Pioneer Ridge Elementary

Student/Family Handbook

2026-2027

Important Phone Numbers

Pioneer Ridge Elementary	(970) 587-8100
School District Administration	(970) 587-6050
School District Transportation	(970) 229-4747
Elwell Elementary	(970) 587-5160
Milliken Elementary	(970) 587-6200
Milliken Intermediate	(970) 587-6095
Roosevelt Middle School	(970) 587-6300
Roosevelt High School	(970) 587-6000

Pioneer Ridge Website: https://pre.weldre5j.org/

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Welcome to Pioneer Ridge Elementary!

Our staff is excited for the 2025-2026 school year! We look forward to working with you to provide your children with the best possible learning situation. Our strong, positive community offers a wonderful place for children to learn and grow.

Our staff welcomes and encourages all parents to actively participate in their child's education. By working together, the school staff and families can meet the unique needs of each child. Communication is essential, and we invite you to contact your child's teacher whenever you have a question or concern. We will also be available to support student success in any way we can.

The student/parent handbook will provide you with important information about school/district policies and procedures, and we hope that you find it informative. As such, it contains information regarding school rules, procedures, and district policies. This handbook is only a reference guide and does not provide all information. Please refer to this handbook, as well as School District and School Board Policy, if you have any questions or concerns. If you do not find the answer, feel free to call the school office.

We hope that your child will have a wonderful and successful school year full of learning at Pioneer Ridge Elementary!

Respectfully,

Jessica Oziah
Principal

Molly Cronquist
Assistant Principal

School Hours

School begins at 8:30 a.m. and dismisses at 3:30 p.m. Outside supervision is not provided at our elementary school until 8:25 a.m. Students are considered tardy if they arrive after 8:30 a.m. Students are to go directly home after school unless they ride a bus.

Absences and Tardies

Attendance Policy: Supporting Student Success Through Consistent Engagement

Throughout the Johnstown Milliken School District, we believe that regular and punctual attendance is key to each student's academic growth, social development, and overall success. When students are engaged in their learning and connected to their school community, they thrive. Frequent absences, no matter the reason, can interrupt this progress. That's why we are committed to partnering with families to support students who may be missing school—whether due to illness, challenges at home, or other reasons.

Absent with Communication

We know that students may need to miss school for a variety of valid reasons. When we are informed about a student's absence, it is considered "Absent with Communication". Please let us know if your student will be missing school by utilizing the Parent Portal in Infinite Campus or calling the school.

Each missed day of school means more than 5 hours of lost instruction that needs to be made up. Students who miss more than 10 days of school will be engaged in our truancy process.

Medical

For absences due to a physical condition, mental health, or behavioral health, please provide corresponding medical documentation. This can be a physical copy turned into the front office or a digital copy sent through parent portal or email. When we are provided with a note from a medical provider, attendance will be coded as a medical absence. We will work together on a support plan for your student.

Reporting an Absence

Please log into the Parent Portal through Infinite Campus. Go to More -> Absent Request to report an absence. Alternatively, you may call the office at (970) 587-8100 or email before 9:00 a.m. any day your child will be absent or late. Letting us know helps us ensure your child's safety and opens the door to offer support if needed.

Prearranged Extended Absences

We understand that families sometimes have unavoidable commitments that require students to be away from school. In such cases, please give us at least 48 hours advance notice that your student will be absent.

Classroom work is expected to be completed upon return, unless other arrangements are made with the teacher. We encourage families to carefully consider the impact of extended absences on learning, as some in-class experiences (labs, discussions, projects) are difficult to replicate.

Absent Without Communication

When we do not receive any notice or communication from a parent/guardian about a student's absence, it is marked as "Absent Without Communication". A daily email, text and/or voicemail are sent out to parents/guardians to inform them about an absence.

Tardiness

Students arriving late should check in with the front office. Repeated tardiness can affect learning. Communication with school staff is key—we are here to help if there are barriers to getting to school on time.

Chronic Absences and Truancy (Compulsory Attendance)

- Colorado law defines a habitually truant student as one between ages 6–16 who misses:
  4 or more full days (16 class periods) in a single month, or
  10 or more full days (40 class periods) in a school year.
- Chronically Absent Rate: A student absent 10 percent or more of the days enrolled (18+ days) during the school year is chronically absent. All absences are included.

Suspensions and expulsions are not counted toward this total.

