

PATCHOGUE-MEDFORD UNION FREE SCHOOL DISTRICT
241 South Ocean Avenue
Patchogue, NY 11772

BOND COUNSEL SERVICES RFP - #2026-10

NOTICE IS HEREBY GIVEN, that the Patchogue-Medford Union Free School District will receive proposals for **Bond Counsel Services, RFP #2026-10**. Such proposal must be filed with the Patchogue-Medford UFSD's Assistant to the Superintendent, 241 South Ocean Avenue, Patchogue, NY 11772, **PRIOR TO 12:00 P.M. prevailing time, June 9, 2026.**

NOTE: The Patchogue-Medford School District shall not be held responsible for the completeness or accuracy of any proposal documents received by a vendor that were not directly issued to that vendor by the Patchogue-Medford School's Business Office.

Any vendor submitting a proposal based on incomplete or inaccurate information resulting from documentation received from any third party, shall not have cause for relief from award or completion of a contract in accordance with the official documents on file with the Patchogue-Medford School District's Business Office.

It is HIGHLY recommended that all vendors interested in participating in this request for proposal, contact the Patchogue-Medford School District's Business Office directly at the above address to assure they have received the most accurate and up to date materials concerning this request.

The District does not offer or supply anyone the list of people that have obtained a copy of these proposal specifications or cost estimates for the project prior to the opening of the proposals. **NO EXCEPTIONS ARE MADE TO THIS PROCEDURE.**

Patchogue-Medford School District reserves the right to reject any or all proposals.

Patchogue-Medford Union Free School District

Nicole Ciminiello
Assistant to the Superintendent
Patchogue-Medford UFSD

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PATCHOGUE-MEDFORD UNION FREE SCHOOL DISTRICT
241 South Ocean Avenue
Patchogue, NY 11772

BOND COUNSEL SERVICES RFP - #2026-10

The Patchogue-Medford Union Free School District, herein referred to as the District, invites bidders from qualified law firms interested in providing bond counsel and related services to the District in connection with its past and future issuance of notes and other obligations of the District to submit proposals for Bond Counsel Services. In accordance with District policies and procedures, contracts for professional services requiring special skill or training are not subject to competitive bidding requirements of Section 103 of General Municipal Law.

Purpose

The District requests submissions from qualified law firms interested in providing bond counsel and related services to the District from July 1, 2026 through June 30, 2027 with the option to renew for three (3) additional one year terms under the discretion of the Patchogue-Medford Union Free School District's Board of Education.

Submission

The RFP must be clearly labeled and submitted to Nicole Ciminiello, Assistant to the Superintendent no later than Tuesday, June 9 at 12:00 pm. at which time all sealed bids will be opened. The envelope must be clearly marked "RFP Bond Counsel Services, RFP #2026-10. There is no expressed or implied obligation for the District to reimburse responding firms for any expenses incurred in preparing submissions, or attending an interview, if required, in responding to this request.

Scope of Services

The primary role of bond counsel will be to provide expert and objective legal opinions concerning notes and other financial instruments. Such services will include, but will not be limited to:

- Rendering a legal opinion with respect to the authorization and issuance of notes;
- Providing all legal services, advice, and/or opinions as requested by the District relating to the issuance of Tax Anticipation Notes (TANS), Bond Anticipation Notes (BANS) and Bonds.
- Reviewing and opining preliminary official statements, and other disclosure documents necessary or appropriate to the authorization, issuance, sale, or delivery of notes;
- Advising the District regarding tax law arbitrage requirements and on federal and state tax and securities law matters, as appropriate;
- Maintaining familiarity with the unique characteristics of the District, including the statutes and provisions governing its operations;
- Providing services relating to existing notes.

