



**Pre-Apprenticeship Competency & Certification Checklist – Child Development/Early Childhood Educator**

<b>Pre-apprenticeship Completer Name</b>	
<b>School:</b>	
<b>Teacher:</b>	
<b>Hours:</b>	2 years / 300 Hours
<b>Date:</b>	

**Essential Skills**

<b>Competencies</b>	Proficient in Task: performed properly and consistently.	Completion Date: completed final demonstration of competency.
Adapts to a variety of situations and tasks, and demonstrates flexibility when things change.		
Communicates in a coherent and professional manner to convey ideas, questions, and information.		
Dependable, ready to work at the assigned time each day and stay on task.		
Listens carefully and seeks to understand instructions, directives, suggestions and coaching.		
Participates fully in assigned tasks and shares in the responsibility of quality and completion.		
Practices worksite safety measures.		
Recognizes safety, health, and environmental requirements.		
Takes constructive criticism and is coachable.		
Works well under pressure including meeting deadlines and productivity expectations.		
Works with other team members professionally and productively.		

**Interview Skills**

<b>Competencies</b>	Proficient in Task: performed properly and consistently.	Completion Date: completed final demonstration of competency.
Responses provide quality information.		
Mannerisms demonstrate confidence and professionalism.		
Communicates genuine desire to pursue apprenticeship opportunities.		
Communicates desire to attain success in the industry.		





### Technical Skills

<b>Competencies</b> Students demonstrate proficiency in the following foundational concepts as they relate to the apprenticeship program.	Proficiency Demonstration: performed properly and consistently.	Completion Date: completed final demonstration of competency.
Standards, licensing requirements, regulations, and codes, encompassing statutes such as California Code of Regulations Title 5 and Title 22.		
Methods for utilizing certified first aid, cardiopulmonary resuscitation (CPR), and various emergency protocols, along with their appropriate timing		
Important elements of a child’s physical, intellectual, emotional, and social growth and development.		
Principles of positive interactions, guidance, and discipline in the workplace.		
Essential components of an effective learning environment for the classroom.		
Developmentally appropriate practices for curriculum development.		
Principles and practices of good nutrition, health, and safety for children.		
Communication and interaction with families and communities.		
Teaching materials and resources that enhance classroom instruction and indoor and outdoor learning.		

\*Source: CA Child Development Pathway Standards: <https://www.cde.ca.gov/ci/ct/sf/documents/edchildfamily.pdf>

### Certification(s)

Certification(s)	Date Earned
CPR/First Aid	
Mandated Reporting	

### ePortfolio

Evidence	Date Reviewed
Work Samples – video /photo evidence	
Resume	

### Supplemental Career Readiness Indicators

College Credit	Acquired	Partnering College (Optional)
• Dual Enrollment		
• Articulation Agreement		
• Valid California Driver’s License		N/A

### INSTRUCTOR ATTESTATION

Date: \_\_\_\_\_

I, \_\_\_\_\_ (teacher name) attest that \_\_\_\_\_ (student name) has successfully completed the competencies and certification(s) stated above.

