MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
KIRBYVILLE CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
KIRBYVILLE, TEXAS

Monday, March 16, 2026 - 7:00 PM Regular Agenda

The Board of Trustees of the Kirbyville Consolidated Independent School District met in Regular session on the above date and time at the Kirbyville CISD Administration Building 206 East Main Kirbyville, TX 75956. The meeting was called to order by **Gary Fairchild – Board President**.

Board Members Present	Gary Fairchild, Jason Loper, Jason Shirley, Chad Wiggins, Kasey Foster, Tyler Downs and Stephen Edwards – Superintendent of Schools.
Board Members Absent	TJ Adams
School Personnel and Guests	Staff: Kristi Gore, Jimmy Dodson, James Gaspard, Amber Flowers, Tisha McBride, Dustin Rutherford, Ashley Powell, Leslie Williams, Seth Hubbard, Byron Miller II, Jennifer Hughes, Julie Crane, Johnny Metz, Lorie Adams and Stephanie Cucancic Guests: Brad Crane, Bethany Crane, Robin Smathers, Jamie Montgomery, Casey Nichols, Michael Adams, Heather Regalado, Chris Jones, Chloe Jones, Michelle Chandler, Bri Chandler, Casey Trahan Jerome Tyler, Jordan Tyler, Mason Nichols Aydden Montgomery, Markli Adams, Harlee Adams and Tessa Adams
Regular Meeting	The Board started the Regular meeting at **7:00PM**.

1. **ORDER OF BUSINESS:**

A. Call to Order – at 7:00pm
B. Declaration of Quorum – established (TJ Adams absent)
C. Invocation - Bethany Crane
D. Pledge to the United States Flag - Mason Nichols/Jordan Tyler
E. Pledge to the Texas Flag - Aydden Montgomery/Jordan Tyler
F. Staff Recognition:
   - High School - Quincy Martindale
   - Junior High - Johnny Metz
   - Elementary - Lorie Adams
G. Public Comments – Michelle Chandler (possible establishment of Equestrian Sports By-Laws)

2.**CONSENT AGENDA:**

A. Consider and discuss approval of the minutes of the following meetings:
- Special Meeting January 23, 2025 Superintendent Evaluation
- Special Meeting February 23, 2026 - Public Hearing - Accountability
- Regular Meeting February 23, 2026 - Regular Meeting

B. Review District Financial Reports
1.Expenditures, Revenue and Cash Position
2.Tax Collections
3.Checks Issued
4.American Express Report
5.Master Card Report

C. Consider and discuss approval of a budget amendment(s) for the 2025-2026 school year.

Motion made by Jason Shirley to approve the consent agenda as presented. Second by Kasey Foster. Motion carried 6-0. (TJ Adams absent)

3.**REGULAR AGENDA** - *Board Discussion, Deliberation, and/or Action*

A. Budget update – informational

Not action taken – informational only.

B. Discussion and possible approval of the Cost of installing seat belts on all KCISD school buses, SB 546 requirement

Motion made by Jason Shirley that we do not have funds available to retrofit buses with seatbelts as proposed by SB 546 or the purchase on new buses. Second by Kasey Foster. Vote carried 6-0. (TJ Adams absent)

C. Discussion and possible approval of the chosen proposal for the installation of intruder resistant window film at Kirbyville Elementary School, Kirbyville Junior High School and Kirbyville High School.

Motion made by Jason Loper to approve the chosen proposal as presented for the installation of intruder resistant window film at all 3 KCISD campuses. Second by Chad Wiggins. Vote carried 6-0. (TJ Adams absent)

D. Discussion and possible approval of the annual contract for fire alarm services provided by Johnson Controls in the amount of $28,823.49 as presented.

Motion made by Chad Wiggins to approve the annual contract for the fire alarm services provided by Johnson Controls in the amount of $28,823.49 as presented. Second by Jason Shirley. Vote carried 6-0. (TJ Adams absent)

E. Discussion and possible approval of Student Insurance proposal

Motion made by Jason Shirley to approve the Student Insurance proposal as presented. Second by Chad Wiggins. Vote carried 6-0. (TJ Adams absent)

F. Learning Acceleration Support Opportunities (LASO 4) grant information

No action taken. Informational only.

G. Region 5 ESC board election has been cancelled.

No action taken. Informational only.

H. Discussion and possible approval of employment recommendations.

Motion made by Jason Shirley to approve the following employment recommendations. Second by Jason Loper. Motion carried 6-0. (TJ Adams absent)

Pamela Woods – 1 year probationary
Ami Cox – 1 year probationary
Brianne Vernier – 1 year probationary

I. Discussion and possible approval of Administrator Contracts for the 2026-2027 school year.

Motion made by Jason Shirley to approve Administrator Contracts for the 2026-2027 school year as presented. Second by Jason Loper. Motion carried 6-0. (TJ Adams absent)

4. **REPORTS AND COMMUNICATIONS:**

A. Superintendent Updates:
- 25-26 Annual Do Not Hire Registry Certification and Statement of Compliance

B. KHS Updates:
- Enrollment
- Attendance Rate
- Discipline
- Grades — Honor Roll/Failures
- Special Events and Activities
- Upcoming Events

C. KJH Updates:
- Enrollment
- Attendance Rate
- Discipline
- Grades - Honor Roll/Failures

•Special Events and Activities

D. KES Updates:

5.**EXECUTIVE SESSION:** *The board may meet in closed session as allowed by Gov. Code 551 to address topics under the statute. All action will be in open session.*

A. Board of Trustees entered into executive session at **8:51pm**.
B. Board of Trustees returned to open session at **10:57pm.**

6.**PERSONNEL MATTERS:**

A. Employment Recommendation(s)
B. Positions, Vacancies, Assignments, Resignations and Terminations
C. Other

7.**ADJOURN:** Meeting adjourned at 10:58pm.

President, Board of Trustees

Secretary, Board of Trustees

April 20, 2026
Date Minutes Approved