

West Hollywood Elementary School
School Advisory Council Agenda
March 8, 2026

I. Welcome

II. Approval of February Minutes

III. School Improvement Plan
- **A. BCPS Customer Service Survey**

IV. Principal's Report – Mrs. Palacios

- **A. School Recognition Funds $1,331.00**
- **B. Accountability Funds - $3,463.85**
- **C. School Environmental Safety Incident Reporting Database (SESIR) for the school year 2025-2026**

V. Other Business

VI. Adjournment

West Hollywood Elementary School
School Advisory Council Minutes
February 18, 2026

I. Welcome - Ms. Rubinstein welcomed all in attendance and started the meeting at 5:31.

II. Approval of January Minutes - Ms. Rubinstein motioned to approve the minutes; Mr. Vergara seconded the motion. The motion passed.

III. School Improvement Plan

A. BCPS Customer Service Survey - Mrs. Rubinstein shared that the BCPS Annual Customer Survey window opens soon. A memo should be released soon, which contains all the information needed (flyers, codes, links, etc.) for us to conduct Parent, Staff, and Student surveys over the next two months.

IV. Title 1 Updates – Ms. Rubinstein

A. Review and Develop School Wide Plan (B5)

- Parents were given a copy of the School Improvement Plan and Title 1 Addendum.
- Ms. Rubinstein and Mr. Myers reviewed the PM2 ELA and Math FAST data and school-wide plan (SIP with Title 1 Addendum).
- The current plan was reviewed.
- Parents and families had the opportunity to discuss suggestions or recommendations for the upcoming school year plan. (SIP with Title 1 Addendum)
- Parents and families did not provide any suggestions.

B. Revisions for PFEP, Parent Involvement Alan/Allocation (F4)

- Ms. Rubinstein gave parents and families the amount the school currently had allocated for parent involvement and discussed how those funds were used.
- Ms. Rubinstein explained funds were used to fund our Title 1 Family Nights for beverages, food, and any supplies we use to make our family nights engaging.
- Ms. Rubinstein opened the floor for parents and families to provide any suggestions for spending the funds next year.
- Parents agreed to use the funds the same way.

C. School Parent Compact: Review and Develop (G4)

- Ms. Rubinstein provided a copy of our current Parent Compact to all the families to review.
- Ms. Rubinstein reviewed the current plan.
- Ms. Rubinstein asked if there were any changes that they would like to make to the parent compact for the upcoming school year.
- No suggestions were given and parents agreed to keep it the same.

D. Parent Survey: Review and discuss Results (H3)

- Ms. Rubinstein shared the results of the Title 1 Survey. This year, we collected 51 responses. The areas rated highest are: I feel welcomed at my child's school (97.4%), I know how to contact my child's teacher (100%), The information from my child's school is

given in a language that I understand (95%), I feel that teachers, principals, and other school staff are willing to communicate with me. (93.2%)

- The top areas that we can improve are: My child's school has asked my advice on how they can best teach my child. (28.6% not applicable or disagreed) I often receive information from my child's school about the Florida State Standards (18% disagree) I often receive information from my child's school about how to keep track of my child's progress. (10.9% disagree)
- Ms. Rubinstein provided the parents with the standards for each grade level and provided the parents resources on the FLDOE website.
- Ms. House presented how to track their child's progress through FOCUS.
- Ms. Rubinstein explained with each state test and I-ready test, they will be sent home the results and to speak to their child's teacher regarding the information presented on the report.
- Parents didn't provide any input regarding the survey results.
- Due to our district's transition to the Science of Reading curriculum, resources have been updated and will be distributed to parents. Teachers share Florida State Standards results and explain the meaning of scores with parents during individual conferences. However, parents need additional guidance with accessing district and FLDOE websites.

E. Review Parent Family Engagement Plan

- Ms. Rubinstein provided a copy of the current Parent Family Engagement Plan to each family.
- Ms. Rubinstein reviewed the current one and asked parents if they would like to change anything for the upcoming year.
- The floor was open, and parents agreed that the PFEP should stay the same.

V. Principal's Report – Mrs. Palacios

A. School Recognition Funds $1,331.00 – See next item.

B. Accountability Funds - $3,463.85 - Ms. Palacios shared that these funds were voted on last meeting to use for after-school academic camps. We are currently trying to make a schedule that fits our current budget.

C. School Environmental Safety Incident Reporting Database (SESIR) for the school year 2025-2026 – No new incidents currently.

VI. Other Business – None at this time.

VII. Adjournment – Ms. Rubinstein adjourned the meeting at 6:01pm.