



AGENDA FOR THE REGULAR BOARD MEETING
Tuesday, May 26, 2026 - 6:00pm
Union Event Center, 12509 N. Market St., Bldg. D, Mead, WA 99021

Webinar Link: mead354-org.zoom.us/j/91725479869
Or Call 1-669-900-6833 Webinar ID 917 2547 9869

I. PLEDGE OF ALLEGIANCE

II. APPROVAL OF AGENDA

(Action)

III. APPROVAL OF MINUTES

(Action)

Approval of the Minutes from the Regular Board Meeting of April 27, 2026 and Work Session of May 11, 2026

IV. REMARKS FOR THE GOOD OF THE SCHOOLS

- High School Updates
- Board/Staff Comments
- Public Comment on Agenda Items

V. CONTINUING BUSINESS –

A. Resolution 26-02

(Action) 1

WIAA Enrollment for 2026-2027

(Presented by: *Jay Jordan, Learning & Teaching Assistant Superintendent*)

B. July 2026 – June 2027 Board Meeting Calendar

(Action) 2

**C. 2nd Reading Policy/Procedure 2413 (Policy Revision/Procedure Adoption)
Equivalency Credit Opportunities**

(Action) 3

(Presented by: *Jay Jordan, Learning & Teaching Assistant Superintendent*)

D. Resolution 26-03

(Action) 4

The Commission of a Facilities & Long-Range Planning Committee

(Presented by: *Travis Hanson, Superintendent*)

E. 1st Reading Procedure 3205 Revision

(Non-Action) 5

Sexual Harassment of Students Prohibited

(Presented by: *Josh Westermann, Director of Student & Family Services*)

F. RFP Recommendation – Indoor Air Quality Assessment

(Action) 6

(Presented by: *Travis Bown, Director of Maintenance & Operations*)

G. Curriculum Adoption Recommendation

(Action) 7

Middle School Science & Social Studies

(Presented by: *Jay Jordan, Learning & Teaching Assistant Superintendent*)

VI. NEW BUSINESS

A. Consent Agenda

(Action) 8

Vouchers, Personnel Actions, Co-Curricular, Extra-Curricular & Supplemental Contracts

B. Student Travel Proposal

(Action) 9

Mead HS Girls Cross Country to Irvine, CA

(Presented by: *Jay Jordan, Learning & Teaching Assistant Superintendent*)

C. 1st Reading Policy 6270 Revision

(Non-Action) 10

Efficient & Responsible Use of Resources (Sustainability)

(Presented by: *Travis Bown, Director of Maintenance & Operations*)

VII. REPORTS

A. Title I & LAP Program

(Presented by: *Robin Placzek, Director of Curriculum, Assessment & State & Federal Programs*)

B. Superintendent's Report

VIII. REMARKS FOR THE GOOD OF THE SCHOOLS

- Public Comment on Non-Agenda Items

IX. ADJOURN

Public Comment – Policy 1430

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings.

Public Comment on Agenda Items will be taken at the beginning of the meeting (prior to board action).

Public Comment on Non-Agenda Items will be taken at the conclusion of the business portion of the meeting, prior to adjournment.

Process & Length of Public Comments – Individuals wishing to be heard by the Board shall first be recognized by the board President. Individuals, after identifying themselves, will have **three minutes** to offer their comments. Those wishing to address the Board are asked to complete a *Public Comment Form*, giving the form to the board clerk in person, prior to the start of the meeting. Generally, *Public Comment Forms* are not accepted after the start of the meeting. However, prior to taking Public Comment on non-agenda items at the conclusion of the business portion of the meeting, an opportunity will be provided for those in attendance to complete a *Public Comment Form* and address the Board.

Public Comment Constraints – The board President may interrupt or terminate an individual's statement when it is too lengthy, personally directed, abusive or obscene. The Board as a whole shall have the final decision in determining the appropriateness of all such rulings. The Board shall not hear oral complaints regarding district employees. A member of the public wishing to make such a complaint shall do so in writing to the board President and/or Superintendent who shall take appropriate action.

Board Response to Public Comments – Whenever an individual comments to the Board, board members may ask clarifying questions of speakers, however, there should be no expectation of discussion and/or response. Please understand that the Board's silence is neutral. It is neither a signal of agreement nor disagreement with the speaker's remarks. If a response is requested, the board President will generally refer the matter to the district superintendent or a designee for further study and follow-up. In limited cases, an issue brought before the Board may be deferred to a future board meeting for response or discussion.

Individuals with disabilities who may need a modification to participate in a meeting should contact the Superintendent's office no later than three days before a regular meeting, and as soon as possible in advance of a special meeting, so that arrangements for the modification can be made.



**Minutes from the Regular Meeting of the Board of Directors
Monday, April 27, 2026**

The Board of Directors held a Regular Board Meeting on Monday, April 27, 2026. This meeting was held in-person and virtually via a Zoom link posted on the Mead School District website. The meeting, that began at 6:00pm, was held at Union Event Center. Directors Gray, Nolan, Cannon, Killman and Woodworth were present. Also in attendance were Superintendent Travis Hanson, Chief Financial Officer Heather Ellingson and Assistant Superintendents Jay Jordan and Jared Hoadley.

I. Pledge of Allegiance

The meeting began with President Gray asking all to rise for the Pledge of Allegiance.

II. Approval of Agenda

Director Nolan made a motion to approve the meeting agenda, as presented. Director Cannon seconded the motion. The motion carried unanimously.

III. Approval of Minutes

Director Cannon made a motion to approve the minutes of the March 23, 2026 Regular Board Meeting and April 13, 2026 Work Session, as presented. Director Woodworth seconded the motion. The motion carried unanimously.

IV. Remarks for the Good of the Schools

High School Updates

Mead High School - Noah Chavez, 2026-27 ASB President, presented a brief review of recent academic, athletic, leadership and music events at Mead High School. He noted there is strong participation in spring sports with both baseball and softball programs growing, a cultural night was held on April 23rd with a good turnout, National Honors Society students contributed an estimated 150-200 hours of community service this month, he and other ASB officers met with numerous ASB clubs to help with budgeting and to learn more about each clubs' goals, and he stated the overall school climate is positive.

Mt. Spokane High School - Nduta Chicoine, 2026-27 ASB President Elect, presented a brief review of recent academic, athletic, leadership and music events at Mt. Spokane High School. She noted they recently hosted a Mock Crash surrounded by a week of safe driving awareness which was both impactful and meaningful, Prom was a success or "lit" as she stated, they've just begun a Hope Squad wellness week to address mental health, AP tests are happening, teacher appreciation is coming up, the Sports Medicine program won state for the third year in a row, and spring sports are heading into post season.

Board/Staff Comments

Director Cannon made a brief note of congratulations to Northwood's Jazz Band for sweeping their category for the second year in a row at University of Idaho's competition last weekend.

Public Comments on Agenda Items

No individuals signed up to comment on agenda items.

V. Continuing Business

A. Mt. Spokane HS 2026-2027 Schedule Variance Approval

Learning & Teaching Assistant Superintendent Jay Jordan presented a Schedule Variance on behalf of Mt. Spokane HS for the 2026-2027 school year. This Schedule Variance allows for 35 minutes of "CAT Time" on Thursdays which is an intervention time for students in need of help to meet with their teachers. The district received notification from MEA President Toby Doolittle that Mt. Spokane HS MEA members voted on and the MEA Representative Council approved this variance. A 75% majority vote is required according to the MEA Collective Bargaining Agreement before it can be submitted to the MEA Representative Council, and Mt. Spokane MEA members voted for the variance with 96.8% in favor.

Director Killman inquired if Mead HS is working on an intervention time similar to Cat Time, and Dr. Jordan indicated they are in the process of making a determination.

Director Nolan made a motion to approve the Schedule Variance, as presented. Director Killman seconded the motion. The motion carried unanimously.

B. 1st Reading Policy 5410 Revision Holidays

Superintendent Hanson presented a simple change to Mead School District's existing Policy 5410, Holidays, adding Juneteenth to the list of holidays on which school may not be taught. This is simply bringing the existing policy into compliance with state law.

Director Cannon made a motion to approve the revision to Policy 5410, Holidays, as presented. Director Nolan seconded the motion. The motion carried unanimously.

C. 1st Reading Policy/Procedure 2413 (Policy Revision/Procedure Adoption) Equivalency Credit Opportunities

Dr. Jordan shared that as was discussed at the last Work Session, Policy 2413 currently allows for students to receive core academic course credit for high school career and technical courses. The proposed revision creates another opportunity for students to earn credit, in this case, elective credit. Students ages 16 and older may earn up to two elective high school credits through paid work experience occurring during the student's school day or outside of the school day including outside of the school calendar (summer work). There are specific requirements in order for a student to be eligible which includes advance and in writing preapproval by the school designee, assessment of the student's grade-level proficiency on the state financial education learning standards, and the student's High School and Beyond Plan being updated to reflect the paid work experience.

Dr. Jordan noted that at the previous Work Session, the Board requested a procedure be written to accompany the policy and that procedure has been provided to the Board for their review. The plan is to have this ready for next school year, if approved, and Director Nolan weighed in that he'd like this to be ready early enough for this summer's work to count for students where eligible. Director Nolan requested an outline of how this information will be relayed to students and who will be the students' point of contact at their school. President Gray indicated this can be brought to the May Regular Board Meeting for action.

D. Board Resolution 26-01 In Support of WA State Initiatives IL 26-638 and IL 26-001

President Gray proposed adopting a Board Resolution in support of Washington State Initiative IL 26-638 "Protecting Fairness in Girls' Sports" and Washington State Initiative IL 26-001 "Strengthening Communication Between Parents and Schools." President Gray read the resolution in its entirety and stated that this proposed resolution is an opportunity for the Board to express and affirm their commitment to fairness, transparency, and the fundamental partnership between schools, students, and families. The resolution is attached.

Director Cannon made a motion to approve Board Resolution 26-01, in support of Washington State Initiatives IL 26-638 and IL 26-001, as presented. Director Nolan seconded the motion. The motion carried unanimously.

E. WSSDA Legislative Platform – Retire Current Legislative Positions

Director Nolan provided background about Washington State School Directors' Association (WSSDA) of which all school directors (school board members) are members. WSSDA is essentially a school director's professional association, though it is also a state agency without regulatory authority. WSSDA adopts Positions as a body annually at their General Assembly. These positions, together with the bylaws and operating policies, form the governing foundations of WSSDA. Permanent positions represent WSSDA's beliefs and values and indicate WSSDA's stance on issues of widespread concern for its membership, and Legislative positions are WSSDA's call to action directed at the state Legislature.

This is the time of year that WSSDA takes suggestions on their permanent and legislative positions to be voted on at their upcoming, annual General Assembly. Director Cannon shared that he reviewed WSSDA's entire list of positions (over 200) and recommends a dramatic culling of positions down to a more manageable number. In his work with WSSDA as Area Director 9, he noted there hasn't been a good way of removing positions. This joint recommendation from Directors Nolan and Cannon is not a final action obligating WSSDA to change their positions, rather it is what Mead School District's Board of Directors recommends to WSSDA to be voted on at the General Assembly.

Director Nolan made a motion to approve the recommendation to WSSDA, as presented. Director Killman seconded the motion. The motion carried unanimously.

VI. New Business

A. Consent Agenda

President Gray read aloud the donations listed in the Consent Agenda and thanked those individuals and organizations for their generosity and support of Mead School District students. Superintendent Hanson noted the large donation for Farwell's playground made by a donor who wishes to be anonymous, stating that the family is a long-time Mead family with kids and grandkids in the district. The Farwell community is immensely grateful for the need the family identified and their generous donation to address it. The hope is to have the playground up and running in the coming school year. President Gray also noted the list of summer camps put on by each high school and expressed thanks and appreciation to the coaches who administer these camps.

Director Cannon made a motion to approve the Consent Agenda, as presented. President Gray seconded the motion. The motion carried unanimously.

Consent Agenda

1. Hired Classified Personnel:

Alaina Allen	Prairie View	Class	6.25 hrs/day Para Ed effective 3/25/26
Alyssa Dunlap	Evergreen	Class	6.25 hrs/day Para Ed effective 4/1/26
Amber Grant	Mt. Spokane	Class	6.15 hrs/day Para Ed effective 3/18/26
Josh Grimes	Nutrition Services	Class	8 hrs/day Field Supervisor effective 4/15/26
Kaitlyn Riddle	Copy Center	Class	8 hrs/day Copy Associate effective 4/14/26
Shayna Tulley	Shiloh Hills	Class	4.75 hrs/day Para Ed effective 3/25/26
Ailahni Mae Vloria	Evergreen	Class	6.5 hrs/day Para Ed effective 3/25/26
Evan Wiersma	Prairie View	Class	6 hrs/day Para Ed effective 3/18/26
Doranina Wiser	Prairie View	Class	7 hrs/day Behavior Tech effective 3/25/26

2. Hired Certificated Substitutes:

Kendall Conley | Alayna Caryl | Taylor Arciniega | Callie Coomes

3. Hired Classified Substitutes:

Ashley Miller	Brian Marcalus	Lachrisa Houchin	Amanda Campbell
Miranda Carr	Ian Phillips	Ralph Keetch	Gail Kelsch
Mackenzie Moore	Madeleine Williamson-Frais		

4. Approved AP Vouchers for General Fund, Capitol Projects, Private Purpose Trust and ASB.

Vouchers audited and certified by auditing officers as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board. As of this day, **April 27, 2026**, the Board, by a unanimous vote does approve for payment the vouchers included in the above referenced list and further described as **Warrant Numbers 126490 to 127051** in the following amounts:

<u>Fund</u>	<u>Amount</u>
General Fund - AP	\$ 1,798,108.61
General Fund – PR	234,632.58
ASB Fund	280,250.26

5. Approved Co-Curricular, Supplemental & Extra-Curricular Contracts.**6. Accepted the Following Donations:**

- \$21,256.00 from Granite Fundraising of MT Inc. to Mead HS Boys Basketball
- \$750.00 from Paine Hamblen PS to Mead HS Dance Team
- \$500.00 from Center for Pediatric Therapy to DLC Field Day Olympics
- \$500.00 from Pro Mechanical Services to DLC Field Day Olympics
- \$500.00 from R&R Heating & Air Conditioning to DLC Field Day Olympics
- \$1,500.00 from St. Luke Lutheran Church to the Student Resource Center
- \$840.00 from Washington DECA to Mead HS for DECA State scholarships
- \$150,000.00 from an anonymous donor to Farwell Elementary for a new playground

7. Approved Unpaid Leaves (i.e. parenting, medical, Good of the District, education, etc.):

Vanessa Anderson	Special Services	Cert	4/2/26 - 5/31/26
Rhonda Driskill	Transportation	Class	3/1/26 - 5/24/26
Carmen Ekholm	Brentwood	Class	25/26 school year
Valerie Gaber	Highland	Class	Up to 8 hrs/week 4/7/26 - 6/16/26
Heather Habbestad	Transportation	Class	3/30/26 - 4/17/26
Laura Ketcham	Highland	Class	3/4/26 - 6/16/26
Suzie Killian	Mead HS	Class	Up to 1 week as needed 4/1/26 - 6/16/26
Colleen Mitchell	Northwood	Class	4/4/26 - 5/26/26
Heather Sullivan-Staley	Northwood	Class	4/2/26 - 6/16/26
Deborah Swanson	Highland	Class	3/25/26 - 4/13/26
Denise Zucchetto	Highland	Class	4/6/26 - 5/12/26
Jayne Marquardt	Brentwood	Class	5/7/26 - 5/13/26
John Shuba	Transportation	Class	4/13/26 - 4/16/26
Keely Wines	Mead HS	Class	4/24/26, 4/30/26-5/1/26, 5/6/26-5/12/26
Julie Allen	Meadow Ridge	Cert	.4 FTE (1.0 Contract) 1 st Semester 26/27 school year
Jordyn Andrade	Creekside	Cert	.4 FTE (1.0 Contract) 26/27 school year
Jared Berry	Special Services	Cert	4/23/26 - 6/16/26

Esther Drohman	MLO	Cert	.6 FTE (.6 Contract) 1 st Semester 26/27
Camille Goehring	Colbert	Cert	4/13/26 - 6/16/26
Alexandria Griffith	Mead HS	Cert	.2 FTE (1.0 Contract) 1 st Semester 26/27
Ryan Hodl	Prairie View	Cert	1.0 FTE 1 st Semester 26/27
Nicole Hodl	Skyline	Cert	1.0 FTE 1 st Semester 26/27
Tessa Julian	Special Services	Cert	.2 FTE (1.0 Contract) 1 st Semester 26/27
Hayley Siddons	Prairie View	Cert	1.0 FTE 1 st Semester 26/27
Jillian Truxal	Northwood	Cert	.4 FTE (1.0 Contract) 26/27 school year
Ron Steele	Mt. Spokane	Class	2/2/26 - 5/1/26
Nicco Sesso	Maintenance	Class	4/1/26 - 8/17/26

8. Rescinded Unpaid Leaves (i.e. parenting, medical, Good of the District, education, etc.):

Jean Strom	Colbert	Class	4/17/26
------------	---------	-------	---------

9. Accepted the Following Resignations/Retirements:

Randy Anfinson	Transportation	Class	Resignation effective 4/17/26 (Driver)
Jourdan Armstrong	Mead HS	Class	Resignation effective 4/3/26 (Para Ed)
Christian Barrera	Custodial Services	Class	Resignation effective 3/31/26 (Custodian)
Alicia Cronin	Mt. Spokane	Cert	Resignation effective 6/16/26 (Teacher)
John Fisher	Transportation	Class	Resignation effective 4/13/26 (Driver)
Laura Ford	Transportation	Class	Resignation effective 4/16/26 (Driver)
Mari Rosales	Mt. Spokane	Class	Resignation effective 8/5/26 (Data Processor)
Pamela (Susie) Seher	Nutrition Svcs/Mead HS	Class	Resignation effective 8/25/26 (Cook)
Kyle White	Mead HS	Class	Resignation effective 4/3/26 (Para Ed)
Julia Becker	Farwell	Cert	Retirement effective 6/30/26 (Teacher)
Dorothy Campbell	Mead HS	Class	Retirement effective 8/25/26
Lehsley Whitman	Learning Svcs/Mead HS	Class	Retirement effective 6/30/26

10. Declared the Following Items as Surplus:

Item	Qty	Location	
5 person tackle sled	1	Mead HS	
6 person tackle sled	1	Mead HS	
7 person tackle sled	1	Mead HS	
2 person tackle sled	1	Mead HS	
1 person tackle sled	1	Mead HS	
Gauntlet	1	Mead HS	
Chariot 2, ivac 24 atv	3	Custodial	
Tennant floor coach	2	Custodial	
Castex carpet cleaner	3	Custodial	
Rug Doctor	1	Custodial	
Tennant E5 floor sucker	3	Custodial	
Tennant rug cleaner	2	Custodial	
Advanced riding floor scrubber (Zamboni)	1	Custodial	
Floor buffer	4	Custodial	
Max-O-Matic	4	Custodial	
NSS Service High Speed floor buffer	1	Custodial	
Advanced XLP rug cleaner	1	Custodial	

11. Approved Mead High School and Mt. Spokane High School Athletic Summer Camp Fees.

B. Yearbook RFP Recommendation

Chief Financial Officer Heather Ellingson presented that earlier this year she met with school Yearbook Advisors who unanimously agreed they did not want to renew with the current yearbook vendor. Based on their feedback, a request for bid proposals went out and three vendors submitted proposals: Varsity, Jostens and Dorian. Varsity is the vendor that was selected by the bid committee and many factors were taken into consideration in making the selection with the price/cost holding the highest weight. The contract with Varsity would be for one year with the option to renew for four additional years. Director Nolan inquired if the source of funding for yearbooks is ASB funds and Ms. Ellingson stated that typically yes, the yearbook price that students pay covers the cost (which is all part of ASB). Additionally, she noted that based on Varsity's bid, schools would not need to increase the current cost of their yearbooks. Director Nolan made a motion to approve the Yearbook RFP Recommendation, as presented. Director Cannon seconded the motion. The motion carried unanimously.

C. Student Travel Proposal

Mt. Spokane HS Band, Orchestra & Choir Trip to Orlando, FL

Dr. Jordan presented a travel request from Mt. Spokane High School's Band, Orchestra and Choir Programs (approximately 200 students plus 5 music teachers and approximately 41 chaperones) to travel to Orlando, Florida, April 7-13, 2027, to engage in performances at both Disney World and Universal Studios and be involved in workshops led by Disney artists that are active performers in the parks. A copy of the trip itinerary was provided to board members in their board meeting packet.

Students will miss three days of school, April 7 through April 9, 2027, and the five music teachers will need substitute teachers for those same three days. The additional days are during spring break. The estimated cost per student is \$2,781.00 with fundraising opportunities available. The Bandstand Booster Club has allocated up to \$20,000.00 to help students who qualify under House Bill 1660.

Director Cannon made a motion to approve the request from Mt. Spokane High School's Band, Orchestra and Choir to travel to Orlando, Florida, April 7-13, 2027, as presented. Director Nolan seconded the motion. The motion carried unanimously.

VII. Reports

A. Financial Report for the Month of March 2026

Ms. Ellingson presented a brief financial report for the month of March 2026, which included information on enrollment, cash flow, expenditures and revenue all being in line with expectations. Referencing enrollment trends, Ms. Ellingson noted the challenge of hiring staff when one program's enrollment is decreasing and another program's enrollment is growing. Additionally, she highlighted recent grants that have been awarded and the ability to spend them this year due to having built in capacity to the budget, and come August some reserve funds will be utilized for facilities projects that have been shared by Facilities & Custodial Services Director Ned Wendle and Maintenance & Operations Director Travis Bown in prior work sessions.

The annual state audit for 2024-2025 is nearly complete and an exit conference will be scheduled in the coming weeks. The Board members will be invited to attend. Overall, the audit results are very clean with a couple of recommendations regarding ASB and notes on the financial statement. Work continues on the 2026-2027 budget which currently shows the need for 1 million dollars from the fund balance but the hope is to improve that number between now and June.

B. Curriculum Review & Adoption Update

Dr. Jordan provided an update on the timeline for and the work being done by curriculum teams for both the elementary and middle schools. The elementary team has been working on ELA

Foundational Skills, Writing, and Handwriting and the middle school team has been working on Social Studies and Science. The curriculum teams are made up of teachers in our district that teach these specific subjects. While piloting curriculum is not a requirement, some of Mead's schools have been piloting new curriculum and this has been helpful for the curriculum teams in making a final determination for recommendation to the Instructional Materials Committee (IMC). Both elementary and middle school curriculum teams plan to present their recommendations to the IMC in May. If the IMC agrees to move forward, the middle school curriculum will be presented to the Board at the May Work Session for questions/comments and the elementary curriculum will be presented to the Board at the June Work Session for questions/comments.

