

LONG BEACH UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
4400 Ladoga Ave.
Lakewood, California 90713

REGULAR MEETING AGENDA

Regular Meeting
May 28, 2026

8:15 a.m.

ADDENDUM
PAGE NO.

I GENERAL COMMUNICATION FUNCTIONS

Pursuant to Government Code section 54954.3, section (b)(1) and Chaffee vs. San Francisco Public Library Commission (2005) 134 Cal App 4th 109, each speaker will be provided up to three (3) minutes to make their comments on an agenda item. You will be provided a one-minute and thirty second warning before your time to speak is up.

1. Call to order
2. Renewal of Pledge of Allegiance to the Flag of the United States of America
3. Roll
4. **APPROVE** the Minutes of the Regular Meeting of May 14, 2026 1-4
5. **RECEIVE** correspondence and refer it to proper order of Business or to the Executive Officer, Personnel Commission for processing
6. **HEAR** public on items not listed on the agenda
7. **HEAR** report from the Executive Officer

II CONSENT AGENDA

1. **RATIFY** job announcement bulletin for Elementary School Office Supervisor 5-6
2. **RATIFY** job announcement bulletin for Middle School Office Supervisor 7-8
3. **RATIFY** job announcement bulletin for High School Office Supervisor 9-10
4. **APPROVE** the certification of Child Care Worker eligibility list 26-CCW18-5258 established 3/31/2026 11
5. **APPROVE** the certification of Child Care Worker eligibility list 26-CCW19-5258 established 4/9/2026 11
6. **APPROVE** the certification of Child Care Worker eligibility list 26-CCW20-5258 established 4/23/2026 11

7. **APPROVE** the certification of Child Care Worker eligibility list 26-CCW21-5258 established 4/30/2026 11
8. **APPROVE** the certification of Child Care Worker eligibility list 26-CCW22-5258 established 5/6/2026 11
9. **APPROVE** the certification of Child Care Worker eligibility list 26-CCW23-5258 established 5/14/2026 11
10. **APPROVE** the certification of Child Care Worker eligibility list 26-CCW24-5258 established 5/26/2026 11
11. **APPROVE** the certification of Custodian eligibility list 26-0171-0139 established 5/22/2026 12
12. **APPROVE** the certification of District Security Officer eligibility list 26-0177-5202 established 5/20/2026 12
13. **APPROVE** the certification of Instructional Aide - Expanded Learning eligibility list 26-0217-5319 established 5/29/2026 12
14. **APPROVE** the certification of Instructional Aide - Special eligibility list 26-0216-0448 established 5/22/2026 12
15. **APPROVE** the certification of Nutrition Services Worker eligibility list 26-0207-5068 established 5/15/2026 12
16. **APPROVE** the certification of Recreation Aide eligibility list 26-0222-5255 established 5/26/2026 12
17. **APPROVE** the certification of Recreation Aide - Expanded Learning eligibility list 26-0206-5317 established 5/22/2026 12
18. **APPROVE** the certification of Senior Personnel Analyst eligibility list 26-0187-0855 established 5/27/2026 12

III OLD BUSINESS

1. None

IV NEW BUSINESS

1. **ANNUAL ELECTION OF OFFICERS** per Personnel Commission Rule 2.6 13
2. **DISCUSSION and ACTION** Regarding Reinstatement and Extension of the Senior Human Resources Analyst Eligibility List 14-15
3. **APPROVE** the Recommendation to Remove from Eligibility List - Applicant ID 14837021 16-30

V OTHER ITEMS

1. None

VI NEXT REGULAR MEETING

June 11, 2026 at 8:15 a.m. at 4400 Ladoga Ave., Lakewood, CA 90713

VII CLOSED SESSION

Public employee performance evaluation – Executive Officer, Personnel Commission and Classified Employment

VIII ADJOURNMENT

Pursuant to Government Code 54957.5, a copy of all documents related to any item on this agenda that have been submitted to the Commission may be obtained from the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, CA 90713.