Let's Work Together

We understand that life can be complicated. If your child is facing obstacles to regular attendance, we are here to listen and help. Whether it's transportation, health, family responsibilities, or anything else—please reach out. Together, we can make a plan to keep your student learning, growing, and connected.

If you need an interpreter to communicate with us, don't hesitate to call us at (970) 617-4025. We'll be happy to help you.

Leaving School During the School Day

Students must be signed out from the office during the school day. Anyone who is picking up a child during the school day must first come to the office and sign the student out. The student will then be called to the office. When picking up your child for an appointment, please plan to bring a note from your provider when your child returns to school. In no case will a student be allowed to leave with anyone but a custodial parent or guardian unless the office has been notified by the legal parent or guardian. Students may not leave school grounds during the day without permission from the office.

Admission to School After School Hours

Students will not be admitted back into the school after school hours unless it is absolutely necessary. It is the student's responsibility to take all school work and personal items with them when they leave at the end of the day.

School and District Closure Information

School Closure Information

Weld RE-5J School closure information can be found in the following places:

Channel 2, Channel 4, Channel 7, Channel 9

Weld RE-5J District Website: http://www.weldre5j.org

How the decision is made:
One of the primary goals of the Weld Re-5J School District is to protect the safety and well-being of every student. When severe weather conditions develop, a decision to close school will only be made after carefully considering a number of factors including information from area weather reports, county roads department, and the Colorado Highway Patrol.

When weather conditions make traveling hazardous, schools may not open as scheduled or may close early. The decision to close school will be made as early as possible, preferably by 6:00 a.m. by the superintendent in consultation with the director of transportation.

Television stations will be notified immediately after the decision is made so that students, parents, and staff are promptly informed. Parents will also receive an automated phone message notifying them of a school closure.

When maintaining the regular schedule might result in large numbers of students being unable to return home safely, or the school buildings have lost power, school may be dismissed early. Every effort will be made to follow the regular end-of-the-day dismissal schedule since changing that schedule can cause confusion for parents and students.

Bus transportation is an important factor in determining whether school should be closed or an early dismissal to be ordered. Bus drivers are trained to watch that children are able to enter their residence. If the house is locked, the child is to return to the bus and continue on the route back to the bus barn. Of equal concern in making an early closing decision, are the students who reside in town. If dismissed from school they may have several blocks to walk in severe weather and then arrive at their home that could be locked. Without supervision, they may not know what to do and be stranded outside.

Parents can help:

Parents are ultimately responsible for their children and should decide for their own family whether their children should attend during inclement weather or be picked up from school prior to the regular dismissal time. We encourage parents to decide what is best for their family when the weather is severe. Students who leave school early, are as always, to sign out through their building's office after the secretary has spoken to a parent. Parents picking up children are to come to the office, sign the children out, and wait for the children to escort them from the building. This provides assurance that the early departure is authorized and that the child will be as safe as possible. Parents who choose to keep their children at home due to inclement school are asked to call the school office so the staff knows that the child is where they belong and are safe. The procedures also help the school secretaries crosscheck to know who is in school should staff need to call families as they do for all absences.

Additional impact of school closing:

All school and athletic activities are canceled when schools are closed or dismissed early because of inclement weather. Community activities planned for a building that is closed due to these circumstances are also canceled for the safety of the community and the district staff.

Visiting School

Parent/guardian visits to classrooms must be scheduled in advance. Parents should request a visit prior to the desired date. The request should be submitted to the principal's office, specifying the reason for the visit and the proposed date and time. Visitors must be accompanied by an administrator or a designated staff member during the visit.

Confidentiality and Privacy: Parents must respect the confidentiality and privacy of all students and staff. Any information observed or overheard during a visit should not be shared outside of the classroom setting. Visitors may not record in the classroom.

To support the development of independence and peer relationships, family visiting for lunch should be limited to once weekly. As with students, we ask that parents not share food with other students during lunch.

Withdrawal From School

A parent should contact the school office at least one day in advance of a student's withdrawal stating where the child is moving and, if known, the name and address of the new school. Information will be prepared to assist the student's entry into the new school. Any district technology, materials, or library books not returned when the student withdraws must be paid for at that time. Also, all lunches and any other fees need to be paid for before the student withdraws.

General Information

Care of Property

We take pride in the appearance of the school building and grounds. Students are expected to help keep the school free of litter and help dispose of trash properly. Students involved in graffiti or other destruction of school property or equipment will receive appropriate disciplinary consequences.

