

APPROVED



Oneida-Herkimer-Madison BOCES

4747 Middle Settlement Road • New Hartford, NY 13413
www.oneida-boces.org

Item VII. A. 1
Motion by: Michael H. Head
Seconded by: Joseph H. Hobika, Jr.
Motion carried 7-0

VII A. 1.
Approval of Minutes of the
Regular Meeting of April 15, 2026
May 13, 2026

Cooperative Board 2025-2026
T: 315.793.8558
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**UNAPPROVED
MINUTES OF THE REGULAR
MEETING OF APRIL 15, 2026**

The Regular meeting of the Board of Cooperative Educational Services was held on Wednesday, April 15, 2026 at 4:30 p.m. in the Howard D. Mettelman Learning Center, 4747 Middle Settlement Road, New Hartford, New York.

MEMBERS PRESENT

Michelle Anderson, President
Gary P. Nelson, Vice President
Steve Boucher
Elaine M. Falvo
Michael H. Head
Kristin Hubley
Heather Johnson
Ryan P. Rogers

MEMBERS EXCUSED

Joseph H. Hobika, Jr.
Anthony J. Nicotera
Stephen Stanton
Timothy Thomas

Juan Camacho, Ex-Officio Member
Jeffrey M. Reppel, Ex-Officio Member

OTHERS PRESENT

Patricia N. Kilburn, Ed.D. District Superintendent
Christopher Hill Assistant Superintendent
Scott Morris Assistant Superintendent
Lori A. Wrobel Clerk of the Board

Date

Introduction

Members Present

Members Excused

Others Present

Michelle Anderson, President, Gary P. Nelson, Vice President,
Steve Boucher, Elaine M. Falvo, Michael H. Head, Joseph H. Hobika, Jr., Kristin Hubley,
Heather Johnson, Anthony J. Nicotera, Ryan P. Rogers, Stephen Stanton, Timothy Thomas

Dedicated professionals collaborating with component districts and the community, developing and deploying leading-edge educational services, career opportunities and support services, essential to all students' success.

ITEM I. CALL THE REGULAR MEETING TO ORDER

A quorum was noted and Michelle Anderson called the Regular Meeting to order at 4:30 p.m.

ITEM II. PLEDGE OF ALLEGIANCE

Steve Boucher led the Board with the Pledge of Allegiance.

ITEM III. RECOGNITION OF VISITORS

Stacey Grucza, Teacher
Lisa Rizzo, Coordinator of Special Education Programs
Tim Rowland, Coordinator of Special Education Programs
Jessica Tehan, Coordinator of Special Education Programs
Heather Williams, Assistant Principal at Bridges
Zachary Abbee, Superintendent of Schools, Waterville Central School District
Kathleen Hansen, Director of Special Education Programs and Services at Waterville Central School District
Cassandra Sigsbee and Family

ITEM IV. RECOGNITION

Cassandra Sigsbee was introduced by Teacher, Stacey Grucza. Cassie was selected for this recognition due to her accomplishments throughout middle and high school. Cassie is in her second year in the CTE Conservation program, she was presented with a certificate for her positive accomplishments and outstanding achievements at OHM BOCES.

ITEM VI. REPORTS

Lisa Rizzo, Coordinator of Special Education Programs announced that she will be retiring effective June 30, 2026 and thanked OHM BOCES for the privilege of a lifetime. Lisa Rizzo stated that working for OHM BOCES was a great honor.

Michelle Anderson thanked Lisa Rizzo for her time and service and congratulated her on her retirement.

ITEM V. COMMUNICATIONS

Michelle Anderson acknowledged the retirement of Lisa Rizzo, Coordinator of Special Education Programs and M. Ellen Mahanna, Principal of Special Education, both effective June 30, 2026. Michelle Anderson acknowledged their time and service and congratulated both on their upcoming retirement.

ITEM VII. A. 1. MOTION TO APPROVE THE MINUTES OF THE REGULAR MEETING OF MARCH 11, 2026

Motion by: Ryan P. Rogers
Seconded by: Steve Boucher

Moved, that the minutes of the Regular Meeting of March 11, 2026 of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, are approved.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Michelle Anderson		Joseph H. Hobika, Jr.	
Gary P. Nelson		Anthony J. Nicotera	
Steve Boucher		Stephen Stanton	
Elaine M. Falvo		Timothy Thomas	
Michael H. Head			
Kristin Hubley			
Heather Johnson			
Ryan P. Rogers			

Motion carried 8-0

ITEM VII. A. 1. MOTION TO APPROVE THE MINUTES OF THE ANNUAL MEETING OF APRIL 1, 2026

Motion by: Kristin Hubley
Seconded by: Michael H. Head

Corrections noted were, Steve Bulger and John Acee from Westmoreland Central School District were present for the Annual Meeting.

Moved, that the minutes of the Annual Meeting of April 1, 2026 of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, are approved, as corrected.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Michelle Anderson		Joseph H. Hobika, Jr.	
Gary P. Nelson		Anthony J. Nicotera	
Steve Boucher		Stephen Stanton	
Elaine M. Falvo		Timothy Thomas	
Michael H. Head			
Kristin Hubley			
Heather Johnson			
Ryan P. Rogers			

Motion carried 8-0

ITEM VIII. EXECUTIVE SESSION

Motion by: Kristin Hubley
Seconded by: Michael H. Head

Moved, that the Cooperative Board enter into Executive Session at 4:42 p.m.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Michelle Anderson		Joseph H. Hobika, Jr.	
Gary P. Nelson		Anthony J. Nicotera	
Steve Boucher		Stephen Stanton	
Elaine M. Falvo		Timothy Thomas	
Michael H. Head			
Kristin Hubley			
Heather Johnson			
Ryan P. Rogers			

Motion carried 8-0

Executive Session Items:

X	discussing the employment history of particular persons
	discussing matters that may lead to the appointment of a particular person (or alternatively, a particular corporation)
	discussing collective negotiations pertaining to the ___ Union
	discussing the (purchase) (sale) (lease) of a particular parcel of land, disclosure of which could affect the value of the property
	discussing the (administration) (preparation) (grading) of the _____ exam
	discussing proposed litigation
	discussing matters which could imperil public safety if disclosed

Motion by: Michael H. Head
 Seconded by: Kristin Hubley

Moved, that the Cooperative Board exit the Executive Session and return to the General Session at 5:14 p.m.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Michelle Anderson		Joseph H. Hobika, Jr.	
Gary P. Nelson		Anthony J. Nicotera	
Steve Boucher		Stephen Stanton	
Elaine M. Falvo		Timothy Thomas	
Michael H. Head			
Kristin Hubley			
Heather Johnson			
Ryan P. Rogers			

Motion carried 8-0

ADJOURNMENT OF PUBLIC PORTION OF THE MEETING

Motion by: Steve Boucher
 Seconded by: Ryan P. Rogers

Moved, that the Cooperative Board adjourn the public portion of the Cooperative Board Meeting in order to have a discussion outside the scope of the Open Meetings Laws pertaining to a confidential attorney-client discussion at 5:15 p.m.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Michelle Anderson		Joseph H. Hobika, Jr.	
Gary P. Nelson		Anthony J. Nicotera	
Steve Boucher		Stephen Stanton	
Elaine M. Falvo		Timothy Thomas	
Michael H. Head			
Kristin Hubley			
Heather Johnson			
Ryan P. Rogers			

Motion carried 8-0

RESUME REGULAR APRIL 15, 2026 OHM BOCES COOPERATIVE BOARD MEETING

Motion by: Steve Boucher
Seconded by: Ryan P. Rogers

Moved, that the Cooperative Board resume the public portion of the April 15, 2026 OHM BOCES Cooperative Board Meeting at 6:01 p.m.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Michelle Anderson		Joseph H. Hobika, Jr.	
Gary P. Nelson		Anthony J. Nicotera	
Steve Boucher		Stephen Stanton	
Elaine M. Falvo		Timothy Thomas	
Michael H. Head			
Kristin Hubley			
Heather Johnson			
Ryan P. Rogers			

Motion carried 8-0

ITEM IX. MOTION TO APPROVE THE CONSENT AGENDA (B., C., D), WITH THE EXCEPTION OF ITEM D. 4.)