Persons requiring accommodation in order to view the agenda or participate in the meeting may make the request for accommodation to the Executive Officer, Personnel Commission at 562-435-5708 at least 24 hours in advance of the meeting. (Government Code 54954.2 (a)).

LONG BEACH UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
4400 Ladoga Avenue
Lakewood, CA 90713

MINUTES
Regular Meeting

May 14, 2026

The Regular Meeting of the Personnel Commission of the Long Beach Unified School District was called to order by Terence Ulaszewski, Vice-Chairperson, on Thursday, May 14, 2026, at 8:18 a.m. in Building B, Room 29 of the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, California.

PLEDGE OF
ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by Vice-Chairperson, Terence Ulaszewski.

ROLL

A quorum of the Personnel Commission was in attendance as established by roll call:

Present: Terence Ulaszewski
Sheryl Bender

Not Present: Linda Vaughan

STAFF MEMBERS
PRESENT

Dr. Rebecca Lee, Executive Officer; Maria Lynn Alvarez, Senior Personnel Analyst; Susan Leaming, Senior Personnel Analyst; Oralia Leyva, Certification Services Manager; Andrea Fonseca, Associate Personnel Analyst; Amy Van Fossen, Associate Personnel Analyst; Ashleigh Fernando, Acting Senior Administrative Secretary; Joanna Guzman, Employment Services Supervisor; Mari Rojas, Employment Services Supervisor; Yessika Aguirre, Human Resources Technician; Wendy Bell, Human Resources Technician; Veronica Bustamante, Human Resources Technician; Warren Hornberger, Human Resources Technician; Elizabeth Morales-Torres, Human Resources Technician; and Gean Asayas, Human Resources Assistant.

GUESTS PRESENT

Dallas Emerle, Labor Relations Representative CSEA Chapter 2; and Tai Felder, CSEA Chapter 2 Job Steward.

MINUTES OF REGULAR
MEETING APPROVED

A motion was made by Sheryl Bender, seconded by Terence Ulaszewski, and the motion carried with a majority vote of those present to approve the minutes of the Regular Meeting of April 30, 2026.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Terence Ulaszewski	X		
Sheryl Bender	X		

RECEIVE
CORRESPONDENCE

None

PUBLIC HEARD

None

REPORT FROM
EXECUTIVE OFFICER

Dr. Rebecca Lee, Executive Officer, Personnel Commission and Classified Employment, acknowledged staff who have been attending high school student outreach opportunities. Dr. Lee spoke about the Millikan High School presentation and recognized Veronica Bustamante, Human Resources Technician, and Gean Asayas, Human Resources Assistant, for attending these events and creating presentation materials and exercises that keep students engaged.

Andrea Fonseca, Associate Personnel Analyst, reported that there are currently 35 active recruitments in various stages, including 13 accepting applications and 11 in the testing phase. Ms. Fonseca shared that staff have been invited to participate in additional outreach opportunities, including Decision Day at Millikan, Cabrillo, and Lakewood High Schools. Ms. Fonseca noted that the LA Care Community Resource Center has invited the Personnel Commission to participate in the SheWorks Employment and Resource Fair which will be held Saturday, May 16, 2026, from 1 p.m. to 4 p.m., with an anticipated attendance of 300 participants. Ms. Fonseca encouraged staff to continue signing up for student outreach events.

Maria Lynn Alvarez, Senior Personnel Analyst, shared that these student outreach events provide the Personnel Commission opportunities to highlight District and other public agency employment opportunities available after high school graduation.

Oralia Leyva, Certification Services Manager, reported that staff continue to process online assignments and onboard employees. Ms. Leyva shared that summer school placements are currently underway and expressed appreciation for staff's continued efforts. Ms. Leyva recognized Wendy Bell, Human Resources Technician, for attending the Jordan High School student outreach event.

Dr. Rebecca Lee, Executive Officer, Personnel Commission and Classified Employment, recognized Ashleigh Fernando, Human Resources Technician, as a 2026 Classified Employee of the Year nominee.