Director Nolan inquired about how much time the IMC will have to review the recommendations and if they could review an electronic version of the curriculum. Director Nolan stated that he wants to be sure the IMC has sufficient time and feels comfortable with their decision. Additionally, Director Nolan requested to see the 8 categories, at the upcoming work session, that the IMC will use in making their determination. Dr. Jordan responded that the district would not have the rights to send out electronic versions but will create adequate time/opportunities for the IMC to review the committees' recommendations. Dr. Jordan shared a timeline of what happens next if the curriculum is approved by the IMC. Director Nolan thanked Dr. Jordan for working to get new curriculum ready for the upcoming school year.

C. Superintendent's Report

Superintendent Hanson recognized Mt. Spokane High School's successful completion of the accreditation process. This is an exhaustive, thorough and comprehensive process that occurs every 6 years and signifies that a school meets higher standards than state qualifications. It is an excellent accomplishment showing certain targets have been met and typically assures that the school will continue to improve over the next 6 years based on improvement recommendations. On another note, Mt. Spokane High School's Sports Medicine Team won a third state title with 9 individual award winners. Congratulations to those students and advisors.

Additionally, as graduation is coming, there are many graduating seniors receiving lots of well-deserved recognition including 6 students who were selected by the Spokane Scholars Foundation for scholarships totaling \$19,000.00. The Spokane Scholars Foundation recognizes academic achievement across the Greater Spokane League. Mead High School's winners are Zane Twiggs, Jace Samaha, and Luke Morasch, and Mt. Spokane High School's winners are Grace Lochhead, Eleanor Weitz, and Micah Brown. Congratulations are in order.

This next week is National Teacher Appreciation Week and Superintendent Hanson extended a warm thank you to all of the Mead School District's teachers for the amazing things they do every day with students. He noted that most everyone can likely think back on an influential teacher or two who made a positive impact and how that impact often goes above the academic. Teachers give students the confidence and vision for the future and Mead School District has wonderful teachers who come to work each day to do just that. President Gray agreed that she as a parent could share many positive remarks about teachers here in the district.

VIII. Remarks for the Good of the Schools – Public Comment on Non-Agenda Items

NOTE: The name of each speaker is listed below, along with the topic they commented on and a very brief summary of their remarks. The speaker's affiliation to the district, if any, is also indicated. To listen to comments in their entirety please visit www.mead354.org/board where a link to the Zoom recording of the meeting is posted.

Melodie Workman introduced herself to the Board and identified she has 2 children in the district and works as a lecturer training teachers (not in the Mead School District). She addressed her concerns about tech usage in the classroom and requested action to ensure safety, social wellness and academic achievement for students outside of students' responsibility for their own digital citizenship.

IX. Adjourn

The meeting was adjourned at 7:13pm.

President

Secretary



RESOLUTION 26-01

Resolution of the Mead School District Board of Directors Supporting Washington State Initiative IL 26-638, "Protecting Fairness in Girls' Sports," and Washington State Initiative IL 26-001, "Strengthening Communication Between Parents and Schools."

WHEREAS, Chapter 28A.58 RCW grants each school district board of directors the authority to control, supervise, and regulate the conduct of interschool athletic and extracurricular activities of an athletic, cultural, social, or recreational nature for students within the district; and

WHEREAS, the Mead School District recognizes the inherent biological and physiological differences between male and female students, which can significantly impact athletic performance and competitive outcomes; and

WHEREAS, the Mead School District affirms its commitment to ensuring equal, safe, and fair athletic opportunities for all students, upholding the integrity of girls' sports, and fostering respect for the principles of fairness and inclusion; and

WHEREAS, the Mead School District Board of Directors values parental partnership as fundamental to student success, and supports policies that strengthen open communication, mutual trust, and transparent collaboration between families and schools; and

WHEREAS, Washington State Initiative IL 26-638 ("Protecting Fairness in Girls' Sports") seeks to preserve fair competition, safeguard opportunities for female athletes, and maintain the integrity of girls' and women's sports; and

WHEREAS, Washington State Initiative IL 26-001 ("Strengthening Communication Between Parents and Schools") aims to enhance transparency and accountability in the educational process by ensuring that parents have timely access to information and meaningful participation in decisions affecting their children;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Mead School District hereby formally expresses its support for Washington State Initiatives IL 26-638 and IL 26-001, recognizing their shared commitment to fairness, transparency, and the fundamental partnership between schools, students, and families.

Dated this 27th day of April, 2026.

Attest:

Mead School District No. 354
Board of Directors

Toni W. Hansen
Secretary to the Board

Bridgette C. Aug
Hill
Jennifer A. Hill
in absence of
Chad



**Board Work Session Minutes
Monday, May 11, 2026**

The Board of Directors held a Work Session on Monday, May 11, 2026. The meeting began at 6:00pm and was held at District Office. Directors Gray, Cannon, Killman, Nolan and Woodworth were present. Also attending were Superintendent Travis Hanson and Assistant Superintendents Jay Jordan and Jared Hoadley.

I. IMC Presentation on Middle School Curriculum Adoption – Social Studies & Science

Learning & Teaching Assistant Superintendent, Jay Jordan, along with Director of Curriculum, Robin Placzek, and representatives from the Curriculum Adoption Team, shared curriculum adoption recommendations for 6th, 7th, and 8th grade science, and for 6th and 8th grade social studies. The Curriculum Adoption Team's role is to present curriculum to the IMC (Instructional Materials Committee) for approval based on set criteria from the district's Procedure 2020 (Course Design, Selection and Adoption of Instructional Materials). The IMC is made up of 17 voting members which includes teachers, administrators, and parents. Dr. Jordan and Ms. Placzek are non-voting members of the IMC. Representatives from the Curriculum Adoption Team who were present and spoke about the process and recommendations included Kathleen Olson, Emily Conroy, and Ryan Miciak.

It was shared that the reason for new curriculum is that the current textbooks being used by the district are over 15 years old. Both social studies and science textbooks are out of print and the science textbooks are not up to standards. When staff were surveyed regarding new curriculum, it was social studies and science that rose to the top of what is needed most. The timeline and work involved regarding the process for new curriculum adoption was shared including the fact that once the curriculum selection was narrowed down to two options, both options were piloted by teachers at all 3 middle schools for several weeks.

The recommendation for science for 6-8th grades is OpenSciEd, a curriculum published by Activate Learning. The curriculum can be printed or used digitally, and comes with a lab kit to allow students to engage in experiments. The district's priority standards are covered and it is aligned to WA State science standards and CTE standards. Ms. Conroy shared that when piloting the curriculum, she found that students were engaged and challenged and the topics were real world to them. Additionally, there are multiple methods of differentiation to help teachers meet their students at varying levels, and instruction materials are balanced and maintain a neutral approach.

The recommendation for social studies for 6th and 8th grades (not 7th grade at this time) is McGraw Hill. Sixth grade content is World History and 8th grade content is US History. The instructional materials are high quality and while social studies is not a tested content area, McGraw Hill does align with WA State standards and the district's priority standards. McGraw Hill was the strongest in differentiation and the materials are fair and inclusive to multiple groups. Ms. Olson explained the various teacher tools, showed examples out of the textbook, and showed an inquiry activity. Mr. Miciak stated that his students preferred McGraw Hill over the other curriculum piloted (Savaas) and that his students had different interpretations showing that the curriculum isn't telling them what to think, rather how to think.

Director Nolan inquired about the length of the process for the IMC and how many meetings were held, he commented it seemed quick, maybe too quick. Dr. Jordan said there were two meetings for the IMC, one for training and then another for discussion/questions and the

materials were made available to all members for review. He stated there were a few reasons for a bit of a time crunch and it shouldn't be that way moving forward, and that the IMC recommended approval. Ms. Placzek spoke about the scope and sequence of the curriculum and that this planning is done after a curriculum is adopted. Director Nolan commented that doing the scope and sequencing after adoption seems backward. The discussion continued about the timeline, how much time the parents on the IMC committee had to review the curriculum, why the textbooks weren't sent home with the committee members, the information given to the committee regarding what would and wouldn't be taught from the textbook based on the scope and sequence determination, and specific comments parents made about the curriculum. Director Nolan expressed concern about approving a curriculum where there may be parts that are objectionable even though those parts will not be part of the scope and sequence that are taught in the classroom at this time.

It was determined that this curriculum adoption will be on the agenda for the Regular Board Meeting in May for continued discussion and in the meantime, the Board members can review the curriculum and engage with the Learning & Teaching staff with their questions. Dr. Jordan appreciated the feedback and assured the Board that he is continuing to engage with the IMC committee and would not have brought this forward as their recommendation if they weren't comfortable with it overall. The parents on the committee that had concerns did not suggest that the curriculum shouldn't be brought forward for recommendation.

II. Sexual Harassment of Students Report (Policy 3205)

Director of Student & Family Services, Josh Westermann, shared an annual report as required for Policy 3205 (Sexual Harassment of Students Prohibited). Mr. Westermann shared what the district is doing to address instances of sexual harassment, and how to continue to improve the process in order to keep our students safe. The district's current Policy and Procedure are up to date based on state and federal laws. He reported that district staff receive training each year and this year the training was expanded to include some of the student body to help create awareness of what sexual harassment looks like, and to ensure clear access to reporting any incidents. Last year it was recommended to implement an electronic reporting form and that has been implemented. The web page on the district's website is very clear on how to report, the form is readily available there, and forms are being properly routed to staff.

Mr. Westermann discussed the number of formal and informal complaints that have been filed this year and that one met the additional requirements under Title IX. When that occurs, there is more of a prescribed process and Superintendent Hanson reviews and makes the determination. Mr. Westermann reported on the number of school discipline incidents involving sexually inappropriate conduct, all of which resulted in some level of student discipline. He continued that in nearly all of these cases, he reached out to the family, provided them with the district's policy, answered any questions, and let them know how to get in touch with him.

Recommendations moving forward are to (1) provide additional training to school staff to ensure they take appropriate action when incidents of alleged sexual harassment occur, (2) to strengthen school procedures for analyzing discipline reports and incidents to identify trends in the types of HIB that are reported, and (3) to implement age-appropriate education for students about sexual harassment. Both Directors Killman and Nolan expressed interest in receiving information in the next annual report associated with Mr. Westermann's second recommendation related to the analysis of discipline reports and trends.

Proposed revision to Sexual Harassment of Students Procedure (Procedure 3205)

Mr. Westermann presented a revision to the district's existing Procedure for Policy 3205 (policy to remain unchanged). The revision models the WSSDA procedure which clearly identifies the state process and how the district responds, and then makes a clear distinction of what needs to occur when the federal threshold is met. It also outlines that there is an informal complaint process. The district's current procedure is tough to follow when working through it with a

parent because it is not linear or very clear. The WSSDA model procedure being presented as the revision is clear, and outlines how one files, staff responsibility, the informal process, and again, what happens when Title IX requirements are met. Mr. Westermann thinks this will be helpful for parents in leading them through the process. He stated there is no urgency as everything that needs to be done in these cases is being done. However, he noted it would be helpful to adopt and have in place by fall to be used in the training provided to staff. It was agreed to bring this to the May Regular Board meeting for first reading.

III. Fixed Assets Report (Policy 6801)

Director of Maintenance and Operations, Travis Bown, provided an annual audit report as required for Policy 6801 (Fixed Assets). Mr. Bown shared that he reached out to various departments/schools to take inventory of anything that's been lost, stolen or damaged that crosses the \$5,000.00 threshold as outlined in the policy. His search for these items including furniture, instruments, machines etc. (highly attractive and susceptible to loss) has expanded, he has captured more items and continued to improve processes for inventory but there is nothing to report in the lost, stolen or damaged category. Director Nolan inquired about the \$5,000 threshold and if perhaps that should be increased (Note: Policy 6801 was adopted back in 2007 and prices have increased). Mr. Bown agreed that it is a good question and he can reach out to the district's insurance provider to inquire. The Board can make a decision to change the threshold if deemed necessary.

OSPI Indoor Air Quality Grant RFP Report

Mr. Bown also reported that the district received a grant in the amount of \$598,184.00 from OSPI for an indoor air quality assessment. A Request for Proposal (RFP) was done and the district received 3 bids. The top two for consideration were McKinstry and Custom Energy and Mr. Bown conferred with OSPI directly to identify if both vendors could satisfy OSPI's requirements and OSPI confirmed that both could. Mr. Bown recommended that the Board approve the RFP for McKinstry at the next Regular Board Meeting in May. McKinstry can provide a much higher level of services with a cost not to exceed the grant amount and will provide valuable cost estimates on current HVAC systems. Additionally, the district received a grant for approximately \$174,000.00 for ASHRAE Level 2 audits. These audits will provide the district with an energy audit that allow our remaining schools to become "Clean Building Performance Standard" compliant, and identify energy efficiency measures along with cost estimates to provide the district with guidance in prioritization on future EEM projects.

IV. WIAA Enrollment for 26-27 (Policy 2151) - Letter

President Gray shared that at the next Regular Board Meeting in May, the Board plans to approve WIAA enrollment for the 2026-2027 school year but with continued reluctance due to the Board's concern over WIAA's policies in governing participation in girls' sports. President Gray has drafted a letter sharing the Board's concerns/position for the Board's review to be included with the WIAA Enrollment form.

V. Facilities and Long-Range Planning Committee

Superintendent Hanson shared a document with the Board regarding a "Facilities and Long-Range Planning Committee" which is needed for long range planning and facilities evaluation in the district. The document is informative about what decisions the district faces and provides a digestible detailed plan. The district has 2 policies (Policy 6920 and Policy 6915) that make a case for the Board to commission a committee for this work. Policy 6920 points out planning considerations and the general reasons why the district engages in this process and Policy 6915 outlines long-term data driven planning, shared use, prioritization of renovations etc. These are all things that need to be addressed especially with the continued growth of the district's ALE program, Mead Learning Options. The committee commitment is 18-24 months with the hope for it to begin in September of 2026. This is a long process; the work takes time and significant thought must be put into it. There was some discussion around a bond related to the upcoming needs and the suggestion that the committee also consider a plan for the upcoming needs

without a bond. The Board agreed to commission a committee at the Regular Board Meeting in May.

VI. 2026-2027 Board Meeting Dates

As required by state law and district policy, the Mead School District Board of Directors holds one business/regular meeting each month throughout the year. Additionally, one work session is scheduled each month with the exception of the months of July and December. The draft calendar for 2026-2027 follows this format and was distributed to the Board members for review. It was agreed to bring this calendar to the Regular Board Meeting in May for approval.

VII. Update on BoardBook Transition

Superintendent Hanson shared that the BoardBook transition is forthcoming. The transition to BoardBook software will simplify the board meeting preparation process and allow access to meeting agendas/documents by board members electronically. The plan is to provide a "hybrid" experience at the June Regular Board Meeting, meaning a regular hard copy of the board packet will be provided as well as an electronic packet in BoardBook. Director Killman inquired if notes could be taken on the electronic documents in BoardBook and yes, that opportunity is provided.

VIII. Superintendent's Update

Superintendent Hanson informed the Board of several Mead schools that were recognized by The Washington Board of Education as part of their Washington School Recognition Program. The Washington Board of Education annually recognizes schools for their work in three categories: closing gaps, growth, and achievement. He noted that only around 15% of schools statewide earned the recognition in 2026 and four of them are Mead schools which include Mt. Spokane HS, Farwell Elementary, Skyline Elementary and Prairie View Elementary. Excellent work!

Secondly, Superintendent Hanson notified the Board that Director of Human Resources, Keri Hutchins, wanted them to be aware at the next few Regular Board Meetings, there will be a large number of coaches listed on the Consent Agenda for their approval. Ms. Hutchins recently learned that WIAA policies require all coaches (whether paid or volunteer) to be approved by the school board. This has not been the district's practice as it is not part of the Mead School District policy, but in order to be in compliance with WIAA, it will be the district's practice moving forward.

Superintendent Hanson and Dr. Jordan jointly addressed the current status of the dual language program at Midway, and the letter that was sent home to parents of those students currently in the program. After much effort to hire a qualified candidate, which would have allowed for the program to welcome a new cohort of kindergarten and first grade for the coming year, it has been determined the district will be unable to do so. The unique skillset needed is hard to find and the district has not received many applications. The efforts now are to be sure to continue the program with the current students through 5th grade at Midway and that has been communicated with parents. The district is also committed to providing a Spanish Language class in middle school at Northwood if students and families are interested. Director Killman inquired how many students are currently in the program and there are approximately 40 students.

Director Nolan inquired if there could be some sort of study/information-gathering around the highly capable program. He would like to see data, if possible, comparing students who qualify and participate in the program to those who qualify and choose not to participate. It would be interesting and valuable information to see how much of an impact the program makes. He noted that perhaps SBA scores could be used to start as they are relatively universal and quantitative. Superintendent Hanson noted there may not be a record of students who qualify and choose not to participate. Dr. Jordan said he will check on this to see what information and data is available.

Superintendent Hanson expressed to the Board that there have been some exceptionally good and thoughtful meetings amongst district staff related to staffing for the 2026-2027 school year.

Due to continued low enrollment in kindergarten and this time of year where staffing decisions need to be made, Dr. Jordan has brought people together to have these important conversations. He stated he is feeling good about these deep, though hard conversations about making choices for the big picture. There has been work done with MEA to encourage those who are planning to retire to notify the district in a timely way in an effort to avoid any RIF notices which would have to be disbursed no later than May 15. Everyone is working hard to get to the right place.

Lastly, Superintendent Hanson mentioned that the district is currently dealing with several grievances brought by MEA.

IX. Adjourn

The meeting was adjourned at 9:50pm.

President

Secretary

MEAD SCHOOL DISTRICT

Board Meeting of May 26, 2026
Continuing Business

V.A.

Agenda Item: **Resolution 26-02 WIAA Enrollment for 2026-2027**

Background: The Mead School District has been a participating member of the Washington Interscholastic Activities Association (WIAA) for many years. Only sanctioned WIAA sports are offered at secondary schools. This annual resolution confirms the district's participation and support for the rules and regulations of the WIAA.

The Board approves WIAA enrollment but they do so with reluctance due to their concern over WIAA's policies in governing participation in girls' sports. The Board will include a letter with the WIAA Resolution stating their concerns/position.

Fiscal Impact: The Mead School District, out of the general fund, pays an annual service fee to WIAA for all secondary schools. In the 2025-2026 school year, that amount was \$14,160.00. Each secondary school pays an annual L&I assessment out of their ASB accounts.

Staffing Implication: None

Recommendation: Approval of Resolution 26-02, as presented, is recommended.

Attachments: Resolution 26-02: WIAA School Board Resolution (Enrollment) Form for 2026-2027



SCHOOL BOARD RESOLUTION FORM

DUE ANNUALLY BY THE SECOND FRIDAY IN JUNE

School District Type (select one): ☒ Public ☐ Private ☐ Charter ☐ Tribal

School District Name: Mead School District

Resolution # (optional): 26-02

Date: MAY 26, 2026

Schools Approved for WIAA Membership: Mt Spokane HS, Mead HS, Mountainside MS, Northwood MS and Highland MS

By action of the 1976 Legislature, each School District Board of Directors may delegate control, supervision, and regulation of any extracurricular activity to the WIAA and compensate such entity for services provided. The local **SCHOOL BOARD PRESIDENT** and **SUPERINTENDENT** must sign this resolution form to indicate that the School Board has approved the Public School District's or Private School's membership with the Washington Interscholastic Activities Association (WIAA) and as members, these schools will follow the WIAA Rules and Regulations.

DELEGATING AUTHORITY TO WIAA

WHEREAS Chapter 32, Laws of 1975-76, 2nd Ex. Sess. grants authority to each school district board of directors to control, supervise and regulate the conduct of interschool athletic activities and other interschool extracurricular activities of an athletic, cultural, social, or recreational nature for students in the district.

WHEREAS Chapter 32, Laws of 1975-76, 2nd Ex. Sess. authorizes school district boards of directors to delegate control, supervision and regulation of any of the aforesaid activities to any voluntary, nonprofit entity and to compensate any such entity for services provided subject to the satisfaction of certain conditions and approval by the State Board of Education.

WHEREAS the Washington Interscholastic Activities Association is a voluntary, nonprofit entity which has satisfied the conditions, expressly set forth in Chapter 32, Laws of 1975-76, 2nd Ex. Sess. and has further been approved by the State Board of Education in action taken on August 17, 1977.

WHEREAS the board of directors of directors of the following School District or School being otherwise fully informed of the rules and regulations of the Washington Interscholastic Activities Association as approved by the State Board of Education and recognizing that said rules and regulations provide for private sponsorship of post-season tournaments for extracurricular activities by WIAA, consent to abide by such rules and regulations.

NOW THEREFORE, the board of directors of the following School District or School hereby delegates to the Washington Interscholastic Activities Association the authority to control, supervise and regulate interschool activities consistent with the rules and regulations of WIAA. The Board of Directors retains the right to establish eligibility standards that meet or exceed the rules and regulations of WIAA.

INTERSCHOLASTIC OFFICIALS L&I COVERAGE STATEWIDE & MEMBERSHIP BILLING

Beginning July 1, 1988, interscholastic sports officials were covered by Washington State Labor and Industries via a common rate and payment system that eliminated game-by-game calculations and record keeping by school and/or district business offices. WIAA will guarantee payment of L&I premiums for WOA registered officials for all interscholastic activities under WIAA's jurisdiction and will assess WIAA member schools based on tiered billing rates at the same time service fees are billed. Officials L&I coverage is only in effect for activities in which registered WOA officials officiate, and which are authorized and offered by School Board approval and listed on the school's WIAA membership form.

Member schools will be billed in August according to the Membership Fee Structure outlined in the handbook of the upcoming school year. Labor and Industries (L&I) fees will be included on the bills sent out to each member school at that time. Per Rule 3.6.4: Member school service and Labor and Industries fees are due November 1. Schools that fail to submit service and L & I fees by December 1 will be excluded from participation in regular season contests and culminating events until fees are remitted and be assessed a \$100.00 late fee.

By signing below the School District Superintendent/Head of School, School Board President (for Public School Districts), and school board members agree to the information above for the public school district or private school listed above, on or before the date listed above.

Superintendent/Head of School: Travis Hanson

Signature: _____

School Board President (if applicable): BrieAnne Gray

Signature: _____



2323 E. Farwell Rd., Mead, WA 99021
509-465-6000
www.mead354.org

May 26, 2026

WIAA
435 Main Ave South
Renton, WA 98057

Re: 2026-2027 WIAA Annual Resolution

Dear WIAA Executive Director and Board of Directors,

On behalf of the Mead School District Board of Directors, I am writing to formally notify the WIAA of our decision to renew membership for the upcoming school year. We do so with deep reluctance and continued serious concern over the WIAA's policies governing participation in girls' sports.

