

**NORTHERN WESTMORELAND CAREER & TECHNOLOGY CENTER  
JOINT OPERATING COMMITTEE**

**AGENDA**

**Regular Meeting - Thursday, May 21, 2026 - Time - 6:30 p.m.  
Meeting Place: Northern Westmoreland Career & Technology Center  
705 Stevenson Boulevard, New Kensington, PA 15068**

**I. Meeting Called to Order**

**II. Pledge of Allegiance**

**III. Roll Call**

**IV. Approval of Agenda as Presented**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Affirmative Vote \_\_\_\_\_ Negative Vote \_\_\_\_\_

**V. Comments on Agenda Items by Citizens in Attendance**

**VI. Approval of Minutes – Regular Meeting of Thursday, April 16, 2026**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Affirmative Vote \_\_\_\_\_ Negative Vote \_\_\_\_\_

**VII. Finance**

**A. Treasurer’s Report** April, 2026 (Display F-1A)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Affirmative Vote \_\_\_\_\_ Negative Vote \_\_\_\_\_

**B. Payment of Bills**

May, 2026

(Display F-1B)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Affirmative Vote \_\_\_\_\_ Negative Vote \_\_\_\_\_

**C. Ratification of Investments**

April, 2026

(Display F-1C)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Affirmative Vote \_\_\_\_\_ Negative Vote \_\_\_\_\_

**VIII. Reports**

**A. Principal’s Report – (Display R-1)**

**B. Director’s Report – (Display R-2)**

**C. Business Office Report**

**D. Student Report**

**IX. Correspondence**

**X. Old Business**

**XI. New Business**

**A. CURRICULUM**

**B. ADMINISTRATION**

**AGENDA ITEM B-1**

Approve nominations for the office of Treasurer of the Joint Operating Committee for a one-year term beginning on the first day of July 2026 and extending until the first day of July 2027.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Affirmative Vote \_\_\_\_\_ Negative Vote \_\_\_\_\_

**AGENDA ITEM B-2**

(Display B-2)

Approve in accordance with Section 621 of the Pennsylvania Public School Code the following depositories of Northern Westmoreland Career & Technology Center General Fund Accounts for the 2026-2027 school year: First Commonwealth Bank, Pennsylvania School District Liquid Asset Fund, Pennsylvania Local Government Investment Trust.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Affirmative Vote \_\_\_\_\_ Negative Vote \_\_\_\_\_

**AGENDA ITEM B-3**

(Display B-3)

Approve the budgetary transfers as presented.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Affirmative Vote \_\_\_\_\_ Negative Vote \_\_\_\_\_

**AGENDA ITEM B-4**

(Display B-4)

Approve the list of obsolete equipment for disposal and/or sale via Municibid online auction.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Affirmative Vote \_\_\_\_\_ Negative Vote \_\_\_\_\_

**AGENDA ITEM B-5**

(Display B-5)

Approve the health insurance rates for 2026-2027 fiscal year

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Affirmative Vote \_\_\_\_\_ Negative Vote \_\_\_\_\_

**AGENDA ITEM B-6**

(Display B-6)

Approve the agreement renewal with OZ Enterprises for energy management system preventative maintenance for the 2026-2027 fiscal year at an annual cost of \$8,220

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Affirmative Vote \_\_\_\_\_ Negative Vote \_\_\_\_\_

**B. ADMINISTRATION (Continued)**

**AGENDA ITEM B-7**

(Display B-7)

Approve the renewal contract with Central Maintenance for building cleaning services for the period July 2026 – June 2027 at a rate of \$6,285/month.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Affirmative Vote \_\_\_\_\_ Negative Vote \_\_\_\_\_

**AGENDA ITEM B-8**

(Display B-8)

Approve the resolution for awarding the lotted bid for Multi-Purpose Paper and purchase the items, per the school’s quantity request, at the referenced prices from W.B. Mason, the party indicated whom the Westmoreland Intermediate Unit Joint Purchasing Consortium has recommended as the lowest responsible bidder meeting or equaling specification for the 2026-2027 school year.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Affirmative Vote \_\_\_\_\_ Negative Vote \_\_\_\_\_

**AGENDA ITEM B-9**

(Display B-9)

Approve NWCTC as a worksite location for the Workforce Investment Board of Westmoreland/Fayette County Experience Works summer youth employment program.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Affirmative Vote \_\_\_\_\_ Negative Vote \_\_\_\_\_

**AGENDA ITEM B-10**

(Display B-10)

Approve the renewal agreement with United Energy Trading, LLC. for natural gas procurement services for the period September 1, 2026 through August 31, 2027.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Affirmative Vote \_\_\_\_\_ Negative Vote \_\_\_\_\_

**C. PERSONNEL**

**AGENDA ITEM C-1**

Approve the request of Employee #330159 for a leave of absence under the Family and Medical Leave Act (FMLA) from May 4, 2026 – June 8, 2026, including the use of all available days.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Affirmative Vote \_\_\_\_\_ Negative Vote \_\_\_\_\_

**AGENDA ITEM C-2**

Approve Alexzandrea Fleming as a Substitute Health Occupations Instructor effective 5/5/2026 through the remainder of the 25-26 school year.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Affirmative Vote \_\_\_\_\_ Negative Vote \_\_\_\_\_

**AGENDA ITEM C-3**

Approve the resignation of Susan Lindenfelser, Paraprofessional, effective May 11, 2026.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Affirmative Vote \_\_\_\_\_ Negative Vote \_\_\_\_\_

**AGENDA ITEM C-4**

Approve the employment of Patrick Bundy at a rate of \$30.00/hour as Summer Student Coordinator for the WIB Experience Works program. This employment is contingent upon NWCTC receiving grant funds.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Affirmative Vote \_\_\_\_\_ Negative Vote \_\_\_\_\_

**XII. Comments by Citizens in Attendance**

**XIII. Adjournment**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Affirmative Vote \_\_\_\_\_ Negative Vote \_\_\_\_\_

**Dates to remember:**

- |                                     |   |
|-------------------------------------|---|
| <b>Thursday, June 18, 2026</b>      | <b>6:30 PM Regular Meeting</b>                |
| <b>Thursday, July 16, 2026</b>      | <b>NO JOC Regular Meeting</b>                 |
| <b>Thursday, August 20, 2026</b>    | <b>6:30 PM Regular Meeting</b>                |
| <b>Thursday, September 17, 2026</b> | <b>6:30 PM Regular Meeting</b>                |
| <b>Thursday, October 15, 2026</b>   | <b>6:30 PM Regular Meeting</b>                |
| <b>Thursday, November 19, 2026</b>  | <b>NO JOC Regular Meeting</b>                 |
| <b>Thursday, December 3, 2026</b>   | <b>6:30 PM Reorganization/Regular Meeting</b> |