



Wednesday, May 6, 2026
Board of Education Regular Meeting Minutes

1. CLOSED SESSION

2. OPEN SESSION

A. Call the Meeting to Order

Call to Order: President Sylvester called the meeting to order at 6:00 p.m.

Board Members present: Board President Karen Sylvester, Board Vice President Lauren Gill, Board Clerk Bill Gorback, Board Trustees Cindy Goldberg and Lisa Powell, and Student Board Trustee Finneas Kerns.

Administration present: Dr. Mark McLaughlin, Superintendent; Dr. Victor Hayek, Deputy Superintendent, Business Services; Kenneth Loo, Assistant Superintendent, Instructional and Student Services; and Shauna Ashmore, Assistant Superintendent, Human Resources.

B. Pledge of Allegiance

C. Announcements from Closed Session and Open Session Procedures

President Sylvester announced that the following items were discussed in Closed Session:

1B. Conference with Legal Counsel, Anticipated Litigation, Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(d)(2). (One Case)

There was no Board action taken on this agenda item.

1C. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Case OAH 2025110870

Trustee Goldberg made the motion to approve the Settlement Agreement for Case OAH 2025110870, seconded by Trustee Powell. **Motion carried: 5-0.**

D. Approval of the Agenda

Recommended Action: Approve the agenda, as submitted.

Moved by: Lisa Powell; seconded by: Bill Gorback

Motion Carried: 5-0, with a preferential "yes" vote from Trustee Kerns.

E. Student Recognitions

The Board and District staff recognized students for the following accomplishments:

- 2025-2026 California State PTA Reflections Art Program winners
- 2026 Ventura County Science Fair winners

F. **2025-2026 Greater Conejo Valley Chamber of Commerce Teacher of the Year**

The Board and District staff, joined by a representative from the Greater Conejo Valley Chamber of Commerce, recognized Natalie Taylor from Westlake Elementary School as the 2025-2026 Greater Conejo Valley Chamber of Commerce Teacher of the Year.

G. **Report from Parent Organization - Special Education District Advisory Council (SEDAC)**

SEDAC Chairperson Mandy Pollak reported on the committee's continued focus on strengthening connections among families, school sites, and the District through improved communication, shared understanding, and resource development, including the creation of a resource folder for representatives and support for new members through the Connections Committee. SEDAC addressed a variety of topics throughout the year, including disability inclusion, school site council roles, transition-to-adulthood and independence planning, grading practices, student and parent transition experiences, and end-of-year reflections on successes, challenges, and areas of focus for the coming year. Inclusion Committee highlights included providing feedback on the Strategic Plan for Inclusion, creating a neurodiversity-affirming statement, updating the Disability Inclusion Toolkit, expanding the inclusive Read Across America reading list, creating disability awareness resources, supporting Conejo Closet, and incorporating student voices into SEDAC meetings.

H. **Comments - Public**

President Sylvester announced that no public comment requests were submitted.

3. ACTION ITEMS - GENERAL

A. **Student Services - Approval of Annual Resolution #25/26:43: Recognition of the Tulsa Race Massacre**

There was no Board discussion on this agenda item.

Recommended Action: Approve Annual Resolution #25/26:43 in Recognition of the Tulsa Race Massacre, as submitted.

Moved by: Lisa Powell; seconded by: Bill Gorback

Motion Carried: 5-0, with a preferential "yes" vote from Trustee Kerns.

B. **Human Resources - Approval of Resolution #25-26/44: "Classified School Employee Week" - May 17-23, 2026**

There was no Board discussion on this agenda item.

Recommended Action: Approve Resolution #25-26/44 declaring May 17-May 23, 2026 as "Classified School Employee Week", as submitted.

Moved by: Cindy Goldberg; seconded by: Finneas Kerns

Motion Carried: 5-0, with a preferential "yes" vote from Trustee Kerns.

C. **Human Resources - Approval of Resolution #25/26-42: Resolution Regarding Non-Reemployment of Classified Employees**

President Sylvester announced that Trustee Kerns would not be voting on this agenda item, as it pertained to a personnel matter. There was no Board discussion on this agenda item.

Recommended Action: Approve Resolution #25/26-42 - Resolution Regarding Non-Reemployment of Classified Employees, as submitted.

Moved by: Lisa Powell; seconded by: Cindy Goldberg

Motion Carried: 5-0.

4. ACTION ITEMS – CONSENT

There was no Board discussion on this agenda item.

Recommended Action: Approve the Consent Agenda, as submitted.

