

Hollis School District [Enrollment Committee](#)

May 20, 2026

3:15-4:15pm

Location: HPS MPR

MEMBERS present:

Anne Wake-DePasquale, HSB Enrollment Committee Chair

Ellen Roos-Unger, HPS Teacher Representative

Julia Piskorski, HPS/HUES Parent Representative

Mike Leavitt, Hollis Budget Committee and Planning Board Representative

MEMBERS ABSENT:

Gina Berskaug, Superintendent

Paula Izbicki, HPS Principal

Lance Finnemore, SAU41 Facilities Director

Raphael Zack, HSB Enrollment Alternate Representative and Hollis Budget Committee

Also Present:

Tom Enright

Charlotte Kimmons

Chelsea Lennartz

Susan Hsieh

Julie Spence

Julianna Rowland

Minutes

I. Welcome (3:15-3:20)

A. Overview of Agenda

1. Overarching goal: Revise mission/charge with new committee title and member composition numbers

- Parents and committee members introductions:

- Tom Enright: COOP Budget Committee; worked on getting the high school built
- Charlotte Kimmons and Susan Hsieh: interested parents; have both been periodically attending HEC meetings since June 2024
- Chelsea Lennartz: interested parent of children who will attend HPS
- Julie Spence: architect with Lavalee, parent of children in COOP
- Julianna Rowland: Hollis-Brookline online

- Appreciation given by Anne to committee members for the work, time, and dedication they have made to the committee and the project

B. Appoint Secretary for the meeting

- Ellen Roos Unger- substitute secretary

II. Updates (3:20-3:25)

A. Data

1. [May 2026 Enrollment Report](#)

- Registration still on going for K classes

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- Currently, K is on track to needing 6 classrooms again this year
- B. HSB and Policy subcommittee are *in the process* of reviewing [policy IIB](#) (class size)
- Stay tuned for more information on class size maximum vs capacity
- Anne wrote to DOE regarding square foot requirements in older buildings like HPS (very difficult to find guidelines other than for new builds)
 - David Harrison Bureau of Assessment and Accountability responded with square foot information for classroom capacity, but documents he linked cannot be accessed without a paid account
 - Julie Spence offered to take a look and get the necessary information
- C. Principal Izbicki will present her plan to the HSB at the **June 3rd Meeting** for how she will utilize the current physical space of HPS with rising enrollment in FY27. Please attend this meeting (virtually or in person).

III. Old Business (3:25-3:35)

A. Town Meeting

1. Bond vote failed
2. Reflections and Responses
 - Concerns about size and scope of bond
 - parent/town feedback seems to suggest a phased approach is needed to gain support

IV. New Business (3:35-4:10)

- comment from town person at the meeting to look at town concerns and give responses
- another town person comment to go to an all day vote for next year's town meeting
- **tour on Thursday 5/28 at 3:15 of HPS space** (community members interested in serving on the committee as permanent members are strongly encouraged to attend)
- possibility for zoom link for monthly meetings on 3rd Wednesday of each month at 3:15

- A. HEC Reauthorized: How will our mission and charge evolve going forward? How should the name of the committee change to better reflect its new purpose?
1. [Original HEC Mission and Charge](#) (March 2024-present)
 2. [Proposed Changes](#) (with comments)
 - a) Julia asked whether we would look into HUES
 - (1) Anne responded that we have looked into this choice several times and each time the committee rejected the idea because, in addition to significant curricular impacts on HUES, it ultimately creates space problems at two schools, instead of one (full explanation is still posted on HEC website under FAQs)
 - b) Mike suggested changing how the role of the Budget Committee member is defined.

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- c) Reviewed enrollment committee change notes made by members present and interested community members who were not able to attend today. Reworded the mission/objective.
- d) Committee decided upon “Hollis School District Renovation and Expansion Committee (HREC)” because Julie clarified that “Building Committee” has a specific definition in the world of building and architecture. Such a title suggests the committee has decision-making power, whereas this committee is advisory to the HSB and District administration.
- e) [Revised document](#) will be presented to the **HSB on June 3rd**.
- f) The HSB will determine the final language for the document and the final composition of the committee at the June 3, 2026 regular Board meeting, per [policy BDF](#)

Other Discussion:

Anne presented a draft of a letter to interested community members to the committee. Committee members reviewed the document and approved. [This letter](#) will be emailed to all interested community members by Friday, May 22nd.

With remaining time, Anne asked present community members for their thoughts on the committee going forward.

- Farley was mentioned. Anne said she will reach out to people on the Farley Committee and go to Town Hall to look at the plans of the building
- We are still encouraging interested residents to consider applying to become committee members

V. Closing (4:10-4:15)

- A. HSB regular meeting **June 3rd at 6pm in HUES cafeteria**
- B. Next Subcommittee Meeting: TBD, must consult with Principal Izbicki. Date will be announced at the June 3rd meeting and in an email to committee members and residents, who have expressed interest in the committee.

Useful Links For Quick Reference and Research:

[HSD Projected Enrollment FY27 HPS and HUES](#)
[SAU41 Enrollment Projections based on 3 year running average](#)
[NESDEC FALL 2025 ENROLLMENT REPORT](#)
[Hollis Demographics and Housing Report](#)
[NESDEC Hollis Historical Enrollment](#)
[Hollis, NH Population by Year](#)
[School Fire and Safety Inspection Checklist](#)
[Enrollment Committee Shared Folder](#)