Susan Leaming, Senior Personnel Analyst, shared that the Classified Employee Celebration will be held on May 22, 2026, and that there are currently over 500 RSVPs for the "LBUSD Sports Zone" themed event. Ms. Leaming highlighted the record-breaking number of donated raffle prizes for this year's celebration. Ms. Leaming also noted that 104 Classified employees were nominated for Classified Employee of the Year.

CONSENT AGENDA

1. **RATIFY** job announcement bulletin for Instructional Aide - Expanded Learning
2. **RATIFY** job announcement bulletin for Plant Supervisor - High School
3. **RATIFY** job announcement bulletin for Plant Supervisor I
4. **RATIFY** job announcement bulletin for Plant Supervisor II
5. **RATIFY** job announcement bulletin for Senior Health Assistant
6. **RATIFY** job announcement bulletin for Sign Language Services Supervisor
7. **APPROVE** the certification of Carpenter eligibility list 26-0173-0114 established 4/30/2026
8. **APPROVE** the certification of Food Production Utility Worker eligibility list 26-0184-0477 established 5/1/2026
9. **APPROVE** the certification of Instructional Aide - Expanded Learning eligibility list 26-0210-5319 established 5/12/2026
10. **APPROVE** the certification of Instructional Aide - Special eligibility list 26-0201-0448 established 4/29/2026

11. **APPROVE** the certification of Instructional Aide - Special eligibility list 26-0211-0449 established 5/6/2026
12. **APPROVE** the certification of Nutrition Services Supervisor I eligibility list 26-0147-5064 established 4/30/2026
13. **APPROVE** the certification of Nutrition Services Supervisor II eligibility list 26-0148-5065 established 4/30/2026
14. **APPROVE** the certification of Nutrition Services Supervisor III eligibility list 26-0149-5066 established 4/30/2026
15. **APPROVE** the certification of Recreation Aide eligibility list 26-0209-5255 established 5/4/2026
16. **APPROVE** the certification of Recreation Aide eligibility list 26-0215-5255 established 5/14/2026
17. **APPROVE** the certification of School Safety Officer eligibility list 26-0195-5014 established 5/13/2026
18. **APPROVE** the certification of Senior Health Assistant eligibility list 26-0192-5174 established 5/6/2026
19. **APPROVE** the certification of Senior Payroll Accounting Technician eligibility list 26-0167-0762 established 5/7/2026

A motion was made by Sheryl Bender, seconded by Terence Ulaszewski, and the motion carried with a unanimous vote of those present to ratify items 1-6 and approve items 7-19.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Terence Ulaszewski	X		
Sheryl Bender	X		

OLD BUSINESS

None

NEW BUSINESS

1. **OPEN** the public hearing on the 2026-2027 proposed Personnel Commission Budget

A motion was made by Terence Ulaszewski, seconded by Sheryl Bender and the motion carried with a unanimous vote of those present to open the Public Hearing for the proposed Personnel Commission Budget for 2026-2027, with the noted correction to the fiscal year on the agenda. Dr. Lee provided an overview of the proposed budget.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Terence Ulaszewski	X		
Sheryl Bender	X		

2. **CLOSE** the public hearing on the 2026-2027 proposed Personnel Commission Budget

A motion was made by Terence Ulaszewski, seconded by Sheryl Bender, and the motion carried with a unanimous vote of those present to close the Public Hearing for the proposed Personnel Commission Budget for 2026-2027.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Terence Ulaszewski	X		
Sheryl Bender	X		

3. **ADOPT** the 2026-2027 proposed Personnel Commission Budget

A motion was made by Sheryl Bender, seconded by Terence Ulaszewski, and following discussion, the motion carried with a unanimous vote of those present to adopt the Personnel Commission Budget for 2026-2027.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Terence Ulaszewski	X		
Sheryl Bender	X		

4. **APPROVE** the Adoption of Resolution regarding Classified School Employee Week

A motion was made by Sheryl Bender, seconded by Terence Ulaszewski, and following discussion, the motion carried with a unanimous vote of those present to approve New Business Item 4.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Terence Ulaszewski	X		
Sheryl Bender	X		

OTHER ITEMS

Commissioner Ulaszewski expressed his appreciation for staff's efforts to assure summer school classified positions are filled, noting how much work takes place behind the scenes to make sure schools are fully staffed during the summer.

