

## MEMORANDUM

TO: Payroll Designees  
 FROM: Payroll Department  
 RE: Payroll Dates for 2026/27 School Year

Please use the following schedule to submit service reports.

If you have any questions concerning this matter, please contact the staff accountant responsible for your school.

PAY PERIOD (overtime calculated wkly Sunday - Saturday)	SERVICE REPORT DUE DATE	PAYROLL DATE	TEACHERS	Nurses RNs and LPNs	AIDES PARAS	10 MONTH	11 Month	12 MONTH
			August 5, 2026 May 28, 2027	August 5, 2026 May 28, 2027	August 5, 2026 May 28, 2027	July 21, 2026 June 4, 2027	July 13, 2026 June 22, 2027	July 1, 2026 June 30, 2027
5/31/26 - 6/27/26	7/10/2026	7/31/2026	0	0	0		0	0
6/28/26 - 7/25/26	8/10/2026	8/31/2026	0	0	0	4	10	20
7/26/26 - 8/29/26	9/10/2026	9/30/2026	18	18	18	25	25	25
8/30/26- 9/26/26	10/10/2026	10/30/2026	19	19	19	19	19	19
9/27/26 - 10/31/26	11/10/2026	11/30/2026	24	24	23	24	24	25
11/01/26-11/28/26	12/10/2026	12/31/2026	14	14	14	14	14	16
11/29/26- 12/26/26	1/10/2027	1/29/2027	15	15	15	15	15	18
12/27/26 - 1/30/26	2/10/2027	2/26/2027	19	19	19	19	19	19
1/31/27 - 2/27/27	3/10/2027	3/31/2027	15	15	15	17	17	18
2/28/27 -3 /27/27	4/10/2027	4/30/2027	20	20	19	20	20	20
3/28/27 - 4/24/27	5/10/2027	5/31/2027	15	15	15	15	15	15
4/25/27 - 5/29/27	6/10/2027	6/30/2027	25	25	25	25	25	25
5/30/27 - 6/26/27			0			5	17	20
			<b>184</b>	<b>184</b>	<b>182</b>	<b>202</b>	<b>220</b>	<b>240</b>

<b>+3 Flex</b>	<b>+3 Flex</b>	Not Req to work on: 10/13, 3/12
<b>187</b>	<b>187</b>	

MEMORANDUM

<b>BUS DRIVERS &amp; BUS AIDES</b>
August 5, 2026
May 28, 2027
0
0
18
19
24
14
15
19
17
20
15
25
0
<b>186</b>

**+0 Flex**

<b>186</b>
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Not req to work  
on Jan 4 2027