



**SANTA BARBARA COUNTY EDUCATION OFFICE
PERSONNEL COMMISSION**

4400 Cathedral Oaks Road
P.O. Box 6307
Santa Barbara, CA 93160-6307

REGULAR MEETING
May 28, 2026 – 12:30 p.m.

AGENDA

If you need special assistance to participate in the meeting or need this agenda provided in an accessible alternative format, please contact the Human Resources office to help us comply with the Americans with Disabilities Act. Notification at least 48 hours prior to the meeting will assist the Director, Human Resources in making suitable arrangements.

Persons wishing to address the Personnel Commission may complete a “Request to Address Personnel Commission” form, available at the meeting room entrance, and present it to a member of the Human Resources Department staff prior to the end of the public comment period. Members of the public will also have the opportunity to address the Personnel Commission in real time, without making a request in advance. Alternatively, public comments may be submitted in writing. During the time for public comment specified on the agenda, the Commission will acknowledge requests to speak on agenda items as well as topics not on the agenda, but within the subject matter jurisdiction of the Commission. The total amount of time for public comment will be 15 minutes, and no individual speaker may speak for more than five minutes. Speakers who need more time may submit written comments.

GENERAL FUNCTIONS

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Changes to the Agenda**
- 5. Introduction of Staff and Guests**
- 6. Public Comment**
- 7. Approval of Minutes of Regular Meeting Held April 23, 2026
(Attachment)**

MOVED:

SECONDED:

VOTE:

8. Communications — None**9. Informational Items****a. Media Releases/Editorials**

Available for review from the County Superintendent of Schools.

b. Legislative Updates

Available for review from the Director, Human Resources.

REGULAR BUSINESS**10. Informational Items****a. List of New Positions**

(Attachment)

b. Classified Personnel Report dated June 11, 2026

(Attachment)

c. Position Announcements

(Attachments)

- i. Classified Human Resources Analyst (Dual – Santa Barbara)
- ii. Early Care and Education Case Worker (Bilingual) – Open and Promotional, Santa Barbara
- iii. Manager, Fiscal Services (Dual – Santa Barbara)
- iv. Paraeducator (Dual – Santa Maria)

11. Action Items**a. Ratification of Eligibility Lists**

(Attachments)

- i. Food Service Worker (Dual – Lompoc)
- ii. Paraeducator (Dual – Various Locations)

MOVED:

SECONDED:

VOTE:

b. Classification of Positions — None

c. Job Description
(Attachments)

The Director, Human Resources recommends the approval of revisions to the job description for Manager, Information Technology Services. No change in salary range is proposed.

MOVED:

SECONDED:

VOTE:

UNFINISHED BUSINESS

12. Approve 2026-27 Personnel Commission Meeting Schedule
(Attachment)

MOVED:

SECONDED:

VOTE:

13. Adoption of 2026-2027 Personnel Commission Budget
(Attachment)

Public Hearing — time certain 1:00 p.m.

A public hearing will be conducted in accordance with the requirements of California Education Code Section 45253 for consideration of the Personnel Commission budget for fiscal year 26-27. This will allow members of the public and other stakeholders the opportunity to present their views on the proposed budget.

MOVED:

SECONDED:

VOTE:

NEW BUSINESS

14. Revision of Merit System Rules – Presented for First Reading
(Attachments)

- a. 4494.1 Workday and Workweek
- b. 4494.4 Overtime

REPORTS

15. PERSONNEL COMMISSIONER REPORTS

16. DIRECTOR, HUMAN RESOURCES REPORT

17. CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION REPORT

CLOSED SESSION

Evaluation of Director, Human Resources

The Personnel Commission will meet with Associate Superintendent Gina Branum to discuss the 2025-26 evaluation process for the Director, Human Resources.

ADJOURNMENT

The next regular meeting will be held on Thursday, June 25, 2026, at 12:30 p.m. The meeting will be held in the Santa Barbara County Education Office Board Room, Santa Maria and will also be available via videoconference at the Santa Barbara County Education Office Board Room, Santa Barbara.

MOVED:

SECONDED:

VOTE: