Holbrook Public Schools Required Residency Documents

To attend Holbrook Public Schools, parents, legal guardians, or students who are 18 years of age or older must establish residency in the Town of Holbrook in accordance with Massachusetts General Law. Under Chapter 76, Section 5, every person has the right to attend public school in the town in which they actually reside.

Residency is established by completing the Holbrook Public Schools Residency Statement and submitting **at least one document from each of the three required columns below**, along with the student's birth certificate.

Documents will be uploaded through the "**Required Documents**" tab in the online registration process. **Please note that all submitted documents must display the same current Holbrook residential address as proof of residency.**

In addition, the parent, legal guardian, or student who is 18 years of age or older must appear in person at the Central Office with valid photo identification to have their signature notarized on the completed Residency Statement. The individual whose name appears on the signed lease agreement or most recent mortgage statement is the person whose signature must be notarized on the Holbrook Public Schools Residency Statement.

After you submit your online registration, and your documents have been reviewed/approved, you will be contacted by the Central Office to schedule an appointment to appear in person to have the Residency Statement notarized.

Column A

- Copy of deed or most recent mortgage statement
- Signed copy of lease agreement (including EBHA and HUD leases)
- Notarized signed legal affidavit from the landlord affirming tenancy indicating the terms of the lease and all authorized tenants
- Signed Section 8 lease agreement
- Signed Purchase and Sale Agreement OR Insurance Binder
- Most recent Town of Holbrook Tax Bill

Column B

A utility bill OR utility work order dated within the past 60 days; including: gas bill, oil bill, electric bill, home telephone bill (landline only) or cable bill
Please be aware that if you have recently moved into the residence and have not yet received a utility bill, you must contact the utility provider to obtain documentation confirming that utility service has been established at the address.

Column C

- Valid Driver's License
- Valid Massachusetts Identification Card
- Valid Passport