Moved by: Bill Gorback; seconded by: Lisa Powell

Motion Carried: 5-0, with a preferential "yes" vote from Trustee Kerns.

- A. **Board of Education - Approval of Minutes**
- B. **Board of Education - Approval of Amendments to Board Bylaw 9320 - Meetings and Notices**
- C. **Board of Education - Adoption of New Board Bylaw 9320.1 - Remote Meetings and Attendance**
- D. **Human Resources - Personnel Assignment Orders**
- E. **Instructional Services - Approval of Contracts Under \$5,000**
- F. **Instructional Services – Approval of Overnight Trip Request – Odyssey of the Mind Worlds - Westlake Elementary**
- G. **Instructional Services - Approval of the Renewal Contract with In-N-Out Burger for Newbury Park High School**
- H. **Instructional Services - Approval of Request to Obsolete Previous High School Textbooks and Materials**
- I. **Instructional Services - Overnight Trip Request - Thousand Oaks High School's Dance Team to USA Elite Dance Camp**
- J. **Instructional Services - Approval of Renewal Contract With CodeHS for Westlake High School**
- K. **Instructional Services - Approval of Renewal Contract with In-N-Out Burger for Thousand Oaks High School**
- L. **Student Services - Approval of New Contract with Oren R. Boxer, Ph.D., A Psychological Corporation, Insight Collective**
- M. **Student Services - Approval of New Contract with FirstAlt Services by First Student, Inc.**
- N. **Student Services - Approval of New Contract with Thrive Testing Center**

- O. **Business Services - Disposal of Surplus and Obsolete Equipment**
- P. **Business Services - Approval of Purchase Order Report (POs exceeding \$5,000)**
- Q. **Business Services – Measure I and Other Sources - Notices of Completion**
- R. **Business Services - Approval of Joint Use of Facilities Agreement with Conejo Recreation and Park District**
- S. **Business Services - Approval of Software Services Agreement with DSSV, Inc. dba Brightwheel for the Child Care Program**
- T. **Business Services - Approval of Child Care Contracts and Amendments for End-of-Year Events**

5. INFORMATION/DISCUSSION ITEMS - GENERAL

A. Instructional Services - Presentation and Discussion of CVUSD Technology Policies and Updates

Dr. Jayna Suter presented an overview of the Technology Committee's ongoing work related to student technology use, digital citizenship, and instructional practices, including proposed updates to Board Policies and Administrative Regulations addressing student technology use and academic honesty. Discussion included teacher survey results indicating that classrooms are not fully dependent on devices, limited device-based homework, and the continued emphasis on technology as a support for learning. Dr. Suter also reviewed elementary technology guidelines focused on teacher-directed, grade-level appropriate technology use and digital literacy development; updates to AR 6161.1 incorporating grade-span guidance, digital literacy, artificial intelligence, and student privacy protections; revisions to BP/Exhibit 6163.4 clarifying the use of district-issued devices in place of Bring Your Own Device (BYOD); and updates to AR 5131.9 addressing academic integrity and AI-generated content.

Mr. Henry Ortiz, Director of Technology Services, provided an update on the Lightspeed Parent Portal pilot program, including its parent monitoring and web-filtering features. He reported that the pilot currently includes 90 parents and 115 students, with parent feedback surveys planned prior to possible districtwide implementation. Dr. Suter also reviewed updates to software and device access and reported that positive feedback had been received from pilot schools.

Staff responded to Board member questions regarding district oversight of parent website blocking through the Lightspeed Parent Portal, the potential impact of blocked instructional websites on student learning, grade-level technology expectations, and updates related to the YouTube pilot program. Board members emphasized the importance of technology as a support for instruction, teacher input, developmentally appropriate practices, student safety and privacy, and opportunities for future Board review and public feedback prior to policy approval.

B. Instructional Services - Presentation and Discussion of Maple Elementary and School Boundary Proposal

Meghann O'Weger, Principal of Maple Elementary School, presented an overview of the school's vision and instructional focus, emphasizing inclusion, whole-child development, hands-on experiential learning, outdoor education, and intentional low-technology use. The presentation highlighted the school's new learning model, "Where Learning Lives Outdoors," which incorporates existing outdoor spaces and community partnerships to support immersive learning experiences connected to the native environment and natural resources. Ms. O'Weger discussed the school's strengths in its people and learning spaces, including outdoor classrooms, gardens, and green spaces, as well as research supporting outdoor learning and the importance of inclusion. Updates to the school's mission and vision statements, the mascot change to the Maple Mountain Lions, and future plans related to professional learning and community partnerships were also reviewed.