School Supplies

Classroom teachers prepare a list of supply items that are needed each school year. Copies are available from the school office or on the school website. Parents should check with their child periodically throughout the school year to see that consumable supplies are replenished as needed.

Student Fees

A student fee of $10.00 is collected from all students. The student fees are used for supplementary materials and activities in each classroom.

Student Dress Code

Student and staff dress should conform to recognized standards of decency, safety, modesty and cleanliness. Students and staff will not be permitted to dress in a manner that affects the safety of themselves or others, is disruptive to the learning environment and/or that indicates affiliation with negative social influence such as gangs, cults, substance abuse, or sexual degradation.

Dress Code: Students and staff may be referred to an administrator for clothing that includes, but is not limited to, articles considered "revealing and inappropriate for school";

Here are some dress code guidelines:

- Tops without straps, backs or sides are not allowed
- Cropped tops that show the stomach are not allowed
- Shorts, skirts, or pants that are either too short or too loose to fully cover students' rear ends are inappropriate to wear at school
    - Outerwear must cover underwear
    - Mid-thigh is a good guideline for length
- Muscle shirts/t-shirts with the sides cut off are not allowed
- Shoes must be worn at all times
- Any clothing advertising weapons, alcohol, drugs, or tobacco will not be allowed
- Sunglasses, bandanas, hats, hoods, and spikes or chains will not be allowed, with the exception of religious or medically necessary headwear
- Any clothing, paraphernalia, grooming, jewelry, hair coloring, accessories, or body adornments that are or contain any advertisement, symbols, words, slogans,

patches, or pictures that are obscene, profane, vulgar, lewd, or legally libelous are not allowed
- If in doubt, do not wear it. We ask that you err on the side of being appropriate for school

If a staff member refers a student to an administrator for a dress code violation, the student will be asked to change clothes. A parent or guardian may be contacted. Repeated violations will result in disciplinary action.

Exceptions:
Appropriate athletic clothing may be worn in physical education classes. Clothing normally worn when participating in school-sponsored extracurricular or sports activities (such as cheerleading uniforms and the like) may be worn to school when approved by the sponsor or coach.

We ask parents to work with their students on choosing appropriate clothing for school.

Building administrators have the final discretion to decide what is considered inappropriate attire for school according to school-specific dress codes that are consistent with this policy.

Student Identification Badge

Students will be issued a school identification badge (ID). Student ID's will be used for safety precautions, transportation, school breakfast/lunch programs, library and hall passes during the school day. If an ID badge is lost, a replacement will be given to the student. After the first replacement, a $5 charge will be imposed if an ID is lost again.

Media Center

Use of library materials is free except when there is damage or loss. In such cases, the parent(s) will be notified and asked to pay for the materials.

Parent-Teacher Communication and Conferences

We can best help your child if we work together. Regular parent-teacher conferences are scheduled twice during the school year. Additional conferences may be scheduled by parents and teachers based upon individual needs.

Parents and teachers need to have confidence in one another and should keep communication channels open to ensure misunderstandings are avoided. Parents and teachers working together have the best chance of helping the student grow and learn from these experiences.

Teacher hours are from 8:00 a.m. to 3:50 p.m. You are encouraged to contact your child's teacher before school between 8:05 and 8:20 a.m. or after school between 3:35 and 3:50 p.m., or send the teacher an email. Also, you may contact the school office to see if your child's teacher is available at other times during the school day.

School Volunteers

Teachers are encouraged to have parent volunteers to assist with classroom parties, field trips, and other classroom and school activities. Volunteers are most welcome at school, and their efforts are highly valued. Please contact the teacher or school office if you have an interest in serving as a volunteer.

We want parents to be a part of the learning experience and welcome you to visit and volunteer often. We do request that parent visits be avoided during the first 2-3 weeks of school so that children can adjust to the new program and routines. Volunteers must follow the guidelines of the teacher, school, and district rules, including using phones for emergencies only and refraining from taking photographs of children for whom they are not the guardian.

Bicycles, Scooters, Rollerblades, Skates, and Skateboards

Bicycles, scooters, rollerblades, skates, and skateboards may be ridden to and from school. Bicycles and scooters are to be parked in the bike rack. They are not to be moved during the school day. Students are required to walk their bicycle or scooter on school grounds. Students are encouraged to wear a helmet if they ride a bike or scooter to school.