NEXT REGULAR MEETING

The next Regular Meeting of the Personnel Commission is scheduled for Thursday, May 28, 2026, at 8:15 a.m. in Building B, Room 29 at the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, CA 90713.

CLOSED SESSION

None

ADJOURNMENT

The Regular Meeting of the Personnel Commission was declared adjourned at 8:36 a.m.

CLASSIFIED PROMOTIONAL OPPORTUNITY

ELEMENTARY SCHOOL OFFICE SUPERVISOR

FINAL FILING DATE:

4:30 p.m., Monday, June 8, 2026.

REQUIREMENTS TO APPLY:

Current LBUSD classified employees who have permanent status, whose most recent overall service rating is "Satisfactory," who meet the education and experience requirements; AND former LBUSD classified employees whose names are on a current reemployment list as a result of layoff or reduction, who meet the education and experience requirements.

PLEASE NOTE: We will be accepting applications before the 25-26 school year ends. Testing for this recruitment will take place this fall in late September or early October, once school is back in session.

JOB INFORMATION:

Permanent 10-month positions. Positions are 100% FTE (8 hours per day). Eligibility list is being created to fill current and future vacancies as they occur.

JOB SUMMARY:

Under the direction of a Principal, perform a wide variety of complex and responsible clerical and secretarial duties to relieve the Principal and Vice-Principal of administrative detail, coordinate and oversee school office activities and assure smooth and efficient school office operations at an assigned elementary school; perform public relations and communications services; train and evaluate assigned personnel. Perform related duties as assigned.

MINIMUM QUALIFICATIONS**EDUCATION AND TRAINING:**

Graduation from high school or equivalent.

EXPERIENCE:

Three years of secretarial or clerical experience or one year of experience at the level of Senior Office Assistant with the Long Beach Unified School District. Experience in a lead or supervisory capacity is desirable.

Any other combination of training and/or experience that could likely provide the desired skills, knowledge or abilities may be considered.

SPECIAL REQUIREMENTS:

(1) Some positions in this classification may require the use of a personal automobile and possession of a valid California driver's license. (2) May be required to travel from one location to another. (3) This classification requires that incumbents be skilled in typing/keyboarding at a minimum of 50 words per minute. A typing test will not be given. Incumbents must certify in writing that they have such skills at the time of appointment to this class. Demonstrated proficiency will be expected during the probationary period for the class.

SALARY RANGE HOURLY:

START: \$29.93

6 MONTHS: \$31.57

1 ½ YEARS: \$33.31

2 ½ YEARS: \$35.15



Apply Here

APPLICATION:

All applications must be submitted online via the Personnel Commission website at: lbschools.net/jobs. Please complete all application materials including supplemental questions. If you need assistance completing your online application, please contact the Personnel Commission office.

SELECTION PROCEDURE:

This examination process will consist initially of a "paper screening" of the applicant's training, background, and experience. Candidates whose background, skills, and expertise most closely match that which we are seeking, will be invited to continue in the selection process. This process may be comprised of any of the following: supplemental application; written examination(s); qualifications appraisal interview; performance or technical examination, scored on a job-related basis. **Only the most highly qualified candidates will be invited to continue in the examination process.** Successful candidates who pass all parts of the examination process will be placed on the eligibility list in order of their relative merit as determined by these competitive examinations.

Note: Before being considered for employment, once an applicant meets the minimum qualifications, all applicants who have prior convictions will be required to provide a certified copy of all relevant records including, but not limited to, conviction reports, probation reports, and other related court records.

This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting reasonable accommodation will be on a case-by-case basis.