Motion by: Michael H. Head
Seconded by: Ryan P. Rogers

Moved, that the Cooperative Board accepts the Treasurer's Report for February 2026 (Item IX. B. 1), the Budget Adjustment Report for February 2026 (Item IX. B. 2), the Personnel Report (Item IX. C), and Action Items (Item IX.D.1, IX.D.2, and IX.D.3).

FINANCIAL REPORT

Moved, that the Cooperative Board accepts the Report of the Treasurer for February 2026 Item IX B.1 as shown below:

ITEM IX. B. 1. MOTION TO ACCEPT REPORT OF TREASURER FOR FEBRUARY 2026

Report of the Treasurer for February 2026

Capital	\$ 8,485.46
General	\$ 7,809,553.04
School Lunch	\$ 2,226,772.49
Special Aid	\$ 12,597.89
Scholarships	\$ 68,461.97
Extra-Curricular	\$ 29,566.95
Total	\$10,155,434.80

**ITEM IX. B. 2. MOTION TO ACCEPT THE 2025-2026 BUDGET ADJUSTMENT REPORT FOR
FEBRUARY 2026**

**Budget Revisions—2025-26
February 2026 Report**

2025-26 Adopted Budget	\$102,308,508
Commitment Changes	\$ 12,690,277
Net Changes	\$ 4,392,803
Total	\$ 119,391,588

ITEM IX. C. PERSONNEL REPORT

**MOTION TO APPROVE CHANGES ON THE TEACHING/CERTIFIED STAFF AND NON-
INSTRUCTIONAL/CLASSIFIED STAFF**

Moved, that pursuant to the recommendations of the District Superintendent, the Board approves the following changes on the teaching/certified staff and non-instructional/classified staff.

A. PERSONNEL REPORT

a. RETIREMENTS

1. Teaching/Certified Staff

			Hire Date	Retire Date
1.	KELLI KISS	TEACHER OF SPECIAL EDUCATION	05/19/2003	06/30/2026
2.	M. ELLEN MAHANNA	PRINCIPAL OF SPECIAL EDUCATION	09/03/2002	06/30/2026
3.	MARGARET A. OLSON	TEACHER ASSISTANT	10/12/2010	06/30/2026
4.	CATHRINE M. REYNOLDS	TEACHER OF PROGRAMMING/CODING	09/08/2015	06/30/2026
5.	LISA M. RIZZO	COORDINATOR OF SPECIAL EDUCATION	07/01/2005	06/30/2026

b. RESIGNATIONS

1. Teaching/Certified Staff

			Hire Date	Resign Date
1.	SAMANTHA M. STREIFF	PROGRAM SPECIALIST SCIENCE	05/01/2023	05/15/2026

2. Non-Instructional / Classified Staff

			Hire Date	Resign Date
1.	SCOTT PECKHAM	LABORER - HOURLY	04/26/2021	03/09/2026
2.	JOANNE L. RANKINS	FOOD SERVICE HELPER	11/14/2022	03/05/2026
3.	ALYCIA N. SCHICK	PUBLIC INFORMATION SPECIALIST	07/07/2025	03/31/2026

c. UNPAID LEAVE(S) OF ABSENCE

1. Teaching/Certified Staff

			Start Date	End Date	Reason
1.	VICTORIA L. ZISSER	TEACHER OF ENGLISH	02/27/2026	TBD	Disability

2. Non-Instructional/Classified Staff

			Start Date	End Date	Reason
1.	ALLISON V. LUTHER	OFFICE SPECIALIST I	01/29/2026	05/01/2026	Disability
2.	ELEANOR D. BERKHOUDT	PUBLIC RELATIONS ASSISTANT	04/01/2026	TBD	new probationary appointment

d. APPOINTMENTS

Teaching/Certified Staff

a. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)

The expiration dates of the 4 year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

The expiration dates of the 3 year probationary appointments are tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

Recommend that **JOSIE R. COLLINS** be appointed as a **TEACHER ASSISTANT** in Instructional Programs & Professional Learning, for a four year probationary appointment in the TEACHING ASSISTANT tenure area, commencing March 11, 2026 and ending March 10, 2030 at an annual salary rate of \$19,200.00, prorated.

