

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Finance Committee of the
Trumbull Board of Education

Meeting Minutes

Date: Tuesday, March 17, 2026

Location: Long Hill – Ellie’s Room

Attendees:

- **Committee Members:** Julia McNamee (Chair), Tammy McGee
- **Staff:** Alison Pierce
- **Other(s):** Rebecca Lopez (virtual) joined at 4:35, Mary Isaac (virtual) joined at 4:35pm

Call to Order: The meeting was called to order at 4:37 p.m.

Approval of Minutes: The minutes of the February 3, 2026 meeting were approved 2-0 (Motion: Ms. McGee; Second: Ms. McNamee).

Review of FY26 Financial Statements for the month ending January 31, 2026

At the end of Period 7, the FY26 budget of \$129,177,640 is fully committed, leaving a remaining balance of \$9,440.65. Several object categories are currently exceeding their budgeted capacity, primarily driven by increased costs associated with special education services, such as out-of-district tuition and transportation, and emergency facility repairs. These overages are expected to be partially offset by accounts projected to finish the year under budget, as well as transfers approved by the Board of Education at the February 10, 2026 meeting.

In response to the limited remaining flexibility in the General Fund, the district has implemented a spending freeze and is actively reviewing outstanding purchase orders with administrators to ensure that only essential obligations remain in place for the remainder of the year.

Ms. McNamee requested Ms. Pierce provide information on the 205 Fund Athletics Account, specifically detailing the site improvements that have occurred and identifying which coaches’ salaries are paid from this account.

Ms. McNamee requested Ms. Pierce provide information on the 205 Fund THS Student Parking Account, including whether there is a full-time parking lot attendant or a security guard who performs parking lot duties.

Ms. McNamee requested Ms. Pierce provide clarification on the difference between accounts 01511001-51110 BHE Salary and 01512220-51110 BHE Salary.

Ms. McNamee requested Ms. Pierce provide additional information regarding accounts 01161200-51110 PPS Salary and 01082150-51111 PPS Speech, specifically explaining why they are over budget.

A detailed discussion was held on all other funds, including the beginning-of-year budget, year-to-date expenditures, encumbrances, and available balances for each fund

Fund 210 – Food Services/Café reported a monthly profit of \$85,930, a 61.60% increase compared to the same period last year. The account's strong performance was supported by a \$32,376 increase in food sales over the previous month, representing a 2.73% rise compared to January 2025. This growth reflects the Food Services Department's strategic plan to enhance student nutrition and operational sustainability through local partnerships, supporting local agriculture while offering fresh, high-quality, and appealing menu options. These initiatives have boosted student participation, strengthened the program's financial position, and reinforced the District's commitment to locally sourced and sustainable practices.

Motion to approve the financial reports as of January 31, 2026 and forward to the Board of Education: Ms. McGee; Second: Ms. McNamee. Motion passed 2-0.

Budget Transfers

Ms. Pierce reviewed the following budget transfers:

Transfer #1:

CSDE Agreement
Quarters 2 and 3
To Fund 210 - Food Services/Cafe Fund
From Fund 001 - General Fund

Transfer #2:

Food Service Operational Allocation
Quarters 2 and 3
To Fund 001 - General Fund
From Fund 210 - Food Services/Cafe Fund

Motion to approve the budget transfers as presented and forward to the Board of Education: Ms. McGee; Second: Ms. McNamee. Motion passed 2-0.

Adjournment: Ms. McNamee closed the meeting at 5:35pm

Respectfully submitted,
Alison Pierce