)
 - Food trucks can park at cones 8-10 in the car line (near handicap spots)
 - Decorating on April 29th Wednesday - this is a testing day so need to do quick trips between PTO office and front office or bring all the supplies to the front office on April 27th after the volunteer appreciation breakfast
 - Store raffle prizes in Admin's office
 - Plants - will have a variety as extra gift on last day of TAW
 - Plants cost \$1 each (80 people but will get 100 plants just in case)
 - Will need to pick plants up on Thursday afternoon (VME office closes at 3:30pm)
 - Will include plant seed packets and honey sticks in the gift bags
 - Need raised metal rolling cooler
 - Will use rolls of themed table clothes on tables
 - Will ask Chad for daily cooler ice
 - TAW shirt - "Rooted in learning" (in vegetable letters) in the desert tan heather color
 - Raffle - call a few teachers every day and then call the rest on the last day
- 5th Grade Graduation Support (Nicole & Elina)
 - Hallway Decorating, Ice Cream, Moving Up Ceremony
 - Extended the time allocated for set up at ARHS so PTO will only need to purchase the gold stars (kids write their own names on the stars)
 - Scoops Ice cream truck on May 28th
 - Admin and 5th grade teachers will provide PTO with a list of items needed to borrow for moving up ceremony (Stations, red carpet, VME letters, etc.)
 - Potentially investigate larger, more sturdy plastic VME letters that we can keep in the larger storage closet on stage

7. Spirit wear (Caitlin)

- Vendor change
 - We are in talks with a different vendor for spirit wear
 - Would start this summer/next year
 - Working with them to replicate some of our loved items and then new items as well
- Process change
 - Main difference is all items would be ordered online, and they would ship directly to parents
 - Products would no longer be stored on campus
 - Parents would contact vendor directly instead of PTO

8. Open Discussion / Parent Questions & Ideas (All)

- Suggestions, questions or concerns
 - Include teacher liaison more in PTO discussions
 - Include in emailed agenda before meeting to see if there is any input/discussions for meetings
 - Teachers can get Teachers Lead \$ from state
 - \$200 or \$250 in years past
 - Teachers submit receipts up to the determined amount and get reimbursed from the state
 - Possible gift cards for teachers from PTO for beginning of next year
 - Let teachers and staff know they will receive gift cards at next year's welcome lunch so they can plan ahead
 - Let teacher/staff know this is due to our successful 2025-26 fundraiser
 - Would include leadership team and related arts as well
 - Most of allocated grade level funds goes to paper and ink for printing
 - VME front office copier- main copier that does color copies
 - Needs to be replaced for next year
 - \$4291 total cost including maintenance
 - Consider possibly partially or fully funding by PTO
 - Leaders league on campus
 - Some of the \$ VME uses comes from program because it's our own before/aftercare program
 - Successful program due to great employees
 - Most are VME staff members
 - May 15th PTO meeting will include budget review, budget planning for next year, and elections

9. Closing Remarks & Next Steps (Nicole)

- Our 4th Qtr meeting is board elections and has been changed to May 15, 2026 at 8:30am
- PTO Board Elections: President, VP, Secretary, Treasurer
- Non-Board Positions: Communications Co-Chair, Jr Chair Fundraising, Jr Chair Fall Fest, Jr Chair Family Events, Jr Chair Holiday House, Jr Chair Sons and Daughters Events

 **Meeting Adjournment @10:30am**