

Ralph Richardson Center School Site Council Meeting

May 18, 2026

10:30 a.m. – 11:30 a.m.

Ralph Richardson Center Conference Room

Present: John McConaha, Kaitlyn Nicolai, Emilee Potter-Clinton, Brian Smith, Christie Waldron

- 1) Discuss Climate Survey, PD Survey from staff
 - a. Sent out about a week ago to certificated staff on how to split up PD hours
 - i. Decision - coming back Aug 10th to complete the first 12 hours of PD for year, then remainder completed through year
 1. Budget for refreshments during trainings (2 days worth - maybe budget \$400?)
 2. Meet at Empowerment Park on the 12th w/ students invited
 - a. Bring something for families, like juice or water? (budget \$100?)
 - ii. Christie to talk separately to Melissa Hightower about preschool back to school meeting usually scheduled that week
 - b. Staff Climate Survey input: transition plans, cultural awareness/sensitivity, board maker, EBPs
 - c. Family engagement ideas: family craft night, bingo, different cultures, ECSE-specific activities, early childhood inclusion activities
 - i. \$1400 for these activities, TBD on how they are allocated
- 2) Approve budget for refreshments for Open House, Graduation, Back to School Night, Multi-Cultural Night
 - a. Back to School Night (Sept 3 2026), combine w/ Multi-Cultural Night
 - i. Each classroom gets a country, brings food from that culture
 1. Countries chosen from the specific cultures represented in RRC's student demographics
 2. Teachers get stipend for making food from their country for night (\$75 x 10 = \$750 total)
 3. Advertisement Passport- Ralphie with a briefcase, map of RRC with participating classrooms and which country the families will be 'traveling' to.
 - a. \$150 for flags and other decorations
 - b. First 30 mins - talking with student teachers. presenting classroom, then 30 mins for rotating through classrooms for country visiting, 45 mins food/celebrating in MP room
 4. Stamps- Ralphie bunny stamp for each classroom, different colored ink

5. Give families a book for attending with a full stamped passport, book offered in various languages
 6. Total budget:
 - b. Graduation (June 2026)
 - i. 7 students total
 - ii. \$75 budget
 - c. Open House (May 2026)
 - i. \$1095 budget
 - ii. PTA brings refreshments
- 3) Approve budget for Home Visits (26 - 27 school year)
 - a. Budget discussion
 - i. \$40-50 for teachers, \$25 for IAs (2 hrs pay for each visit)
 - ii. Voluntary for staff
 - b. \$1600 total given for home visits
- 4) Other business
 - a. Goal 1 in SPSA: technology to support student goals as identified in IEPs
 - i. \$100 budget to address
 - b. Goal 2 in SPSA: all students receive support for health challenges from medical professionals and trained staff
 - i. \$100 budget to address
- 5) SPSA approved by unanimous vote!