Despite repeated feedback from our district and many others across the state, the WIAA has failed to adopt clear, effective policies that fully protect the integrity, fairness, and safety of girls' athletics. Biological males should not compete in girls' and women's sports categories. Strong, biology-based eligibility rules are essential to ensure female athletes have a level playing field, equal opportunity, and protection from unfair disadvantage and potential physical risk.

We are aware that the WIAA often cites state law as the reason it will not address this issue. We therefore expect that if Washington voters pass a statewide initiative to restore sex-based categories in sports, the WIAA will promptly amend its policies to comply with the new law and protect girls' sports.

Our renewal of membership should not be construed as acceptance or endorsement of the WIAA's current position. We renew only because the WIAA currently remains the primary governing body for interscholastic athletics in our state. This decision does not diminish our unwavering commitment to the protection of girls' sports. We strongly urge the WIAA to demonstrate genuine leadership on this issue by prioritizing the rights, safety, and opportunities of female athletes.

The Mead School District remains committed to collaboration with the WIAA, but we will continue to advocate for policies that truly protect girls' sports and honor the fundamental principle of fair competition.

Thank you for your attention to this critical matter.

Sincerely,
Mead School District Board of Directors

BrieAnne Gray
President

Alan Nolan
Vice President

Michael Cannon
Director

Jennifer Killman
Director

Tim Woodworth
Director

MEAD SCHOOL DISTRICT

Board Meeting of May 26, 2026
Continuing Business

V.B.

Agenda Item:

**Establish Calendar for 2026-2027
(July 2026 – June 2027) Board Meeting Dates**

Background:

As required by state law and district policy, the Mead School District Board of Directors holds one business/regular board meeting each month throughout the year. Additionally, one work session is scheduled each month with the exception of July and December. The attached draft calendar for 2026-2027 follows this format.

Notification of meetings is provided to The Spokesman-Review and meeting agendas are posted on the district's website.

Recommendation:

Approval of 2026-2027 Meeting Dates

Attachments:

Draft 2026-2027 School Board Meeting Dates



2026-2027 (July-June) School Board Meeting Dates

Date	Time	Location
7/27/26	6:00 PM	Regular Meeting – District Office
8/10/26	6:00 PM	Work Session - District Office
8/24/26	6:00 PM	Regular Meeting - Union Event Center
9/14/26	6:00 PM	Work Session - District Office
9/28/26	6:00 PM	Regular Meeting - Union Event Center
10/12/26	6:00 PM	Work Session - District Office
10/26/26	6:00 PM	Regular Meeting - Union Event Center
11/9/26	6:00 PM	Work Session - District Office
11/23/26	6:00 PM	Regular Meeting - Union Event Center
12/14/26	6:00 PM	Regular Meeting - Union Event Center
1/11/27	6:00 PM	Work Session - District Office
1/25/27	6:00 PM	Regular Meeting - Union Event Center
2/8/27	6:00 PM	Work Session - District Office
2/22/27	6:00 PM	Regular Meeting - Union Event Center
3/8/27	6:00 PM	Work Session - District Office
3/22/27	6:00 PM	Regular Meeting - Union Event Center
4/5/27	6:00 PM	Work Session - District Office
4/26/27	6:00 PM	Regular Meeting - Union Event Center
5/10/27	6:00 PM	Work Session - District Office
5/24/27	6:00 PM	Regular Meeting - Union Event Center
6/7/27	6:00 PM	Work Session - District Office
6/21/27	6:00 PM	Regular Meeting - Union Event Center

MEAD SCHOOL DISTRICT

Board Meeting of May 26, 2026
Continuing Business

V.C.

Agenda Item:	Second Reading – Policy/Procedure 2413 Revision Equivalency Credit Opportunities
Background:	Mead School District’s Policy 2413 allows for students to receive core academic course credit for high school career and technical courses provided the career and technical courses meet specific criteria and are approved by the equivalency credit team. This revision creates another opportunity for students to earn credit, in this case, elective credit. Students ages 16 and older, who are legally eligible for paid employment, may earn up to two elective high school credits through paid work experience according to the requirements contained in chapter 28A.600. RCW, which include preapproval of a proposal and assessment of the student’s grade-level proficiency on the state financial education learning standards. In order to be eligible to receive elective credit, the student’s High School and Beyond Plan must be updated to reflect the paid work experience and must be approved in advance and in writing by the school counselor, principal, or principal designee. The student will be responsible for submitting information as outlined specifically in the Policy. The hours worked may occur during a student’s school day or outside of the regular school calendar.
Staffing Implications:	None
Fiscal Impact:	Minimal; Currently considering options for which staff will manage the tasks which may come with a nominal stipend for added workload.
Other Considerations:	Policy 2413, in its current state, is named ‘Equivalency Credit for Career and Technical Education Courses’ and does not have an accompanying procedure. The proposed revised policy name is ‘Equivalency Credit Opportunities’ and the corresponding draft procedure will be named the same.
Recommendation:	Approval of the presented revision to Policy 2413 & adoption of Procedure 2413 is recommended.
Attachment(s):	Draft Policy 2413, Draft Procedure 2413, Q&A Sheet

EQUIVALENCY CREDIT ~~OPPORTUNITIES FOR~~
~~CAREER AND TECHNICAL EDUCATION COURSES~~

I. Career and Technical Education Courses Provided by the District

The Board of Directors shall adopt core academic course equivalencies for high school career and technical courses, provided that the career and technical course has been reviewed and approved for equivalency credit by a district team appointed by the Superintendent, or designee.

The equivalency credit team shall include the Director of Secondary Education, the Director of Career and Technical Education, the high school principals, an instructor from each high school for the core academic subject area, an instructor from each high school for the appropriate career and technical course, and a counselor from each high school.

Career and technical courses approved for equivalency must meet the following criteria:

- A. Align with the state's essential academic learning requirements and grade level expectations; and
- B. Align with current industry standards, as evidenced in the curriculum frameworks. The local career and technical advisory committee shall certify that courses meet industry standards.

II. Elective Credit for Paid Work Experience

Students ages 16 and older may earn up to two elective high school credits through paid work experience according to the requirements contained in chapter 28A.600 RCW, which include preapproval of a proposal and assessment of the student's grade-level proficiency on the state financial education learning standards. Credits earned through this policy do not restrict students from earning additional credits through cooperative worksite learning (WAC 392-410-315) through mastery/competency policy.

Students who are legally eligible for paid employment may earn elective credit for paid work experience. Students who meet the requirements below as determined by the appropriate school official will be awarded one-half elective credit for each 180 hours of paid, verified work experience. Students may earn up to a maximum of two elective high school credits through this process.

In order to be eligible to receive elective credit, the student's High School and Beyond Plan must be updated to reflect the paid work experience. In addition, the student's paid work experience must be approved in advance and in writing by the school counselor, principal, or principal designee. Approval is contingent upon the student's submission of the following information:

- Identification of the work-based sponsor (employer) who will serve as the point of contact for the employer and participate in supervising the student during the student's employment;
- A student narrative describing how the paid work experience will enable the student to develop the knowledge and skills necessary to meet the goals of basic education, including those essential to understanding the importance of work and finance and how performance, effort, and decisions directly affect future career and educational opportunities as provided in RCW 28A.150.210(4); and
- A plan for demonstrating or otherwise assessing the student's:
 - Grade-level proficiencies on the state financial education learning standards for employment and income or financial decisions as provided in the state financial education learning standards adopted in RCW 28A.300.469; and
 - Growth in proficiency in meeting the state financial education learning standards that occurred between pre-work and post-work experiences.

The hours worked may occur during a student's school day, outside of the regular school calendar, or in accordance with WAC 180-51-050 and 180-51-051. The district will verify the number of paid hours worked by the student at least once per term.

Legal References: WAC 392-410
WAC 180-51

RCW 28A.230.120

Courses of Study and Equivalencies
High School Graduation Requirements

High School Diplomas –
Issuance- Option to receive final
transcripts –Notice

Management Resources: *Policy News*, August 2006

Legislature Codifies Course Equivalency
for Career and Technical Courses

Adopted: August 30, 2010

EQUIVALENCY CREDIT OPPORTUNITIES

A. Purpose

The purpose of this procedure is to establish uniform processes for awarding equivalency credit for high school students. Equivalency credit may be awarded for learning experiences that occur outside of traditional classroom instruction, including Career and Technical Education (CTE) courses, competency-based assessments, alternative learning experiences, and paid work experience.

All equivalency credit shall:

- Align with Washington State learning standards;
 - Demonstrate rigor comparable to traditional coursework; and
 - Be awarded in a manner that is equitable, consistent, and compliant with state law.
-

B. Career and Technical Education (CTE) Equivalency Credit

1. District Equivalency Review Process

The superintendent or designee shall establish a district equivalency review team to evaluate and approve CTE courses for academic equivalency credit.

The review team shall include:

- Assistant Superintendent of Learning and Teaching or designee;
- Director of Schools or designee;
- Director of Career and Technical Education;
- Building principals or designees;
- Content-area teachers representing the core academic subject(s) in the equivalency area;
- CTE instructors;
- School counselors.

2. Approval Criteria

CTE courses may be approved for equivalency credit when the course:

- Aligns with Washington State learning standards and grade-level expectations;
- Aligns with current industry standards as validated by the CTE advisory committee; and
- Demonstrates comparable scope, depth, and rigor to the equivalent academic course.

3. Course Approval and Communication

Approved equivalency courses shall be:

- Documented and maintained by the district;
 - Reviewed periodically to ensure continued alignment; and
 - Communicated to students, staff, and families through course catalogs and advising materials.
-

C. Elective Credit for Paid Work Experience

1. Eligibility

Students must:

- Be at least sixteen (16) years of age; and
- Be legally eligible for paid employment.

2. Prior Approval

Students must obtain written approval prior to participation. Approval shall be granted by a school counselor, principal, or designee and shall include:

- Verification of employment;
- Identification of employer and worksite supervisor;
- Completion of a district Student Request and Credit Approval form.

3. Credit Calculation

Elective credit shall be awarded based on verified paid work hours:

- 360 hours = 1.0 credit
- 180 hours = 0.5 credit
- Maximum of 2.0 elective credits may be earned

4. Learning Requirements

Students must demonstrate learning aligned with state expectations by:

- Completing a written narrative describing:
 - Skills developed through employment;
 - Understanding of work, finance, and decision-making;
 - Connections to future educational and career goals;
- Demonstrating proficiency in Washington State Financial Education Learning Standards.

5. Verification and Monitoring

- Work hours shall be verified by the district at least once per term;
- Verification may include pay stubs, employer documentation, or other approved records;
- District staff shall ensure all requirements are met prior to awarding credit.

6. Scheduling and Reporting

- Work experience may occur during or outside the regular school calendar;
- Students participating during the school day must remain within FTE limits;
- The district shall report the course using state-designated codes and comply with apportionment requirements.

7. Documentation and Transcript

- Credit shall be awarded as elective credit only;
- The High School and Beyond Plan shall be updated;
- All documentation shall be retained in accordance with district records procedures.

D. Equity and Access

The district shall ensure:

- Equitable access to all equivalency credit opportunities across schools;
- Clear communication of available options to students and families;
- Consistent implementation of procedures across buildings.



BOARD POLICY 2413

Elective Credit for Paid Work Experience

Mead School District - Q & A

Q: How many elective credits can a student earn?

A: A student can earn .5 elective credit for every 180 hours of work completed, earning up to, and no more than, 2.0 credits.

Q: Can hours worked prior to approval be used to acquire the 180/360 hours needed for elective credit?

A: No. Approval must be granted first by a Principal, Assistant Principal, Counselor, or Designee prior to work hours being accumulated for credit.

Q: If a student does not have a job yet, but they plan to get a job, can an approval be granted prior to employment?

A: No. Part of the approval process includes students being able to provide verification of employment and to identify their Employer/Worksite Manager.

Q: How will students learn about this opportunity?

A. High School counselors will advertise this opportunity to students, including specifically reaching out to students for whom this opportunity will benefit the most, prioritizing credit-deficient seniors needing additional elective credit.

Q: Who will ensure the requirements are met and that elective credit is issued to students?

Student work hour verification and documentation of meeting requirements for credit can be facilitated by a school counselor, principal or designee, or certificated staff designee. Each high school will decide the facilitation model that is most appropriate for their staff.

Q: Can paid summer work hours be used toward a student's documented hours for elective credit for paid work experience in the following fall semester?

Yes. If school approval was given in advance and in writing, then paid summer work that can be verified and documented can be counted for elective credit for paid work experience.

Q: Does the 180 hours have to be completed by the end of the semester or school year?

No. A student's work hours are not connected to a high school's grading term. Elective credit will be applied to the student's transcript upon completion of the hours and accompanying documentation.

Mead School District - Q & A Continued...

Q: Can volunteer work, unpaid internships, or unpaid work experience be used to earn elective credit?

A: No. For this specific policy, and per WAC 392-410-316, only paid work experience is eligible for elective credit.

Q: Is the district responsible for finding a job placement for a student interested in participating in paid work experience for elective credit?

A: No. Paid work experience for elective credit is an opportunity for a student to earn credit for a job they already have.

Q: What will be used to verify the employment and hours worked?

A: Students will provide verification of employment and hours worked through the paystubs provided by their employer or a W-2 form.

Q: How will students demonstrate growth on the Financial Literacy standards?

A. Each student participating will provide a narrative of how the paid work experience has developed their knowledge and skills in the areas of work and finance, and how their performance, effort, and decisions directly affect their future career and educational opportunities. The guidelines and standards for this narrative will be provided by the principal, counselor, or designee.

Q: Can students who are self-employed participate?

A. Not at this time. Students must provide verification of employment and identify a Work Supervisor. Guidance provided by OSPI reads, "The company where the student is gaining work experience is required to have legally hired the student and be following all WA State Child Labor Laws."

Q: How will this experience be documented?

A. Elective credit will be posted on the student's transcript and will be recorded in the student's High School & Beyond Plan.

MEAD SCHOOL DISTRICT

Board Meeting of May 26, 2026
Continuing Business

V.D.

Agenda Item:

Resolution 26-03 – The Commission of a Facilities & Long-Range Planning Committee

Background:

As discussed at the Work Session on May 11, 2026, and in accordance with District Policies 6915 and 6920 that make a case for the Board to commission a committee to engage in long-range facilities planning and to evaluate capital facility needs, the Board is resolving to commission such a committee. There will be a community application process for Committee membership with the goal of having 20-25 members total reflecting the full range of District stakeholders.

This resolution establishes multiple charges for the Committee, directs the Committee to conduct no fewer than two public community forums prior to the adoption of the Final Report, and affirms that the Committee is an advisory body only. The Committee's role is to inform and equip the Board to make decisions with confidence and community credibility.

The plan is to initiate the application process in August 2026 with the goal of bringing the selected individuals together for an initial meeting by the end of September 2026. The duration of the Committee is approximately 18-24 months culminating in an advisory Final Report to the Board to inform capital decisions and any potential ballot initiative in the 2030 to 2032 timeframe.

Fiscal Impact:

None

Staffing Implications:

None

Other Considerations:

None

Recommendation:

Approval of Resolution 26-03, as presented, is recommended.

Attachments:

Resolution 26-03



RESOLUTION 26-03

A RESOLUTION OF THE BOARD OF DIRECTORS OF MEAD SCHOOL DISTRICT NO. 354, SPOKANE COUNTY, WASHINGTON, AUTHORIZING AND COMMISSIONING A FACILITIES AND LONG-RANGE PLANNING COMMITTEE TO STUDY DISTRICT CAPITAL FACILITY NEEDS, ENROLLMENT TRENDS, AND LONG-RANGE FACILITY PLANNING, AND TO PROVIDE AN ADVISORY FINAL REPORT TO THE BOARD OF DIRECTORS.

WHEREAS, Mead School District No. 354 (the "District") serves approximately 10,500 students across a large geographic area in north Spokane County, Washington, operating 10 elementary schools, 3 middle schools, 2 high schools, and one Alternative Learning Experience Program serving students in a variety of nontraditional educational models governed by Chapter 392-550 of the Washington Administrative Code (WAC); and

WHEREAS, the Board of Directors of the District (the "Board") is committed to providing all District students with safe, modern, and educationally appropriate facilities, and to exercising prudent stewardship of community resources entrusted to the District through prior bond measures; and

WHEREAS, Board Policy No. 6915 directs the District to engage in long-range facilities planning, and Board Policy No. 6920 establishes the District's commitment to ongoing evaluation of its capital facility needs considering enrollment trends, facility conditions, and community priorities; and

WHEREAS, WAC 392-341-025 requires school districts to periodically prepare a State Study and Survey evaluating facility conditions, educational programs, student population projections, and capital finance capacity. The District completed such a Study and Survey in October 2025, prepared by NAC Architecture in compliance with WAC 392-341-025; and

WHEREAS, the October 2025 Study and Survey identified a set of pressing capital facility needs, including: (a) the deteriorating condition of the Pittsburg Learning Center, which houses approximately 650 on-site Alternative Learning Experience (ALE) students and carries the District's lowest facility condition score of 53.75% (Fair/approaching Poor) with serious deficiencies in exterior windows, wall finishes, flooring, and HVAC systems; (b) four elementary

schools – Brentwood, Evergreen, Farwell, and Colbert – that are age-eligible for State-assisted modernization or replacement; and (c) the need to evaluate long-term capacity and enrollment distribution across the District; and

WHEREAS, the District's ALE offerings, operating under the umbrella of the Mead Learning Options (MLO) program has grown to approximately 1000 students (including those enrolled virtually) – roughly 10% of total District enrollment – making it one of the larger ALE programs in Eastern Washington, and this growth reflects a genuine and sustained family preference that the Board is committed to supporting equitably; and

WHEREAS, the District has experienced three consecutive years of kindergarten enrollment below projections, even as more than 1,000 new multi-family units and a modest number of single family homes have been constructed within District boundaries, raising important questions about the District's long-term enrollment trajectory that must be carefully studied and understood before major capital commitments are made; and

WHEREAS, the District's history of community-based facilities planning demonstrates that a thorough and transparent community planning process builds the public credibility and trust necessary to advance capital investment that benefits students; and

WHEREAS, the Board finds that the convergence of numerous aging facilities, growth in the district's ALE programs and facility urgency, enrollment uncertainty, and the potential bond opportunity requires a deliberate, community-informed, long-range planning process before any capital program or ballot measure is finalized; and

WHEREAS, the Board desires to formally commission a Facilities and Long-Range Planning Committee to conduct such a process, culminating in an advisory Final Report to the Board to inform capital decisions and any potential ballot initiative in the 2030 to 2032 timeframe.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of Mead School District No. 354 hereby commissions and authorizes the formation of a Facilities and Long-Range Planning Committee (the "Committee") to serve as an advisory body to the Board of Directors on matters of capital facility planning, enrollment trends, and long-range facilities investment for Mead School District No. 354.

BE IT FURTHER RESOLVED that the Board of Directors of Mead School District No. 354 hereby adopts the Facilities and Long-Range Planning Committee Commissioning Document, dated May 2026, as the governing document for the Committee's organization, charge, and process, with the understanding that the Superintendent or designee may make administrative adjustments to

the schedule, agenda, or process as circumstances require, provided that the essential purpose and advisory character of the Committee is preserved.

BE IT FURTHER RESOLVED that the Board of Directors of Mead School District No. 354 hereby directs the Superintendent, or the Superintendent's designee, to open a community application process for Committee membership and to select a Committee of approximately 20 to 25 members reflecting the full range of District stakeholders, including parents of students enrolled in traditional school programs, parents of students enrolled in Mead Learning Options (MLO) programs, community members without children currently enrolled in District schools, and District staff in facilitating roles. Selection of members shall be made by District leadership following a review of all applications received during the open application period.

BE IT FURTHER RESOLVED that the Board of Directors of Mead School District No. 354 hereby establishes the following charge for the Committee: (a) review and interpret District enrollment trends and projections, with particular attention to the kindergarten enrollment signal and MLO/ALE growth; (b) review the physical condition of the Pittsburg Learning Center and the four age-eligible elementary schools – Brentwood, Evergreen, Farwell, and Colbert; (c) study the MLO program facility situation in depth, including hearing directly from MLO families and staff; (d) understand the District's bond capacity, State School Construction Assistance eligibility, and probable tax rate impacts; (e) develop a prioritized list of capital projects for Board consideration; (f) develop multiple options for a capital improvement program, including a bond package scenario with projected tax rate impact; and (g) conduct community forums and incorporate community input into its Final Report.

BE IT FURTHER RESOLVED that the Board of Directors of Mead School District No. 354 hereby directs the Committee to conduct no fewer than two public community forums prior to the adoption of the Final Report, offered at different times and locations to maximize community access, and to incorporate a summary of community input - including areas of agreement and concern - into the Final Report.

BE IT FURTHER RESOLVED that the Board of Directors of Mead School District No. 354 hereby affirms that the Committee is an advisory body only. All decisions regarding capital projects, bond initiatives, school boundary changes, and facility dispositions rest solely with the Board of Directors. The Committee's role is to inform and equip the Board to make decisions with confidence and community credibility. The Committee itself may not advocate for or against any specific ballot measure, and individual members who choose to participate in any campaign related to capital measures do so in their personal capacity, not as representatives of the Committee.

BE IT FURTHER RESOLVED that the Board of Directors of Mead School District No. 354 hereby affirms the Board's commitment to applying an equity standard throughout this planning process: the Committee shall explicitly consider whether capital recommendations provide equitable facility quality across all District programs, geographic equity in modernization investment, and temporal equity for students and families who have waited longest for improved facilities - including ALE students currently housed in the District's lowest-scoring facility.

BE IT FURTHER RESOLVED that the Board of Directors of Mead School District No. 354 hereby directs the Superintendent to report to the Board on Committee progress at regular intervals, and authorizes the Superintendent to accept and administer any grant or assistance funds available to support the facilities planning process.

ADOPTED by the Board of Directors of Mead School District No. 354 at a regular meeting of the Board duly noticed and held on **May 26, 2026**.

Dated this 26th day of May, 2026.

Attest:

Mead School District No. 354
Board of Directors

Secretary to the Board

MEAD SCHOOL DISTRICT

Board Meeting of May 26, 2026
Continuing Business

V.E.

Agenda Item:

First Reading – Procedure 3205 Revision Sexual Harassment of Students Prohibited

Background:

Mead School District's current Procedure 3205 is being adequately followed as reported by Josh Westermann, Director of Student & Family Services, at the Work Session held on May 11, 2026. However, Mr. Westermann recommended that the Board consider adopting a revision to the current Mead School District procedure that mirrors the current WSSDA model procedure. The reason he stated is that the WSSDA model procedure clearly identifies the state process and makes a clear distinction of what needs to occur in order to meet the federal threshold as well as outlines the informal complaint process. He stated that the current Mead School District procedure can be tough to follow when working through it with a parent due to it not being linear or as clear. He thinks the revision will be helpful in the future when leading a parent through it. Ideally, he would recommend the procedure be revised/approved in time for training Mead School District staff in the fall.