Certification:

- * Working toward certification

Education:

- * Graduate of New York Mills Union Free School District

Work Experience:

- * From October, 2024 through June, 2025 as a substitute teaching assistant at OHM BOCES
- * From October, 2022 through May, 2023 as retail/food service at Dunkin Donuts
- * From June, 2022 through August, 2022 as retail/food service at Water Safari

2. Recommend that **KAYLA R. CROUCH** be appointed as a **TEACHER ASSISTANT** in Instructional Programs & Professional Learning, Alternative Education, for a four year probationary appointment in the TEACHING ASSISTANT tenure area, commencing March 23, 2026 and ending March 22, 2030 at an annual salary rate of \$20,864.00, prorated.

Certification:

- * Working toward certification

Education:

- * Graduate of Whitesboro Central School District

Work Experience:

- * From November, 2021 through present as a keyholder at Once Upon a Child
- * From 2020 through 2021 as a cashier at BJ's Wholesale Club

Recommend that **CARLY E. DWYER** be appointed as a **TEACHER ASSISTANT** in Instructional Programs & Professional Learning, for a four year probationary appointment in the TEACHING ASSISTANT tenure area, commencing March 05, 2026 and ending March 04, 2030 at an annual salary rate of \$19,964.00, prorated.

Certification:

- * Working toward certification

Education:

- * Graduate of New York Mills Union Free School District

Work Experience:

- * From April, 2023 through present as a keyholder at The Label Shopper
- * From November, 2025 through January, 2026 as a guest advocate at Target

4. Recommend that **PATRICK J. GREENAN** be appointed as a **TEACHER ASSISTANT** in Instructional Programs & Professional Learning, for a four year probationary appointment in the TEACHING ASSISTANT tenure area, commencing March 30, 2026 and ending March 29, 2030 at an annual salary rate of \$24,022.00, prorated.

Certification:

- * Working toward certification

Education:

- * Graduate of St. Johnsbury Academy

Work Experience:

- * August, 2025 through present as a baseball coach at Hamilton College
- * From July, 2024 through August, 2025 as a baseball coach at UMass Boston
- * June, 2023 through April, 2025 as a baseball trainer at East Coast Evolution
- * From August, 2022 through July, 2024 as a baseball coach from Salem State University
- * From July, 2021 through June, 2023 as business development for ANCORE Health and Fitness

Recommend that **MARIAH L. LASALLE** be appointed as a **TEACHER ASSISTANT** in Instructional Programs & Professional Learning, for a four year probationary appointment in the TEACHING ASSISTANT tenure area, commencing March 23, 2026 and ending March 22, 2030 at an annual salary rate of \$21,150.00, prorated.

Certification:

- * Working toward certification

Education:

- * Graduate of Whitesboro Central School District

Work Experience:

- * From 2022 through current as customer service for Once Upon a Time
- * From 2016 through 2019 as management for Family Dollar

6. Recommend that **CONNOR Q. VANDREASON** be appointed as a **TEACHER ASSISTANT** in Instructional Programs & Professional Learning, Bridges, for a four year probationary appointment in the TEACHING ASSISTANT tenure area, commencing March 17, 2026 and ending March 16, 2030 at an annual salary rate of \$21,364.00, prorated.

Certification:

- * Working toward certification

Education:

- * Graduate of VVS High School
- * Associates Degree in General Studies from Onondaga Community College
- * Bachelors Degree in Business Finance from SUNY Oswego

Work Experience:

- * From December, 2024 through September, 2025 as a sales representative at Solar Sales
- * From May, 2023 through November, 2024 as a financial analyst at RC Breeden

b. RECOMMENDATION FOR TENURE APPOINTMENT(S)

The Human Resources Office and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s), who have satisfactorily completed their individual probationary periods and are being recommended for tenure by their immediate supervisors.