Cellphones, Smartwatches, & Telephone Use

Cellphones are to be left in backpacks and should be turned off or on silent mode. The school assumes no responsibility for lost, damaged, or destroyed items.

Students may use the telephone with permission from school personnel. Students will not be called to the phone unless it is an emergency. When necessary, messages will be taken for students and given to them at the end of the school day.

Students may wear smartwatches to school if they are set to "Do Not Disturb" or school mode from 8:15-3:30. There may be times, due to assessment requirements, that smartwatches are not allowed.

Smartwatches should not emit sounds, vibrations, or notifications that may disrupt student focus or classroom activities. Should a device become a distraction, the teacher will have the student power off the device and put it in their backpack.

The school is not liable for any loss or damage to students' smartwatches while on school premises.

Money and Other Articles From Home

Students are discouraged from bringing money or valuable items to school as the school assumes no responsibility for lost, damaged, or destroyed items. Any money sent to school is safest when in the form of a check placed inside an envelope with the student's first and last name written on it. Students like to bring items from home for show and tell. However, items of value that may get lost or damaged should be brought to school by a parent and, after they have been shown, taken back home.

Toys and Sports Equipment

Students may bring the following items labeled with the child's first and last name: basketballs, footballs, kicking tee, soccer balls, volleyballs, soft cushioned balls, or football gloves. Toys should be left at home, the school assumes no responsibility for lost, stolen, or damaged items.

Lost and Found

The school maintains a Lost and Found. The school is not responsible for lost articles. Clearly marking all personal items with a first and last name greatly assists a quick return to the rightful owner. Unclaimed objects will be donated.

Lockers

Lockers for student use are the property of the school and are for the storage of school supplies and personal items necessary for school. Students should take care of these lockers and make sure their personal and school items are safely put inside.

Pets

Pets are not allowed at the school. If you have a pet with you during pick-up or drop-off times, please wait off campus.

Recess

Students will go outside for recess when the temperature, including wind chill factor, is 20 degrees Fahrenheit or above. Weather conditions are monitored from the office on a daily basis. We feel that children benefit from outside physical activity. Therefore, please ensure that your child dresses warmly on cold-weather days. At times, students may miss recess time to as a behavior follow-up. This decision is made by the classroom teacher and/or the administrator.

Retention and Promotion

A fixed set of criteria shall not be used to determine promotion from one grade level to another. In general, the well-being of the individual student shall be the determining factor. Retention shall be used sparingly. When considering the retention of a student, the teacher shall confer with the student's parents well before the end of the school year. Initial discussion with the parents of this consideration will be held no later than the end of the 3rd quarter. The teacher may then recommend retention when it is clear that the student will benefit. The administrator will review each individual case before approving retention. The administrator, teacher, and parents will work together to make a decision.

Field Trips

Field trips are designed to provide students with quality educational learning experiences outside the school. Effective supervision is essential for these experiences to be successful. Teachers have the responsibility to choose volunteers or parents that will assist them with supervision on each field trip. Volunteers or parents are then required to ride the school bus to assist in providing the appropriate supervision. Siblings or other children are not allowed to accompany volunteers or parents on field trips. Volunteers or parents are not allowed to meet and accompany classes at the field trip site, they must ride the field trip bus. In order to maintain the safety and security of students on field trips, only those volunteers selected as chaperones will be approved to join the field trip. Volunteers or parents who are not selected as chaperones will not be allowed to meet and accompany the class at the field trip site. Volunteers must follow the guidelines of the teacher, school, and district rules, including using phones for emergencies only and refraining from taking photographs of children for whom they are not the guardian.

A teacher may ask a parent/guardian to attend a field trip to support their child's success.

Transportation

Bus Transportation

Students who are transported are allowed only one pick-up and drop-off location. This will only change in the event the student has a physical change of address. Bus registration must be submitted before riding. Friends are allowed to ride home with a student, and must be authorized in advance through the school office.

All phases of the bus transportation are carefully supervised, and we strive for high standards of student conduct. Students should arrive no more than five (5) minutes before their departure time from the bus stop. Bus stops that are not at school sites are not supervised and school area stops are not supervised prior to 8:20 a.m.

If you have any questions or concerns, you may contact your child's bus driver or the supervisor of the transportation department (970-587-4202). The transportation department will investigate and address student misbehavior while under the supervision of bus drivers.