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Submission Requirements

The RFP must be submitted in two parts. Part 1 must consist of responses to the management and qualifications items. Part II must consist of complete contract cost and pricing information. Incomplete submissions may result in rejection of the RFP. Submissions should not be excessively long. Unnecessary attachments beyond those sufficient to present a complete, comprehensive and effective response will not influence the evaluation of the RFP. Each page of the RFP should state the firm's name, the RFP number and the page number. The District reserves the right to request additional data or material at any time. All material submitted in response to this RFP will become property of the District.

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BOND COUNSEL SERVICES RFP - #2026-10

Part 1

Management & Qualifications:

In setting forth its qualifications, each interested firm shall, in concise but adequate detail:

- Provide documentary evidence that counsel is admitted to the bar in New York State and in good standing with the New York State Bar Association;
- Describe the firm's experience and expertise in representing New York State public schools;
- State the name of the officers and associates in the firm;
- State the name of all partners, associates, and paralegals that might be assigned to the District account, provide their resumes, the location of their primary office and describe their anticipated commitments to the District;
- Describe the experience and expertise of the firm in dealing with arbitrage issues arising under the Internal Revenue Code with respect to public financings;
- Describe the experience of the firm in obtaining rulings from the Internal Revenue Service on all related matters;
- Describe any subjects related to bond counsel services in which the law firm has special expertise that will benefit the District and the nature of that special expertise;
- Describe the resources available within the firm to assist the District in its dealings with Federal and New York State agencies and legislative bodies with respect to matters bearing on its borrowing programs;
- Identify the nature of any potential conflict of interest the firm might have in providing bond counsel services to the District;
- Provide any other information that would make the law firm's representation of the District superior to other firms' representation.

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BOND COUNSEL SERVICES RFP - #2026-10

Part II

Cost:

Cost should be expressed as an all-inclusive fee to provide services as specified in these pages. All administrative and out-of-pocket costs should be included in the quoted fee. No additional charges will be permitted.

All inclusive fees will be requested for TANS, BANS and Bonds. (See cost proposal page)

For **services above and beyond the scope of services** provided in the RFP, please state the rates at which the services of all partners, associates, and non-attorney law clerks, paralegals, or other paraprofessionals would be provided to the District during the period July 1, 2026 to June 30, 2027, July 1, 2027 to June 30, 2028, July 1, 2028 to June 30, 2029 and July 1, 2029 to June 30, 2030. Also, state which partners and associates are expected to perform which services, to the extent to which this may be reasonably projected, and how these services would be billed.

Include:

1. For each attorney whose resume is provided, the regular hourly rate and the hourly rate you are quoting to the District;
2. For each applicable category of non-attorney law clerk, paralegal, or other paraprofessional, the normal hourly rate and the hourly rate you are quoting to the District;
3. A statement as to whether you would be willing to agree to caps on fees on an issue-by-issue basis.

Termination of Contract

This contract is subject to termination by either party with thirty (30) days written notice. In the event of termination of this agreement, the Districts' responsibility shall be to pay Counsel for unpaid services performed and authorized costs incurred by Counsel before the effective date of such termination upon submission of a final invoice.

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BOND COUNSEL SERVICES RFP - #2026-10

Cost Proposal Form

PROPOSAL FORM FOR RFP to be received prior to Tuesday, June 9, 2026 at 12:00 p.m. prevailing time at the office of the Patchogue-Medford UFSD, Business Office, 241 South Ocean Avenue, Patchogue, NY 11772.

Proposals must be submitted in a sealed envelope plainly marked as to its contents.

The District reserves the right to reject any or all proposals.

The undersigned proposes to furnish the following, in accordance with the attached specifications, to the Patchogue-Medford UFSD for the price(s) shown.

NAME OF FIRM: _____

MAILING ADDRESS: _____

CITY/STATE/ZIP CODE: _____

TELEPHONE NUMBER: _____

FAX NUMBER: _____

EMAIL ADDRESS: _____

BY: _____
Signature of Representative (Blue or other non-black ink required)

BY: _____
Name of Representative (Printed)

FEDERAL OR TAX ID #: _____

NOTE: By signing and submitting this proposal for consideration by the Patchogue-Medford UFSD's Board of Education, the vendor acknowledges that they have read, understand and agree to all aspects of the specifications as presented without reservation or alteration.

