

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, April 16, 2026

6:30 P.M.

Administration Building – Boardroom

Minutes

Meryl W. Ben-Levy, President
Michael Levine, Vice President
David Dubner
Alison Gilbert
Robert Koonin
David Seinfeld

ALSO PRESENT

Allison Brown	Superintendent
Karina Báez	Assistant Superintendent for Elementary Education
Susan Warren	Assistant Superintendent for Business and Administration
Nancy Carney Jones	District Clerk

ABSENT

Leigh Minsky	
Michael Goldspiel	Assistant Superintendent for Secondary Education
Zach Mashaal	Student Delegate

Ms. Ben-Levy called the meeting to order at 6:39 p.m.

6:30 p.m. - Board of Education Meeting

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

Recognition:

Regeneron Semifinalists - Olivia Jacobson and Matthew Lin
Valedictorian - Benjamin Davidson
Salutatorian - Matthew Lin

Dr. Lazarus introduced the Valedictorian of the Class of 2026, Benjamin Davidson. He spoke about his character, love of learning, athletic ability, volunteerism and support of others. Ben has committed to Princeton.

Dr. Alyson Weseley Research Coordinator spoke about the history of the Regeneron Science Talent Search. The competition started in the 1940's and is the oldest science competition in the country. The idea behind the competition is to conduct a science talent search to find top 300 students in the nation with the most promise to become a creative scientist. Westinghouse and then Intel originally sponsored the program. This year Long Island schools had 33 scholars, Roslyn has 4 scholars.

Olivia Jacobson, Scholar, her interest is in Political Science with an emphasis on bipartisan politics. Ms. Jacobson, presented an overview of her presentation – *Parties is the USA – The Impact of Partisan Strength and Party Alignment on Perceptions of Bipartisan Candidates*.

Mr. Lin was unable to attend this evening's meeting due to a schedule conflict.

Ms. Ben-Levy made a motion to move Personnel and the Personnel addendum out of order. Mr. Levine seconded, carried by a vote of 6-0 (Mr. Minsky absent).

Ms. Ben-Levy made a motion to move each and every item on the Personnel and the Personnel Addendum, Mr. Dubner seconded, carried by a vote of 6-0 (Mr. Minsky absent).

Ms. Ben-Levy congratulated and welcomed the new employees appointed this evening.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

BE IT RESOLVED, that the Roslyn Board of Education hereby approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

P.2. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

BE IT RESOLVED, that the Roslyn Board of Education hereby approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

Addendum
Professional P.1

Item	Name	Action	Position/Replacing	Location	From	To	Tenure Area	Certification /Class/ Step/Salary
52	Elizabeth Brenner	Probationary Appointment	Reading (New)	MS /HS	On or about 8/31/26	Probation ends on or about 8/30/30*	Reading	TESOL, Students w/Disabilities All Grades, BA/Step 1**, Per RTA Contract
53	Kaitlyn Chan	Probationary Appointment	World Languages (C.Nunez)	MS /HS	On or about 8/31/26	Probation ends on or about 8/30/30*	World Languages	Spanish Gr. 7-12, TESOL K-Gr. 12, Childhood Ed. & Students w/Disabilities Gr. 1-6, BA/Step 1**, Per RTA Contract
54	Phyllis Squicciarini	Probationary Appointment	Library Media Specialist (P.Frohnhofer)	MS	On or about 8/31/26	Probation ends on or about 8/30/29*	School Media Specialist	Library Media Specialist, M6/Step 11**, Per RTA Contract
55	Panagiota Antonopoulos	Resignation from Position	Teaching Assistant	MS		6/30/26 (last day in position)		
56	Panagiota Antonopoulos	Appointment	Regular Substitute/Leave Replacement (R.Meigel)	MS	On or About 5/4/26	6/30/26		Students with Disabilities (All Grades), MA/Step 1**, Per RTA Contract
57	Panagiota Antonopoulos	Appointment	Regular Substitute/Leave Replacement (R.Meigel)	MS	8/31/26	On or About 9/28/26		Students with Disabilities (All Grades), MA/Step 1**, Per RTA Contract
58	Panagiota Antonopoulos	Substitute Appointment	Per Diem Substitute Teacher		9/1/26	6/30/27		\$150/day

*This individual must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years.

**Placement subject to change based on verification of education and employment.

Recommendation to accept the Claims Auditor's Report for March 2026

Ms. Ben-Levy moved, seconded by Mr. Koonin carried by a vote of 6-0 (Mr. Minsky absent), to accept the Claims Auditor's Report for March 2026.

Recommendation to accept the Claims Auditor's Quarterly Reports for 2nd Quarter 2026 October, November and December 2025 and 3rd Quarter 2026 January, February and March 2026. **(Attachment CA2)**

Ms. Ben-Levy moved, seconded by Mr. Dubner carried by a vote of 6-0, (Mr. Minsky absent), to accept the Claims Auditor's Quarterly Reports for 2nd Quarter 2026 October, November and December and 3rd Quarter 2026 January, February and March.