Fiscal Impact:

None

Recommendation:

This is a 1st reading of a procedure revision. No action is requested.

Attachment(s):

Draft Procedure 3205

SEXUAL HARASSMENT OF STUDENTS PROHIBITED

Procedure Sexual Harassment of Students Prohibited

The procedure is intended to set forth the requirements of Policy 3205, including the process for a prompt, thorough, and equitable investigation of allegations of sexual harassment and the need to take appropriate steps to resolve such situations. If sexual harassment is found to have created a hostile environment, staff must take immediate action to eliminate the harassment, prevent its reoccurrence, and address its effects.

This procedure applies to sexual harassment (including sexual violence) targeted at students carried out by other students, employees or third parties involved in school district activities. Because students can experience the continuing effects of off-campus harassment in the educational setting, the district will consider the effects of off-campus conduct when evaluating whether there is a hostile environment on campus. The district has jurisdiction over these complaints pursuant to Title IX of the Education Amendments of 1972, Chapter 28A.640, RCW and Chapter 392-190 WAC.

Title IX Coordinator, Investigator, and Decision-maker

The district will designate and authorize at least one employee to act as “Title IX Coordinator” to coordinate the district’s state and federal sex discrimination and sexual harassment regulation compliance efforts. The decision-maker who reaches the final determination of responsibility for alleged Title IX sexual harassment will be the Superintendent or designee. The decision-maker cannot be the same person who serves as the Title IX Coordinator or the investigator of the Title IX complaint.

Any individual designated as Title IX Coordinator, an investigator, or decision-maker, and any person who facilitates an informal resolution process must not have a conflict of interest or bias for or against complainants or respondents in general or individually, and must receive training on the definition of sexual harassment under Title IX, the scope of the district’s education program or activity, how to conduct an investigation and grievance process and informal resolution process, and how to serve impartially. The decision-maker must also receive training on any technology to be used during hearings if the district provides for a hearing, on issues of relevance of questions and evidence, and on how to create an investigative report that fairly summarizes relevant evidence.

Any training materials used to train Title IX Coordinators, investigators, decision-makers, and any person who facilitates an informal resolution process must not rely on sex stereotypes and must promote impartial investigations and adjudications of complaints. The district shall maintain for a period of seven years records of any informal resolution and the result; and all materials used to train Title IX Coordinators, investigators, decision-makers, and any person who

facilitates an informal resolution process, and make such materials available on the district's website or make these materials available upon request for inspection by members of the public.

Notice

- Information about the district's sexual harassment policy will be easily understandable and conspicuously posted throughout each school building, be reproduced in each student, staff, volunteer and parent handbook.
- In addition to the posting and reproduction of this procedure and Policy 3205, the district will provide annual notice to employees that complaints pursuant to this procedure may be filed at the Mead School District Administration Building, 2323 E. Farwell Rd., Mead, WA 99021.

Staff Responsibilities

- The district is on notice and required to take action when any employee knows, or in the exercise of reasonable care should know, about possible sexual harassment.
- In the event of an alleged sexual assault, the school principal will immediately inform: 1) the Title IX/Civil Rights Compliance Coordinator so that the district can appropriately respond to the incident consistent with its own grievance procedures; and 2) law enforcement.
- The principal will notify the targeted student(s) and their parents/guardians of their right to file a criminal complaint and a sexual harassment complaint simultaneously.

Confidentiality

- If a complainant requests that his or her name not be revealed to the alleged perpetrator or asks that the district not investigate or seek action against the alleged perpetrator, the request will be forwarded to the Director of Student & Family Services for evaluation.
- The Director of Student & Family Services should inform the complainant that honoring the request may limit its ability to respond fully to the incident, including pursuing disciplinary action against the alleged perpetrator.
- If the complainant still requests that his or her name not be disclosed to the alleged perpetrator or that the district not investigate or seek action against the alleged perpetrator, the district will need to determine whether or not it can honor such a request while still providing a safe and nondiscriminatory environment for all students, staff, and other third parties engaging in district activities, including the person who reported the sexual harassment. Although a complainant's request to have his or her name withheld may limit the district's ability to respond fully to an individual allegation of sexual harassment, the district will use other appropriate means available to address the sexual harassment.

Retaliation

Title IX prohibits retaliation against any individual who files a complaint under these laws or participates in a complaint investigation. When an informal or formal complaint of sexual harassment is made, the district will take steps to stop further harassment and prevent any retaliation against the person who made the complaint ("complainant"), was the subject of the

harassment, or against those who provided information as a witness. The district will investigate all allegations of retaliation and take actions against those found to have retaliated.

Informal Complaint Process, State Requirements

Anyone may use informal procedures to report and resolve complaints of sexual harassment. Informal reports may be made to any staff member. Staff will always notify complainants of their right to file a formal complaint and the process for same. Staff will also direct potential complainants to the district Title IX Coordinator, Josh Westermann, at (509) 465-6008 or josh.westermann@mead354.org. Additionally, staff will also inform an appropriate supervisor or professional staff member when they receive complaints of sexual harassment, especially when the complaint is beyond their training to resolve or alleges serious misconduct.

During the course of the informal complaint process, the district will take prompt and effective steps reasonably calculated to end any harassment and to correct any discriminatory effects on the complainant. If an investigation is needed to determine what occurred, the district will take interim measures to protect the complainant before the final outcome of the district's investigation (e.g., allowing the complainant to change academic or extracurricular activities or break times to avoid contact with the alleged perpetrator).

Informal remedies may include:

- An opportunity for the complainant to explain to the alleged harasser that his or her conduct is unwelcome, offensive or inappropriate, either in writing or face-to-face;
- A statement from a staff member to the alleged harasser that the alleged conduct is not appropriate and could lead to discipline if proven or repeated;
- A general public statement from an administrator in a building reviewing the district sexual harassment policy without identifying the complainant;
- Developing a safety plan;
- Separating students; or
- Providing staff and/or student training

Informal complaints may become formal complaints at the request of the complainant, parent/guardian, or because the district believes the complaint needs to be more thoroughly investigated.

The district will inform the complainant and their parent/guardian how to report any subsequent problems. Additionally, the district will conduct follow-up inquiries to see if there have been any new incidents or instances of retaliation, and to promptly respond and appropriately address continuing or new problems. Follow-up inquiries will follow a timeline agreed to by the district and complainant.

Formal Complaint Process, State Requirements

Level One – Complaint to District

Anyone may initiate a formal complaint of sexual harassment, even if the informal complaint process is being utilized. At any level in the formal complaint process under state law, the district will take interim measures to protect the complainant before the final outcome of the district's investigation. The same allegations may qualify as a sexual harassment allegation under federal

Title IX regulations, which require actions in addition to the process for investigating sexual harassment allegations under state law.

The following process will be followed:

Filing of Complaint

- All formal complaints will be in writing and will set forth the specific acts, conditions or circumstances alleged to have occurred and to constitute sexual harassment. The Title IX Coordinator may draft the complaint based on the report of the complainant for the complainant to review and approve. The superintendent or Title IX Coordinator may also conclude that the district needs to conduct an investigation based on information in his or her possession, regardless of the complainant's interest in filing a formal complaint.
- The time period for filing a complaint is one year from the date of the occurrence that is the subject matter of the complaint. However, a complaint filing deadline may not be imposed if the complainant was prevented from filing due to: 1) Specific misrepresentations by the district that it had resolved the problem forming the basis of the complaint; or 2) Withholding of information that the district was required to provide under WAC 392-190-065 or WAC 392-190-005.
- Complaints may be submitted by mail, fax, e-mail or hand-delivery to the district Title IX Coordinator, Josh Westermann, Director of Student & Family Services, at the Mead School District Administration Building, 2323 E. Farwell Rd., Mead, WA 99021; Fx: (509) 465-6020; josh.westermann@mead354.org. Any district employee who receives a complaint that meets these criteria will promptly notify the Coordinator.

Investigation and Response

- The Title IX Coordinator will receive and investigate all formal, written complaints of sexual harassment or information in the coordinator's possession that they believe requires further investigation. The Coordinator will delegate his or her authority to participate in this process if such action is necessary to avoid any potential conflicts of interest. Upon receipt of a complaint, the Coordinator will provide the complainant a copy of this procedure.
- Investigations will be carried out in a manner that is adequate in scope, reliable, and impartial. During the investigation process, the complainant and accused party or parties, if the complainant has identified an accused harasser(s), will have an equal opportunity to present witnesses and relevant evidence. Complainants and witnesses may have a trusted adult with them during any district-initiated investigatory activities. The school district and complainant may also agree to resolve the complaint in lieu of an investigation.
- When the investigation is completed, the Coordinator will compile a full written report of the complaint and the results of the investigation.

Sexual Harassment Complaint under Title IX

The Title IX Coordinator will assess whether a formal complaint of sexual harassment meets the criteria for a Title IX complaint. If so, the district will implement investigation and response procedures under state law, as well as the following additional procedures as required by Title IX regulations.

Under federal law, the term "sexual harassment" means:

- an employee of the district conditioning the provision of an aid, benefit, or service on an individual's participation in unwelcome sexual conduct;
- conduct that creates a "hostile environment," meaning unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the education program or activity; or
- "sexual assault," as defined in 20 U.S.C. 1092(f)(6)(A)(v), "dating violence" as defined in 34 U.S.C. 12291(a)(10), "domestic violence" as defined in 34 U.S.C. 12291(a)(8), or "stalking" as defined in 34 U.S.C. 12291(a)(30).

Supportive Measures under Title IX

Once any district employee knows, or in the exercise of reasonable care should know, about possible sexual harassment, the Title IX Coordinator must contact the complainant and offer to provide the complainant with supportive measures. *See "interim measures" required under state law above for a similar requirement.* Supportive measures must be offered to the complainant, before or after the filing of a formal complaint, or where no formal complaint has been filed. Supportive measures may also be provided to the respondent. Supportive measures are non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the complainant or respondent. Supportive measures should be designed to restore or preserve access to the District's education program or activity without unreasonably burdening the other party. Supportive measures may include, but are not limited to, counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, campus escort services, mutual restrictions on contact between the parties, leaves of absence, increased security and monitoring of certain areas of the campus, and other similar measures.

When Additional Title IX Procedures are Required

The district will implement additional Title IX procedures in response to a sexual harassment complaint when the alleged conduct constitutes sexual harassment as defined by Title IX regulations, and:

- The written complaint is filed by the complainant of the alleged sexual harassment, by the complainant's legal guardian, or by the Title IX Coordinator;
- The complaint requests that the district investigate the allegation(s) of sexual harassment, as defined under Title IX regulations;
- The complaint is against a named respondent who, at the time of the alleged harassment, was under the control of the school district (such as a student, employee, or volunteer);
- The alleged sexually harassing conduct occurred in the United States; and
- The complainant is participating in or attempting to participate in the district's educational program or activity at the time.

If the formal complaint is determined to meet the criteria for a Title IX complaint, the district must respond promptly in a manner that is not deliberately indifferent. "Deliberately indifferent" means that the district's response is clearly unreasonable in light of the known circumstances. The district's investigation and determination regarding responsibility shall be completed within 30 days unless the parties agree to a different timeline.

The district will acknowledge receipt of the formal complaint by providing the following written notice to the respondent and complainant:

- Notice of the complaint, investigation, and grievance processes.
- Notice of the allegations of sexual harassment with sufficient time for the parties to prepare a response before any initial interview and with sufficient detail. Such sufficient detail includes the identities of the parties involved in the incident if known, the conduct allegedly constituting sexual harassment, and the date and location of the alleged incident if known.
- Notice that the parties may have an advisor of their choice who may be an attorney or non-attorney, and who may inspect and review evidence of the alleged sexual harassment.
- Notice that the respondent is presumed not responsible for the alleged conduct and that a determination regarding responsibility for alleged sexual harassment is made at the conclusion of the grievance process.
- Notice of any provision in student conduct policies and procedures that prohibits false statements or submitting false information.

Title IX Informal Resolution Process, *See state Informal Complaint Process, above*

At any time prior to a determination regarding responsibility for alleged sexual harassment as defined by Title IX regulations, the district may permit a complainant to waive the formal complaint grievance process in favor of an informal resolution process not involving a full investigation and adjudication, provided that the district obtains the parties' voluntary, written consent, the district does not offer informal resolution of sexual harassment allegations against a respondent who is an employee of the district, and the district provides the parties with written notice disclosing the allegations, the requirements for the informal resolution process, and the circumstances in which the parties would be precluded from continuing with a formal resolution process for the same allegations.

A party has the right to withdraw from the informal resolution process and resume the formal Title IX grievance process at any time prior to agreeing to a resolution. The district may not require the waiver of the right to an investigation and adjudication of formal complaints of sexual harassment under Title IX as a condition of enrollment, employment, or enjoyment of any other right, nor may the district require the parties to participate in an informal resolution process.

Title IX Formal Resolution Process

The district must investigate allegations contained in a formal complaint. If the conduct alleged would not constitute sexual harassment under Title IX regulations even if proved, did not occur in the district's education program or activity, or did not occur against a person in the United States, then the recipient must dismiss the formal complaint under Title IX. Such dismissal does not preclude action under another provision of district policy or procedure or under sexual harassment investigation procedures as required by state law.

The district's investigation of a Title IX complaint must:

- Ensure that the district bears the burden of proof and the burden of gathering evidence sufficient to reach a determination regarding responsibility for the alleged sexual

harassment. The district may not access, consider, disclose, or otherwise use a party's records that are made or maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional acting or assisting in their professional capacity and made and maintained in connection with the provision of treatment to the party unless the district obtains the party's voluntary, written consent to do so.

- Provide an equal opportunity for the parties to present witnesses, including fact and expert witnesses, and other inculpatory and exculpatory evidence;
- Not restrict the ability of either party to discuss the allegations under investigation or to gather and present relevant evidence;
- Provide the parties with the same opportunities to have others present during any grievance proceeding; including the opportunity to be accompanied to any related meeting or proceeding by the advisor of their choice, who may be an attorney or non-attorney. The district will apply any restrictions regarding the extent to which an advisor may participate equally to both parties;
- Provide to a party whose participation is invited or expected written notice of the date, time, location, participants, and purpose of all hearings, interviews, or other meetings, with sufficient time for the parties to prepare to participate;
- Prior to the completion of an investigative report, provide an equal opportunity for the parties to inspect and review any evidence obtained as part of the investigation that is directly related to the allegations raised in the formal complaint so that each party can meaningfully respond to the evidence prior to the conclusion of the investigation. This includes evidence that the district does not intend to rely on in reaching a determination of responsibility for the alleged sexual harassment, regardless of the source of the evidence. The parties will have at least ten (10) days to submit a written response for the investigator to consider prior to completion of the investigative report.
- At least ten (10) days prior to a determination regarding responsibility, create an investigative report that fairly summarizes relevant evidence, and send the investigative report in an electronic or hard copy format to each party and each party's advisor for their review and written response.
- After transmitting the investigative report to the parties, but before reaching a final determination regarding responsibility, the decision maker must give each party the opportunity to submit written, relevant questions that a party wants asked of any party or witness, provide each party with the answers, and allow for additional, limited follow-up questions from each party. Questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant unless they are offered to prove that someone other than the respondent committed the conduct alleged by the complainant or unless they concern specific incidents of the complainant's prior sexual behavior with respect to the respondent and are offered to prove consent. The decision-maker must explain to the party proposing the questions any decision to exclude a question as not relevant.

The district's Title IX investigative and grievance process is not required to include investigative hearings.

At the conclusion of the investigation, the decision-maker (superintendent or designee) must issue a written determination of responsibility regarding the alleged sexual harassment. The

district may choose whether the decision-maker will apply a preponderance of the evidence standard or a clear and convincing evidence standard in Title IX investigations, provided that the same standard will apply to all investigations whether the respondent is a student or an employee.

The superintendent's written determination must be issued to the parties simultaneously and must include the following:

- Identification of the allegations potentially constituting sexual harassment under Title IX regulations;
- A description of the procedural steps taken from the time of the district's receipt of the formal complaint through the determination, including any notifications to the parties, interviews with parties and witnesses, site visits, methods used to gather other evidence, and hearings held;
- Findings supporting the determination;
- Conclusions regarding the application of the district's code of conduct policies to the facts;
- A statement of, and rationale for, the result as to each allegation, including a determination regarding responsibility, any disciplinary sanctions imposed on the respondent, and whether remedies designed to restore or preserve equal access to the education program or activity will be provided to the complainant; and
- The procedures and bases for appealing the superintendent's determination.

Title IX Investigation Appeals

The district must offer both parties an appeal from the superintendent's determination regarding responsibility or from the district's dismissal of any allegations contained in a formal complaint, in addition to the complainant's right to appeal under state requirements and the respondent's potential appeal rights under student discipline provisions of district policy and state requirements.

A party may appeal the determination regarding responsibility on the following bases:

- Procedural irregularity affecting the outcome of the matter;
- New evidence that was not reasonably available at the time the determination regarding responsibility was made that could affect the outcome of the matter;
- The Title IX coordinator, investigator(s), or decision-maker(s) had a conflict of interest or bias for or against complainants or respondents generally or individually that affected the outcome of the matter; or
- Additional bases as determined by the district.

Regarding appeal, the district must:

- Provide written notice to the other party when an appeal is filed;
- Implement appeal procedures equally for both parties;
- Ensure that the decision-maker for the appeal is not the same decision-maker who reached the determination regarding responsibility or dismissal, the investigator, or the Title IX Coordinator;
- Ensure that the decision-maker for the appeal has received the training required for decision-makers as required by this procedure.

- Provide both parties with a reasonable, equal opportunity to submit a written statement in support of or challenging the outcome of the initial determination; and
- Issue a written decision describing the result of the appeal and the rationale for the result.

Emergency Removals for alleged sexual harassment under Title IX

These additional Title IX sexual harassment procedures do not preclude a school district from removing a student from school on an emergency basis consistent with Policy and Procedure 3241 – Student Discipline and the associated student discipline regulations for emergency expulsion.

Title IX Investigation Recordkeeping

The district will maintain records of each Title IX sexual harassment investigation, including any determination regarding responsibility and any audio or audiovisual recording or transcript; any disciplinary sanctions imposed on the respondent, and any remedies provided to the complainant; and any appeal from the result of a determination regarding responsibility, for a period of seven years.

The district must maintain records of any actions, including supportive measures, taken in response to a report or formal complaint of sexual harassment under Title IX, for a period of seven years.

Superintendent Response, State Requirements

- The superintendent will respond in writing to the complainant and the alleged perpetrator within thirty (30) calendar days of receipt of the complaint, unless otherwise agreed to by the complainant or if exceptional circumstances related to the complaint require an extension of the time limit. In the event an extension is needed, the district will notify the complainant in writing of the reason for the extension and the anticipated response date. At the time the district responds to the complainant, the district must send a copy of the response to the office of the superintendent of public instruction.
- The response of the superintendent or designee will include: 1) a summary of the results of the investigation; 2) a statement as to whether a preponderance of the evidence establishes that the complainant was sexually harassed; 3) if sexual harassment is found to have occurred, the corrective measures the district deems necessary, including assurance that the district will take steps to prevent recurrence and remedy its effects on the complainant and others, if appropriate; 4) notice of the complainant's right to appeal to the school board and the necessary filing information; and 5) any corrective measures the district will take, remedies for the complainant (e.g., sources of counseling, advocacy and academic support), and notice of potential sanctions for the perpetrator(s) (e.g., discipline).
- The superintendent's or designee's response will be provided in a language the complainant can understand and may require language assistance for complainants with limited English proficiency in accordance with Title VI of the Civil Rights Act of 1964. If the complaint alleges discriminatory harassment by a named party or parties, the coordinator will provide the accused party or parties with notice of the outcome of the

investigation and notice of their right to appeal any discipline or corrective action imposed by the district.

- Any corrective measures deemed necessary will be instituted as quickly as possible, but in no event more than thirty (30) days after the superintendent's mailing of a written response, unless the accused is appealing the imposition of discipline and the district is barred by due process considerations or a lawful order from imposing the discipline until the appeal process is concluded. Staff may also pursue complaints through the appropriate collective bargaining agreement process or anti-discrimination policy.
- The district will inform the complainant and their parent/guardian how to report any subsequent problems. Additionally, the district will conduct follow-up inquiries to see if there have been any new incidents or instances of retaliation, and to promptly respond and appropriately address continuing or new problems. Follow-up inquiries will follow a timeline agreed to by the district and complainant.

Level Two - Appeal to Board of Directors, State Requirements

Notice of Appeal and Hearing

- If a complainant disagrees with the superintendent's or designee's written decision, the complainant may appeal the decision to the district board of directors, by filing a written notice of appeal with the secretary of the board within ten (10) calendar days following the date upon which the complainant received the response.
- The board will schedule a hearing to commence by the twentieth (20th) calendar day following the filing of the written notice of appeal, unless otherwise agreed to by the complainant and the superintendent or for good cause.
- Both parties will be allowed to present such witnesses and testimony as the board deems relevant and material.

Board Decision, State Requirements

- Unless otherwise agreed to by the complainant, the board will render a written decision within thirty (30) calendar days following the filing of the notice of appeal and provide the complainant with a copy of the decision.
- The decision will be provided in a language that the complainant can understand, which may require language assistance for complainants with limited English proficiency in accordance with Title VI of the Civil Rights Act.
- The decision will include notice of the complainant's right to appeal to the Superintendent of Public Instruction and will identify where and to whom the appeal must be filed. The district will send a copy of the appeal decision to the office of the superintendent of public instruction.

Level Three - Complaint to the Superintendent of Public Instruction

Filing of Complaint, State Requirements

- If a complainant disagrees with the decision of the board of directors, or if the district fails to comply with this procedure, the complainant may file a complaint with the superintendent of public instruction.
- A complaint must be received by the Superintendent of Public Instruction on or before the twentieth (20) calendar day following the date upon which the complainant received

written notice of the board of directors' decision, unless the Superintendent of Public Instruction grants an extension for good cause. Complaints may be submitted by mail, fax, electronic mail, or hand delivery.

- A complaint must be in writing and include: 1) A description of the specific acts, conditions or circumstances alleged to violate applicable anti-sexual harassment laws; 2) The name and contact information, including address, of the complainant; 3) The name and address of the district subject to the complaint; 4) A copy of the district's complaint and appeal decision, if any; and 5) A proposed resolution of the complaint or relief requested. If the allegations regard a specific student, the complaint must also include the name and address of the student, or in the case of a homeless child or youth, contact information.