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BOND COUNSEL SERVICES RFP - #2026-10

Cost Proposal Form (continued)

Cost for services TANS

2026-2027 Fee

Issues in excess of 36 million and up to 40 million \$ _____

Issues in excess of 40 million and up to 44 million \$ _____

Issues of excess of 44 million and up to 48 million \$ _____

Issues of excess of 48 million \$ _____

Cost for services TANS

2027-2028 Fee

Issues in excess of 36 million and up to 40 million \$ _____

Issues in excess of 40 million and up to 44 million \$ _____

Issues of excess of 44 million and up to 48 million \$ _____

Issues of excess of 48 million \$ _____

Cost for services TANS

2028-2029 Fee

Issues in excess of 36 million and up to 40 million \$ _____

Issues in excess of 40 million and up to 44 million \$ _____

Issues of excess of 44 million and up to 48 million \$ _____

Issues of excess of 48 million \$ _____

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BOND COUNSEL SERVICES RFP - #2026-10

Cost Proposal Form (continued)

Cost for services TANS	2029-2030 Fee
Issues in excess of 36 million and up to 40 million	\$ _____
Issues in excess of 40 million and up to 44 million	\$ _____
Issues of excess of 44 million and up to 48 million	\$ _____
Issues of excess of 48 million	\$ _____

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BOND COUNSEL SERVICES RFP - #2026-10

Cost Proposal Form (continued)

Cost for services BANS	2026-2027 Fee
Issues in excess of 1 million and up to 5 million	\$ _____
Issues in excess of 5 million and up to 10 million	\$ _____
Issues in excess of 10 million and up to 15 million	\$ _____
Issues in excess of 15 million and up to 20 million	\$ _____
Issues in excess of 20 million and up to 25 million	\$ _____

Cost for services BANS	2027-2028 Fee
Issues in excess of 1 million and up to 5 million	\$ _____
Issues in excess of 5 million and up to 10 million	\$ _____
Issues in excess of 10 million and up to 15 million	\$ _____
Issues in excess of 15 million and up to 20 million	\$ _____
Issues in excess of 20 million and up to 25 million	\$ _____

Cost for services BANS	2028-2029 Fee
Issues in excess of 1 million and up to 5 million	\$ _____
Issues in excess of 5 million and up to 10 million	\$ _____
Issues in excess of 10 million and up to 15 million	\$ _____
Issues in excess of 15 million and up to 20 million	\$ _____
Issues in excess of 20 million and up to 25 million	\$ _____

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BOND COUNSEL SERVICES RFP - #2026-10

Cost Proposal Form (continued)

Cost for services BANS	2029-2030 Fee
Issues in excess of 1 million and up to 5 million	\$ _____
Issues in excess of 5 million and up to 10 million	\$ _____
Issues in excess of 10 million and up to 15 million	\$ _____
Issues in excess of 15 million and up to 20 million	\$ _____
Issues in excess of 20 million and up to 25 million	\$ _____

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BOND COUNSEL SERVICES RFP - #2026-10

Cost Proposal Form (continued)

Cost for services Bonds	2026-2027 Fee
Issues in excess of 1 million and up to 15 million	\$ _____
Issues in excess of 15 million and up to 25 million	\$ _____
Issues in excess of 25 million and up to 35 million	\$ _____
Issues in excess of 35 million and up to 45 million	\$ _____
Issues in excess of 45 million and up to 60 million	\$ _____

Cost for services Bonds	2027-2028 Fee
Issues in excess of 1 million and up to 15 million	\$ _____
Issues in excess of 15 million and up to 25 million	\$ _____
Issues in excess of 25 million and up to 35 million	\$ _____
Issues in excess of 35 million and up to 45 million	\$ _____
Issues in excess of 45 million and up to 60 million	\$ _____

