

COLEMAN INDEPENDENT SCHOOL DISTRICT

OFFICIAL MINUTES

Regular Meeting

The Board of Trustees of the Coleman Independent School District met Monday, April 20, 2026 at 5:30 p.m. in the school business office for the regular monthly meeting.

Present: Jacque Rosales, John Casey, Joshua Hale, Jonathan Hastings, Slade Stevenson

Absent: Becky Dobbins, Sandra Rose

Others Present: Brandon McDowell, Superintendent; Michael Heath, High School Principal; Thomas King, Jr. High Principal; Timothy Richter, Elementary Principal; Kristi Greaves, Business Manager; Richard Flores, Jacob Martin Architects

Recorder: Mary Strickland

Minutes: John Casey made a motion to approve the minutes of the Regular Meeting of March 23, 2026. The second was made by Slade Stevenson. Voting for the motion were Jacque Rosales, John Casey and Slade Stevenson. Joshua Hale and Jonathan Hastings abstained. Motion passed 3-0.

Recognition of Board Member: Board member John Casey was recognized for his 20 years of service on the Coleman ISD Board of Trustees. Mr. Casey did not seek re-election for another term. Mr. McDowell presented him with a plaque of appreciation for his dedication and service to Coleman ISD.

ACTION ITEMS:

Consider and Possible Action Regarding the Selection of a Contractor for the Coleman High School HVAC Renovation Project for Construction	Richard Flores, representing Jacob Martin, reviewed the bids received on the High School A/C Project. He explained how they were able to reduce the bid down in several areas. The
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Services, including possible Delegation of Authority to the Superintendent/Designee to Negotiate and Execute a Contract:

total base bid from Batjer & Associates LLC is \$3,840,000 with a total bid of \$3,592,800 with accepted alternates. The timeline to complete the project is 270 days.

Slade Stevenson made a motion that the Board approve the Competitive Sealed Proposal evaluation and ranking of contractors for construction services for the Coleman High School HVAC Renovations Project as presented by Administration and delegate authority to the Superintendent or his designee to negotiate and execute a contract with the top-ranked contractor in a form approved by legal counsel, and if a mutually agreeable contract cannot be negotiated, the Superintendent or his designee is authorized to negotiate with the next-ranked contractor, and so on, until a mutually agreeable contract is successfully executed. Joshua Hale seconded the motion. Voting for the motion were Jacque Rosales, John Casey, Joshua Hale, Jonathan Hastings and Slade Stevenson. Motion passed 5-0.

Consideration and Action on Resolution to Finance HVAC Project:

Slade Stevenson made a motion to approve the Resolution to enter into a Finance Contract by and between Coleman ISD and Government Capital Corporation for the purpose of financing the “HVAC Retrofit” project in the amount of \$2,000,000 at 4.558% interest for 10 annual payments.

Personnel – Consider Accepting Resignations from Personnel:

Joshua Hale made a motion to accept the resignation from Cassie Biggs, Taylor Neal and Stormi Ortiz effective the end of the 2025-2026 school year and the resignation from Timothy Richter effective June 25, 2026. Slade Stevenson seconded the motion. Voting for the motion were Jacque Rosales, John Casey, Joshua Hale, Jonathan Hastings and Slade Stevenson. Motion passed 5-0.

Personnel – Consider Hiring Personnel for the 2026-2027 School Year:

Mr. McDowell issued contracts to the following new hires for the 2026-2027 school year:

- Emily Dixon
- Angela Lough

Slade Stevenson made a motion to approve hiring Emily Dixon and Angela Lough for the 2026-2027 school year as presented by the administration. Joshua Hale seconded the motion. Voting for the motion were Jacque Rosales, John Casey, Joshua Hale, Jonathan Hastings and Slade Stevenson. Motion passed 5-0.

Consider Action on Bus Retrofit for Coleman ISD Bus Fleet in Relation to SB 546 Concerning 3-Point Safety Harnesses:

John Casey made a motion that Coleman ISD not comply with Texas Senate Bill 546 requiring 3-point seat belts on all school buses due to budget constraints. Joshua Hale seconded the motion. Voting for the motion were Jacque Rosales, John Casey, Joshua Hale, Jonathan Hastings and Slade Stevenson. Motion passed 5-0.

Amend the Budget:

Joshua Hale made a recommendation to approve the budget amendments as presented. Slade Stevenson seconded the motion. Voting for the motion were Jacque Rosales, John Casey, Joshua Hale, Jonathan Hastings and Slade Stevenson. Motion passed 5-0.

BOARD REPORT:

District Vulnerability Assessment Results:

Mr. McDowell presented the TEA District Vulnerability Assessment Report. The report was based on a mandatory 4-year district vulnerability assessment of the District based on standardized guideline criteria developed by the Office of School Safety and Security and based upon legal mandates found in the Texas Administrative Code, Texas Education Code, Commissioner's Rule Concerning School Facilities, and TEA Standards of Practice. The results of the assessment are documented in the report. The report outlines observed best practices, suggested improvements, and required corrective actions.

2025-2026 Coleman ISD Special Education Report:

Mr. McDowell presented the 2025-2026 Coleman ISD Special Education Report.

Coleman ISD has a total of 161 special education students with 72 students in PK-4, 58 students in grades 5-8, and 31 students in grades 9-12.

Report of School Board Member
Continuing Education Credit
Received to Date:

John Casey, Becky Dobbins, Jonathan Hastings and Jacque Rosales completed all of the required CEU hours. Joshua Hale and Sandra Rose are deficient in their hours.

Principal Reports:

Each principal gave reports on their respective campuses.

INFORMATION ITEMS:

End of 5th Six Weeks Enrollment:

Total enrollment at the end of the 5th Six Weeks is 719. Coleman High School had 209 students, Coleman Jr. High had 213 students and Coleman Elementary had 297 students.

Staff Breakfast:

The Staff Breakfast will be on Friday, May 15th, at 8:30 a.m.

Graduation:

Graduation will be held Thursday, May 14th, at 6:30 p.m. in the Varsity Gymnasium.

ESC Region 15 School Board
Conference:

The ESC Region 15 School Board Conference will be held in Fredericksburg, July 20-21, 2026. Board members who indicated they would attend are registered.

TASB Summer Leadership Institute:

The TASB Summer Leadership Institute will be held in San Antonio on June 11-12, 2026 and in Fort Worth on June 17-20, 2026.

July Board Meeting Date:

The July 20, 2026 regular board meeting will be re-scheduled as board members will be attending the Fredericksburg conference on that date.

Check Payment List:

The Board reviewed the check payments for the month of April, 2026.

Financial Board Report:

The Financial Board Report for March, 2026 was presented to the Board.

Financial Statement:

The Financial Statement as of March 31, 2026 was presented to the Board.

Adjournment:

The Board adjourned at 6:30 p.m.

BECKY DOBBINS

JACQUE ROSALES