Board members expressed appreciation for the presentation, commending the school's enthusiasm, community partnerships and resources, mascot transition, and emphasis on building a strong learning community.

Boundary Proposal:

Mr. Loo commented on the principal's collaboration with staff on efforts to expand community opportunities for the school, and Dr. McLaughlin noted the importance of ongoing and future boundary discussions related to city development projects.

Dr. Dena Sellers presented information regarding proposed school attendance boundary adjustments under BP 5116 in response to new residential development and enrollment distribution considerations. The presentation focused on two areas: the Sanctuary development near Kelley Road and Newbury Road, and the Conejo Creek condominium neighborhood. Staff reviewed proposed boundary changes intended to expand Maple Elementary School's attendance area, reduce neighborhood fragmentation, support enrollment balance, and improve continuity for families and students. Proposed implementation plans include assigning future residents of the Sanctuary development to Maple beginning in the 2026–2027 school year, while grandfathering currently enrolled Banyan students and siblings in the Conejo Creek area, with new families beginning in 2027–2028 assigned to Maple. Staff also noted that additional future developments may require further boundary analysis and presented four options for Board discussion.

Dr. Sellers responded to questions from Board members regarding the history of school attendance boundary development, prior districtwide boundary reviews, and the potential impact of proposed changes on affected schools and families. Discussion focused on reducing neighborhood fragmentation, maintaining grandfathering provisions to minimize disruption for current students and siblings, and the long-term possibility of assigning the entire Conejo Creek neighborhood to a single school. Several Board members expressed support for Option 1, citing minimal disruption and alignment with Maple Elementary School's evolving identity and enrollment needs.

C. Instructional Services - Approval of Permanent Status for High School Pilot Courses

Mr. Loo provided an overview of the process for advancing pilot courses to permanent status, noting that while the District regularly introduces new course offerings, courses

are not typically formally discontinued, as some may temporarily pause due to staffing changes or retirements and later resume when staffing becomes available.

Dr. McLaughlin commented on the District's ongoing addition of new course offerings and emphasized the importance of supporting teacher creativity and diverse instructional opportunities.

D. Instructional Services - Approval of New Middle School and High School Pilot Courses

Mr. Loo explained that the proposed courses are new offerings planned for implementation next year and are developed by individual teachers or teacher groups through the curriculum articulation committee process. He noted that a personal finance course will be piloted at all high schools in preparation for the statewide graduation requirement beginning in the 2027–2028 school year, initially as an elective, with ongoing collaboration among pilot teachers and consideration for permanent approval next year.

Mr. Loo responded to Dr. McLaughlin's question regarding whether the proposed courses were developed in response to teacher initiatives or changes in state law, and clarified that the personal finance course is being added to meet a new California state requirement, while other proposed courses were developed through teacher innovation and initiative.

E. Instructional Services - Presentation and Discussion of New Instructional Materials Adoption for 2026-2027

Mr. Loo reviewed the District's annual instructional materials adoption process for the 2026–2027 school year, including proposed materials for French, Chemistry Honors, and AP Statistics courses. He outlined the selection and evaluation process required by Board policy and Education Code, reviewed the rationale and estimated costs for the proposed materials, and noted that all materials are available for public inspection at the District Educational Center. He also reviewed next steps, including public information opportunities, Board approval consideration on May 20, and future teacher training and materials implementation.

There was no Board discussion on this agenda item.

F. Board Committee Reports

Trustee Gorback reported on his attendance at the Wellness Committee meeting, where discussion focused on the District's physical education presentations and the development of lifelong skills through elementary and middle school PE programs, including teamwork, participation, and student engagement.

Trustee Kerns reported on the Technology Committee's review of proposed policy updates, including the elimination of the BYOD policy and discussion of the Lightspeed Parent Portal pilot program.

G. Comments - Board of Education

Board members provided comments.

H. **Comments - Superintendent**

Dr. McLaughlin stated that he had no comments.

6. **ADJOURNMENT**

A. **Future Board Topics / Activities**

Board members did not add any topics for discussion at future Board meetings.

B. **Adjournment**

President Sylvester adjourned the Open Session at 9:11 p.m. The next regularly scheduled Board meeting will be Wednesday, May 6, 2026, 5:00 p.m. - Closed Session; 6:00 p.m. - Open Session, at Conejo Valley High School in the CVUSD Board Room, 1402 E. Janss Road, Thousand Oaks.

5/20/26

Date



Board Clerk

5/20/26

Date



Superintendent

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<https://www.youtube.com/channel/UCwMRcdezDa6wbm8DhLrV-HQ>