Erin Teta, Partner – Internal Audit, and Keith Carsten, Senior Accountant, Cerini & Associates. LLP., presented a PowerPoint presentation *Roslyn Public Schools Claims Audit Presentation – For the: 2nd & 3rd Quarters Fiscal 2026*.

Mr. Carsten reviewed the 2nd Quarter of the 25-26 school year. The auditors reviewed 1,626 claims with overall issue rate of .31%. The issues with these 5 claims were for Confirming Purchase orders and Confirming Purchase orders signed by the District.

Mr. Carsten then presented the 3rd Quarter of the 25-26 school year. The auditors have reviewed 1,204 payments with 6 issues with Confirming purchase orders. A percentage of .50 %.

Mr. Carsten said the District had excellent second and third quarters.

Board President's Comments

Ms. Ben-Levy spoke about the pride she feels when she sees the athletes playing on the fields on the Roslyn High School's Sports Complex.

Superintendent's Comments

Ms. Brown commented how wonderful this evening was with the hiring of the new staff. She stated that her legacy and the legacy of the Board will be in the caliber of the people they hire. She expressed how proud she is of the Administrative Team, who worked with committees of parents and teachers to screen the applicants and pick the best possible candidates. Ms. Brown thanked the Board for making the new employees feel so welcomed.

Ms. Ben-Levy complimented Ms. Brown and her team on their ability to find, support and grow the talented work force in the District.

Ms. Ben-Levy announced that "*Names, Not Numbers*" will be held on April 30th at 6:30pm and should not be missed.

Ms. Brown added that the High School students are presenting the Anne Frank exhibit at 5:30pm on April 30th.

Student Delegate's Comments

Mr. Mashaal was not in attendance this evening.

PUBLIC COMMENT Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker. One speaker per topic).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Please fill out an index card with your name, address and comment topic. Citizens will be recognized by the presiding officer. Please direct all comments to the Board. This is not a time for citizen-to-citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No comment.

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

Ms. Ben-Levy made a motion to move the Business agenda and agenda addendum as a consent agenda, seconded by Mr. Koonin, carried by a vote of 6-0 (Mr. Minsky absent).

Ms. Ben-Levy made a motion to move each and every item on the consent agenda and agenda addendum by unanimous consent, seconded by Mr. Levine, carried by a vote of 6-0 (Mr. Minsky absent).

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

It is the recommendation of the Superintendent of Schools that the following resolutions be adopted:

B.1. BE IT RESOLVED that the Board of Education hereby approves the following contracts, and authorizes the Board of Education President to execute such contracts on behalf of the Board of Education

- (i) *Contractor: Amergis Healthcare Staffing, Inc. d/b/a Amergis Educational Staffing
Services: Substitute nursing services for the 2025-26 school year as specified in the agreement
Fees: Total estimated to be \$1,200.00
(Agreement is subject to review and approval by district counsel)
- (ii) Contractor: Quantas Advisors, LLC
Services: Consulting services for compliance with the Affordable Care Act for the period July 1, 2026 through June 30, 2027

- Fees: Total estimated to be \$20,000.00
(Agreement is subject to review and approval by district counsel)
- (iii) Contractor: The Royalton on The Greens
Services: Catering and Facilities for 2027 Senior Prom
Fees: The entire cost of this affair is estimated to be \$35,000.00 and will be paid by students and student fundraising activities of the Class of 2027; no district funds will be used.
(Agreement is subject to review and approval by District counsel)
- (iv) Contractor: Westbury Union Free School District
Services: Health and Welfare Services for 4 students attending out of district schools for the 2025-26 school year.
Fees: \$1,415.97 per student
Total estimated to be \$5,663.88
- (v) Contractor: Kidz Therapy Services, PLLC
Services: Instructional services for the 2024-25 school year
Fees: **611 Grant**
\$2,079.00 per student (3 students)
\$693.00 per student Related Services (17 students)
Total will be \$18,018.00
619 Grant
\$619.00 per student (3 students)
\$206.00 per student Related Services (17 students)
Total will be \$5,359.00

[Note: Item (v) above is a “flow-through” grant which passes through the district special aid fund but has no impact on our general fund budget]

B.2. BE IT RESOLVED that the Board of Education hereby approves Capital Budget Appropriation Transfers as per attached. **(Attachment B.2.)**

B.3. BE IT RESOLVED that the Board of Education hereby approves the following General Fund Appropriation Transfer:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1621-443-03-9000-310	MAINT PROF/TECH SVCES	\$31,000.00
	Subtotal	\$31,000.00
<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1620-424-03-9000-310	NATURAL GAS-DIST	\$31,000.00
	Subtotal	\$31,000.00

REASON FOR TRANSFER REQUEST: In order to pay costs associated with heating district buildings.