- | | | | |
|----|--------------------|--|---------------------------|
| 1. | HEATHER A. GAETANO | Coordinator of Special Programs & Projects | Tenure Date
07/01/2026 |
|----|--------------------|--|---------------------------|

2. Non-Instructional/Classified Staff

RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)

1. Recommend that **ELEANOR D. BERKHOUDT** be appointed to a probationary appointment as a **PUBLIC RELATIONS SPECIALIST** in Support Services, School Communication, commencing April 01, 2026 at an annual salary rate of \$47,917.00, prorated.

ELEANOR D. BERKHOUDT has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **PUBLIC RELATIONS SPECIALIST**. **ELEANOR D. BERKHOUDT** will be required to serve a twenty-six week probationary period.

Education:

- * Graduate of New Hartford High School
- * Bachelor of Arts in Communications and Media from Utica University

Work Experience:

- * From July, 2024 through present as a public relations assistant at OHM BOCES
- * From January, 2024 through July, 2024 as a fund development/marketing intern at Hospice & Palliative Care
- * From August, 2023 through May, 2024 as a social media manager/writer at Utica Tangerine Utica University
- * From May, 2023 through January, 2024 as a public relations intern at American Weekend Entertainment, Inc.

REVISED SALARY

Recommend that **CAITLYNN P. HOTALING** be appointed to a probationary appointment as a **ASSISTANT SAFETY COORDINATOR** in Support Services, Safety Services, commencing March 26, 2026 at an annual salary rate of \$45,000.00, prorated.

CAITLYNN P. HOTALING has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **ASSISTANT SAFETY COORDINATOR**. **CAITLYNN P. HOTALING** will be required to serve a twenty-six week probationary period.

Education:

- * Graduate of Sauquoit Valley High School
- * Associates Degree in Childhood Education from Mohawk Valley Community College
- * Bachelors Degree in Psychology - Child Life/Early Childhood from Utica College

Work Experience:

- * From 2022 through present as a pre-K teacher at Small Blessings Pre-School
- * From 2020 through 2022 as a department head at Hobby Lobby
- * From September, 2018 through September, 2020 as a nanny for Rebecca Barker
- * From June, 2016 through July, 2018 as a cashier for Roma Sausage

3. Recommend that **STACY L. KELLY** be appointed to a probationary appointment as a **REGISTERED PROFESSIONAL NURSE** in Instructional Programs and Professional Learning, Alternative Education, commencing March 16, 2026 at an annual salary rate of \$40,386.00, prorated.

STACY L. KELLY has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **REGISTERED PROFESSIONAL NURSE**. **STACY L. KELLY** will be required to serve a twenty-six week probationary period.

Education:

- * Graduate of Edmeston Central School
- * Associates Degree in Nursing from SUNY Delhi

Work Experience:

- * From September, 2019 through present as a nurse at the Utica City School District
- * From July, 2016 through August, 2019 as a unit manager at Mohawk Valley Nursing Home and Rehab
- * From June, 2003 through May, 2014 as a registered nurse/assistant nurse manager at Bassett Medical Center

4. Recommend that **KEVIN C. RYAN** be appointed to a probationary appointment as a **WEBMASTER** in Support Services, Information Technology, commencing March 23, 2026 at an annual salary rate of \$52,500.00, prorated.

KEVIN C. RYAN has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **WEBMASTER**. **KEVIN C. RYAN** will be required to serve a twenty-six week probationary period.

Education:

- * Graduate of Ravenna Coeymans Selkirk High School
- * Bachelors Degree in Computer Science from SUNY Polytechnic Institute

Work Experience:

- * From January, 2024 through present as a research analyst for SUNY Polytechnic Institute
- * From January, 2020 through January, 2023 as a bookkeeper at Hannaford

RECOMMENDATION FOR PART-TIME APPOINTMENT

1. Recommend that **TAMMY CRANE** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in Support Services, School Food Services, commencing March 18, 2026 at an hourly salary rate of \$16.00.