WE ARE AN EQUAL OPPORTUNITY TITLE VII/
MERIT SYSTEM EMPLOYER

Promo Exam 26-0196-3345 MG

LBUSD employees, please see reverse for important information.

PERSONNEL COMMISSION

Maria Lynn Alva

Attendance / Professional Growth Incentive approved by the Personnel Commission effective March 1, 2013

On February 14, 2013, the Personnel Commission approved the revision of Chapter IV of the Rules and Regulations of the Classified Service. One of the major changes to the chapter was the addition of Rule 4.3.F Attendance and/or Professional Growth Incentive. In addition to seniority points, you may be eligible to increase your final passing score on examinations by a maximum of 5 points.

Guidelines:

- ❖ **It is the responsibility of the promotional candidate to submit appropriate documentation at the time of application but in no event no later than the application deadline.**
- ❖ **Attendance Incentive documentation: The Personnel Commission will accept the Lost Time Report, which is a payroll report that can be printed by your site payroll clerk. Only the three most recent fiscal years can be used to earn attendance incentive points.**
- ❖ **Professional Growth Incentive documentation: Transcripts, final grade reports, certificates of completion, and other such documentation will be accepted. Classes, training or seminars must have been taken and successfully completed within the last two years from the closing date of the recruitment.**

4.3.F. ATTENDANCE AND/OR PROFESSIONAL GROWTH INCENTIVE. *An attendance incentive shall be added to the composite score of each promotional candidate competing in a promotional or dual certification examination. The attendance incentive shall be one point for each year of service in which the promotional candidate has had four (4) occurrences or less of sick leave used for each fiscal year up to a maximum of three (3) total points. Only the three most recent fiscal years can be used to earn attendance incentive points. An occurrence in this instance shall be defined as one full assignment day or days taken consecutively as sick leave.*

A professional growth incentive shall be added to the composite score of each promotional candidate competing in a promotional examination or dual certification examination. The professional growth incentive shall be one point for each year within a two-year period in which the applicant has successfully completed classes, training or seminars which would enhance his/her knowledge, skills and abilities in the promotional classification. A maximum of two (2) professional growth incentive points can be earned. Classes, training or seminars must have been taken and successfully completed within the last two years from the closing date of the recruitment.

The maximum attendance and/or professional growth incentive points a promotional candidate may earn is a total of five (5) points. Promotional candidates are responsible for providing proof of their attendance and/or completion of classes, training and seminars at the time of application but in no event no later than the application deadline. In circumstances in which there are multiple instances of sick leave use for FMLA, CFRA and IA, the matter will be considered on a case-by-case basis by the administrator of the Personnel Commission.

CLASSIFIED PROMOTIONAL OPPORTUNITY

MIDDLE SCHOOL OFFICE SUPERVISOR

FINAL FILING DATE:

4:30 p.m., Monday, June 8, 2026.

REQUIREMENTS TO APPLY:

Current LBUSD classified employees who have permanent status, whose most recent overall service rating is "Satisfactory," who meet the education and experience requirements; AND former LBUSD classified employees whose names are on a current reemployment list as a result of layoff or reduction, who meet the education and experience requirements.

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JOB SUMMARY:

Under the direction of a Principal, perform a wide variety of complex and responsible clerical and secretarial duties to relieve the Principal and Assistant Principal of administrative detail, coordinate and oversee school office activities and assure smooth and efficient school office operations at an assigned middle or K-8 school; perform public relations and communications services; train and evaluate assigned personnel. Perform related duties as assigned.

MINIMUM QUALIFICATIONS

EDUCATION AND TRAINING:

Graduation from high school or equivalent.

EXPERIENCE:

Three years of secretarial experience including one year of experience in a supervisory capacity or one year of experience at the level of Elementary School Office Supervisor with the Long Beach Unified School District.

Any other combination of training and/or experience that could likely provide the desired skills, knowledge or abilities may be considered.

