



Nantucket Public Schools

Protocol for Vetting Guest Speakers & Presenters

Purpose

To ensure that all guest speakers and presenters invited to Nantucket Public Schools (NPS) provide educational, inspiring, and developmentally appropriate content that aligns with the district's **core values, mission, and vision**, while maintaining the trust of our school community.

1: Vetting Committee

- **Composition (small, diverse group; proposer should be included on the committee):**
 - 1 building administrator (principal or designee)
 - 1 teacher representative (rotating by department or grade level)
 - 1 student representative (HS only, where age-appropriate)
 - 1 community/parent liaison (optional, at the discretion of the Superintendent)
 - Superintendent or Assistant Superintendent (final reviewer)

2: Initial Screening

- **Proposer Responsibility:** Staff member or administrator proposing a speaker must submit a [Speaker Request Form](#) including:
 - Speaker name, bio, and intended audience
 - Purpose of the presentation and connection to curriculum/SEL/mission
 - Anticipated cost (if applicable) and funding source
 - Prior speaking engagements/references
- **Preliminary Review:** Vetting committee screens for:
 - Alignment with NPS curriculum, School Committee policies, District Core Values, Mission, Vision
 - Developmental appropriateness of topic and delivery style
 - Clarity of purpose (motivational, educational, informational, etc.)

3: Background Review

- Committee members conduct a public platform/social media scan:
 - Official website, professional profiles, news coverage
 - Social media (Instagram, X/Twitter, Facebook, YouTube, LinkedIn, etc.)
 - Publications, blog posts, or organizational affiliations

- Look for:
 - Evidence of professionalism and credibility
 - Past statements/posts that conflict with NPS nondiscrimination policy or mission
 - Political, religious, or commercial promotion outside appropriate educational bounds

4: Review Against Policy & Mission, Vision, Core Values

- Cross-check with Nantucket School Committee [Policy IJOB](#):
 - Speaker must contribute to the educational goals of the district
 - Presentation must be free of discrimination, bias, or proselytizing
 - Speaker is not to promote personal, political, or religious agendas
- Cross-check with [NPS Mission, Vision, Core Values](#):
 - Ensure the message supports inclusivity, equity, and respect
 - Ensure no foreseeable harm or marginalization of student populations

5: Committee Recommendation

- Committee votes (consensus preferred, majority if needed):
 - **Approved**: passes all checks and aligns with mission)
 - **Approved with conditions**: minor concerns addressed with clear boundaries/expectations in advance
 - **Declined**: does not align with district expectations
 - A short vetting report is filed with rationale and stored in district records.

6: Final Approval & Communication

- Superintendent (or designee) reviews committee recommendation and grants final approval; informs School Committee
- Speaker is informed of:
 - Audience age level and expectations
 - NPS policies (e.g., no discriminatory, political, or religious advocacy)
 - Any conditions for participation
- Parents/families are notified by the school principal.

Safeguards

- No speaker may be scheduled without committee approval and superintendent sign-off.
- Emergency/last-minute requests require expedited review by at least the building administrator and the Superintendent.