Investigation, Determination and Corrective Action, State Requirements

- Upon receipt of a complaint, the Office of the Superintendent of Public Instruction may initiate an investigation, which may include conducting an independent on-site review. OSPI may also investigate additional issues related to the complaint that were not included in the initial complaint or appeal to the superintendent or board.
- Following the investigation, OSPI will make an independent determination as to whether the district has failed to comply with RCW 28A.642.010 or Chapter 392-190, WAC and will issue a written decision to the complainant and the district that addresses each allegation in the complaint and any other noncompliance issues it has identified. The written decision will include corrective actions deemed necessary to correct noncompliance and documentation the district must provide to demonstrate that corrective action has been completed.
- All corrective actions must be completed within the timelines established by OSPI in the written decision unless OSPI grants an extension. If timely compliance is not achieved, OSPI may take action including but not limited to referring the district to appropriate state or federal agencies empowered to order compliance.

A complaint may be resolved at any time when, before the completion of the investigation, the district voluntarily agrees to resolve the complaint. OSPI may provide technical assistance and dispute resolution methods to resolve a complaint.

Level Four - Administrative Hearing, State Requirement

A complainant or school district that desires to appeal the written decision of the Office of the Superintendent of Public Instruction may file a written notice of appeal with OSPI within thirty (30) calendar days following the date of receipt of that office's written decision. OSPI will conduct a formal administrative hearing in conformance with the Administrative Procedures Act, Chapter 34.05, RCW.

Other Complaint Options

Office for Civil Rights (OCR), U.S. Department of Education

OCR enforces several federal civil rights laws, which prohibit discrimination in public schools on the basis of race, color, national origin, sex, disability, and age. File complaints with OCR within 180 calendar days of the date of the alleged discrimination.

206-607-1600 | TDD: 1-800-877-8339 | OCR.Seattle@ed.gov | www.ed.gov/ocr

Washington State Human Rights Commission (WSHRC)

WSHRC enforces the Washington Law Against Discrimination (RCW 49.60), which prohibits discrimination in employment and in places of public accommodation, including schools. File complaints with WSHRC within six months of the date of the alleged discrimination.

1-800-233-3247 | TTY: 1-800-300-7525 | www.hum.wa.gov

Mediation

At any time during the complaint procedure set forth in WAC 392-190-065 through 392-190-075, a district may, at its own expense, offer mediation. The complainant and the district may agree to extend the complaint process deadlines in order to pursue mediation.

The purpose of mediation is to provide both the complainant and the district an opportunity to resolve disputes and reach a mutually acceptable agreement through the use of an impartial mediator. Mediation must be voluntary and requires the mutual agreement of both parties. It may be terminated by either party at any time during the mediation process. It may not be used to deny or delay a complainant's right to utilize the complaint procedures.

Mediation must be conducted by a qualified and impartial mediator who may not:

1) Be an employee of any school district, public charter school, or other public or private agency that is providing education related services to a student who is the subject of the complaint being mediated; or 2) Have a personal or professional conflict of interest. A mediator is not considered an employee of the district or charter school or other public or private agency solely because he or she serves as a mediator.

If the parties reach agreement through mediation, they may execute a legally binding agreement that sets forth the resolution and states that all discussions that occurred during the course of mediation will remain confidential and may not be used as evidence in any subsequent complaint, due process hearing or civil proceeding. The agreement must be signed by the complainant and a district representative who has authority to bind the district.

Training and Orientation

A fixed component of all district orientation sessions for staff, students and regular volunteers will introduce the elements of this policy. Staff will be provided information on recognizing and preventing sexual harassment. Staff will be fully informed of the formal and informal complaint processes and their roles and responsibilities under the policy and procedure.

Certificated staff will be reminded of their legal responsibility to report suspected child abuse, and how that responsibility may be implicated by some allegations of sexual harassment. Regular volunteers will get the portions of this component of orientation relevant to their rights and responsibilities.

Students will be provided with age-appropriate information on the recognition and prevention of sexual harassment and their rights and responsibilities under this and other district policies and rules at student orientation sessions and on other appropriate occasions, which may include parents.

As part of the information on the recognition and prevention of sexual harassment staff, volunteers, students and parents will be informed that sexual harassment may include, but is not limited to:

- Demands for sexual favors in exchange for preferential treatment or something of value;
- Stating or implying that a person will lose something if he or she does not submit to a sexual request;
- Penalizing a person for refusing to submit to a sexual advance, or providing a benefit to someone who does;
- Making unwelcome, offensive or inappropriate sexually suggestive remarks comments, gestures, or jokes; or remarks of a sexual nature about a person's appearance, gender or conduct;
- Using derogatory sexual terms for a person;
- Standing too close, inappropriately touching, cornering or stalking a person; or
- Displaying offensive or inappropriate sexual illustrations on school property.

Policy and Procedure Review

Annually, the superintendent or designee will convene an ad hoc committee composed of representatives of certificated and classified staff, volunteers, students and parents to review the use and efficacy of this policy and procedure. The compliance officer will be included in the committee. Based on the review of the committee, the superintendent will prepare a report to the board including, if necessary, any recommended policy changes. The superintendent will consider adopting changes to this procedure if recommended by the committee.

Adopted: September 10, 2018

Revised: January 25, 2021

MEAD SCHOOL DISTRICT

Board Meeting of May 26, 2026
Continuing Business

V.F.

Agenda Item:

RFP Recommendation – Indoor Air Quality Assessment

Background:

Mead School District received a grant in the amount of \$598,184.00 from OSPI for an indoor air quality assessment. A Request for Proposal (RFP) was done and the district received three bids. The top two for consideration were McKinstry and Custom Energy. Travis Bown, Director of Maintenance & Operations, conferred with OSPI directly to identify if both of these vendors could satisfy OSPI's requirements. OSPI confirmed that both vendors could satisfy their requirements. After review, McKinstry can provide a much higher level of services including valuable cost estimates on current HVAC systems in the district while not exceeding the grant amount.

Fiscal Impact:

The OSPI grant should cover the entire cost of the assessment with no additional cost to the district.

Recommendation:

Approval from the Board of Directors to sign a contract with McKinstry to provide the district with an indoor air quality assessment as well as additional services.

Attachment:

McKinstry Cost Proposal & Fee Structure

Cost Proposal & Fee Structure

PROPOSED COST AND FEES

McKinstry proposes a lump-sum fee for all services described in this proposal. The fee includes all labor, travel, mileage, equipment, software and deliverable production — no unexpected add-ons. The table below outlines the scope elements and associated fees.

McKinstry's approach reflects a clear understanding of the level of effort required to deliver high-quality services and actionable results while remaining mindful of budget stewardship and long-term partnership. The proposed costs are based on a realistic assessment of project complexity, staffing needs and anticipated schedule and are structured to support efficient delivery, predictable pricing and shared accountability throughout the project lifecycle.

SCOPE ELEMENT	DESCRIPTION	FEE
Site Assessments - 16 schools	HVAC evaluation, USEPA Ventilation Checklist completion, IAQ deficiency identification at all 16 facilities (1,516,493 sq. ft.)	\$181,900
Test, Adjust & Balance (TAB)	Baseline airflow monitoring and balancing verification at applicable equipment	\$137,100
Final Report & Deliverables	Comprehensive written report: findings, deficiencies, corrective actions, cost estimates, completed USEPA checklists	Included
OSPI FP-295 / FP-510 Compliance Support	Inclusive of all labor, travel, mileage, and deliverables	Included
Assessment – TOTAL LUMP SUM FEE		\$319,000
Additional Professional Services	To be determined and prioritized with the District post investigation, keeping within the total grant award (EEM cost estimates, full list of recommendations found, Retro-Commissioning)	NTE \$279,000
Contract Total	<i>Inclusive of all labor, travel, mileage and deliverables</i>	NTE \$598,000

Fee Assumptions and Notes

- All fees are lump sum and inclusive of all McKinstry labor, travel, mileage, equipment and report production
- Additional scope items (e.g., additional buildings, extended remediation support or energy audit services) can be added via contract amendment at mutually agreed rates
- McKinstry's Spokane office location significantly reduces travel costs compared to firms based in Seattle or other markets
- Grant-eligible documentation and OSPI FP-295 / FP-510 submission support is included in the base fee

OUR COMMITMENT

McKinstry is invested in creating safe, healthy, high-performing learning environments for every K–12 student and staff member across Washington. We see this project as the foundation of a lasting partnership with Mead School District — one built on rigorous fieldwork, honest findings and actionable recommendations you can act on with confidence.

MEAD SCHOOL DISTRICT

Board Meeting of May 26, 2026
Continuing Business

V.G.

Agenda Item: **Middle School Science & Social Studies Curriculum Adoption**

Background: Following the steps outlined in Mead School District Policy/Procedure 2020 (Course Design, Selection and Adoption of Instructional Materials), the Learning & Teaching Department is bringing forward a recommendation to adopt OpenSciEd, a curriculum published by Activate Learning, for 6-8th grade Science, and McGraw Hill curriculum for 6th and 8th grade Social Studies.

As was previously shared in the Work Session earlier this month, the District's Curriculum Adoption Team presented curriculum options to the Instructional Materials Committee (IMC) based on set criteria in Procedure 2020. The IMC includes teachers, administrators, and parents. Ultimately, the IMC recommended approval for OpenSciEd and McGraw Hill as noted above.

Fiscal Impact: The estimated cost for both curricula is \$1,000,000.00 with an ongoing cost of approximately \$50,000.00 per year.

Staffing Implications: None

Other Considerations: None

Recommendation: Board adoption of the presented Science & Social Studies curriculums for middle school. Specifically, Science for grades 6-8 and Social Studies for grades 6 and 8.

Attachments: None

MEAD SCHOOL DISTRICT

Board Meeting of May 26, 2026
New Business

V.I.A.

Agenda Item:

Consent Agenda

Background:

The Consent Agenda contains items that are normal and customary in the operation of the school district.

Fiscal Impact:

The Consent Agenda items have no significant impact beyond the adopted budget. Expenditure or employment requests that exceed budget authorization should not appear as a consent item.

Staffing Implications:

None, other than the personnel recommendations, as presented.

Other Considerations:

Note that on last month's AP Voucher list (which includes vouchers for all Funds: General, Capital Projects, Private Purpose Trust, Transportation Vehicle & ASB), the amount for the District's 3/31/26 Payroll was inadvertently left off the list. Because of that, it is included in this month's AP Voucher list along with April's Payroll (thus payroll will look like it is double the normal amount but it is not).

Recommendation:

Approval of the Consent Agenda, as presented, is recommended.

Consent Agenda

Regular Board Meeting - May 26, 2026

1. Hire Certificated Personnel:

April Coleman	Mead HS	Cert	1.0 FTE Continuing DLC Support Teacher 4/13/26
Madison Shoemaker	Special Services	Cert	1.0 FTE Continuing SLP
Caleb Wendle	Prairie View	Cert	.4 FTE Leave Replacement 3 rd Grade 4/2/26

2. Hire Classified Personnel:

David Harris	Custodial Services	Class	8 hrs/day Custodian effective 4/29/26
Micah LeLaCheur	Special Services	Class	7 hrs/day Behavior Intervention Tech effective 5/6/26
Kelly McCann	Transportation	Class	4 hrs/day Itinerant Driver effective 4/22/26
Timothy Morse	Transportation	Class	4 hrs/day Itinerant Driver effective 4/22/26
Grace Van Blaricom	Brentwood	Class	6.25 hrs/day Para Ed effective 4/29/26
Stephanie Andress	Creekside	Class	4.25 hrs/day Cook III effective 5/19/26
Thomas Hood	Transportation	Class	4 hrs/day Itinerant Driver effective 5/14/26
Madison Lemis	Prairie View	Class	6.25 hrs/day Para Ed effective 5/14/26
Nicole Sauro	Prairie View	Class	6.25 hrs/day Para Ed effective 5/13/26

3. Hire Certificated Substitutes:

Taylor Buckstrom	Kathryn Jordan	Dillon Helle-Boyle	Noah Hasselblad
Michael May	Breena Pearson		

4. Hire Classified Substitutes:

Marion Austin	Monica Canales	Kya Boutain	Isabelle Morse
Bodee Maxwell	Larry Kraus	Alisha Simons	

5. Approve Volunteer Coaches:

Barnes, Dave	Northwood Middle School
Brooks, John	Northwood Middle School

6. Hire Coaches:

Adams, Carl	Mt Spokane High School
Allen, Megan	Northwood Middle School
Arizmendi, Kaylee	Mead High School
Bagnall, Aaron	Mead High School
Baisch, Michael	Mt Spokane High School
Bane, Zaan	Mountainside Middle School
Banton, Roddane	Mead High School
Barnes, Noah	Mead High School
Bartlett, Michael	Mountainside Middle School
Baskett, Eloise	Mead High School
Belding-Wilson, Dawn	Northwood Middle School
Blanc, Mackenzie	Mountainside Middle School
Bontrager, Chris	Highland Middle School
Booher, Breann	Mt Spokane High School

Borland, Bryce	Mead High School
Busch, Makena	Mead High School
Bush, Matthew	Northwood Middle School
Butler, Brandon	Mead High School
Butz, Trevor	Mead High School
Carlson, Tallie	Northwood Middle School
Carter, Mason	Mead High School
Casedy, Tiffany	Mead High School
Chadwick, Laurie	Mead High School
Clegg, Stefani	Mountainside Middle School
Cloer, Terrance	Mt Spokane High School
Coffield, Cayden	Mountainside Middle School
Coffield, Cristopher	Mountainside Middle School
Conley, Zella	Mead High School
Conner, Anna	Highland Middle School
Conner, Justin	Northwood Middle School
Cowart, Joshua	Mt Spokane High School
Curtis, Charles Jr	Mead High School
Daratha, Irvin (Scott)	Mt Spokane High School
Del Pizzo, Steve	Mt Spokane High School
Figueira, Daniel	Mt Spokane High School
Figueira, Kainoa (Daniel)	Mountainside Middle School
Fisher, KayDee	Northwood Middle School
Ganea, Deanna	Mead High School
Gardner, Brian	Mt Spokane High School
Greenslitt, Andrew	Highland Middle School
Grimes, Veronica	Mead High School
Hare, Cassandra	Mt Spokane High School
Hare, Stephan	Mt Spokane High School
Harvey, David	Mt Spokane High School
Hatton, Cooper	Mt Spokane High School
Haws, Robin	Northwood Middle School
Helbling, Amber	Mt Spokane High School
Helling, Annette	Mt Spokane High School
Hiebert Simera Saldana, Bailey	Mountainside Middle School
Hilmes, Danielle	Northwood Middle School
Hodgson, Donavon	Mead High School
Horn, Sebastian	Mt Spokane High School
Huber, Jeffrey	Mead High School
Johnson, Zachary	Mt Spokane High School
Jones, Matthew	Mead High School
Kerbs, Jeramiah	Mountainside Middle School
King, Justin	Mt Spokane High School
King, Natalie	Mt Spokane High School
LaBissoniere, Sheri	Highland Middle School
Lehr, James	Mead High School

Leslie, Madeline	Mead High School
Leslie, Nicole	Mead High School
Lionello, Dillon	Mt Spokane High School
Lucas, Josh	Mead High School
Maglio, Mary (Meg)	Mead High School
Mai, Sabine	Mountainside Middle School
Martin, Gabriel	Mt Spokane High School
Martinsen, Jennifer	Northwood Middle School
Mason, Michael	Northwood Middle School
McClary, Jack	Mountainside Middle School
McConnell, Dustin	Mt Spokane High School
Medina, Julian	Highland Middle School
Meseberg, Conner	Mountainside Middle School
Milatz, Zoe	Mead High School
Miller, Daniel	Mead High School
Miller, Jason	Mt Spokane High School
Mortensen, Benjamin	Northwood Middle School
Murphy, Joel	Mt Spokane High School
Murray, Joseph	Mt Spokane High School
Nelson, Kaitlyn	Mt Spokane High School
Nelson, Ryan	Mt Spokane High School
Oglesbee, Kevin	Mt Spokane High School
Opiew, Oromrow	Highland Middle School
Paulson, Adam	Mead High School
Phelps, Logan	Highland Middle School
Phillips, Michael	Mead High School
Pocan, Alan	Mountainside Middle School
Powell, Jaymes	Mead High School
Quigley, Laurie	Mt Spokane High School
Redmon, Sherilyn	Northwood Middle School
Regalado, Breanna	Mead High School
Riggs, David	Northwood Middle School
Robertson, Derek	Mead High School
Ross, Keith	Mead High School
Royce, Larry	Mountainside Middle School
Rupe, Cynthia	Highland Middle School
Salzman, Brock	Northwood Middle School
Sampson, Gregory	Highland Middle School
Schuerman, Alexander	Mt Spokane High School
Shelton, Michele	Northwood Middle School
Shipley, Mica	Mead High School
Shulkin, Mark	Highland Middle School
Slatter, Todd	Mt Spokane High School
Smith, Bryan	Highland Middle School
Smith, Kyle	Northwood Middle School
Sonneland, Andrew	Mt Spokane High School

Stevens, Drew	Mead High School
Stiles, Emily	Mt Spokane High School
Stuchell, Austin	Mead High School
Sturtevant, Jacob	Mead High School
Thomas, Luke	Mt Spokane High School
Tiffany, Hunter	Mead High School
Trancygier, Bradley	Highland Middle School
Trout, James (Tim)	Mt Spokane High School
Tuggle, Jermaine	Highland Middle School
Turner, Finis	Mt Spokane High School
Van Wert, Sally	Mt Spokane High School
Vandervert, Jadan	Mt Spokane High School
Vargas, Leonard	Highland Middle School
Vogel, Christopher	Northwood Middle School
Waldt, Richard	Mountainside Middle School
Wallace, Monica	Mead High School
Wallace, Victor E Jr	Mead High School
Ward, Keith	Highland Middle School
Wenkheimer, Jolisa	Highland Middle School
Wessel, Shannon	Mt Spokane High School
Whitaker, Rebecca	Northwood Middle School
White, Matthew	Mt Spokane High School
Whitford, Dori	Mead High School
Wilburn, Kaitlyn	Mead High School
Willerick, Matthew	Mead High School
Williams, Chandra	Mead High School
Wilponen, Josh	Mead High School
Wittwer, Nicolette	Mt Spokane High School
Wrigley, Jonathan	Mead High School
Ziemann, Noah	Mt Spokane High School

7. **Approve AP Vouchers for General Fund, Capital Projects, Transportation Vehicle, Private Purpose Trust and ASB (attached).**
8. **Approve Co-Curricular, Supplemental & Extra-Curricular Contracts (attached).**
9. **Accept the Following Donations:**
 - \$1,000.00 from Lisa Fortier for the Mead HS Weight Room
 - \$500.00 from NJ Harris Enterprises for the Mead HS Weight Room
 - \$500.00 from Fire Fighters Benevolent Association (Local 2916) for DLC Field Day Olympics
 - \$800.00 from Spokane Ignite for Northwood MS' replacement of Volleyball Winches
 - \$500.00 from Chas Health for DLC Field Day Olympics
 - \$1,000.00 from Lance G. Douglass, Inc. for Mt. Spokane HS Girls Tennis
 - \$500.00 from Baker Construction & Development, Inc. for DLC Field Day Olympics
 - \$1,570.00 from M&R Sales, Inc. for Mead HS Girls Track (fundraiser proceeds)
 - \$1,150.00 from Spokane Youth Sports Association for Mead HS Boys Soccer

10. Approve Unpaid Leaves (i.e. parenting, medical, good of the district, education etc.):

Anna James	Learning & Teaching	Cert	Up to 8 hrs/day, 1-2 times/week 4/20/26 - 6/16/26
Sabrina Ginn	Mt. Spokane	Cert	4/17/26 - 6/16/26
Pamela Wheeler	Mt. Spokane	Class	4/20/26 - 6/8/26
Eric Finley	Transportation	Class	5/29/26
Amy Ferguson	Highland	Class	6/10/26 - 6/13/26
Jessica Gilliland	Brentwood	Class	6/1/26
Jon Ashworth	Nutrition Services	Class	5/29/26 & 6/1/26
Toby Doolittle	Mead HS	Cert	26/27 school year (MEA President)
Erin Glasser	MLO	Cert	.4 FTE (1.0 Contract) 1 st Semester 26/27 school year
Kaylen Kociela	Skyline	Cert	.8 FTE (1.0 Contract) 26/27 school year
Brenna Weishaar	Special Services	Cert	.6 FTE (.6 Contract) 1 st Semester 26/27 school year
Jamie Williams	Special Services	Cert	.4 FTE (1.0 Contract) 1 st Semester 26/27 school year
David Browning	Shiloh Hills	Cert	1.0 FTE 26/27 school year
Holly Wilcox	Skyline	Cert	1.0 FTE 26/27 school year

11. Accept the Following Resignations/Retirements:

Mari Rosales	Mt. Spokane	Class	Resignation effective 8/25/26 (revised from 4/27/26 consent agenda) (Data Processor)
Pamela (Susie) Seher	Nutrition Svcs/Mead HS	Class	Resignation effective 8/21/26 (revised from 4/27/26 consent agenda) (Cook)
Kimberly Nichols	Transportation	Class	Resignation effective 6/1/26 (Technician)
Karen Lonn	Meadow Ridge	Class	Resignation effective 6/30/26
Shelly Hicks	Colbert	Cert	Resignation effective 8/25/26
Meredith Adams	Evergreen	Class	Resignation effective 6/30/26
Jennifer Gentry	Mead HS	Cert	Resignation effective 8/25/26
Teresa Arnzen	Special Services	Cert	Retirement effective 8/25/26 (Psychologist)
Dorothy Campbell	Nutrition Svcs/Mead HS	Class	Retirement effective 8/21/26 (revised from 4/27/26 consent agenda) (Cook Manager)
Maureen Collins	Mt. Spokane	Cert	Retirement effective 8/25/26 (revised from 1/26/26 consent agenda) (Teacher)
Kelly Creasey	Mountainside	Cert	Retirement effective 6/30/26 (Teacher)
Patricia Emch	Creekside	Class	Retirement effective 8/25/26 (Para Ed)
Patricia Henry	Colbert	Cert	Retirement effective 8/25/26 (Library Info Tech Specialist)
Carolyn Mattingly	Transportation	Class	Retirement effective 8/24/26 (Driver)
Michael Marcoux	Custodial Svcs/Northwood	Class	Retirement effective 10/30/26 (Custodian)
Melva Pryor	Skyline	Cert	Retirement effective 6/30/26 (Teacher)
Regina Rhinehart	Colbert	Class	Retirement effective 8/25/26 (Para Ed)
Jerry Stearns	Transportation	Class	Retirement effective 8/24/26 (Driver)
Carolyn Sutton	Farwell	Class	Retirement effective 8/25/26 (Para Ed)
Becky Swenson	Brentwood	Class	Retirement effective 8/25/26 (Para Ed)
Carrie Webbenhurst	Mountainside	Class	Retirement effective 8/25/26 (Para Ed)
Carol Hatcher	Technology	Class	Retirement effective 6/30/26
Julie Kink	Shiloh Hills	Cert	Retirement effective 8/25/26

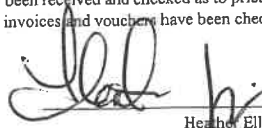
12. Declare the (emailed prior) provided list of Books from Midway and Colbert as Surplus.