SPECIAL REQUIREMENTS:

(1) Some positions in this classification may require the use of a personal automobile and possession of a valid California driver's license. (2) May be required to travel from one location to another. (3) This classification requires that incumbents be skilled in typing/keyboarding at a minimum of 50 words per minute. A typing test will not be given. Incumbents must certify in writing that they have such skills at the time of appointment to this class. Demonstrated proficiency will be expected during the probationary period for the class.

SALARY RANGE HOURLY:

START:	\$31.60
6 MONTHS:	\$33.34
1 ½ YEARS:	\$35.18
2 ½ YEARS:	\$37.11



Apply Here

APPLICATION:

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SELECTION PROCEDURE:

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WE ARE AN EQUAL OPPORTUNITY TITLE VII/
MERIT SYSTEM EMPLOYER

Promo Exam 26-0197-3357 MG

LBUSD employees, please see reverse for important information.

PERSONNEL COMMISSION

Maria Lynn Alvarez

Attendance / Professional Growth Incentive approved by the Personnel Commission effective March 1, 2013

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LONG BEACH

UNIFIED • SCHOOL • DISTRICT

Excellence and Equity

CLASSIFIED PROMOTIONAL OPPORTUNITY

HIGH SCHOOL OFFICE SUPERVISOR

FINAL FILING DATE:

4:30 p.m., Monday, June 8, 2026.

REQUIREMENTS TO APPLY:

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JOB SUMMARY:

Under the direction of a Co-Principal or Principal, perform a wide variety of complex and responsible clerical and secretarial duties to relieve the administrator of administrative detail, coordinate and oversee school office activities and assure smooth and efficient school office operations at an assigned high school or a special school such as adult school or the Avalon school site; perform public relations and communications services; train and evaluate assigned personnel. Perform related duties as assigned.

MINIMUM QUALIFICATIONS**EDUCATION AND TRAINING:**

Graduation from high school or equivalent supplemented by college-level course work in secretarial science or a related field.

EXPERIENCE:

Four years of secretarial experience including two years in a supervisory capacity or two years of experience at the level of Middle School Office Supervisor with the Long Beach Unified School District.

Any other combination of training and/or experience that could likely provide the desired skills, knowledge or abilities may be considered.

SPECIAL REQUIREMENTS:

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WE ARE AN EQUAL OPPORTUNITY TITLE VII/
MERIT SYSTEM EMPLOYER

Promo Exam 26-0198-3349 MG

LBUSD employees, please see reverse for important information.

PERSONNEL COMMISSION

Mania Lynn Alvar

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- ❖ **Professional Growth Incentive documentation: Transcripts, final grade reports, certificates of completion, and other such documentation will be accepted. Classes, training or seminars must have been taken and successfully completed within the last two years from the closing date of the recruitment.**

4.3.F. ATTENDANCE AND/OR PROFESSIONAL GROWTH INCENTIVE. *An attendance incentive shall be added to the composite score of each promotional candidate competing in a promotional or dual certification examination. The attendance incentive shall be one point for each year of service in which the promotional candidate has had four (4) occurrences or less of sick leave used for each fiscal year up to a maximum of three (3) total points. Only the three most recent fiscal years can be used to earn attendance incentive points. An occurrence in this instance shall be defined as one full assignment day or days taken consecutively as sick leave.*

A professional growth incentive shall be added to the composite score of each promotional candidate competing in a promotional examination or dual certification examination. The professional growth incentive shall be one point for each year within a two-year period in which the applicant has successfully completed classes, training or seminars which would enhance his/her knowledge, skills and abilities in the promotional classification. A maximum of two (2) professional growth incentive points can be earned. Classes, training or seminars must have been taken and successfully completed within the last two years from the closing date of the recruitment.

The maximum attendance and/or professional growth incentive points a promotional candidate may earn is a total of five (5) points. Promotional candidates are responsible for providing proof of their attendance and/or completion of classes, training and seminars at the time of application but in no event no later than the application deadline. In circumstances in which there are multiple instances of sick leave use for FMLA, CFRA and IA, the matter will be considered on a case-by-case basis by the administrator of the Personnel Commission.

