

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Finance Committee of the
Trumbull Board of Education

Meeting Minutes

Date: Tuesday, May 5, 2026

Location: Long Hill – Ellie’s Room

Attendees:

- **Committee Members:** Julia McNamee (Chair), Tammy McGee, Chris Bandecchi (virtual at 4:37pm)
- **Staff:** Alison Pierce
- **Other(s):** Rebecca Lopez (virtual) joined at 4:32pm, Mary Isaac (virtual) joined at 4:36pm; Cindy Katske (virtual) joined at 4:47pm.

Call to Order: The meeting was called to order at 4:36 p.m.

Approval of Minutes: The minutes of the April 7, 2026 meeting were approved 2-0 (Motion: Ms. McGee; Second: Ms. McNamee).

Review of FY26 Financial Statements for the month ending March 31, 2026

As of Period 9 (75%) of FY26, the General Fund budget of \$129,177,640 is fully committed, with a remaining balance of \$393,024.24—an increase of \$344,375.43 from last month. This improvement reflects proactive year-end budget management, including the release of excess encumbrances, controlled spending, and ongoing cost-efficiency efforts.

With the close of the March financial period, the district has completed the third quarter of the fiscal year and remains under an active spending freeze. Administrators continue reviewing outstanding purchase orders to ensure only essential obligations remain, while grant funding is being used where possible to offset General Fund expenditures. Any unused purchase order balances will be returned to the budget as orders are closed.

During the final quarter, financial activity will continue to be closely monitored to manage variances, maintain compliance with budget constraints, and support fiscal stability through year-end.

Discussion was held regarding various accounts within the General Fund budget.

Ms. McNamee asked Ms. Pierce to provide additional information on accounts 01396110-55600 (Out-of-District SpEd Tuition) and 01882701-55105 (SpEd Out-of-District Transportation),

including an explanation of the significant budget overages and the key drivers. Ms. Pierce presented the committee with a running total of all outplacement costs, with YTD tuition expenditures currently at \$6,186,890, and YTD transportation expenditures at \$1,401,608, for a combined total of \$7,588,498 YTD for outplacements. Although we have 36 students currently outplaced, we have had 55 students outplaced throughout the year.

Ms. McNamee asked Ms. Pierce to provide additional information on account 01052130-53305 (Service Contracts – PPS). Discussion indicated that the budget overage is primarily due to the inability to fill vacancies with direct hire staff, resulting in the need to secure personnel through professional service providers. Ms. Pierce also explained that we currently have several employees out on paid leave that are replaced with higher-cost contracted staff.

Ms. McNamee inquired about meetings with the bus company regarding performance concerns. Ms. Pierce informed the committee that the April 10th meeting resulted in a \$25,000 invoice billed to Durham School Services, LLP for the FY26 contractual violations. Our new Transportation Manager, Kirsten Burgos, is reconciling fines weekly with Durham. Ms. Pierce noted that we anticipate issuing more performance fines for the remainder of the contract year..

A detailed discussion was held on all other funds, including the beginning-of-year budget, year-to-date expenditures, encumbrances, and available balances for each fund.

Motion to approve the financial reports as of March 31, 2026 and forward to the Board of Education: Ms. McGee; Second: Mr. Bandecchi. Motion passed 2-0.

The Committee invited the Director of Food Services, Mr. Chris Molynoux, to answer questions about the food service program and to provide support to request an increase to lunch prices.

Motion to approve the Lunch Price Adjustment and forward to the Board of Education: Ms. McGee; Second: Mr. Bandecchi. Motion passed 3-0.

The Committee requested Transportation Manager, Kirsten Burgos, and Operations Director, Kevin Dion, join the June 2nd meeting.

Adjournment: Ms. McGee; Second: Ms. McNamee. Motion passed 2-0.

Respectfully submitted,
Alison Pierce