Bus Rules

All bus passengers must observe the rules for bus conduct in order to keep the buses running on schedule and to maintain the safety of riders.

- The bus driver is in complete authority of the students riding the bus at all times.
- Pop bottles, cans, or other drink containers are not to be brought on the bus. Food should not be eaten during regular bus routes.
- Passengers must be ready to get on the bus as soon as the bus arrives. The bus will not be delayed for late students.
- The bus driver may assign each rider to a certain seat.
- Students will not move about while the bus is moving.
- Passengers will not extend arms, legs, or heads out of the bus windows.
- Passengers will not mark or deface the bus and its equipment.
- Passengers will not open windows except by the direction of the bus driver.
- Passengers will not fight or scuffle on the bus or throw objects out the bus windows.
- Passengers must remain seated until the bus comes to a complete stop.
- Books, backpacks, lunch boxes, and similar objects must be kept out of the aisles.
- Students should not run along the side of the bus, but wait until the bus stops and the driver opens the door.
- When approaching a bus stop, if a student has to walk along the highway, he/she should walk on the shoulder of the road, facing traffic.

Dropping Off and Picking Up Students

In the morning before school begins, all students will report directly to their assigned entry door. The school has a drop-off and pick-up loop for your child. Students may be dropped off on the school's east (front) side. The bus loading zone is for use by buses only. Thank you for refraining from driving through. When the bell rings, students will be brought into the school through their assigned doors. Students will not be allowed in the hallways or classroom areas prior to the start of school.

Students are expected to go directly home at the end of the day and are not permitted on the playground.

Problems To and From School

Children sometimes need guidance with their behavior to and from school. Children have the right to go to and from school without being harassed by others. It is the shared

responsibility of the home, community, and school to help students learn to get along and to respect the rights of others. Some suggestions to follow include:

- Joining your child in walking to and from school.
- Contact the parents or guardians of the children involved to work out a solution.
- Contacting the school for suggestions and to influence or remind those involved about appropriate, responsible behavior.
- If the problem persists, contact our local police department for assistance.
- If a problem occurs on the bus, please contact the transportation office at 970-587-4202 prior to contacting the school.

Health and Wellness Information

Allergies and Food Intolerances

The school should be informed of any student who has a serious known allergy that could endanger his or her life, especially to bee stings, food, or medication that causes severe or life-threatening reactions.

Immunizations and Other Health Requirements

The State of Colorado requires evidence of immunization for school enrollment. A child entering school in grades PK-5 must meet the minimum requirements for each vaccine, or have a signed Statement of Exemption. A child will be denied entry into school until this information is provided.

A child entering school as a transfer student may be provisionally enrolled for 60 days until records are transferred from the previous school. If transfer records are incomplete or never received, the student may be suspended until the minimum requirements for each vaccine are met or a signed Statement for Exemption is submitted.
Please keep your Emergency Information updated with the office with any changes in address, employment, or telephone numbers. In the case of an emergency the home phone is called first, then the emergency numbers. Parents will be notified of serious injuries if possible, and 911 will be called first when an extremely severe medical emergency arises.

Children should not be sent to school with a fever or contagious diseases. Students with either a high grade or low grade fever will be sent home. Please see the next page for information about when to send your child to school.

Physicals for Entry Into School

A completed Physician's Physical Examination Form or its equivalent must be submitted for every new enrolling student. If your child has been in the RE-5J Preschool or Milliken Head Start the previous school year and if you submitted a completed physical to that program, that form will be transferred to our school with your child's records.

Medication Policy

The procedure for administering medication to students during school hours is as follows:

- Physician's Order for Prescription on the Permission for Medication form signed by your child's physician.
- Parent's signature on the Permission for Medication form or a note indicating permission for the child to receive the medication.
- The prescription bottle, properly labeled with the child's name and containing only enough medication necessary to be given during school hours.
- Only prescription medication will be dispensed by school personnel providing the above procedure has been followed. Students who have asthma and use an inhaler must have written permission form from both the parent and physician before being allowed to have an inhaler at school. Students will be allowed to carry their own inhaler only with written permission.
- Over-the-counter medication (aspirin, cough syrup, etc.) will not be dispensed unless accompanied by a physician's note.
- When possible, medication should be taken at home (before school, after school and before going to bed) unless it has been ordered to be taken at a specific time by the physician.

When should my child stay home from school?

Please refer to the Colorado Department of Public Health and Environment guidelines.