Cost for services Bonds	2028-2029 Fee
Issues in excess of 1 million and up to 15 million	\$ _____
Issues in excess of 15 million and up to 25 million	\$ _____
Issues in excess of 25 million and up to 35 million	\$ _____
Issues in excess of 35 million and up to 45 million	\$ _____
Issues in excess of 45 million and up to 60 million	\$ _____

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BOND COUNSEL SERVICES RFP - #2026-10

Cost Proposal Form (continued)

Cost for services Bonds	2029-2030 Fee
Issues in excess of 1 million and up to 15 million	\$ _____
Issues in excess of 15 million and up to 25 million	\$ _____
Issues in excess of 25 million and up to 35 million	\$ _____
Issues in excess of 35 million and up to 45 million	\$ _____
Issues in excess of 45 million and up to 60 million	\$ _____

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Cost Proposal Form (continued)

Hourly Rates	2026-2027 Fee
Partner	\$ _____
Attorney	\$ _____
Paralegal	\$ _____
Paraprofessional	\$ _____

Hourly Rates	2027-2028 Fee
Partner	\$ _____
Attorney	\$ _____
Paralegal	\$ _____
Paraprofessional	\$ _____

Hourly Rates	2028-2029 Fee
Partner	\$ _____
Attorney	\$ _____
Paralegal	\$ _____
Paraprofessional	\$ _____

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BOND COUNSEL SERVICES RFP - #2026-10

Cost Proposal Form (continued)

Hourly Rates	2029-2030 Fee
Partner	\$ _____
Attorney	\$ _____
Paralegal	\$ _____
Paraprofessional	\$ _____

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Conflict of Interest Certification

Name of Contractor _____

Business Address _____

Telephone Number _____ Date of Bid _____

The proposer declares and certifies:

1. That said proposer is of lawful age and the only one interested in this proposal, and that no one other than said proposer has any interest herein.
2. That this proposal is made without any previous understanding, agreement or connection with any other person, firm or corporation making a proposal for the same purpose and is in all respects fair and without collusion or fraud.
3. That no member of the Board of Education of the Patchogue-Medford Union Free School District, Town of Brookhaven, Suffolk County, New York, nor any officer or employee or person whose salary is payable as a whole or in part from the treasury of said Board of Education, is directly or indirectly interested in this proposal or in the supplies, materials, equipment, work or services to which it relates, or in any portion of the profits thereof.
4. That said proposer has carefully examined the specifications in the RFP and schedules prepared under the direction of the Board of Education, and will, if successful in this proposal, furnish and deliver at the prices proposal and within the time stated, all materials, supplies, apparatus, goods, wares, merchandise, services, or labor for which this proposal is made.
5. That the prices quoted are net and exclusive of all federal, state and municipal sales and excise taxes.

Subscribed and sworn to before me

This _____ day of _____.

Notary Public

Person, Firm or Corporation

Authorized Signature

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STATEMENT OF NON-COLLUSION

Your proposal is subject to the following Non-Collusion Statement of Section 103-D of the General Municipal Law, which reads as follows:

"103-D. Statement of non-collusion in proposals and proposals to political subdivision of the state. Every proposal or proposal hereafter made to a political subdivision of the state or any public department agency, or official thereof where competitive proposal is required by statute, rule, regulation or local law, for work or services performed, to be performed, or good sold or to be sold, shall contain the following statement subscribed by the proposer and affirmed by such proposer as true under the penalties of perjury: Non-collusive proposal certification.