- B.4. BE IT RESOLVED** that the Board of Education hereby approves the following payment(s) to BBS Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/Project	Budget	PO #S	Inv #
\$3,400.00	HS Reimbursables	2110-245-08-24HS	H24-00132	AS25

- B.5. BE IT RESOLVED**, that the Board of Education hereby approves the Disclosure and Consent Agreement with the Herricks Union Free School District; and

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Board President to execute said Disclosure and Consent Agreement and any other documents necessary to effectuate said Agreement on behalf of the Board of Education.

- B.6. BE IT RESOLVED**, that the Board of Education of the Roslyn Union Free School District hereby authorizes the School District to enter into Inter-Municipal Agreements for the 2026-2027 school year with the East Williston UFSD and Herricks UFSD in connection with Roslyn UFSD's Adult Education Program pursuant to General Municipal Law § 119-o subject to the terms and conditions of the agreements to be approved by District Counsel;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documentation to effectuate said Agreements.

(Agreement is subject to review and approval by district counsel)

- B.7. WHEREAS**, on or about March 17, 2026, the Board of Education of the Roslyn Union Free School District received bids for Bid # 25/26-61: Ballfield Improvements at Harbor Hill School;

WHEREAS, the District has reviewed the bid proposals submitted in response to the solicitation for the Ballfield Improvements at Harbor Hill School contract; and

WHEREAS, based upon the review of the bids, the Board of Education of the Roslyn Union Free School District believes it to be in the best interest of the School District to reject the bid proposals received for the Ballfield Improvements at Harbor Hill School contract.

NOW THEREFORE BE IT RESOLVED that the Board of Education of the Roslyn Union Free School District hereby rejects all bids submitted in response to Bid # 25/26-61: Ballfield Improvements at Harbor Hill School.

- B.8. BE IT RESOLVED** that the Board of Education hereby approves the following credit change order:

Island Pump and Tank, LLC (HH MC-002) credit in the amount of \$12,887.00.

[Note: This is based on our not using the full Sitework Construction Allowance during project completion. The bid award was presented to the Board of Education for approval as item B.7 on the agenda of 6/6/24.]

This change order will decrease the contract with Island Pump and Tank, LLC in the amount of \$12,887.00 and therefore decrease purchase order H24-00225 in account code H-1620-293-07-24OT.]

- B.9. BE IT RESOLVED** that the Board of Education hereby accepts, a donation from NYSIR (New York Schools Insurance Reciprocal) in the amount of \$1,000.00, received by the Roslyn UFSD;

BE IT FURTHER RESOLVED, that said donation shall be appropriated to 2020.450.08.9000.801 to be used for the purchase of various games and equipment to be used in the new high school Recreation Room, with the understanding that this increase in appropriations is the result of unanticipated revenue and therefore will result in no impact on the tax levy.

- B.10. BE IT RESOLVED** that, upon the recommendation of Michelle Hazen, Harbor Hill School Principal, the Board of Education hereby declares the items listed in Attachment B.10 as obsolete.

[Note: the attached items are unnecessary and no longer of use in the district. It is recommended that they be discarded. **(Attachment B.10.)**]

- B.11. BE IT RESOLVED** that, upon the recommendation of Sherry Ma, East Hills School Principal, the Board of Education hereby declares the items listed in Attachment B.11 as obsolete.

[Note: the attached items are unnecessary and no longer of use in the district. It is recommended that they be discarded. **(Attachment B.11.)**]

- B.12. BE IT RESOLVED** that, upon the recommendation of Cindy Samide, Director of Special Education, the Board of Education hereby declares the items listed in Attachment B.12 as obsolete.

[Note: the attached item is broken and unsafe, cannot be repaired, and is no longer of use in the district. It is recommended that it be discarded. **(Attachment B.12.)**]

- B.13. BE IT RESOLVED** that, upon the recommendation of Cindy Samide, Director of Special Education, the Board of Education hereby declares the items listed in Attachment B.13 as obsolete.

[Note: the attached item is broken, cannot be repaired, and is no longer of use in the district. It is recommended that it be discarded. **(Attachment B.13.)**]

- B.14. BE IT RESOLVED** that, upon the recommendation of Thomas Szajkowski, Assistant to the Superintendent for Administration and Special Projects, the Board of Education hereby declares the item listed in Attachment B.14 as obsolete.

