MEETING MINUTES

Lake Windward Governance Council

Date | *time* 4/17/2026 | 7:10am | *Location* PLC Room

SGC Member Attendance

Lauren Busing, Principal	**ü**	Kelly O'Connor, Appointed Staff	**ü**
Cassie Arnold, Parent		Melissa Odell, Parent	
Tarran Craver, Community Member	**ü**	Jan Palermo, Appointed Staff	**Ü**
Kristen McNeely, Teacher		Catherine Stubbs, Parent	**Ü**
Christina Nickel, Teacher	**ü**	Kendall Tatum, Community Member	**Ü**

Guest Attendance:

7:24am	Call to Order	Jan Palermo
7:24am	Action Item: Approve Agenda	Jan Palermo
7:25am	Action Item: Approve February Meeting Minutes	Jan Palermo
7:25am	Information Item: Superintendent Advisory Councils Updates	Katie Stubbs
7:30am	Discussion Item: SGC Parent/Teacher Elections Update	Lauren Busing
7:32am	Discussion Item: Spring 2025 Cross Council Debrief	Council Member
7:34am	Action Item: Approve Charter Dollar Expenditure	Jan Palermo
7:35am	Informational Item: Principal's Update	Lauren Busing
7:50am	Action Item: Meeting Adjournment	Jan Palermo

Meeting Minutes

7:24
Call to Order
Jan Palermo called the meeting to order.

7:24
Action Item: Approve Agenda
- **Motion to approve the agenda:** Katie Stubbs
- **Seconded by:** Tarran Craver
- **Vote:** All in favor

7:25
Action Item: Approve February Meeting Minutes
- **Motion to approve February minutes:** Christina Nickel
- **Seconded by:** Katie Stubbs
- **Vote:** All in favor

7:25
Informational Item: Superintendent Advisory Councils Updates (Council Representative)

Stubbs
The most recent council was about gifting infrastructure to schools. They are changing the policy completely, the draft says that if we were to raise money to change the infrastructure, we would have to give the money to the county. Then, the county will hold the money and oversee the project. The group who raised the money is completely hands off. I raised a bunch of questions for our special ed playground. We need specific materials for this playground and what if the county vendors do not have these materials. Many more members had questions and concerns about this process. The parents who raise money for the school now become raising money for the county and not the school. This is a real concern for parents to help fund infrastructure projects at schools.
Busing
I encourage anyone to reach out to our board member, Lillie Pozatec with your feedback on this policy. We understand both sides of this, there needs to be a process in place, but at the same time as a school we need some flexibility in the process. This policy will most likely be finalized in June-ish, so please reach out if you have and feedback for this policy.

Stubbs
Another concern, how will the county manage this? Having multiple pipelines

7:30
Discussion Item: SGC Parent/Teacher Elections Update* (Outreach and Communications Committee)
We had met the requirements for parent and teacher elections. Mrs. Thompson will run for our teacher election and Ms. Fochler will run as our parent representative. Kristen McNeely and Tarran Craver will be rolling off next year..

7:32
Discussion Item: Spring 2025 Cross Council Debrief *(All Members)*
N.A.

7:34
Action Item: Charter Dollar Expenditure Proposals *(Chair)*
I ask that we put the remaining charter dollars on classroom materials and supplies.
O'Connor asks if we can use the $1,756 to go toward classroom materials and supplies?

- **Motion to approve Charter Dollar Expenditure Proposals:** Kelly O'Connor
- **Seconded by:** Jan Palermo
- **Vote:** All in favor

7:35
Informational Item: Principal's Update *(Principal)*

- **GMAS parent night**
  Our GMAS parent night was extremely successful! My team all had different parts to present to the families. Jan Palermo introduced the different 3-5 grade expectations for GMAS and parents would not know this material unless we shared this. Lexi Fraser discussed math and science content. Kelly O'Connor then showed a live experience of how the DRC platform and GMAS practice technology enhanced questions. Anne McKown and Sabrina Hill then finished the night with a social emotional piece of how to discuss with your child, if needed.

- **Long Throw Projector**
  Our long throw projector is now installed and working! It took about two days to install and ready for Kindergarten Round Up.
- **End of Year Activities**
  Next Friday is our Spring Carnival. I sent out a family text to find volunteers for next week. Our Alpharetta high school volunteers have completely filled up and we are still working on getting more parent volunteers.
  5th Grade promotion ceremony and senior walk will be on the last day of school.

7:48

Complete Council Surveys (All Members)
Move surveys to next meeting, May 14th.

7:50

Action Item: Meeting Adjournment

- **Motion to adjourn:** Christina Nickel
- **Seconded by:** Tarran Craver
- **Vote:** All in favor
- **Meeting adjourned at:** 7:50AM