Mead School District No. 354

Spokane County, Mead, Washington

Affidavit covering payment of payroll and invoices for General Fund,
Capital Projects Fund, Associated Student Body Fund, and Transportation Vehicle Fund
5/26/2026

THIS IS TO CERTIFY under penalty of perjury that the undersigned has examined the attached vouchers and payroll of Mead School District No. 354, Spokane, Washington, and that each of the invoices and vouchers were duly certified and have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law, and that the extensions and additions of said invoices and vouchers have been checked by the Business Office of the District and were found to be correct.



Heather Ellingson, Auditing Officer

THIS IS TO CERTIFY that the warrants of the Mead School District No. 354, Spokane County, Washington, as listed below, have been allowed by the School Board of this District.

Fund Name	Vouchers (Inclusive)	Warrants (Inclusive)	Amount
General Fund:			
4/30/2026	1160	127052-127053	\$1,266,486.89
5/1/2026	1161	127097-127164	\$217,788.33
5/1/2026	1162	ACH	\$1,970.86
5/8/2026	1166	127192-127276	\$805,181.39
5/8/2026	1167	ACH	\$3,956.69
5/15/2026	1173	127292-127359	\$620,297.43
5/15/2026	1174	ACH	\$4,431.50
5/15/2026	1178	ACH - COMP TAX	\$464.04
5/22/2026	1179	127383-127446	\$126,348.92
5/22/2026	1180	ACH	\$2,072.43
		TOTAL/General Fund:	\$3,048,998.48
Payroll:			
3/31/2026	1139	ACH	\$6,389,043.62
3/31/2026	1140	126622-126643	\$2,946,204.33
3/31/2026	1141	ACH	\$3,495,090.35
3/31/2026	19	126596-126621	\$34,841.32
4/30/2026	1157	127077-127096	\$2,510,073.70
4/30/2026	1158	ACH	\$6,540,500.00
4/30/2026	1159	ACH	\$3,621,707.62
4/30/2026	21	127054-127076	\$35,090.01
5/1/2026	1171	ACH	\$201,636.73
5/1/2026	1172	ACH	\$39,301.12
5/15/2026	22	127378-127382	\$3,054.84
		TOTAL/General Fund:	\$25,816,543.64
Capital Projects:			
5/8/2026	1168	127277-127278	\$67,074.79
5/15/2026	1175	127360-127361	\$29,903.15
		TOTAL/Capital Projects:	\$96,977.94
Assoc. Student Body:			
5/1/2026	1163	127165-127191	\$17,435.30
5/8/2026	1169	127279-127290	\$4,790.59
5/8/2026	1170	ACH	\$141.58
5/15/2026	1176	127362-127377	\$24,116.59
5/15/2026	1177	ACH	\$70.76
5/15/2026	1178	ACH - COMP TAX	\$196.74
5/22/2026	1181	127447-127465	\$18,761.65
5/22/2026	1182	ACH	\$70.04
		TOTAL/ASB Fund:	\$65,583.25
Transportation Vehicle Fund:			
		TOTAL/Transportation Fund:	\$0.00
TOTAL ALL FUNDS			\$29,028,103.31

Secretary _____

Board Signature _____

Board Signature _____

Board Signature _____

Board Signature _____

Board Signature _____

GENERAL FUND

Mead School District No 354

Payee Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1160

Starting Check Number: 127052

Check #	Date	Payee	Amount
127052	04/30/2026	COMMUNITY COLLEGES OF SPOKANE	\$1,048,464.76
127053	04/30/2026	EWU STUDENT FINANCIAL SERVICES	\$218,022.13
Total Amount:			\$1,266,486.89

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1161

Starting Check Number: 127097

Check #	Date	Payee	Amount
127097	05/01/2026	A M LANDSHAPER INC	\$486.45
127098	05/01/2026	A2Z INTERPRETING, LLC	\$1,999.11
127099	05/01/2026	ACCESS INFORMATION PROTECTED	\$253.51
127100	05/01/2026	ACE HARDWARE	\$43.80
127101	05/01/2026	ALPHA OMEGA TOURS & CHARTERS	\$2,062.50
127102	05/01/2026	AMAZON	\$8,657.63
127103	05/01/2026	BARGREEN ELLINGSON INC	\$94.09
127104	05/01/2026	BATTERIES PLUS	\$545.23
127105	05/01/2026	CMRS-FP	\$15,000.00
127106	05/01/2026	CULLIGAN SOFT WATER SERVICE	\$246.51
127107	05/01/2026	CUSTOM STRINGS	\$32.40
127108	05/01/2026	DENISON ALGEBRA	\$175.00
127109	05/01/2026	DPF ALTERNATIVES	\$1,739.96
127110	05/01/2026	FISHER'S TECHNOLOGY	\$6,284.29
127111	05/01/2026	FOLLETT CONTENT SOLUTIONS LLC	\$762.72
127112	05/01/2026	GARLAND/DBS, INC	\$2,497.78
127113	05/01/2026	GOLD STAR FOODS INC	\$9,388.65
127114	05/01/2026	GREATAMERICA FINANCIAL SERVICES	\$740.79
127115	05/01/2026	GUARDIAN OCCUPATIONAL HEALTH	\$480.00
127116	05/01/2026	HINMAN, MICHAEL	\$1,500.00
127117	05/01/2026	HOFFMAN MUSIC CO	\$958.12
127118	05/01/2026	HOME DEPOT CREDIT SERVICES	\$115.48
127119	05/01/2026	HORIZON DISTRIBUTORS	\$223.21
127120	05/01/2026	HOWELL, HEIDI	\$59.00
127121	05/01/2026	HUSTIS, OLIVA	\$175.00
127122	05/01/2026	IML SECURITY SUPPLY	\$367.73
127123	05/01/2026	INSIGHT DISTRIBUTING COMPANY	\$3,396.31
127124	05/01/2026	JACKHAMMER PROMOTIONS INC	\$8,275.29
127125	05/01/2026	JONES SCHOOL SUPPLY	\$193.84
127126	05/01/2026	JOSTENS	\$2,190.90
127127	05/01/2026	JW PEPPER	\$697.21
127128	05/01/2026	KCDA	\$965.27
127129	05/01/2026	KING SOFT WATER CO	\$634.61
127130	05/01/2026	M & L SUPPLY	\$243.72
127131	05/01/2026	MEAD LEARNING OPTIONS	\$38.00
127132	05/01/2026	MILLERSMITH, TISHA	\$1,500.00
127133	05/01/2026	NATIONAL BARRICADE & SIGN CO	\$54.50
127134	05/01/2026	NEAD, JANET	\$175.00

Mead School District No 354

Payee Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1161

Starting Check Number: 127097

Check #	Date	Payee	Amount
127135	05/01/2026	NORTH 40 OUTFITTERS	\$137.16
127136	05/01/2026	NORTHWEST BUSINESS STAMP	\$19.90
127137	05/01/2026	NORTHWESTERN STAGE LINES	\$1,610.00
127138	05/01/2026	OETC	\$326.70
127139	05/01/2026	PENSKE TRUCK LEASING CO	\$2,483.47
127140	05/01/2026	PETROCARD SYSTEMS INC	\$31,195.93
127141	05/01/2026	PRO MECHANICAL SERVICES, INC	\$2,484.21
127142	05/01/2026	RAINBOW RESOURCES	\$949.96
127143	05/01/2026	RWC INTERNATIONAL	\$767.12
127144	05/01/2026	SCHOOL SPECIALTY	\$51.91
127145	05/01/2026	SEATTLE POTTERY SUPPLY	\$457.27
127146	05/01/2026	SHERWIN WILLIAMS	\$132.66
127147	05/01/2026	SITEONE LANDSCAPE SUPPLY LLC	\$245.05
127148	05/01/2026	SNEED, MATT	\$59.00
127149	05/01/2026	SPOKANE CO WATER DIST 3	\$3,106.64
127150	05/01/2026	SPOKANE HARDWARE SUPPLY INC	\$62.90
127151	05/01/2026	ST GEORGE'S SCHOOL	\$2,400.00
127152	05/01/2026	STATE AUDITOR'S OFFICE	\$8,742.00
127153	05/01/2026	STEVENS, CLAY PS	\$73,440.60
127154	05/01/2026	STONEWAY ELECTRIC	\$1,025.51
127155	05/01/2026	SWIRE COCA-COLA, USA	\$353.86
127156	05/01/2026	TDS TELECOM SERVICE LLC	\$449.00
127157	05/01/2026	TINYMOBILEROBOTS US LLC	\$1,644.27
127158	05/01/2026	UNITED DATA SECURITY INC	\$169.93
127159	05/01/2026	WA HOSA	\$290.00
127160	05/01/2026	WA ST FIRST AID	\$784.08
127161	05/01/2026	WALTER E NELSON CO	\$4,078.85
127162	05/01/2026	WAXIE SANITARY SUPPLY	\$6,428.92
127163	05/01/2026	WEITZ ENTERPRISES LLC	\$139.39
127164	05/01/2026	WESTERN EQUIPMENT	\$498.43
Total Amount:			\$217,788.33

End of Report

Mead School District No 354

Voucher Supplement Account Summary

Voucher Batch Number: 1162

05/01/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
Booher, Breann		1.0.530.3151.28.8582.27.39.000.0000	TRAVEL-OUT OF DISTRICT	\$294.00
			Vendor Total:	\$294.00
Booher, Katie L		1.0.530.3151.28.8582.27.39.000.0000	TRAVEL-OUT OF DISTRICT	\$294.00
			Vendor Total:	\$294.00
Daratha, Irvin Scott		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$95.00
			Vendor Total:	\$95.00
Ellingson, Heather D		1.0.530.9700.13.8582.01.03.000.0000	TRAVEL-OUT OF DISTRICT	\$363.56
			Vendor Total:	\$363.56
Figueira, Daniel B		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$95.00
			Vendor Total:	\$95.00
Gilbert, Donald L		1.0.530.9700.63.8581.07.35.000.0000	TRAVEL-IN DISTRICT	\$66.56
			Vendor Total:	\$66.56
Kane, Kelly A		1.1.530.9900.53.5190.09.03.000.0000	UNIFORM REPLACEMENT	\$53.99
			Vendor Total:	\$53.99
Lee, Robert Edward II		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$224.75
			Vendor Total:	\$224.75
Lionello, Dillon Maverick		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$95.00
			Vendor Total:	\$95.00
Turner, Finis		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$95.00

Mead School District No 354

Voucher Supplement Account Summary

Fiscal Year: 2025-2026

Voucher Batch Number: 1162

05/01/2026

Vendor Remit Name	Vendor #	Account	Description	Amount
Wessel, Shannon Zaeh				
		1.0.530.3151.28.8582.27.39.000.0000	TRAVEL-OUT OF DISTRICT	
			Vendor Total:	\$95.00
			Vendor Total:	\$294.00
			Grand Total:	\$294.00
				\$1,970.86

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1163

Starting Check Number: 127165

Check #	Date	Payee	Amount
127165	05/01/2026	AMAZON	\$1,091.12
127166	05/01/2026	BEIER, RACHEL	\$50.00
127167	05/01/2026	BSN SPORTS	\$2,215.99
127168	05/01/2026	CHENEY HIGH SCHOOL	\$250.00
127169	05/01/2026	DAVIDSON, ELIZABETH	\$50.00
127170	05/01/2026	DUCHESNE, NICOLE	\$90.00
127171	05/01/2026	ELITE MINDS PLLC	\$350.00
127172	05/01/2026	ENGRAVER	\$559.68
127173	05/01/2026	EVERGREEN MIDDLE SCHOOL	\$700.00
127174	05/01/2026	FRITZ, ERIN	\$90.00
127175	05/01/2026	KAMIAKIN HIGH SCHOOL BOOSTER CLUB	\$250.00
127176	05/01/2026	KCDA	\$18.95
127177	05/01/2026	LEWIS & CLARK HS	\$605.00
127178	05/01/2026	MOUNTAINSIDE MIDDLE SCHOOL	\$25.00
127179	05/01/2026	NORTHWESTERN STAGE LINES	\$1,610.00
127180	05/01/2026	NORTHWOOD MIDDLE SCHOOL	\$50.00
127181	05/01/2026	PARKINSON, ANDREA	\$90.00
127182	05/01/2026	PEPSI COLA BOTTLING CO	\$630.35
127183	05/01/2026	POP BALLOON BAR	\$441.86
127184	05/01/2026	RIDDELL	\$1,575.24
127185	05/01/2026	SEARL, SHERI	\$90.00
127186	05/01/2026	SHADLE PARK HIGH SCHOOL	\$1,309.00
127187	05/01/2026	TODD, BETTY	\$2,148.11
127188	05/01/2026	WA HOSA	\$580.00
127189	05/01/2026	WANDERMERE GOLF COURSE	\$980.00
127190	05/01/2026	WASHINGTON OFFICIALS ASSOCIATION	\$1,200.00
127191	05/01/2026	WBCA	\$385.00
Total Amount:			\$17,435.30

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1166

Starting Check Number: 127192

Check #	Date	Payee	Amount
127192	05/08/2026	ACE HARDWARE	\$10.33
127193	05/08/2026	ALLSTAR GLASS COMPANY	\$457.38
127194	05/08/2026	AMAZON	\$1,898.79
127195	05/08/2026	AMERICAN ON SITE SERVICES	\$2,006.00
127196	05/08/2026	AMERIGAS PROPANE LP	\$669.01
127197	05/08/2026	APS INC	\$363.14
127198	05/08/2026	ASAP AUTOGLASS LLC	\$54.45
127199	05/08/2026	AVANT ASSESSMENT LLC	\$722.10
127200	05/08/2026	AXON ENTERPRISE INC	\$278,875.50
127201	05/08/2026	BARGREEN ELLINGSON INC	\$33.98
127202	05/08/2026	BECKLEY, EMILY	\$261.00
127203	05/08/2026	BELLEVUE HEALTHCARE II INC	\$8,020.32
127204	05/08/2026	BENCHMARK EDUCATION CO	\$664.83
127205	05/08/2026	BROCKS ACADEMY LLC	\$13,050.00
127206	05/08/2026	CANON USA INC	\$1,050.63
127207	05/08/2026	CEDAR LAW PLLC	\$5,000.00
127208	05/08/2026	CITY OF SPOKANE - UTILITIES DIVISION	\$5,645.63
127209	05/08/2026	CO ENERGY	\$420.45
127210	05/08/2026	COLLINS, CHRISTOPHER	\$350.00
127211	05/08/2026	CULLIGAN SOFT WATER SERVICE	\$129.78
127212	05/08/2026	CUSTOM STRINGS	\$92.89
127213	05/08/2026	DELL FINANCIAL SERVICES LLC	\$842.19
127214	05/08/2026	EMPLOYMENT SECURITY DEPART	\$12,153.25
127215	05/08/2026	ESD 101	\$20,646.47
127216	05/08/2026	FINALSITE	\$18,534.00
127217	05/08/2026	FIRST CHOICE SERVICES	\$36.45
127218	05/08/2026	FISHER'S TECHNOLOGY	\$979.09
127219	05/08/2026	GUARDIAN OCCUPATIONAL HEALTH	\$600.00
127220	05/08/2026	HAMBLET, AMY	\$177.00
127221	05/08/2026	HD SUPPLY	\$10,682.31
127222	05/08/2026	HOME DEPOT CREDIT SERVICES	\$443.30
127223	05/08/2026	HORIZON DISTRIBUTORS	\$123.63
127224	05/08/2026	HOSETH, CRYSTAL	\$525.00
127225	05/08/2026	IML SECURITY SUPPLY	\$1,662.91
127226	05/08/2026	INSIGHT DISTRIBUTING COMPANY	\$3,963.12
127227	05/08/2026	JW PEPPER	\$655.56
127228	05/08/2026	KCDA	\$2,785.90
127229	05/08/2026	KELLY BIRMINGHAM LLC	\$1,000.00

Mead School District No 354

Payee Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1166

Starting Check Number: 127192

Check #	Date	Payee	Amount
127230	05/08/2026	LAPREA EDUCATION INC	\$1,856.93
127231	05/08/2026	LES SCHWAB TIRE	\$228.58
127232	05/08/2026	LEWIS, NANETTE	\$13.00
127233	05/08/2026	M & L SUPPLY	\$435.06
127234	05/08/2026	MCNAMEE, HEATHER	\$59.00
127235	05/08/2026	MEAD SCHOOL DISTRICT	\$3,336.90
127236	05/08/2026	MICROK12	\$4,104.45
127237	05/08/2026	MOBIUS SPOKANE	\$2,645.68
127238	05/08/2026	MOSAIC COOPERATIVE LLC	\$2,600.00
127239	05/08/2026	MT SPOKANE ASB	\$1,119.95
127240	05/08/2026	NAPA AUTO PARTS	\$972.25
127241	05/08/2026	NORTH 40 OUTFITTERS	\$189.11
127242	05/08/2026	NORTHWEST TEXTBOOK DEPOSITORY	\$34,214.74
127243	05/08/2026	O'REILLY AUTO PARTS	\$156.75
127244	05/08/2026	OETC	\$38,426.72
127245	05/08/2026	PDQ.COM	\$3,407.25
127246	05/08/2026	PENSKE TRUCK LEASING CO	\$890.82
127247	05/08/2026	PLATT ELECTRIC	\$14.70
127248	05/08/2026	PRO MECHANICAL SERVICES, INC	\$919.72
127249	05/08/2026	PURE FILTRATION PRODUCTS INC	\$13,105.30
127250	05/08/2026	RESOURCE SYNERGY LLC	\$4,886.24
127251	05/08/2026	RIVERSIDE INSIGHTS	\$1,506.14
127252	05/08/2026	RUSSELL, KATHY	\$9.99
127253	05/08/2026	RWC INTERNATIONAL	\$4,892.85
127254	05/08/2026	SAMUEL, ONESIMUS	\$255.20
127255	05/08/2026	SCHOLASTIC BOOK FAIRS	\$4,856.55
127256	05/08/2026	SCHOOL MATE	\$664.50
127257	05/08/2026	SCHOOLS INSURANCE ASSOC OF WA	\$2,500.00
127258	05/08/2026	SCN WORLDWIDE LLC DBA SCANTRON	\$812.26
127259	05/08/2026	SEATTLE POTTERY SUPPLY	\$3,530.63
127260	05/08/2026	SECUR-SERV INC	\$685.29
127261	05/08/2026	SHERWIN WILLIAMS	\$182.74
127262	05/08/2026	SITEONE LANDSCAPE SUPPLY LLC	\$521.05
127263	05/08/2026	SPOKANE PUBLIC SCHOOLS	\$218,235.00
127264	05/08/2026	SPOTTS, HEIDI	\$59.00
127265	05/08/2026	ST GEORGE'S SCHOOL	\$530.00
127266	05/08/2026	STONEWAY ELECTRIC	\$2,731.68
127267	05/08/2026	SWIRE COCA-COLA, USA	\$544.57

Mead School District No 354

Payee Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1166

Starting Check Number: 127192

Check #	Date	Payee	Amount
127268	05/08/2026	T-MOBILE	\$3,690.18
127269	05/08/2026	TEACHING STRATEGIES LLC	\$715.74
127270	05/08/2026	TITAN TRUCK	\$38,538.95
127271	05/08/2026	US FOODS INC	\$1,425.67
127272	05/08/2026	US LINEN & UNIFORM INC	\$5,208.76
127273	05/08/2026	VOYAGER SOPRIS LEARNING	\$208.44
127274	05/08/2026	WALTER E NELSON CO	\$1,072.12
127275	05/08/2026	WCP SOLUTIONS	\$1,753.73
127276	05/08/2026	WURTH USA INC	\$880.81
Total Amount:			\$805,181.39

End of Report

Mead School District No 354

Voucher Supplement Account Summary

Fiscal Year: 2025-2026

Voucher Batch Number: 1167

05/08/2026

Vendor Remit Name	Vendor #	Account	Description	Amount
Aoki, Jenelle				
		1.0.530.0100.27.8581.01.05.000.0000	TRAVEL-IN DISTRICT	\$36.33
			Vendor Total:	\$36.33
Best, Susan Kelli				
		1.0.530.3151.28.8582.27.39.000.0000	TRAVEL-OUT OF DISTRICT	\$373.90
			Vendor Total:	\$373.90
Butler, Brandon Robert				
		1.0.530.3162.28.8582.28.39.000.0000	TRAVEL-OUT OF DISTRICT	\$749.42
			Vendor Total:	\$749.42
Cornwell, Staci Ann				
		1.0.530.0100.21.8581.01.08.000.0000	TRAVEL-IN DISTRICT	\$74.39
			Vendor Total:	\$74.39
Elkins, Kimberly				
		1.0.530.9800.41.8581.07.07.000.0000	TRAVEL-IN DISTRICT	\$84.41
			Vendor Total:	\$84.41
Finch, Mary Ellen Robeson				
		1.0.530.9800.41.8581.07.07.000.0000	TRAVEL-IN DISTRICT	\$93.96
			Vendor Total:	\$93.96
Guptill, Eric Robert				
		1.0.530.3151.28.8582.27.39.000.0000	TRAVEL-OUT OF DISTRICT	\$342.00
			Vendor Total:	\$342.00
Jordan, Jay Patrick				
		1.0.530.5200.31.8582.01.05.000.0000	TRAVEL-OUT OF DISTRICT	\$320.40
			Vendor Total:	\$320.40
Lehr, James Patrick				
		1.1.530.0128.28.8582.28.28.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$220.00
			Vendor Total:	\$220.00
Milatz, Zoe G				
		1.1.530.0128.28.8582.28.28.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$140.00

Mead School District No 354

Voucher Supplement Account Summary

Fiscal Year: 2025-2026

Voucher Batch Number: 1167

05/08/2026

Vendor Remit Name	Vendor #	Account	Description	Amount
Nelson, Karen Louise		1.0.530.9800.41.8581.07.07.000.0000	TRAVEL-IN DISTRICT	Vendor Total: \$140.00
Phillips, Michael R		1.1.530.0128.28.8582.28.28.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	Vendor Total: \$34.08
Placzek, Robin V		1.0.530.5200.31.8582.01.05.000.0000	TRAVEL-OUT OF DISTRICT	Vendor Total: \$220.00
Rabe, Andrea Mika		1.0.530.9800.41.8581.07.07.000.0000	TRAVEL-IN DISTRICT	Vendor Total: \$18.05
Schumacher, Shelly Ann		1.0.530.9700.63.8581.07.35.000.0000	TRAVEL-IN DISTRICT	Vendor Total: \$54.81
Spinnell, Christine Rachelle		1.0.530.5200.31.8582.01.05.000.0000	TRAVEL-OUT OF DISTRICT	Vendor Total: \$41.00
Stuchell, Austin E		1.1.530.0128.28.8582.28.28.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	Vendor Total: \$220.00
Thomas, Luke E		1.0.530.3151.28.8582.27.39.000.0000	TRAVEL-OUT OF DISTRICT	Vendor Total: \$138.00
Wallace, Victor E Jr		1.1.530.0128.28.8582.28.28.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	Vendor Total: \$220.00
Wilponen, Josh Leigh				Vendor Total: \$220.00