Personnel Commission
LONG BEACH UNIFIED SCHOOL DISTRICT

SUBJECT: Eligibility Lists

PAGE: 11-12

Date: May 28, 2026

Reason for Consideration: Approval

CHILD CARE WORKER

OPEN

26-CCW18-5258

List Valid: **3/31/2026-10/01/2026**

Total Applications Received: 8

Passed: 8 Failed: 0

Total Invited to Exam: 8

Withdrew: 0 Screened Out: 0

CHILD CARE WORKER

OPEN

26-CCW19-5259

List Valid: **4/9/2026-10/09/2026**

Total Applications Received: 3

Passed: 3 Failed: 0

Total Invited to Exam: 3

Withdrew: 0 Screened Out: 0

CHILD CARE WORKER

OPEN

26-CCW20-5259

List Valid: **4/23/2026-10/23/2026**

Total Applications Received: 11

Passed: 11 Failed: 0

Total Invited to Exam: 11

Withdrew: 0 Screened Out: 0

CHILD CARE WORKER

OPEN

26-CCW21-5259

List Valid: **4/30/2026-10/30/2026**

Total Applications Received: 5

Passed: 5 Failed: 0

Total Invited to Exam: 5

Withdrew: 0 Screened Out: 0

CHILD CARE WORKER

OPEN

26-CCW22-5259

List Valid: **5/6/2026-11/6/2026**

Total Applications Received: 4

Passed: 3 Failed: 0

Total Invited to Exam: 3

Withdrew: 0 Screened Out: 1

CHILD CARE WORKER

OPEN

26-CCW23-5259

List Valid: **5/14/2026-11/14/2026**

Total Applications Received: 8

Passed: 6 Failed: 0

Total Invited to Exam: 6

Withdrew: 0 Screened Out: 2

CHILD CARE WORKER

OPEN

26-CCW24-5259

List Valid: **5/26/2026-11/26/2026**

Total Applications Received: 3

Passed: 2 Failed: 1

Total Invited to Exam: 3

Withdrew: 0 Screened Out: 0

CUSTODIAN

List Valid: **5/22/2026-5/22/2027**
Total Applications Received: 136
Passed: 46 Failed: 12

DISTRICT SECURITY OFFICER

List Valid: **5/20/2026-11/20/2026**
Total Applications Received: 45
Passed: 12 Failed: 5

INSTRUCTIONAL AIDE - EXPANDED LEARNING

List Valid: **5/29/2026-11/29/2026**
Total Applications Received: 36
Passed: 14 Failed: 0

INSTRUCTIONAL AIDE - SPECIAL

List Valid: **5/22/2026-5/22/2027**
Total Applications Received: 20
Passed: 9 Failed: 0

NUTRITION SERVICES WORKER

List Valid: **5/15/2026-11/15/2026**
Total Applications Received: 29
Passed: 7 Failed: 6

RECREATION AIDE

List Valid: **5/26/2026-11/26/2026**
Total Applications Received: 25
Passed: 17 Failed: 0

RECREATION AIDE - EXPANDED LEARNING

List Valid: **5/22/2026-11/22/2026**
Total Applications Received: 22
Passed: 18 Failed: 4

SENIOR PERSONNEL ANALYST

List Valid: **5/27/2026-11/27/2026**
Total Applications Received: 20
Passed: 2 Failed: 3

DUAL

Total Invited to Exam: 87*
Withdrew: 24 Screened Out: 54*

DUAL

Total Invited to Exam: 24
Withdrew: 7 Screened Out: 21

OPEN CONTINUOUS

Total Invited to Exam: 16
Withdrew: 2 Screened Out: 20

DUAL

Total Invited to Exam: 10
Withdrew: 1 Screened Out: 10

OPEN CONTINUOUS

Total Invited to Exam: 27
Withdrew: 14 Screened Out: 2

OPEN CONTINUOUS

Total Invited to Exam: 17
Withdrew: 0 Screened Out: 8

OPEN CONTINUOUS

Total Invited to Exam: 18
Withdrew: 0 Screened Out: 0

DUAL

Total Invited to Exam: 5
Withdrew: 0 Screened Out: 15

26-0171-0139**26-0177-5202****26-0217-5319****26-0216-0448****26-0207-5068****26-0222-5255****26-0206-5317****26-0187-0855**

