

ASW Tuition & Fee Payment

2026-2027 School Year

The American School of Warsaw is a Not-for-Profit organization. Tuition and fees fund all operational expenses and strategic enhancements to advance learning experiences for all students. The following information outlines ASW's tuition and fees and payment policies.

TUITION AND APPLICATION FEES

Application Fee

A non-refundable Application Fee of USD 150 (or 600 PLN) covers the processing of an application and does not guarantee admission.

Applications will not be processed until the Application Fee has been received. The Application Fee will not be charged for those who maintain active status on a waiting list based on a prior paid application (periodically updated document submission may be required).

Registration Fee or Deposit For Newly Enrolled Students

Pre-Kindergarten students pay a non-refundable seat deposit of 12,000 PLN credited to tuition.

Kindergarten-Grade 12 students pay a one-time, non-refundable **Registration Fee of \$8,000** applied to newly enrolled students (due upon admission to the School to confirm your student's seat) and Pre-Kindergarten students continuing into Kindergarten.

Students re-enrolling in ASW who have previously paid the Registration Fee for Grades 1-12 are not required to pay this fee again.

Tuition

Tuition includes textbooks, everyday class supplies, field trips, most after-school activities, IB exams, and mild learning support. Lunch and school bus transportation are not included in tuition.

Payment is required in both USD and PLN.

| Grade Level | Total Annual Tuition | |
|------------------|----------------------|------------|
| Pre-Kindergarten | \$6,864 + | 40,188 PLN |
| Kindergarten | \$8,434 + | 52,524 PLN |
| Grades 1-2 | \$10,576 + | 71,180 PLN |
| Grade 3-5 | \$10,996 + | 74,032 PLN |
| Grades 6-8 | \$12,648 + | 76,560 PLN |
| Grades 9-10 | \$12,904 + | 81,076 PLN |
| Grade 11 | \$12,904 + | 83,316 PLN |
| Grade 12 | \$12,904 + | 83,968 PLN |

Students who enroll at any time during a semester will be invoiced the full tuition for that semester. Students may enroll and attend classes within the last 15 school days of the first semester and will be charged a pro-rata daily tuition rate.

PARTNERSHIP PROGRAM

Corporate Partnership Program

8-year contract with corporations, securing higher admissions priority and other benefits, such as waived Registration Fees. To learn more about this option, please contact the Admissions Office at admissions@aswarsaw.org.

ADDITIONAL AND OPTIONAL FEES

EAL Fee

The EAL (English as an Additional Language) program is a requirement of enrollment for all new students in Grades 1-12 who qualify for services as determined by the Language Programme Policy/Procedures and the prescribed assessments. **One-time fee on entry is 19,500 PLN.** Kindergarten students currently enrolled and continuing into first grade are not assessed an EAL Fee.

Other Costs

- **Late payment fees:** PLN 700 per invoice for each late payment.
- **Administration fees:** PLN 2,000 for "Four equal installments" or special payment plan.
- **Lost or Damaged School Property:** Students are billed at full replacement cost for lost and/or damaged computers, books, materials, equipment, and facilities, but refundable if the lost item is found and returned in good condition.

Optional fees may also be incurred and are invoiced on an as-needed basis for services such as examinations e.g. SAT, Independent Studies, laptop insurance, PE uniforms, some after school activities, exit packets if more than three requested, or the cost of transportation and accommodation for athletic or activity trips.

Learning Support

Students requiring moderate, intensive, or specialized education learning support will be assessed a fee associated with the overall costs of this level of assistance. Along with a determination of level of service, a comprehensive learning plan will provide details on the services provided. Students being supported at these levels receive an Individual Learning Plan (ILP) and their overall progress is monitored against the goals of that plan, including all appropriate accommodations for and/or modifications to the curriculum.

The following are the current fees associated with moderate, intensive and specialized education learning support. Details regarding the levels of support including qualification, assessment, determination, and program components are communicated to parents by the Student Support Services department.

| Learning Support | Annual Fee |
|-----------------------|---------------------|
| Mild | included in tuition |
| Moderate | 13,000 PLN |
| Intense | 45,000 PLN |
| Specialized Education | 125,000 PLN |

INVOICES AND PAYMENT

All fees are invoiced annually in advance of the school year. Failure to pay tuition or fees in full according to payment deadlines may result in temporary or permanent restriction from attending school; withholding of school reports, references, and/or examination results; or, in the extreme, loss of the student's place in the school. Students with overdue balances exceeding 30 days may be restricted from attending classes until overdue balances are settled.

Payments will only be accepted by bank transfer in the currencies invoiced. All payers must remit payment in both currencies (PLN & USD) as specified on the invoice. Please be aware that the payer is responsible to cover all transfer and exchange costs incurred when making payments to ensure that the amount paid on an account is the full amount due.

Re-enrollment: **A non-refundable seat deposit invoice of PLN 12,000** will be sent during semester 2. Payment of this fee by the due date will confirm your child's continued enrollment to ASW, otherwise the seat will be made available to new applicants. The seat-deposit will be credited toward the tuition.

Payment Plans

Payment plans are available for non-corporate payers. Installment plans may only be selected for Tuition and Learning Support fees by contacting the Business Office.

Important: Please include the student's name or the invoice number on the transfer. PLN transfers generally will be credited the same day or following business day to the ASW bank account. USD payments will require at least two business days before credit is applied.

| Payment | Due Date |
|--|---------------------------------|
| Annual one-time payment | June 1 |
| Two equal installments | June 1, Nov. 2 |
| Four equal installments (administration fee applies) | June 1, Aug. 3, Nov. 2, Jan. 15 |
| Seat Deposit | Feb. 17 |

REFUNDS AND WITHDRAWALS

Withdrawals

Withdrawal from ASW will only be considered valid upon sending notification by email to the Admissions Office and completion of the [withdrawal form](#).

Refunds

Tuition and fees are billed according to an academic year. In the event a student withdraws in advance of or during any academic year, tuition paid by the due date of the invoice will be refunded for full semesters in which the student does not attend school as below:

Any refunds will be net of fees, deposits, or portions thereof stipulated as non-refundable. If tuition is not paid in full by the due date, the invoiced amount of the tuition remains due and payable irrespective of any withdrawal, with no right to a discount or refund on the invoiced amount due.

| Notice Received | Paid Tuition Refund | |
|------------------|---------------------|---------------|
| | of Semester 1 | of Semester 2 |
| before July 1 | 100% | 100% |
| July 1 - Aug. 1 | 50% | 100% |
| Aug. 2 - Nov. 9 | 0% | 100% |
| Nov. 10 - Dec. 1 | 0% | 50% |
| After Dec. 1 | 0% | 0% |