Holbrook Public Schools
245 South Franklin Street
Holbrook, MA 02343

MINUTES OF THE HOLBROOK SCHOOL COMMITTEE MEETING
Holbrook Middle-High School Media Center
March 19, 2026
6:00pm

In Attendance: Barbara Davis, School Committee Chairperson
Renee Malvesti, School Committee Vice Chair
Fred White, School Committee Secretary
Chris White, School Committee Member
Julie Hamilton, Superintendent of Schools
Stefanie DeRosa, Curriculum Director
Jennifer Bates, Holbrook Middle-High School Principal
Christine Suckow, School Business Administrator
Rob Compton, Special Education Director
Michael Bolger, Facilities Director

- FY26 School Department-Payroll Expenditure Report (07/01/2025-03/30/2026)
- FY26 School Department-Operational Expenditure Report (07/01/2025-03/30/2026)
- FY26 Schedule of Warrants Paid by the School Department
- SPED Stabilization Summary
- Adult Meal Calculation
- February 12, 2026 School Committee Minutes

The meeting was called to order at 6:00pm by Ms. Davis.

The Pledge of Allegiance was recited.

Resident's Concerns
None.

Student Advisory
Salma Ziad presented on recent and upcoming events which included student council participating in *Read Across America Day* where students went to the John F. Kennedy Elementary School to coordinate activities and read to the elementary students. The Active Minds club held a mental health fair to bring awareness about mental health. STN placed in the anchor team category where they were awarded the gold standard for their social show and monthly magazine and silver standard for their live weekly show. Frozen shows will be taking place tomorrow and Saturday. Robotics completed constructing their robot and are at their first competition at the University of Rhode Island.

Superintendent's Report
Last Thursday the JFK showcased their beginner band as held their STEAM Night and Scholastic Book Fair. Last Friday marked the close of the 2nd trimester and grades closed at JFK. Ms. DeRosa and team have been implementing Ignite testing. This past Monday students in grade 6 participated Youth Speaks workshop on healthy and unhealthy friendships and relationships. Tuesday, April 14th the HMHS will be hosting the SAT's for members of the class of 2027. District-wide the school budget was presented to the finance committee. Dealing with digital drama workshop is upcoming with Dr. Englander.

Collegeboard Recognition Award
Principal Bates presented the Collegeboard Recognition Awards which is a national award that honors high school students for strong academic achievement, especially those from underrepresented or underserved communities.

- Brady Massison, School Recognition Award
- Caua Correa, School Recognition Award, First-Generation Award

Financial Update
Ms. Suckow reviewed the financials and will continue to monitor and track the special education costs for tuitions and transportation as well as submit for extraordinary relief from circuit breaker again this year.

Personnel
New Hires

- Brian Cavanagh, LTS Math Teacher, Holbrook Middle-High School, effective February 26, 2026
- Jai-Anne James-Kilgore, LTS Paraprofessional, John F. Kennedy Elementary School, effective February 6, 2026

Resignations

- Susan McEvoy, School Nurse, John F. Kennedy Elementary School, effective February 12, 2026

Discussion Items
Superintendent's Evaluation
The superintendent met all of her goals in professional practice, student learning and district improvement.

Standard I – Instructional Leadership - proficient plus
Standard II – Management and Operations – proficient plus
Standard III – Family and Community Engagement – proficient
Standard IV – Professional Culture – proficient

Ms. Hamilton ranked proficient or exemplary on all the performance indicators

Special Education Stabilization Fund
Last year the district requested $170,000 from the Special Education Stabilization Fund in order to balance FY25. The current stabilization fund balance is $202,206 and the district is looking to replenish $266,126, which accounts for the required net school spending. The Finance Committee suggested a warrant article to request this amount from the Town.

Food Service Adult Meals
The district recently had the Department of Education in to do a complete administrative audit of the food service department and they highly suggested that the district increase the adult meals from $4.50 to $5.50.

February 12, 2026 School Committee Meeting Minutes
No corrections or changes.

School Committee Subcommittee Member Reports
None.

School Committee Member Reports
Ms. Davis had her annual building tour at the John F. Kennedy Elementary School where she was able to see Orton-Gillingham curriculum lessons and visited a sub-separate classroom. Ms. Davis will be touring the Middle-High school next week.

There have already been two MASC Learning Lunches this month. One on budgeting as a school committee and the other was a Division III workshop on Chapter 70 in the Student Opportunity Act. Tomorrow there is another learning lunch on personal finances as a graduation requirement. Next week there will be a learning lunch on a legislative update in preparation for the annual Day on the Hill.

Action Items
Superintendent's Evaluation
Mr. F. White made a motion to accept the superintendent evaluation as presented.

(F. White/Malvesti) made a motion to accept the superintendent evaluation as presented.
4-0-0 (Mr. Despres was not in attendance)

Special Education Stabilization Fund
Mr. F. White made a motion to approve requesting a warrant article to fund the special education stabilization fund.

(F. White/C. White) made a motion to approve requesting a warrant article to fund the special education stabilization fund.
4-0-0 (Mr. Despres was not in attendance)

Food Service Adult Meals
Mr. F. White made a motion to increase the food service adult meals from $4.50 to $5.50.

(F. White/R. Malvesti) made a motion to increase the food service adult meals from $4.50 to $5.50.
4-0-0 (Mr. Despres was not in attendance)

February 12, 2026 School Committee Meeting Minutes
Mr. F. White made a motion to approve the February 12, 2026 School Committee Meeting minutes as presented.

(F. White/Malvesti) made a motion to approve the February 12, 2026 School Committee meeting minutes as presented.
4-0-0 (Mr. C. White was not in attendance)

Old Business
None.

New Business
None.

ADJOURN or VOTE TO CONTINUE

Voted: (F. White/C. White) The School Committee made a motion to adjourn the regular School Committee Meeting of March 19, 2026 at 6:30pm.
4-0-0 (Mr. C. White was not in attendance)

Respectfully submitted,

Bridget Baker

Recording Secretary