May 2026 MEETING MINUTES

St. Francis of Assisi Home & School Association Meeting

May 4, 6:30-8:00pm

Board members Nick Jarrett (absent) /Jenni Taunton, Chair | Scott Shull, Co-Chair | Andrea Niesen, Secretary | Conner Reed, Treasurer | Sarah McMenomy, Volunteer Coordinator | Kate Poterucha Communications Representative (absent) | Sarah Valinski, Communications Representative | Derek Dravis, Teacher Representative | Andy Poterucha, Principal

Time	Item	Owner
	Opening Prayer/Greetings	
6:30	**Meeting Priorities** Welcome new members! Becky Bacon and Kristina Wright-Peterson <u>Upcoming Events:</u> Raffle-Clarify next steps, Donations update. Ticket counting. Next steps? • Will have 50 raffle items (every prize worth at least $50) • Student winners of the punchcards will be announced on Friday Carnival-Updates, Replacement for next year still needed • Andy will do another carnival announcement on Thursday • Katie will put sponsor lists in Friday folders (will highlight playground refresh) 8th grade graduation • Melissa is doing well and is on schedule; quote/theme selected; evites sent <u>2026-2027 planning</u> Calendar- Review event dates/plans, Changes? • Calendar approved with revisions discussed • Conner made a motion to buy candy for homecoming float (up to $500), passed unanimously Proposed HSA board role revisions/Vote roles and new members (see attached) • Andrea made a motion to approve the Proposed HSA Officer Position Descriptions as discussed and revise bylaws accordingly, passed unanimously.	

Time	Item	Owner
	Event leads for next year: Review needs/open positions (see attached), How to solicit volunteers? ● Teachers will "nominate" families for HSA to reach out to Playground committee-Update (see attached)	
7:10	**Financial** Review monthly report (see attached) Proposed 2026/2027 budget ● Budget approved with Conner setting income and expenses in line with prior year trending Summer Garden hire, Robotics club request, Homecoming Candy, Float Railing ● Andy will talk to Ms. Taylor about Robotics and discuss at the June meeting ● Conner would like to put rails on the trailer. Discussion about costs and whether a motion is needed. Will review minutes and can vote in June.	**Conner**
7:25	**Principal's Report** May Crowning (05/05), Vision Refresh (with move to WCCA), VIP/Grandparents Day/Concert, Big Event, ● Andy will need HSA's help in creating a vision statement for St. Francis (why is St. Francis unique within the RCS system) Class Requests, Teacher/Staffing Updates/Openings 2026-2027 ● Three teacher changes for next year: two in 5th grade and one in 1st grade ● Will also have openings for paraprofessionals in preschool and school age	**Andy**
7:45	**Teacher's Report** ● Thank you card from Mrs. Judge ● Ms. Mullenbach needs 10 sets of headphones ○ Conner made a motion to buy 30 sets of headphones to have on hand at the school, passed unanimously.	**Derek**
7:55	**Other Business** End of year letter or survey? ● Tabled for the June meeting. RCS Family/Community Resource Sheet ● Jenni is working with Tina and Andy to create the information sheet Teacher Appreciation Week ideas? ● Jenni and Scott will coordinate to buy bagels and coffee for the teachers	

Time	Item	Owner
8:00	Closing Prayer - Prayer of St. Francis of Assisi	

Next Meeting: May 26 @ 6:00pm (at Eddie's Rey de La Birra).

Opening Prayer

Heavenly Father, we come to you today asking for your guidance, wisdom, and support as we begin this meeting. Help us to engage in meaningful discussion; allow us to grow closer as a group and nurture the bonds of community. Fill us with your grace, Lord God, as we make decisions that might affect the students, staff, faculty, alumni and friends of St. Francis of Assisi School. And continue to remind us that all that we do here today, all that we accomplish, is for the pursuit of truth for the greater glory of You, and for the service of humanity. We ask these things in your name, Amen.

Prayer of St. Francis of Assisi

Lord, make me an instrument of your peace. Where there is hatred, let me sow love. Where there is injury, pardon. Where there is doubt, faith. Where there is despair, hope. Where there is darkness, light. Where there is sadness, joy. O Divine Master, grant that I may not so much seek to be consoled, as to console; to be understood, as to understand; to be loved, as to love. For it is in giving that we receive. It is in pardoning that we are pardoned, and it is in dying that we are born to Eternal Life. Amen.