CERTIFIED TO BE CORRECT: Dr. Rebecca Lee DATE: May 28, 2026

Personnel Commission
LONG BEACH UNIFIED SCHOOL DISTRICT

SUBJECT: Annual Election of Officers for 2026-2027

PAGE: 13

Date: May 28, 2026

Reason for Consideration: Action

Personnel Commission Rule 2.6 *Election of Officers* states that the Commission shall elect a new chairperson and vice-chairperson in May.

Personnel Commission
LONG BEACH UNIFIED SCHOOL DISTRICT

SUBJECT: Discussion and Action Regarding Reinstatement and PAGE: 14-15
 Extension of the Senior Human Resources Analyst
 Eligibility List

Date: May 28, 2026

Reason for Consideration: Discussion and
Action

BACKGROUND:

Recruitment #26-0024-5330 for the classification of Senior Human Resources Analyst was conducted as a promotional-only recruitment. During the recruitment planning process, the hiring authority requested that the resulting eligibility list be established for a six-month duration rather than the standard one-year period. The recruitment timeline was as follows:

- Application Open: July 16, 2025
- Application Close: August 7, 2025
- Written Examination: August 15, 2025
- Qualifications Appraisal Board Interview: August 28, 2025
- Eligibility List Effective Date: September 10, 2025
- Eligibility List Expiration Date: March 10, 2026

Human Resources has requested that the Personnel Commission consider reinstating and extending the Senior Human Resources Analyst eligibility list for an additional six-month period to allow for certification from the list to fill a current vacancy within the Human Resources Department.

Education Code section 45300 provides that eligibility lists may be established for a period of one year and may be extended for an additional period of up to two years at the discretion of the Personnel Commission. Personnel Commission Rule 5.1(A) further provides that eligibility lists may be extended by the Commission for up to an additional one-year period.

The eligibility list expired on March 10, 2026. Staff is not aware of prior instances in which the Personnel Commission has reinstated or extended eligibility lists after the expiration date has passed. As such, this request presents unique procedural and merit-system considerations for Commission review and direction.

Staff notes that Human Resources has identified an operational need as part of their request to reinstate the list. In the interim, Human Resources is utilizing a temporary upgrade assignment to support departmental operations.

In considering this request, the Commission may wish to consider factors including, but not limited to:

- Past Personnel Commission practice regarding expired eligibility lists;
- Consistency and precedent within the merit system;
- Operational needs of the department; and

- Whether reinstatement of an expired list is appropriate under the circumstances presented.

RECOMMENDATION:

It is recommended that the Personnel Commission discuss the request and take such action or provide such direction as it deems appropriate regarding reinstatement and extension of the Senior Human Resources Analyst eligibility list.

Personnel Commission
LONG BEACH UNIFIED SCHOOL DISTRICT

SUBJECT: Removal from Eligibility List ID - 14837021

PAGE: 16-30

Date: May 28, 2026

Reason for Consideration: Restricted Action

Personnel Commission Rule 4.2.A provides that an individual who is an eligible for appointment to a position in the Classified Service may be disqualified for the following reason(s):

4.2.A.6 – “Presently continuing to serve a judicially imposed sentence including a probationary period for a conviction, unless the District waives this subsection.”

4.2.A.8 – “Making a false statement, misstating, or omitting a statement of any material fact on the application or other official documents.”

Staff submits an appeal of an applicant as detailed in the enclosed agenda material. The individual concerned was given notice of this matter by certified mail and electronic mail. If the appellant is present and requests the matter be discussed in closed session, that request should be granted.

It is recommended the Commission consider the appeal and act as it deems appropriate.

Because of the sensitive nature of the reference material, distribution has been limited to the Personnel Commission and other Personnel staff with a need to know.