TAMMY CRANE has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

* Graduate of James A. Green High School

Work Experience:

* From 1994 through 2026 as a foster care caseworker at the Herkimer County Department of Social Services

Recommend that **JOSHUA T. KOHLI** be appointed to a part-time appointment as a **LABORER - HOURLY** in Support Services, Information Technology, commencing June 30, 2026 at an hourly salary rate of \$18.50, as needed.

JOSHUA T. KOHLI has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **LABORER - HOURLY**.

Education:

* Expected to Graduate from New Hartford Central School District, June 2026

Work Experience:

* From January, 2026 through February, 2026 as an IT intern at Oneida-Herkimer-Madison BOCES

* From August, 2025 through September, 2025 as a student IT worker at Indium Corporation

* From August, 2024 through present as a sales associate at Hannaford

3. Recommend that **PAUL C. SCHULZ** be appointed to a part-time appointment as a **LABORER - HOURLY** in Support Services, School Food Services, commencing March 11, 2026 at an hourly salary rate of \$16.00.

PAUL C. SCHULZ has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **LABORER - HOURLY**.

Education:

- * Graduate of McKinley High School
- * Bachelors Degree in Earth Science from Buffalo State University

Work Experience:

- * During 2024 Ski Season as a lift operator at NYS Regional Olympic Development Authority
- * From 1993 through 2024 as a correction officer at the NYS Department of Correctional Services at Mohawk Correctional Facility

4. Recommend that **OLIVIA M. SZATKO** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in Support Services, School Food Services, commencing March 09, 2026 at an hourly salary rate of \$16.00.

OLIVIA M. SZATKO has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

- * Graduate of Sauquoit Valley Central School District

Work Experience:

- * Cook at the Black Orchid and Tailor and the Cook

c. RECOMMENDATION FOR PERMANENT APPOINTMENTS FROM CIVIL SERVICE LISTING

The Human Resources Office, and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s). The below named individual(s) have successfully completed their individual twelve week or twenty-six week probationary period(s) and are being recommended to permanent appointment(s).

			Perm. Date
1.	NICOLE M. FERRARO	ASSISTANT BUSINESS MANAGER	04/27/2026

d. RECOMMENDATION FOR CHANGE IN SALARY

			Date	Salary
1.	CHRISTINE J. TURCZYN	PRINCIPAL ACCOUNT CLERK - CONFIDENTIAL	04/01/2026	\$75,000.00
	CONNOR T. UTESCH	SENIOR ACCOUNT CLERK - CONFIDENTIAL	04/01/2026	\$66,250.00

ITEM IX. D. 1. APPROVAL OF BOARD POLICIES (SECOND READING)

Moved, that the Cooperative Board approves the following Policies in order to provide a comprehensive written listing of the Cooperative Board's current policies, rules and regulations for the Oneida-Herkimer-Madison BOCES.

6502 Jury Duty
6504 Leave for Cancer Screening
6600 Staff Student Relations Fraternization
6703 Auditing Adult Education Courses
7001 Student Attendance
7003 Student Referral and Placement
7004 Pregnant and Married Students
7005 Summer School
7006 Non Resident Students
7104 Accidents

ITEM IX. D. 2. APPROVAL OF THE CREATION OF TWO (2) MOTOR VEHICLE OPERATOR POSITIONS

Moved, that the Cooperative Board approve the creation of two (2) full-time UPSEU Motor Vehicle Operators beginning in the 2026-2027 school year with a salary range from \$39,485-\$42,840 funded through the School Food Services Transportation Courier CoSer 626.