1. By submission of this proposal, the proposer and each person signing on behalf of the proposer, certifies, and if this is a joint proposal each party thereto certifies as to its own organization, under penalty of perjury that to the best of the proposers knowledge and belief:
 - a. The prices in this proposal have been arrived at independently without collusion, consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other proposer or with any competitor;
 - b. Unless otherwise required by law, the prices which have been quoted in this proposal have not been knowingly disclosed by the proposer and will not knowingly be disclosed by the proposer prior to opening, directly or indirectly to any other proposer or to any competitor; and
 - c. No attempt has been made or will be made by the proposer to induce any other person, partnership or corporation to submit a proposal for the purpose of restricting competition.

2. A proposal shall not be considered for award nor shall any award be made where (A), (1), or (2) and (3) above have not been complied with provided, however, that if in any case the proposer shall so state and shall furnish with the proposal a signed statement which sets forth in detail the reasons therefore, where (A), (1) and (2) and (3) above have not been complied with, the proposal shall not be considered for award nor shall any award be made unless the head of the purchasing unit of the political subdivision, public department, agency or official thereof to which the proposal is made, or designee, determines that such disclosure was not made for the purpose of restricting competition.

The fact that the proposer (a) has published price lists, rates, or tariffs covering items being procured, (b) has informed prospective customers of proposed or pending publications of new or revised price lists for such items, or (c) has sold the same items to other customers at the same prices being proposal, does not constitute without more, a disclosure within the meaning of paragraph A above.

3. If the proposer is a corporation, the corporation shall be deemed to have been authorized by the board of directors of the proposer to make the above certification and such authorization shall be deemed to include the signing and submission of the proposal and the inclusion therein of the certificate as to non-collusion as the act and deed of the corporation.

(SEAL OF CORPORATION)

Corporate or Company Name

By _____
Signature Title

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241 South Ocean Avenue
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IRAN ENERGY SECTOR DIVESTMENT BID CERTIFICATION

As a result of the Iran Divestment Act of 2012 (the "Act"), Chapter 1 of the 2012 Laws of New York, a new provision 165-a has been added to the State Finance Law, and a new provision 103-g has been added to the General Municipal Law, effective April 12, 2012. The New York State Commissioner of the Office of General Services ("OGS") will be developing a list of prohibited entities detailing "persons" engaging in "investment activities in Iran," as defined within section 165-a of the State Finance Law. Pursuant to State Finance Law § 165-a(3)(b) and General Municipal Law § 103-g, the initial list is expected to be issued no later than 120 days after the Act's effective date, at which time it will be posted on the OGS website.

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to paragraph (b) of subdivision 3 of section 165-a of the state finance law.

By submission of this bid or by assuming the responsibility of a Contract awarded hereunder, each bidder/contractor (or any assignee) certifies that once the prohibited entities list is posted on the OGS website, it will not utilize on such Contract any subcontractor that is identified on the prohibited entities list.

Additionally, each bidder/contractor (or any assignee) is advised that once the prohibited entities list is posted on the OGS website, any contractor seeking to enter into, renew, or extend a contract or assume the responsibility of a contract awarded in response to the solicitation, must certify at the time the contract is bid upon or a proposal submitted, or the contract is renewed, extended, or assigned that it is not included on the prohibited entities list.

Pursuant to section 103-g of the General Municipal Law, a bid shall not be considered for award nor shall any award be made where the bidder has not made the above certification, provided, however, that if in any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons therefor.

During the term of the contract, should the District receive information that a person is in violation of the above-referenced certification, the District will offer the person an opportunity to respond. If the person fails to demonstrate that it has ceased its engagement in the investment which is in violation of the Act within 90 days after the determination of such violation, then the District shall take such action as may be appropriate, including, but not limited to, imposing sanctions, seeking compliance, recovering damages, or declaring the contractor in default.

The District reserves the right to reject any bid, proposal, or request for assignment for an entity that appears on the prohibited entities list prior to the award of a contract, and to pursue a responsibility review with respect to any entity that is awarded a contract and appears on the prohibited entities list after contract award.

(SEAL OF CORPORATION)

Corporate or Company Name

By _____

Signature

Title

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