Mead School District No 354

Voucher Supplement Account Summary

Fiscal Year: 2025-2026

Voucher Batch Number: 1167

05/08/2026

Vendor Remit Name	Vendor #	Account	Description	Amount
Wren, Jared Dewane		1.1.530.0128.28.8582.28.28.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$220.00
			Vendor Total:	\$220.00
		1.0.530.0100.27.8581.26.03.000.0000	TRAVEL-IN DISTRICT	\$36.98
			Vendor Total:	\$36.98
			Grand Total:	\$3,956.69

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1173

Starting Check Number: 127292

Check #	Date	Payee	Amount
127292	05/15/2026	A2Z INTERPRETING, LLC	\$1,887.93
127293	05/15/2026	ACE HARDWARE	\$17.16
127294	05/15/2026	AMAZON	\$1,743.86
127295	05/15/2026	AMERIGAS PROPANE LP	\$789.88
127296	05/15/2026	AVISTA UTILITIES	\$151,748.97
127297	05/15/2026	CAVALCADE OF BANDS-	\$300.00
127298	05/15/2026	COFFMAN ENGINEERS INC	\$13,760.00
127299	05/15/2026	DOLLAMUR SPORT SURFACES	\$10,958.11
127300	05/15/2026	FISHER'S TECHNOLOGY	\$1,579.91
127301	05/15/2026	FOLLETT CONTENT SOLUTIONS LLC	\$393.04
127302	05/15/2026	FRANZ FAMILY BAKERIES	\$3,545.98
127303	05/15/2026	GRADUATION ALLIANCE	\$12,498.72
127304	05/15/2026	GUARDIAN OCCUPATIONAL HEALTH	\$240.00
127305	05/15/2026	HD SUPPLY	\$170.76
127306	05/15/2026	HOME DEPOT CREDIT SERVICES	\$387.47
127307	05/15/2026	HOPSKIPDRIVE INC	\$63,888.18
127308	05/15/2026	HORIZON DISTRIBUTORS	\$13.91
127309	05/15/2026	INLAND POWER & LIGHT CO	\$11,259.61
127310	05/15/2026	INSIGHT DISTRIBUTING COMPANY	\$3,937.84
127311	05/15/2026	INSTANT SIGN FACTORY	\$343.67
127312	05/15/2026	INTERSTATE BATTERIES OF NORTHEASTERN WA	\$482.08
127313	05/15/2026	JURADO VILLAFUERTE, DALLANA	\$39.00
127314	05/15/2026	JW PEPPER	\$760.63
127315	05/15/2026	KCDA	\$788.69
127316	05/15/2026	KENWORTH SALES SPOKANE	\$6,649.58
127317	05/15/2026	LANGUAGE LINE SERVICES INC	\$175.62
127318	05/15/2026	LEARNING A-Z	\$326.70
127319	05/15/2026	LILAC CITY BEHAVIORAL SERVICES PLLC	\$74,233.32
127320	05/15/2026	LUDIKER MUSIC	\$419.20
127321	05/15/2026	M & L SUPPLY	\$101.16
127322	05/15/2026	MOBILE ED PRODUCTIONS INC	\$1,796.25
127323	05/15/2026	MOSAIC COOPERATIVE LLC	\$4,700.00
127324	05/15/2026	MOUNT SPOKANE HIGH SCHOOL	\$1,659.85
127325	05/15/2026	MUSIC IS ELEMENTARY	\$2,993.77
127326	05/15/2026	NAPA AUTO PARTS	\$1,221.05
127327	05/15/2026	NORLIFT INC	\$1,465.55
127328	05/15/2026	NORTH 40 OUTFITTERS	\$63.75
127329	05/15/2026	OSPI	\$0.31

Mead School District No 354

Payee Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1173

Starting Check Number: 127292

Check #	Date	Payee	Amount
127330	05/15/2026	OXARC	\$10.98
127331	05/15/2026	PETROCARD SYSTEMS INC	\$57,625.95
127332	05/15/2026	PICKA TIME	\$95.00
127333	05/15/2026	PINE HEALTH, LLC	\$937.50
127334	05/15/2026	RAINBOW RESOURCES	\$356.52
127335	05/15/2026	RANSFORD, CHANTEL	\$1,050.00
127336	05/15/2026	REIN, LISA	\$59.00
127337	05/15/2026	RWC INTERNATIONAL	\$1,817.11
127338	05/15/2026	SCHOOL SPECIALTY	\$315.74
127339	05/15/2026	SCHOOLS INSURANCE ASSOC OF WA	\$593.05
127340	05/15/2026	SHERWIN WILLIAMS	\$184.77
127341	05/15/2026	SPOKANE CO SEWER BILLING	\$4,942.68
127342	05/15/2026	SPOKANE CO SOLID WASTE	\$350.84
127343	05/15/2026	SPOKANE FALLS MUSIC ED ASSOC	\$518.23
127344	05/15/2026	SPOKANE HOPE	\$7,500.00
127345	05/15/2026	SPOKANE TESTING SOLUTIONS	\$240.00
127346	05/15/2026	SUNSHINE DISPOSAL & RECYCLING	\$3,630.74
127347	05/15/2026	T-MOBILE	\$39.30
127348	05/15/2026	TERRY'S DAIRY INC	\$19,926.04
127349	05/15/2026	TOUCHBOARDS	\$2,718.14
127350	05/15/2026	US FOODS INC	\$84,742.36
127351	05/15/2026	VERITIV OPERATING CO	\$7,497.55
127352	05/15/2026	WALTER E NELSON CO	\$97.10
127353	05/15/2026	WASHINGTON OFFICIALS ASSOCIATION	\$13,317.75
127354	05/15/2026	WASTE MANAGEMENT OF SPOKANE	\$16,595.27
127355	05/15/2026	WHITWORTH WATER DIST 2	\$4,821.80
127356	05/15/2026	WILLIAMS, JOSEPH	\$345.10
127357	05/15/2026	WURTH USA INC	\$628.90
127358	05/15/2026	ZAYO ENTERPRISE NETWORKS	\$11,867.64
127359	05/15/2026	ZIGGY'S	\$130.86
Total Amount:			\$620,297.43

End of Report

Mead School District No 354

Voucher Supplement Account Summary

Fiscal Year: 2025-2026

Voucher Batch Number: 1174

05/15/2026

Vendor Remit Name	Vendor #	Account	Description	Amount
Anderson, Diana Frances		1.0.530.2101.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$30.00
			Vendor Total:	\$30.00
Armstrong, Kalin K		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$33.57
			Vendor Total:	\$33.57
Ausband, Dorsey M		1.0.530.2130.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$116.80
			Vendor Total:	\$116.80
Bakos, Melinda Nichole		1.0.530.2130.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$149.93
			Vendor Total:	\$149.93
Beeman, Deann C		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$42.27
			Vendor Total:	\$42.27
Belding-Wilson, Dawn		1.0.530.2100.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$51.00
			Vendor Total:	\$51.00
Boxleitner, Grace Danielle		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$46.40
			Vendor Total:	\$46.40
Breitenbach, Karen T		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$62.60
			Vendor Total:	\$62.60
Brett, Jennifer J		1.0.530.9700.61.8581.07.34.000.0000	TRAVEL-IN DISTRICT	\$23.20
			Vendor Total:	\$23.20
Broussard, Faythe Noel		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$12.54

Mead School District No 354

Voucher Supplement Account Summary

Fiscal Year: 2025-2026

Voucher Batch Number: 1174

05/15/2026

Vendor Remit Name	Vendor #	Account	Description	Amount
Brown, Danielle Renee		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	Vendor Total: \$12.54
Clegg, Stefani Kate		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	Vendor Total: \$45.02
Dibble, Rachel Antoinette		1.1.960.9700.26.0000.07.34.000.0000	DIST SUPPORT SERVICES	Vendor Total: \$11.31
Ehli, Timothy Leroy		1.0.530.9900.52.8582.09.36.000.0000	TRAVEL-OUT OF DISTRICT	Vendor Total: \$25.00
Elkins, Kimberly		1.0.530.9800.41.8582.07.07.000.0000	TRAVEL-OUT OF DISTRICT	Vendor Total: \$100.00
Emch, Tracy Jane		1.0.530.0100.26.5370.01.08.000.0000	LICENSES & PERMITS	Vendor Total: \$355.05
Gentry, Jennifer Margaret		1.0.530.3162.28.8582.28.39.000.0000	TRAVEL-OUT OF DISTRICT	Vendor Total: \$138.00
Gill, John		1.0.530.9700.72.8581.01.32.000.0000	TRAVEL-IN DISTRICT	Vendor Total: \$767.12
Hibbard, Angellki Wintersteen		1.0.530.5833.31.8582.01.09.000.0000	TRAVEL-OUT OF DISTRICT	Vendor Total: \$168.42
Hill, Amelia Louise				Vendor Total: \$208.80

Mead School District No 354

Voucher Supplement Account Summary

Fiscal Year: 2025-2026

Voucher Batch Number: 1174

05/15/2026

Vendor Remit Name	Vendor #	Account	Description	Amount
Hoffman, Ashly Patricia		1.0.530.2100.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$85.30
				Vendor Total: \$85.30
Jaecks, Meredith Madeline		1.0.530.2101.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$115.10
				Vendor Total: \$115.10
Johnson, Todd R		1.0.530.2109.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$182.12
				Vendor Total: \$182.12
Kenney, Sara Teresa		1.0.530.5200.31.8582.01.05.000.0000	TRAVEL-OUT OF DISTRICT	\$34.54
				Vendor Total: \$34.54
Lehrman, Jennifer True		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$80.40
				Vendor Total: \$80.40
Martinsen, Jennifer L		1.0.530.2100.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$21.03
				Vendor Total: \$21.03
Masiarek, Lindsey Johanna		1.0.530.2101.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$31.39
				Vendor Total: \$31.39
Meyer, Jennifer Anne		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$17.62
				Vendor Total: \$17.62
O'Donnal, Charmaine Coleman		1.0.530.2109.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$125.06
				Vendor Total: \$125.06
		1.0.530.2100.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$118.47
				Vendor Total: \$118.47

Mead School District No 354

Voucher Supplement Account Summary

Fiscal Year: 2025-2026

Voucher Batch Number: 1174

05/15/2026

Vendor Remit Name	Vendor #	Account	Description	Amount
Olson, Jill Marie				
		1.0.530.2102.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$29.36
Overhauser, Johanna Marie				Vendor Total: \$29.36
		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$29.95
Palmer, Crystal E				Vendor Total: \$29.95
		1.0.530.2107.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$130.10
Patry, Katherine Sarah				Vendor Total: \$130.10
		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$6.31
Paul, Larry G				Vendor Total: \$6.31
		1.0.530.9900.52.8582.09.36.000.0000	TRAVEL-OUT OF DISTRICT	\$95.00
Pfannenstiel-Wilner, Mary Lou				Vendor Total: \$95.00
		1.0.530.2107.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$72.10
		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$88.20
Poston, Bethany Ruth				Vendor Total: \$160.30
		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$13.49
Ranin, Evangeline Benito				Vendor Total: \$13.49
		1.0.530.2130.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$110.49
Sponenburg, Sarah				Vendor Total: \$110.49
		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$18.85
Staton, Andrea Rae				Vendor Total: \$18.85

Mead School District No 354

Voucher Supplement Account Summary

Fiscal Year: 2025-2026

Voucher Batch Number: 1174 05/15/2026

Vendor Remit Name	Vendor #	Account	Description	Amount
Strate, Carolyn Ann		1.0.530.2100.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$101.10
			Vendor Total:	\$101.10
Timberlake, Kelliejo D		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$69.75
			Vendor Total:	\$69.75
Turner, Finis		1.0.530.2100.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$75.90
			Vendor Total:	\$75.90
Wall, Stephanie LeeAnn		1.0.530.2130.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$100.70
			Vendor Total:	\$100.70
Westermann, Joshalund Cyrus		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$36.76
			Vendor Total:	\$36.76
Yakely, Megan Lynne		1.0.530.2100.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$104.98
			Vendor Total:	\$104.98
Zylstra, Dana Elizabeth		1.0.530.2107.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$135.70
			Vendor Total:	\$135.70
		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$14.70
			Vendor Total:	\$14.70
			Grand Total:	\$4,431.50

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1179

Starting Check Number: 127383

Check #	Date	Payee	Amount
127383	05/22/2026	A2Z INTERPRETING, LLC	\$3,619.42
127384	05/22/2026	ACTION DRAIN & ROOTER SERVICE	\$201.84
127385	05/22/2026	AIRGAS USA LLC	\$115.83
127386	05/22/2026	ALL FOR KIDZ INC	\$2,262.00
127387	05/22/2026	AMAZON	\$5,342.37
127388	05/22/2026	AMERICAN ON SITE SERVICES	\$429.00
127389	05/22/2026	AMERIGAS PROPANE LP	\$715.76
127390	05/22/2026	AVANT ASSESSMENT LLC	\$104.90
127391	05/22/2026	BARGREEN ELLINGSON INC	\$38.42
127392	05/22/2026	BAYLESS, LENNY	\$3,634.00
127393	05/22/2026	BENCH, LINDSEY	\$10.00
127394	05/22/2026	BOS, BO	\$18.00
127395	05/22/2026	BRYSON SALES & SERVICE OF WASHINGTON	\$278.31
127396	05/22/2026	CDW GOVERNMENT INC	\$3,070.98
127397	05/22/2026	CERTIFIED LABORATORIES	\$561.87
127398	05/22/2026	CO ENERGY	\$479.18
127399	05/22/2026	COLUMBIA BASIN COLLEGE	\$650.00
127400	05/22/2026	COMPUNET INC	\$4,199.82
127401	05/22/2026	CRANDALL, CHRISTINA	\$20.00
127402	05/22/2026	DEMCO	\$553.85
127403	05/22/2026	ENTERPRISE HOLDINGS, INC	\$260.75
127404	05/22/2026	ESD 101	\$6,374.81
127405	05/22/2026	FIRST CHOICE SERVICES	\$203.66
127406	05/22/2026	FIRST IMPRESSIONS	\$136.38
127407	05/22/2026	FLEXHIBIT	\$1,990.00
127408	05/22/2026	FOLLETT CONTENT SOLUTIONS LLC	\$3,243.51
127409	05/22/2026	GREATER SPOKANE LEAGUE / WIAA DISTRICT 6	\$6,825.00
127410	05/22/2026	GUARDIAN OCCUPATIONAL HEALTH	\$240.00
127411	05/22/2026	HD SUPPLY	\$6,225.86
127412	05/22/2026	HOME DEPOT CREDIT SERVICES	\$693.84
127413	05/22/2026	HORIZON DISTRIBUTORS	\$270.94
127414	05/22/2026	INSIGHT DISTRIBUTING COMPANY	\$2,172.94
127415	05/22/2026	INTERMAX NETWORKS	\$2,507.24
127416	05/22/2026	JOHNSTONE SUPPLY	\$4,294.49
127417	05/22/2026	JOSTENS CASAGRANDE AND ASSOCIATES	\$3,568.65
127418	05/22/2026	JW PEPPER	\$172.95
127419	05/22/2026	KCDA	\$1,961.58
127420	05/22/2026	LES SCHWAB TIRE	\$150.23

Mead School District No 354

Payee Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1179

Starting Check Number: 127383

Check #	Date	Payee	Amount
127421	05/22/2026	LWWWA ED FUND	\$528.68
127422	05/22/2026	M & L SUPPLY	\$143.61
127423	05/22/2026	MARTIN, DAWN	\$59.00
127424	05/22/2026	MAXIM STAFFING SOLUTIONS	\$6,909.45
127425	05/22/2026	MEAD SCHOOL DISTRICT FACILITIES	\$255.00
127426	05/22/2026	METALCRAFT INC	\$1,485.08
127427	05/22/2026	NORTH 40 OUTFITTERS	\$78.83
127428	05/22/2026	NORTHWOOD MIDDLE SCHOOL	\$536.66
127429	05/22/2026	O'REILLY AUTO PARTS	\$156.74
127430	05/22/2026	PETROCARD SYSTEMS INC	\$4,756.64
127431	05/22/2026	RWC INTERNATIONAL	\$2,934.52
127432	05/22/2026	SCHOLASTIC BOOK FAIRS..	\$320.08
127433	05/22/2026	SHARP, WESLEY	\$9.00
127434	05/22/2026	SITEONE LANDSCAPE SUPPLY LLC	\$55.69
127435	05/22/2026	SPOKANE REGIONAL HEALTH DISTRICT	\$405.00
127436	05/22/2026	STINSON, NICOLE	\$18.00
127437	05/22/2026	STONEWAY ELECTRIC	\$228.14
127438	05/22/2026	THEAL, SARAH	\$59.00
127439	05/22/2026	TRANSFINDER	\$21,137.49
127440	05/22/2026	WASHINGTON FCCLA	\$430.00
127441	05/22/2026	WASHINGTON OFFICIALS ASSOCIATION	\$9,921.00
127442	05/22/2026	WAXIE SANITARY SUPPLY	\$2,771.73
127443	05/22/2026	WCP SOLUTIONS	\$4,673.36
127444	05/22/2026	WHITWORTH UNIVERSITY...	\$30.00
127445	05/22/2026	WURTH USA INC	\$67.84
127446	05/22/2026	YOUSCIENCE, LLC	\$780.00

Total Amount: \$126,348.92

End of Report

Mead School District No 354

Voucher Supplement Account Summary

Fiscal Year: 2025-2026

Voucher Batch Number: 1180

05/22/2026

Vendor Remit Name	Vendor #	Account	Description	Amount
Busch, Makena Helen		1.0.530.3151.28.8582.28.39.000.0000	TRAVEL-OUT OF DISTRICT	\$429.99
			Vendor Total:	\$429.99
Cook-Cox, Jocelyn Rose		1.1.530.0128.28.8582.28.28.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$270.71
			Vendor Total:	\$270.71
Finch, Mary Ellen Robeson		1.0.530.9800.41.8581.07.07.000.0000	TRAVEL-IN DISTRICT	\$70.69
			Vendor Total:	\$70.69
Keetch, Ralph H		1.0.530.9900.53.5370.09.36.000.0000	LICENSES & PERMITS	\$110.00
			Vendor Total:	\$110.00
Keller, Michael Robert James		1.0.530.9900.53.5330.09.36.000.0000	TOOL REPLACEMENT-MAINT	\$140.27
			Vendor Total:	\$140.27
Palpart, Kristen A		1.0.530.0129.26.8581.01.08.000.0000	TRAVEL-IN DISTRICT	\$18.20
			Vendor Total:	\$18.20
Patry, Katherine Sarah		1.0.530.2100.26.7810.01.09.000.0000	MEMBERSHIPS	\$100.00
			Vendor Total:	\$100.00
Slatter, Todd Jacob		1.0.530.3162.28.8582.27.39.000.0000	TRAVEL-OUT OF DISTRICT	\$673.43
			Vendor Total:	\$673.43
Stovern, Michael T		1.0.960.9800.22.0000.28.00.000.0000	SCHOOL FOOD SERVICES	\$9.75
			Vendor Total:	\$9.75
Thomas, Lori A		1.0.530.2100.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$93.44

Mead School District No 354

Voucher Supplement Account Summary

Fiscal Year: 2025-2026

Voucher Batch Number: 1180

05/22/2026

Vendor Remit Name	Vendor #	Account	Description	Amount
Turner, Wayne				
		1.1.530.9900.53.5190.09.03.000.0000	UNIFORM REPLACEMENT	
			Vendor Total:	\$93.44
Wellman, Julie Ann				
		1.0.530.9800.41.8581.07.07.000.0000	TRAVEL-IN DISTRICT	
			Vendor Total:	\$150.00
			Vendor Total:	\$5.95
			Grand Total:	\$2,072.43

End of Report

CAPITAL PROJECTS FUND

Mead School District No 354

Payee Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1168

Starting Check Number: 127277

Check #	Date	Payee	Amount
127277	05/08/2026	AUTOMATED LOGIC CONTRACTING SERVICES	\$65,554.98
127278	05/08/2026	FIRE PROTECTION SPECIALISTS LLC	\$1,519.81
Total Amount:			\$67,074.79

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1175

Starting Check Number: 127360

Check #	Date	Payee	Amount
127360	05/15/2026	AUTOMATED LOGIC CONTRACTING SERVICES	\$20,211.05
127361	05/15/2026	LADD CONSTRUCTION & DEMOLITION, LLC	\$9,692.10
Total Amount:			\$29,903.15

End of Report

ASB FUND

Mead School District No 354

Payee Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1169

Starting Check Number: 127279

Check #	Date	Payee	Amount
127279	05/08/2026	4THROWS	\$1,375.55
127280	05/08/2026	AMAZON	\$427.05
127281	05/08/2026	BEAUDRY, ARIANA	\$400.00
127282	05/08/2026	BSN SPORTS	\$634.16
127283	05/08/2026	ENGRAVER	\$19.64
127284	05/08/2026	LAMAR COMPANIES	\$600.00
127285	05/08/2026	MCCORMICK, CELESTE	\$125.00
127286	05/08/2026	MEAD HIGH SCHOOL ASB	\$30.00
127287	05/08/2026	MINUTEMAN PRESS #234	\$609.30
127288	05/08/2026	TROPHIES UNLIMITED	\$83.46
127289	05/08/2026	US AWARDS INC	\$353.79
127290	05/08/2026	US FOODS INC	\$132.64
Total Amount:			\$4,790.59

End of Report

Mead School District No 354

Voucher Supplement Account Summary

Fiscal Year: 2025-2026

Voucher Batch Number: 1170

05/08/2026

Vendor Remit Name	Vendor #	Account	Description	Amount
Melka, Katherine		4.0.530.3700.00.0000.28.00.000.0000	LINK CREW	\$141.58
Vendor Total:				\$141.58
Grand Total:				\$141.58

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1176

Starting Check Number: 127362

Check #	Date	Payee	Amount
127362	05/15/2026	AIRGAS USA LLC	\$8.49
127363	05/15/2026	AMAZON	\$1,652.94
127364	05/15/2026	AMERICAN ACADEMIC COMPETITION INST LLC	\$750.00
127365	05/15/2026	AWSL	\$3,500.00
127366	05/15/2026	CITY OF LIBERTY LAKE	\$80.00
127367	05/15/2026	DOLLAMUR SPORT SURFACES	\$10,000.00
127368	05/15/2026	JAM UP LLC	\$200.00
127369	05/15/2026	KCDA	\$310.78
127370	05/15/2026	LIMA GREENHOUSES INC	\$1,890.00
127371	05/15/2026	MEAD SCHOOL DISTRICT	\$62.44
127372	05/15/2026	MILLWOOD BASKETBALL	\$1,150.00
127373	05/15/2026	MOMENTUM INC	\$1,284.60
127374	05/15/2026	PARKER, MATTHEW	\$800.00
127375	05/15/2026	TROPHIES UNLIMITED	\$244.38
127376	05/15/2026	TRUSCORE	\$1,797.96
127377	05/15/2026	WEST VALLEY HIGH SCHOOL	\$385.00
Total Amount:			\$24,116.59

End of Report

Mead School District No 354

Voucher Supplement Account Summary

Fiscal Year: 2025-2026

Voucher Batch Number: 1177

05/15/2026

Vendor Remit Name	Vendor #	Account	Description	Amount
Wallace, Monica Foster		4.0.530.2000.00.0000.28.00.000.0000	ASB ATHLETICS	\$20.00
			Vendor Total:	\$20.00
Wrigley, Jonathan Edward		4.0.530.2601.00.0000.28.00.000.0000	IE TENNIS	\$50.76
			Vendor Total:	\$50.76
			Grand Total:	\$70.76

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1181

Starting Check Number: 127447

Check #	Date	Payee	Amount
127447	05/22/2026	AMAZON	\$284.45
127448	05/22/2026	BAYLESS, LENNY	\$299.00
127449	05/22/2026	BSI APPAREL	\$3,043.89
127450	05/22/2026	BSN SPORTS	\$2,730.91
127451	05/22/2026	GONZAGA PREP HIGH SCHOOL	\$435.00
127452	05/22/2026	HOWELL, HEIDI	\$50.00
127453	05/22/2026	LEVY SPOKANE CONVENTION CENTER	\$500.00
127454	05/22/2026	LUNDGREN, JEANETTE	\$50.00
127455	05/22/2026	MEAD SCHOOL DISTRICT	\$2,718.72
127456	05/22/2026	MECA SPORTSWEAR	\$513.52
127457	05/22/2026	MILLWOOD HOOPS	\$400.00
127458	05/22/2026	NATIONAL SPORTS APPAREL LLC	\$455.95
127459	05/22/2026	NEWTON, KELLI	\$200.00
127460	05/22/2026	NSPA	\$357.00
127461	05/22/2026	PEPSI COLA BOTTLING CO	\$794.55
127462	05/22/2026	RIDDELL	\$443.98
127463	05/22/2026	SFMEA	\$24.00
127464	05/22/2026	TREERING CORPORATION	\$3,185.68
127465	05/22/2026	WASHINGTON OFFICIALS ASSOCIATION	\$2,275.00
Total Amount:			\$18,761.65

End of Report

I hereby certify the Spokane County Treasurer is authorized to pay warrants # 127447 to 127465 inclusive amounting to \$ 18,761.65 issued on 5/22/26 on the account of ASB fund: said warrants having been signed by the secretary to the Board of Directors of Mead School District 354.

