

# Shoals Community School Corporation

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## Job Description: Paraprofessional in Special Education Classroom

To assist in the supervision, care, and instruction of students with disabilities in the self-contained or regular classroom; assisting in implementing plans for instruction; monitoring student behavior during non-classroom time; and providing information to appropriate school personnel.

### Qualifications:

High School Diploma or equivalent

### Responsibilities:

- Works with individual students or small groups of students to reinforce learning of materials or skills initially introduced and outlined by certified staff, per a student's IEP
- Assists the certified staff in devising special strategies for reinforcing learning materials and skills based on a sympathetic understanding of individual students, their needs, interests, and abilities
- Alerts the teacher to any problem or special information about an individual student.
- Monitors and assists individual special education students in the classroom, library, playground activities, community outings, vocational sites, public transportation system, etc., for the purpose of ensuring the safety of assigned students.
- Monitors students during assigned periods within a variety of school environments (e.g., restrooms, playgrounds, hallways, bus loading zones, cafeteria, parking lots, etc.) for the purpose of ensuring the safety and welfare of special education students.
- Provides direct instruction to students under the supervision of a certified teacher for the purpose of implementing IEP goals.
- Provides verbal and/or written feedback of observations for the purpose of assisting certified teachers for the purpose of assisting certified teachers in evaluating students.
- Teacher assistants will be trained in CPR and first aid to provide emergency or necessary care in accordance with district, state, and federal requirements.
- Demonstrates ethical behavior and confidentiality regarding student information in the school environment and community.

- Participates in in-service training programs as approved.
- Maintains a safe working environment and encourages colleagues to be safety-minded in performing all school-related duties.
- Maintain professional relationships with colleagues, students, and the administration.
- Respects the integrity of the student.