School Counseling

The counselor is an integral part of the total school program. The counselor meets with students individually and in small groups and works together with teachers, parents, administrators, specialists, and community agency personnel to best meet student needs.

Gum and Candy

We discourage children from bringing gum and candy to school unless they are refreshments for a scheduled classroom party. This is permitted at the discretion of school staff.

Party Treat Recommendation

The health department recommends that “prepackaged food may be a safer choice at holiday parties”. You will be notified if it becomes necessary to require prepackaged food for a period of time if there are specific problems within the school or school district. Healthy party treats are encouraged.

Lunch and Breakfast Programs

The district food service provider will participate in the "Healthy School Meals for All" program. We want to share some essential information with all of you to ensure this program runs smoothly.

Free and Reduced Application:
Even though the meals are provided for all students as part of the "Healthy School Meals for All" program, we still require families to fill out the free and reduced application. It is essential to complete and submit this application for approval, as Academic Fees will not be waived without an approved application.

Complimentary Meals:
Each child will be entitled to one complimentary breakfast and one complimentary lunch daily. These meals will continue to meet the USDA standards, including fruit, vegetable, main entree, and milk in age-appropriate serving sizes.

Student IDs and Payment:
Students at all levels must come to the cashier with their student IDs to be entered into the system. This is how the District will receive payment for the meals taken. Students must remember to bring their IDs daily to facilitate this process.

Exclusions from Complimentary Meals:
Snacks are not included in this program, and any additional items beyond the provided breakfast and lunch will need to be paid for out of the student's meal accounts. This

includes but is not limited to second entrees, extra milk, ala carte items, and salad bar trips for students who bring lunch from home.

Payment for Additional Items:
If a student's meal account has insufficient funds, they will not be able to purchase any additional items beyond the complimentary breakfast and lunch.

Discipline

We believe in developing student self-discipline. We set high expectations for student behavior and teach those expectations to students. Students are then held accountable for meeting those expectations. Students are taught the acceptable expectations for the classroom, hallways, playground, and other areas of the school. Students are given opportunities to practice these and to demonstrate their understanding of the expectations. Teachers develop classroom discipline systems to encourage students to make positive behavior choices. When a child makes a poor choice, we ask the student to think about his/her behavior, what the problem was, and how he/she can resolve the problem, and repair relationships. This is designed to be a positive approach to discipline that allows the student to learn from the experience. If a student does not comply with the teacher or is repeatedly disruptive to the learning of others, the student will be referred to the office. The administrator will meet with the student and determine appropriate consequences for the student. Parents will be contacted when necessary to provide support to help their child make appropriate choices.

Our school promotes several anti-bullying strategies in each classroom and with our school counselor. Students are taught ways to be a good friend and to discourage bullying behavior in one another. Our school staff takes bullying issues very seriously and works with students on an individual basis to stop the bullying behavior.

Continued misbehavior or disruptions may result in an in-school suspension or out-of-school suspension if it is determined to be necessary. All discipline decisions will be made by the school administration and staff with the guidance of the Weld RE-5J Behavior Matrix. This document will help guide the administrator's decision, but consideration will be made for each individual situation, age, and circumstance. In addition, school staff members will only discuss discipline issues that involve your own child and will not discuss other students with you.

Our hope is that students can demonstrate positive behaviors that promote self-discipline and that result in a productive learning environment for themselves and others. A school environment that is structured, with high but realistic expectations, provides a safe and secure learning environment in which the focus is on learning.

Behavior - Positive Behavior Intervention and Support (PBIS)

Our staff believes in Positive Behavior Support. Our goal is to create a structure that organizes adults and students to create a school culture that encourages positive behavior and interactions. It is our goal that by combining the PBIS component to our discipline process, the result will lead to a safe environment where students achieve academically, and build positive relationships with each other and the adults who work with them. During the course of the year we will recognize student efforts towards showing positive behavior in all areas of the school environment both within the classroom and out. We strive to provide a sustained positive school climate. We appreciate parent support with this endeavor.

After School Opportunities

We offer many after school opportunities at our school. Transportation home from after school activities will be provided by the parent. PTO is a great partner in helping give students fun learning activities after school.

Playground Rules

The playground is a place where students have an opportunity to enjoy physical activity in a safe environment. Specific rules for playground equipment and appropriate activities are explained to students. Practicing positive sportsmanship and respect among all students is constantly reinforced.