Tami W. Hansen
Secretary
Brianne Gay
President of the Board

Mead School District No 354

Voucher Supplement Account Summary

Fiscal Year: 2025-2026

Voucher Batch Number: 1182

05/22/2026

Vendor Remit Name	Vendor #	Account	Description	Amount
-------------------	----------	---------	-------------	--------

Ross, Keith P		4.0.530.2450.00.0000.28.00.000.0000	BOYS GOLF	\$70.04
---------------	--	-------------------------------------	-----------	---------

Vendor Total:

\$70.04

Grand Total:

\$70.04

End of Report

EXTRA CURRICULAR CONTRACTS

May 2026

Location	First Name	Last Name	Activity	Amount
Highland Middle	Chris	Bontrager	Basketball	\$ 2,045.00
Highland Middle	Shay	LaBissionere	Basketball	\$ 1,409.00
Highland Middle	Orom	Opiew	Basketball	\$ 1,498.00
Highland Middle	Logan	Phelps	Baseball	\$ 3,074.00
Highland Middle	Greg	Sampson	Basketball	\$ 1,498.00
Highland Middle	Leonard	Vargas	Basketball	\$ 1,596.00
Highland Middle	Jolisa	Wenkheimer	Basketball	\$ 1,498.00
Mead High School	Tiffany	Casedy	Flag Football	\$ 750.00
Mead High School	Madeline	Leslie	Unified Soccer - Sub	\$ 100.00
Mead High School	Dan	Nguyen	Winter Guard	\$ 2,500.00
Mead High School	Brian	Patterson	Flag Football	\$ 750.00
Mead High School	Derek	Robertson	Baseball	\$ 789.40
Mead High School	Kyle	Snell	Flag Football	\$ 750.00
Mead High School	Isaiah	Williams	Winter Guard	\$ 1,667.00
Midway Elementary	Kristen	Labrie	Shark Council	\$ 1,389.00
Mountainside Middle	Lillian	Funk	Basketball	\$ 1,498.00
Mountainside Middle	Jeramiah	Kerbs	Basketball	\$ 1,409.00
Mountainside Middle	Jack	McClary	Basketball	\$ 1,324.00
Mountainside Middle	Kaitlyn	Nelson	Basketball	\$ 1,367.00
Mountainside Middle	Dustin	Sanchez	Basketball	\$ 1,409.00
Mountainside Middle	Luke	Thomas	Basketball	\$ 2,045.00
Mt. Spokane High School	Danny	Figueira	Flag Football	\$ 750.00
Mt. Spokane High School	Joey	Murray	Flag Football	\$ 750.00
Mt. Spokane High School	Matt	White	Flag Football	\$ 750.00
Northwood Middle	Meg	Allen	Basketball	\$ 1,324.00
Northwood Middle	Tallie	Carlson	Basketball	\$ 1,498.00
Northwood Middle	KayDee	Fisher	Basketball	\$ 1,367.00
Northwood Middle	Robin	Haws	Basketball	\$ 1,750.00
Northwood Middle	Danielle	Hilmes	Sub Coach	\$ 350.00
Northwood Middle	Danielle	Hilmes	Track	\$ 902.73
Northwood Middle	Danielle	Hilmes	Basketball	\$ 1,324.00
Northwood Middle	Jenny	Martinsen	Basketball	\$ 1,545.00
Northwood Middle	Noah	Ziemann	Basketball	\$ 1,409.00

SUPPLEMENTAL CONTRACTS

May 2026

Location	First Name	Last Name	Activity	Amount
CTE	Josh	Cowart	LID Facilitator March	\$ 50.00
CTE	Colleen	Thornton	LID Facilitator March	\$ 50.00
Highland Middle	Merideth	Adams	Multi-Room Assignment	\$ 1,000.00
Highland Middle	Stephanie	Covell	Multi-Room Assignment	\$ 1,000.00
Highland Middle	Mardi	Williamson	Multi-Room Assignment	\$ 1,500.00
Learning & Teaching	Terrance	Cloer	College in High School	\$ 1,350.00
Learning & Teaching	Terra	Davidson	College in High School	\$ 2,970.00
Learning & Teaching	Susan	Dunfield	College in High School	\$ 999.00
Learning & Teaching	Corrie	Garner	College in High School	\$ 2,835.00
Learning & Teaching	Cassandra	Hare	College in High School	\$ 585.00
Learning & Teaching	Tamara	Kennedy-Gibbons	College in High School	\$ 1,710.00
Learning & Teaching	Jessica	Klingback	College in High School	\$ 4,635.00
Learning & Teaching	Chad	Lavine	College in High School	\$ 5,400.00
Learning & Teaching	Darin	Rinck	College in High School	\$ 270.00
Learning & Teaching	Gregory	Sampson	College in High School	\$ 405.00
Learning & Teaching	Amy	Scheck	College in High School	\$ 2,520.00
Learning & Teaching	Elizabeth	Scourey	College in High School	\$ 2,340.00
Learning & Teaching	Luke	Thomas	College in High School	\$ 3,015.00
Learning & Teaching	Luke	Thomas	College in High School	\$ 1,665.00
Mead High School	Melanie	Fender	2 Extra Counselor Days	\$ 1,245.76
Mead High School	Jody	Harkness	2 Extra Counselor Days	\$ 1,245.76
Mead High School	Mike	Phillips	2 Extra Counselor Days	\$ 1,245.76
Mead High School	Adam	Strate	2 Extra Counselor Days	\$ 1,133.42
Mead High School	Colleen	Thornton	2 Extra Counselor Days	\$ 1,245.76
Mt. Spokane High School	Kelisha	Ferguson	AP Testing Proctor	\$ 900.00
Northwood Middle	Tracee	Donahoe	LID Presenter - Aug	\$ 50.00
Northwood Middle	Patricia	King	LID Presenter - Aug	\$ 50.00
Special Services	Teresa	Arzen	Coverage for School Psych	\$ 6,913.93
Special Services	Julia	Carrell	Coverage for School Psych	\$ 3,655.44
Special Services	Vanessa	Englehart	Coverage for School Psych	\$ 7,111.49
Special Services	Heather	Gilchrest	ESY, Homebased	\$ 213.72
Special Services	Sarah	James	Coverage for School Psych	\$ 3,541.94
Special Services	Cathy	Moczulski	Coverage for School Psych	\$ 6,116.51
Special Services	Benjamin	Mortensen	Caseload Overage	\$ 304.93
Special Services	Jill	Olson	Coverage for School Psych	\$ 3,893.00
Special Services	Kim	Percival	Coverage for School Psych	\$ 6,890.96
Special Services	Joe	Schafer	Coverage for School Psych	\$ 3,893.00
Special Services	Heather	Thoburn	Coverage for School Psych	\$ 8,222.02
Special Services	Candice	Tulberg	Coverage for School Psych	\$ 5,300.66

MEAD SCHOOL DISTRICT

Board Meeting of May 26, 2026

New Business

VI.B.

Agenda Item:

**Student Travel Proposal
Mead HS Girls Cross Country, Irvine, CA**

Background:

Mead HS Girls Cross Country (approximately 20 students, plus coach Dori Whitford and 2 additional adult chaperones) request permission to travel to Irvine, CA, September 17-20, 2026, to compete in the Woodbridge Invitational. This is a prestigious meet and an honor to be able to participate in, and college coaches will be there as well, all of which serves as a great motivator for summer training.

Students will miss one day of school, Friday, September 18th, and the teacher/coach listed above will need a substitute teacher for that day (the team will fly late Thursday afternoon).

A copy of the Student Travel Proposal, which includes an itinerary overview, is attached.

Fiscal Impact:

The estimated per student cost is \$500.00 for airfare, hotel and van. Food/meal costs are estimated to be \$100.00-\$200.00 additional. There are several fundraising opportunities available.

Recommendation:

Approval of the request from Mead HS Girls Cross Country to travel to Irvine, CA, September 17-20, 2026, is recommended.

Attachment(s):

Student Travel Proposal
Woodbridge Cross Country Classic Information Sheet



STUDENT TRAVEL PROPOSAL

School: mead H.S Group: Girls XC

Trip Name: Woodbridge XC Classic Submission Date: 11/20/25

For every student who travels as part of this activity I will have in my possession:

- A signed Student Travel Permission Form
- A Medical Emergency Information Form

D Whitford
Teacher/Coach/Advisor

Date

11/20/25

Extended Field Trip (Overnight)

Trips related to club, leadership or academic activities that involve overnight stays in Washington, Montana, Idaho or Oregon (e.g. overnight leadership camps). Requires preliminary approval of building Principal, Activities/Athletic Director & Director of Secondary Education or Director of Elementary Education (depending on grade level).

☒ Special Event Trip (Overnight)

Co-curricular or extra-curricular trips that are not part of sanctioned regular or post-season schedules and involve overnight stays and substantial cost to the student (e.g. band trip to bowl parade and trips to national or regional student leadership conference). Requires preliminary approval of building Principal, Activities/Athletic Director & Director of Secondary Education or Director of Elementary Education (depending on grade level) followed by final School Board approval. All trips to destinations outside of Washington, Montana, Idaho or Oregon fall into this category.

Academic Study Trip (Overnight)

School sponsored academic trip that is supervised by school staff and results in educational credit for the student (e.g. government class trip to Washington, D.C., etc.). Requires preliminary approval of building Principal, Activities/Athletic Director & lead Student Services administrator followed by final School Board approval.

Day Trip

No overnight stay . . . Requires building principal authorization only.

Date(s) of Trip: 9/17/2026 - 9/20/2026 Person in Charge Dori Whitford

Destination(s) Invine CA

Approvals

Principal [Signature] Activities/Athletic Director [Signature]

Director of Elementary or Secondary [Signature] Nurse [Signature]

School Board _____ Final Approval Date _____

Trip Educational Benefit and Planned Activities:

Prestigious Meet - If we get in, it's a huge honor.
College coaches will be there.

Great motivation for summer training!

Planned Activities 1) fly to LAX 2) drive to Irvine

3) go over course & eat 4) Compete on Sat. day +
Sat. night 5) eat again 6) fly out Sun.

Cost & Funding Sources:

Building Budget Covering: Entry	\$
ASB Funds Covering:	\$ \$2500
District Funds Covering:	\$
Student/Parent Cost (per student) Covering - Please Itemize: Parents kids will pay airfare + \$150 hotel + van fee (maybe \$100)	\$

Fundraising Opportunities:

① Orange/GT sale

② marathon H2O station work

③ 12 hr. relay in the summer (if approved)

Participants:

Estimated # of Students 20 Estimated # of Adults (Chaperons & Staff) 3

of School Days Missed: 1 # of Sub Days Needed: 1 Student/Chaperone Ratio: 1:7

Additional Information:

1. Does the trip involve any of the following . . . please circle:

- ~~Swimming and/or Boating~~
- ~~Remote Locations/Hiking~~
- ~~Outdoor Education~~
- ~~Animals~~
- Air Travel
- ~~Motorized Activities~~

2. Lodging: Hotel

3. Transportation: Air fare + rental vehicles

4. Supporting Documents:

Preliminary Trip Itinerary attached?

☒ Yes ☐ No

Related brochures/information attached:

☐ Yes ☒ No website

Student Trip Expectations attached:

☐ Yes ☒ No

will read dist required document + email it when we know who will be going

WOODBRIIDGE XC
CLASSIC.COM

UPDATED 1-24-26

Woodbridge Invitational Itinerary

HOTEL INFO: **Thurs Sept 17 - SAT Sept 19 (3 nights)**

**Comfort Inn & Suites
23702 Rockfield Blvd.
Lake Forest, CA 92630
PHONE 949.528.1278**

Dori's cell phone 509-999- 5856 (usually on silent- I can't get out of the habit from teaching years! Text me- and we will call you back)

Money--

- We will eat lunch Fri afternoon before going over the course.
- dinner Fri night– sit down restaurant- kids' choice (Red Robin?, Olive Garden?)
- Hotel does have breakfast- but we can go to a store Fri.
- Lunch – kids' choice – near hotel
- Dinner—last race is late so dinner? Buy something ahead of time? Order a pick up after? Deliver to meet? Kids' choice.
- Snacks for meet/ for lunch
- souvenirs (we will give you the choice before we leave to buy a shirt)

Thurs. Sept 17

2:45 pm -Meet @ airport (Alaska Air concourse C)

4:30 pm- Flight #AS2337 direct to SNA (John Wayne airport)

7:15 pm - Arrive SNA

8:00 pm- Stop for a quick dinner

9:00 pm Hotel and BED!

Friday Sept 18 (this will be updated when I know what works best for us)

We will eat breakfast at the hotel. We will eat lunch somewhere. We will go over the course when it is something we can do (they may not have let us do this last time.) Regardless, we will go there on Fri to see it the best we can.

Sat Sept 19 (this info will be updated once we know what races we are in.

8 am -up and moving. Eat breakfast by 10 am.

12 pm- Girls in novice race eat Lunch

TBA- other lunches determined by time of races

4:10 pm- First race of the day

6:57 pm – sunset (after this time you will be racing under the lights!)

7:42 pm last race of day (but we could be moved into another race—so TBA)

After racing-- dinner

Sun Sept 17

7:00 am Rise and shine, eat breakfast, and check out

9:00 am Leave for airport

9:10 am return cars

9:30 am be at airport

11:15 am Flight #AS2338 direct flight HOME!

2:15 pm return to Spokane (C Concourse)

THINGS TO REMEMBER:

- Bring ID for the airport (18 or over)
- WE are NOT checking luggage
- Water bottle-empty before going through security! (I know I don't need to tell you this)
- make sure you are aware of all the TSA rules, so you don't have anything confiscated.
- A variety of clothes (could be warm, cold, rainy, snowy... WHO KNOWS)
- Money
- Mead uniform
- Racing shoes—No Spikes are allowed in CA. Put plugs in before we travel!

Student Expectations

All school and athletic code rules apply. You are there to compete as a Mead Panther- as always -you will do that well. I will read you all the rules and you will sign confirming that you understand the rules.

Welcome to Woodbridge

The 2026 Woodbridge Cross Country Classic presented by ASICS is scheduled for Friday, September 18, 2026 (first race at 5:00 PM) and Saturday, September 19, 2026 (first race at 3:50 PM) at the Great Park in Irvine, California.

The Great Park is an excellent venue for our meet. The facility provides the space for a running course that has a 100-meter-wide starting line, is run on a combination of grass, synthetic and paved surfaces, is very visible for the spectators, and is very fast (typical Woodbridge).

The spacious Great Park will accommodate the spectator parking, the loading and unloading of athletes, provide amenities such as the Great Park Balloon rides, Merry-go-Round rides, concessions for food and drinks, exhibits for running-related apparel and footwear, ample bathrooms, etc. Everyone will enjoy a great experience.

Red and White divisions will run on Friday. Blue and Gold divisions will run on Saturday. Divisions are based on school size (White, Red, Gold, Blue is the order from small to large), team strength (White to Blue is the order) and coach's/team travel plan requests.

The staff of this well-organized/festive meet are committed to continue to work very hard in order to provide an enjoyable and positive experience for the coaches, athletes and families. Here is a summary of the meet features:

- The meet is staged under ideal weather conditions and under the lights. The late afternoon cool breeze and evening temperatures will give your athletes a once-in-a-lifetime opportunity to experience the excitement of night racing in cross country while also avoiding the very hot September weather.
- The meet brings together the top teams and individuals from multiple states for the ultimate in early-season competition. Year after year, this meet consistently draws many of the top ranked teams and individuals in California and the nation.
- The meet will be timed using the FinishLynx camera system that is integrated with the RFID bib-chip system.
- The meet will have real-time results at AthleticLIVE for teams and individuals at the 1-mile, 2-mile, and end of race marks.
- RunnerSpace will live-stream (entirely) each race.
- Finish-line results (as they happen) will be displayed on a jumbo display board at the finish line area.
- The meet will distribute 4,800 individual medals and 2,016 team patches (6 sets of patches per race, 7 patches per set).

Please check back regularly to this website for all the latest news and announcements relating to the meet.

Thank you for adding the Woodbridge Cross Country Classic presented by ASICS to your 2026 schedule! See you in the Fall!

For more information on how your participation in our meet can be made most enjoyable, please Contact us.

Bryan Pacheco

Louie Muniz

Woodbridge High School Cross Country

MEAD SCHOOL DISTRICT

Board Meeting of May 26, 2026
New Business

VI.C.

Agenda Item:

**First Reading – Policy 6270 Revision
Efficient & Responsible Use of Resources
(Sustainability)**

Background:

Mead School District's Policy 6270 addresses the efficient and responsible use of resources. Recently, Travis Bown, Director of Maintenance & Operations, submitted energy management plans for Mead HS and Mt. Spokane HS to the Department of Commerce. Upon review, the Department of Commerce raised concerns about the absence of important language in the district's policy, specifically related to the Clean Building Performance Standards. Mr. Bown is proposing additional language be added to the district's policy based on the Department of Commerce's recommendations. The language provides that the district will commit to using Energy Star-rated equipment and follow requirements set forth by the Clean Building Performance Standards law.

Fiscal Impact:

None

Recommendation:

This is a 1st reading of a policy. No action is requested.

Attachment(s):

Draft Policy 6270

EFFICIENT & RESPONSIBLE USE OF RESOURCES (SUSTAINABILITY)

The board believes sustainability should be an integral part of the physical operation of its buildings and should be used as an educational tool. To that end, the board desires to create and maintain healthy, safe and sustainable school environments through increased efficiency, reduced resource use and reduced utility expenses. The board recognizes the need to use resources wisely and promote environmental stewardship in order to be fiscally and environmentally responsible. In recognition of this responsibility, the district will strive to develop and maintain programs to support the conservation of energy and natural resources.

Long-term goals related to sustainability are as follows:

- Reduce the use of electricity, natural gas, water and fuel;
- Encourage recycling;
- Adopt and implement conservation standards for operations, maintenance and construction; and
- Educate staff and students about sustainability and how to conserve district resources.

The following areas will be addressed to meet these goals:

Management – Assign appropriate staff to develop and implement energy conservation programs.

Utility Accounting – Monitor and track energy and resource use and costs for each school and district building with information reported annually.

Transportation – Purchase vehicles with fuel efficiency as a primary consideration.

Education – Promote positive conservation attitudes and skills in students, staff and community members.

Recycling – Expand recycling materials types at individual school as much as possible and provide education materials in support of innovation recycling methods and programs.

Expectations – Encourage students and staff to be responsible for their use of district resources.

Fiscal Responsibility – Promote fiscal responsibility by managing resources wisely and environmental stewardship.

Sustainable Buildings – Design, build and maintain buildings in a sustainable manner seeking to minimize resource use throughout the life-cycle of buildings. **The district shall maintain capital planning practices that identify opportunities for replacement or upgrade of**

building systems and equipment with energy-efficient technologies, consistent with applicable state energy performance standards, available funding, operational needs, life-cycle cost considerations, and the best interests of the district. It is the joint responsibility of all stakeholders to ensure the achievement of energy and resource savings throughout the district. The superintendent (or designee) will establish sustainability program guidelines and provide reports to the board as requested.

Legal References

Chapter 39.35 RCW
39.35A

Energy conservation in design of public facilities
Performance-based contracts for water conservation, solid waste reduction and energy equipment
Life-cycle cost analysis of public facilities
Energy conservation projects
High-performance public buildings

39.35B

39.35C

39.35D

Adopted:

June 28, 1978

Revised & Renumbered:

November 13, 2007

Revised:

May 20, 2021