School Governance Council

May 19 - SGC Minutes

School: Wolf Creek Elementary School **Date: 5/19/2026**
Time: 5:00 PM **Location: TEAMS**
TEAMS Link: SGC Meeting Link
SGC Members: Dr. Aja Wilkins Swain (Principal), Ms. Hillary Middleton (Chairperson - School Employee), Ms. Breonne Thomas (Vice-Chairperson - School Employee), Ms. Porsche Hood (Teacher), Ms. Kelli McClendon (Teacher), Ms. Sharon Bates (Parent), Ms. Fatima Harris Felton (Parliamentarian – Parent), Ms. Stacey Watson (Parent), Ms. Jasmine Zanders (Community Member) **absent**, & Ms. LaMya Clinton (Community Member). Chairperson will verify quorum.

5:00PM Call to Order (Chair)

At 5:07 p.m. The meeting was called to order by Ms. Middleton the chairperson. A quorum was verified with 5 voting members initially present (2 additional members logged in tardy).

5:01PM Icebreaker (Chair)

At 5:07 Ms. Middleton led the council in an icebreaker called Temperature Check where members placed in the chat how they were feeling on a scale of 1-10 and then compared the number to the future number after they screamed as loud as they could while on mute.

5:02PM Action Item: Approve Agenda *(Chair)*

At 5:10 Ms. Middleton made a motion to approve the agenda. The motion was seconded by Ms. Bates and the motion carried with a unanimous vote. Agenda was approved at 5:11 p.m.

5:04PM Action Item: Approve Previous Month's Minutes *(Chair)*

a. *April 21 minutes were read by Ms. Middleton.*
b. *April 30 minutes were read by Ms. Middleton*

At 5:20 p.m. Ms. Middleton made a motion to approve the minutes from April's meetings. The motion was seconded by Ms. Bates. The motion carried by a unanimous vote.

5:05PM Informational Item: Superintendent Advisory Councils Updates (Council Representative)

At 5:22 p.m. Ms. Mcclendon provided that there were no updates at this time from the Superintendent Advisory Council.

5:15PM Discussion Item: New Member Transition (All Members) - At 5: 22 p.m. Ms. Middleton led the council in celebrating our rolling off members as well as our new members.

A. Celebrate Members Rolling off Council - Mrs. Watson will be rolling off as an elected parent on the council. She will be greatly missed but will remain active as she plans to come to the meetings to participate in public comments and stay aware of Wolf Creek News.
B. Celebrate & Welcome New Members – We welcomed Mrs. Hood as a returning elected teacher representative and Mrs. Palmer as a new parent elected member to the council for 2026-2027. Ms. Middleton has tokens of appreciation

for our newly elected members as well as our member who will be rolling off to present to them on behalf of SGC.

5:35PM Discussion Item: Charter Dollar Expenditure Proposals *(All Members)* -

At 5:25 p.m.Dr. Wilkins Swain stated the following updated regarding Charter Dollar Expenditures: We had allocated $9000. Only $7000 had been transferred for the bus allocations for field trips. Of that $7000, $5475 was expended. That leaves a total remaining figure $3525 that is remaining for the council to expend ($1525 remaining from the $7000 and $2000 that was still waiting to be expended).

Dr. Wilkins asked if it was possible to utilize the remaining $3525 for Summer Training for teachers' planning. The Council discussed utilizing the remaining $3525 for this purpose. Ms. Middleton reached out to Ms. Foster and will keep the council updated regarding the status of whether this would be allowed according to governance regulations regarding funding being used for personnel. The council discussed some contingency plans. They were as follows: If the funds cannot be used for Summer Training, we would reconvene in two days to approve one of the following items in this order of priority:

1. *Window Wrappings for the remainder of the original stages from our Winter Council meeting quotes for addressing School Safety and securing wrapping for the windows in the gym and media center.*
2. *Library fees (we will secure if needed a quote for current fees as well as overall long-term fees including current high school graduates who attended Wolf Creek).*
3. *Technology fees*

5:40PM Action Item: Approve Charter Dollar Expenditure Proposals* *(Chair)*

*At. 5:45 p.m. Ms. Middleton made a motion to approve utilizing the remaining $3525 for Summer Training for teachers provided that this was an approved request after following up with Ms. Gina Foster. Ms. Hood seconded the motion. The council voted and the motion carried unanimously. The council clarified that if the purchase is rejected due to personnel regulations regarding expenditures allowed, then we would reconvene on the above contingency plans itemized 1-3. The motion was seconded by Ms. Watson and Ms. Clinton. The motion carried by a unanimous vote. (**UPDATE as of 5/20/26: the Summer Training was verified as an approved purchase and will be the purchase approved by SGC for the remaining Charter Dollar Expenditures**).*

5:42PM Informational Item: Principal's Update *(Principal)* -

At 5:48 p.m. Dr. Wilkins Swain discussed the updates regarding teacher vacancies. Interviews were held for 3rd 4th and 5th grade positions. She opened the interviews to a panel containing a couple of teachers from each of those grade levels who intend to return next year. Various council members agreed that that was a great idea and showed appreciation for Dr. Wilkins Swain opening up the interviews in that manner. Dr. Wilkins Swain did confirm that candidates were selected and provided an offer for the position and they did respond back to the offer. Ms. Middleton thanked Dr. Wilkins Swain for sharing the information.

5:50PM Complete Council Surveys** (All Members)

At 5:55 p.m. Ms. Middleton informed the council that the following links were available on the agenda that was emailed prior to our meeting. She stated that the first two were to be completed individually following the meeting. She then proceeded to lead the council in completed the Reflection form below as a group and

various council members provided feedback regarding the survey questions as Ms. Middleton recorded the council's answers.

- Council Self-Assessment (completed individually)
- Principal Feedback Survey (completed individually)
- SY25-26 SGC Reflection Form (completed as a group)

6:00PM Action Item: Meeting Adjournment *(Chair)*

Ms. Middleton thanked the council for all of their hardwork this school year. She made a motion to adjourn the meeting. Ms. McClendon seconded the motion. The motion carried unanimously. The meeting was adjourned at 6:08 p.m.

Meeting Norms: Silence Phones, Be Respectful of Others' Opinions, Work for the good of all Students