

Notes from School Improvement Committee

April 23, 2026

I. Call to Order

- Meeting Called to Order at 4:30 PM
- Present: Genie Brainerd, Casey McDonald, Kevin Siegmann, Kelly Goudy, Stacey Brooksby (on Zoom), Pat Rowell and Melissa Evans were in attendance.

II. Approve Minutes

- Last month's minutes from March were presented by Genie Brainerd and approved by the SIC.

III. Chair Report

- Report on Riley Award
 - SIC Conference
 - Genie Brainerd, Casey McDonald, and Jennifer Lyles attended the SIC Conference for the Riley Award presentation.
 - Although CES did not receive the Riley Award, it was an honor to be selected as a finalist and to be recognized among the top four contenders.
 - Genie emphasized the importance of having representation at the SIC Conference next year, noting the significant professional learning opportunities and the abundance of valuable information available through the conference.
- Member Recruitment / Nominations for Next Year
 - Genie recommended beginning early planning for next year's SIC team.
 - Genie requested that Dr. Goudy begin distributing interest forms and informational materials to parents soon.
 - Genie also suggested that information regarding the SIC and participation opportunities be included in the Bobcat Brief.
- Meeting Dates:
 - May 21st is the last SIC Meeting for the 2025 – 2026 school year.
 - Genie agreed to provide drinks, plates, and her home for the final SIC meeting of the year.
 - Dr. Goudy noted that the school will also be able to provide food for the meeting.
 - Genie requested that SIC members contribute snacks.
 - The meeting will consist of a brief business agenda followed by a small celebration to recognize the conclusion of the year and the successes of the SIC.

IV. Principal's Report

- SIC Report to Parents
 - Dr. Goudy reviewed the requirements for the report and discussed the necessary components.

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- It was noted that many other schools have reports that do not fully include the required information.
- The team reviewed the requirements for each section of the report to ensure compliance.
- Genie raised concerns about certain decorative elements being distracting, and Dr. Goudy agreed to have them removed.
- Dr. Goudy addressed the need to update contact information for the SIC chairperson, as Genie will not be serving on the SIC next year.
- The team agreed to use CES's general email address and phone number as the official SIC contact information.
- The SIC reviewed each section of the report and made revisions based on team consensus.
- Genie will provide Dr. Goudy with the student survey results to be included in the final version of the brochure.
- Kevin suggested relocating the logo within the SIC Goals section to allow for an increased photo size below the section.
- Kevin also reviewed the SC READY data layout, recommending the use of a consistent date format and the addition of an asterisk to indicate the 2025–2026 school year.
- Genie discussed the importance of including definitions for abbreviations (e.g., MTSS, IEP, PD) to ensure clarity for all readers.
- The team recorded a video to be included in the SIC brochure.

V. Closing

- Meeting reminder for next meeting – May 21st.
- Meeting was adjourned at 5:30 PM.