[Note: the attached item is broken and unsafe, cannot be reasonably repaired, and is no longer of use in the district. It is recommended that it be discarded. **(Attachment B.14.)**]

Addendum

- B.15. BE IT RESOLVED**, that the Board of Education hereby approves the Cross Contract between the Roslyn UFSD, Nassau BOCES and Monroe BOCES One for use of Sports Management CoSER No. 605.402 (Varsity Media); and,

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to execute the necessary documents to effectuate the Cross Contract between the Roslyn UFSD, Nassau BOCES and Monroe BOCES One for Sports Management CoSER 605.402 on behalf of the Roslyn UFSD.

CURRICULUM AND INSTRUCTION:

It is the recommendation of the Superintendent of Schools that the following resolutions be adopted:

- C&I.1 BE IT RESOLVED** that the Board of Education hereby accepts the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on March 5, 12, 16, and 17, 2026.
- C&I.2 BE IT RESOVLED** that the Board of Education hereby accepts the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on February 10, 12, 25, 26, 2026, March 3, 5, 6, 11, and 16, 2026.
- C&I.3 BE IT RESOLVED** that the Board of Education hereby approves (2) chaperones and (8) students from Forensics to attend the NCFL Grand Nationals in Washington DC from May 22, 2026 through May 25, 2026 at an estimated cost to the district not to exceed \$11,684.40.

[**Note:** Total cost of the trip is \$15,990.00; Student contribution is \$3,805.60; District contribution is an estimated cost not to exceed \$11,684.40].

Addendum

C&I.4 BE IT RESOLVED that the Board of Education hereby approves Kristen Hamilton, *Alexia Moustakas* and 8 students from the Boys Spring Track Team to attend the 2026 Penn Relays at the University of Pennsylvania in Philadelphia, Pennsylvania from April 23, 2026 through April 25, 2026 at an estimated cost to the district not to exceed \$6,046.47.

Note: This resolution was originally approved as C&I.7 on the March 26, 2026 board agenda.

BOARD OF EDUCATION:

BOE.1 BE IT RESOLVED that the Board of Education hereby adopts the budget in the amount of \$140,918,000.00 be presented to the qualified voters of the district at the Annual Meeting on May 19, 2026, and

BE IT FURTHER RESOLVED that the Board of Education hereby authorize the submission to the State Education Department and publication of the 2026-2027 Property Tax Report Card. (**Attachment BOE.1**)

BOE.2 WHEREAS, on October 16, 2025, the Roslyn Union Free School District conducted a Special election; and

WHEREAS, the District Clerk is currently in possession of the unused, defective, and void ballots resulting from such election; and

WHEREAS, Education Law Section 2034(6) provides for the destruction of such ballots when a period of six (6) months from the date of the annual budget vote and election has elapsed; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Roslyn Union Free School District orders the destruction of all unused, defective, and void ballots resulting from the October 16, 2025 election.

Addendum

BOE.3 WHEREAS, the Citizens Audit Advisory Committee ("CAAC") received the "Annual Risk Assessment Update Pertaining to the Internal Controls of District Operations Report" for fiscal year July 1, 2024 through June 30, 2025 prepared by the District's internal auditor, Nawrocki Smith, L.L.P (the "Internal Audit Report");

WHEREAS, based upon its review of the Internal Audit Report, the CAAC recommended that the Board of Education accept the Internal Audit Report by resolution at its April 13, 2026 CAAC Meeting; and

NOW THEREFORE, BE IT RESOLVED, that based upon its review of the Internal Audit Report and the CAAC's recommendation to the Board of Education, the Board of Education hereby accepts the "Annual Risk

Assessment Update Pertaining to the Internal Controls of District Operations Report” for fiscal year July 1, 2024 through June 30, 2025.

BOE.4 WHEREAS, the Citizens Audit Advisory Committee (“CAAC”) received the “Report on the Internal Controls of the Payroll Cycle” dated April 2025 prepared by the District’s internal auditor, Nawrocki Smith, L.L.P (the “Payroll Cycle Report”);

WHEREAS, based upon its review of the Payroll Cycle Report, the CAAC recommended that the Board of Education accept the Payroll Cycle Report by resolution at its April 13, 2026 CAAC Meeting; and

NOW THEREFORE, BE IT RESOLVED, that based upon its review of the Payroll Cycle Report and the CAAC’s recommendation to the Board of Education, the Board of Education hereby accepts the “Report on the Internal Controls of the Payroll Cycle” dated April 2025.

On April 22, 2026, Ms. Ben-Levy will be awarded the Nassau BOCES Education Partner Award. She spoke about how many people from Roslyn will be attending the gala. The gala raises money for the BOCES Foundation – which funds such programs as LI School for the Arts and Barry Tech.

Public Comments #2

No comment.

Adjournment

There being no further business to come before the Board of Education, Ms. Ben-Levy moved, seconded by Mr. Dubner carried by a vote of 6-0 (Mr. Minsky absent), to adjourn at 7:24 p.m.

Respectfully submitted,
Nancy Carney Jones
Nancy Carney Jones
District Clerk