Misuse of playground equipment: A student who is not following the rules for a piece of playground equipment may lose the privilege of playing on that equipment the remainder of the recess.

A student demonstrating poor sportsmanship, using foul language or playing too rough may be required to spend the remainder of that recess or the following recess standing next to the building and may be required to see the administrator. If a group of students is demonstrating poor sportsmanship during an activity, that activity may be banned from the playground for those individuals for a period of time.

School Notices & Plans

Emerging Bilinguals

Weld County School District RE-5J has implemented a plan to ensure that Second Language Learners in the district receive equal and meaningful access to educational programs. The plan includes:

- processes to identify students who are learning the English language,
- assess the student's English language proficiency,
- processes to assure that Special Education students are correctly supported
- the initiation of an educational program to teach English to English Language Learners, and
- other administrative procedures for the benefit of all students.

Title IX Notice

Notice of Non-Discrimination/Equal Opportunity

In compliance with Titles VI & VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination in Employment Act of 1967, the Americans with Disabilities Act, the Genetic Information Nondiscrimination Act of 2008, and Colorado law, Weld County School District RE-5J, does not unlawfully discriminate against otherwise qualified students, employees, applicants for employment, or members of the public on the basis of disability, race, creed, color, sex, sexual orientation, gender identity, gender expression, marital status, national origin, religion, ancestry, family composition, or need for special education services. Discrimination against employees and applicants for employment based on age, genetic information, and conditions related to pregnancy or childbirth is also prohibited in accordance with state and/or federal law. Harassment, if it rises to the level described in state law, is a prohibited form of discrimination.

Complaint procedures have been established for students, parents, employees, and members of the public as follows:

- Policy AC-R-1: Students
- Policy AC-R-2: Employees, Applicants for Employment and Members of the Public
- Policy AC-R-3: Sex-based Harassment (Title IX)

The following person(s) have been identified as the Compliance Officer and Title IX Coordinator for the district:

Tami Kramer - Title IX Coordinator/Compliance Officer
Weld County School District RE-5J
110 S. Centennial Dr., Ste. A Milliken, CO 80543
tami.kramer@weldre5j.org
(970)587-6050

Outside agencies

Complaints regarding violations of Title VI, (race, national origin), Title IX (sex, gender), Section 504/ADA (handicap or disability), may be filed directly with the Office for Civil Rights, U.S. Department of Education, 1244 North Speer Blvd., Suite 310, Denver, CO 80204. Complaints regarding violations of Title VII (employment) and the ADEA (prohibiting age discrimination in employment) may be filed directly with the Federal Office of Equal Employment Opportunity Commission, 950 17th St., Suite 300, Denver, CO 80202, or the Colorado Civil Rights Commission, 1560 Broadway, Suite 825, Denver, CO 80202.

School Accountability Committee

As required by state law, there is an Accountability/Advisory Committee at our school composed of parents and teachers. This committee meets with the administrator at least once every quarter as part of our regular Parent/Teacher Organization (PTO). This committee is charged with reviewing and evaluating goals for school improvement. This committee will also:

- Provide assistance, evaluate, and advise the administrator regarding programs and activities.
- Serve to improve communication between the school, parents, and community.
- Advise the administrator of parent and community questions.
- Serve to assist parents in becoming more actively involved in their child's education both in school and at home.

PTO/ SAC meetings are open to the public, and all parents are welcome to attend. Dates and times of meetings will be announced at least one week prior to each meeting.

Notice to Parents Concerning Sex Offender Registration Act

Information regarding the procedures by which community members may obtain law enforcement information collected pursuant to the Colorado Sex Offender Registration Act is available online at the:

Colorado Bureau of Investigation

In addition, copies of this guide are available upon request at Weld RE-5J Administration Building located at 110 S. Centennial Drive Suite A, Milliken Colorado 80543

Emergencies and Emergency Information

911 will be called first when an extremely severe (life-threatening) medical emergency arises. In the case of a serious illness or injury, the primary contact is called first. If there is no answer, the emergency numbers are called. If there is no response, the parents will be called at work. Every attempt is made to notify parents when there is a serious injury. It is extremely important that your child's emergency information is current at all times. Please inform the school office of any changes in residence, employment and/or phone numbers, which occur during the school year.

Crisis Plan

The district utilizes the "I Love You Guys" website https://iloveuguys.org/ and Standard Response Protocol.