ITEM IX. D. 3. APPROVAL OF THE APPOINTMENT OF SPECIAL COUNSEL

Moved, that the Cooperative Board of Education of the Oneida-Herkimer-Madison BOCES appoints Gray, Miller, Persh LLP as special counsel to assist with, provide legal counsel, and represent the BOCES in connection with the sale of the FCC license. This resolution shall take effect immediately.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Michelle Anderson		Joseph H. Hobika, Jr.	
Gary P. Nelson		Anthony J. Nicotera	
Steve Boucher		Stephen Stanton	
Elaine M. Falvo		Timothy Thomas	
Michael H. Head			
Kristin Hubley			
Heather Johnson			
Ryan P. Rogers			

Motion carried 8-0

ITEM IX. D. 4. APPROVAL OF SALE OF FCC LICENSE

Motion by: Kristin Hubley
Seconded by: Ryan P. Rogers

Moved, that the Cooperative Board approve the sale of the 2.5 GHz license to Fixed Wireless Holdings, LLC (T-Mobile) for the consideration specified in the agreement.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Michelle Anderson		Joseph H. Hobika, Jr.	
Gary P. Nelson		Anthony J. Nicotera	
Steve Boucher		Stephen Stanton	
Elaine M. Falvo		Timothy Thomas	
Michael H. Head			
Kristin Hubley			
Heather Johnson			
Ryan P. Rogers			

Motion carried 8-0

ITEM IX. D. 5. APPROVAL OF PAID ADMINISTRATIVE LEAVE

Motion by: Michael H. Head
Seconded by: Ryan P. Rogers

Moved, that the Cooperative Board approve a recommendation to place a certain permanent employee on paid Administrative Leave effective April 1, 2026.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Michelle Anderson		Joseph H. Hobika, Jr.	
Gary P. Nelson		Anthony J. Nicotera	
Steve Boucher		Stephen Stanton	
Elaine M. Falvo		Timothy Thomas	
Michael H. Head			
Kristin Hubley			
Heather Johnson			
Ryan P. Rogers			

Motion carried 8-0

ITEM VIII. BOARD TOPIC(S)/DISCUSSION ITEM(S)

Cooperative Board President Michelle Anderson reference Process 3 – Nominating Committee

At its April meeting, the Board shall consider officerships for the next year, as a discussion and informational item on its agenda. The purpose of this session is for the present officers to inform the Board of the status of their officerships relative to the legality of running again and/or the desire to be considered for next school year. Also, each Board member may share his/her desire to be an officer; willingness or unwillingness to become an officer.

The President shall appoint a nominating committee composed of three Board members. Committee members should be chosen from among volunteers unless there are none. The Committee must be comprised of those members who are not interested in holding office.

Cooperative Board President Michelle Anderson nominated Steve Boucher and Gary Nelson.

Cooperative Board President Michelle Anderson asked if any other Cooperative Board Members were interested. Michael H. Head and Kristin Hubley both expressed interest.

Michael H. Head and Kristin Hubley were both invited to the May 7, 2026 and/or June 4, 2026 Board Officers Meeting which begins at 9:00 a.m.

A calendar showing tentative Cooperative Board Meeting Dates for 2026-2027 was distributed to each member. Cooperative Board Members were asked to review the proposed dates noting that the July meeting may be an issue. Normally, we would meet on July 8, 2026 but due to potential conflicts, this meeting could be moved to July 1, 2026. The calendar for 2026-2027 will be discussed further at the next meeting.

ITEM IX. OLD BUSINESS

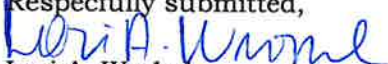
The Cooperative Board was informed that a survey will be shared in order to determine the best starting time for meetings.

MOTION TO ADJOURN

Having no further business to come before the meeting, Steve Boucher made a motion to adjourn the meeting at 6:08 p.m.; seconded by Heather Johnson.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Michelle Anderson		Joseph H. Hobika, Jr.	
Gary P. Nelson		Anthony J. Nicotera	
Steve Boucher		Stephen Stanton	
Elaine M. Falvo		Timothy Thomas	
Michael H. Head			
Kristin Hubley			
Heather Johnson			
Ryan P. Rogers			

Motion carried 8-0

Respectfully submitted,

Lori A. Wrobel
Clerk of the Board
April 16, 2026