



## Pre-Apprenticeship Competency & Certification Checklist – Building & Construction Trades

<b>Pre-apprenticeship Completer Name:</b>	
<b>School:</b>	
<b>Teacher:</b>	
<b>Hours:</b>	2 years / 300 Hours
<b>Date:</b>	

### Essential Skills

<b>Competencies</b>	Proficient in Task: Performed properly and consistently.	Completion Date: Completed final Demonstration of competency.
Adapts to a variety of situations and tasks, and demonstrates flexibility when things change.		
Communicates in a coherent and professional manner to convey ideas, questions, and information.		
Dependable, ready to work at the assigned time each day and stay on task.		
Listens carefully and seeks to understand instructions, directives, suggestions and coaching.		
Participates fully in assigned tasks and shares in the responsibility of quality and completion.		
Practices worksite safety measures.		
Recognizes safety, health, and environmental requirements.		
Takes constructive criticism and is coachable.		
Works well under pressure including meeting deadlines and productivity expectations.		
Works with other team members professionally and productively.		

### Interview Skills

<b>Competencies</b>	Proficient in Task: Performed properly and consistently.	Completion Date: Completed final demonstration of competency.
Responses provide quality information		
Mannerisms demonstrate confidence and professionalism		
Communicates genuine desire to pursue the apprenticeship opportunity		
Communicates desire to attain success in the industry		





## Technical Skills

<b>Competencies</b> Students demonstrate a foundational understanding of the following concepts and skills relevant to the apprenticeship program.	Proficiency Demonstration: Performed properly & consistently.	Completion Date: Completed final demonstration of competency.
<b>The application of:</b>		
Construction site safety guidelines and protocols.		
Accurate measurement and calculations used in construction trades.		
Proper use and maintenance of hand & power tools.		
<b>The ability to:</b>		
Identify the elements used in technical drawings, including types of lines, symbols, details, and views.		
Demonstrate steps in floor construction including sub-flooring.		
Lay out walls, studs, headers, cripples, and frames.		
Understand different roofing materials and methods of application.		
Complete a plumbing system in a single-family residence.		
Complete an electrical system in a single-family residence.		
Install pre-hung windows and doors.		
Install various types of floors, wall, and ceiling thermal insulation.		
Determine appropriate drywall use and installation procedures.		
Install finish flooring materials.		
Apply exterior finish materials and protective finishes.		

## Certification(s)

Certification(s)	Date Earned
OSHA 10	

## ePortfolio

Evidence	Date Reviewed
Work Samples – video /photo evidence	
Resume	

## Supplemental Career Readiness Indicators

College Credit	Acquired	Partnering College (Optional)
• Dual Enrollment		
• Articulation Agreement		
• Valid California Driver's License		N/A

### INSTRUCTOR ATTESTATION

Date: \_\_\_\_\_

I, \_\_\_\_\_ (teacher name) attest that \_\_\_\_\_ (student name) has successfully completed the competencies and certification(s) stated above.

