



Jackson High School / Jackson Pathways

2026-27 Registration Checklist

We are excited that you have chosen to enroll your child into Jackson Public Schools! We wish to make the registration process as easy as possible as we begin to transition your child into his/her new school.

In addition to the attached packet, the following items are REQUIRED for enrollment:

- ☐ **Birth Certificate** – Copy of birth certificate OR other reliable proof of identity along with Inability to Provide Birth Certificate / Student Age & Identity Form (available in the school office).
- ☐ **Immunization Record** – According to State law, we will need proof of all your child's immunizations. If you are not certain your child is up to date with immunizations, please contact your family practitioner.
- ☐ **Proof of Residency Verification** – Two valid forms of proof of residency (refer to attached Residency Verification for acceptable items).
- ☐ **Proof of Custody** – *If custody arrangements for the child are applicable*, we need a copy of the most current custody paperwork. If documents exist that include adoption certificates or legal name changes, please have custody papers.
- ☐ **Special Education** – *If your child has received special education services*, such as speech, occupational therapy, physical therapy, resource room, etc., a copy of the most recent IEP or 504 Plan is essential.

Attached Forms

- ☐ **Registration/Emergency Contact**
- ☐ **Residency Verification** - This will verify that you live in our school district. Please refer to the Residency Verification for valid forms of proof of residency.
- ☐ **Concussion Awareness Acknowledgement** - The State of Michigan requires all parents of students enrolled in physical education classes and/or athletics to be informed of the symptoms of concussions.
- ☐ **Home Language Survey** - Required information to comply with Federal and State Law.
- ☐ **McKinney-Vento Questionnaire** - Required information to comply with the McKinney-Vento Act.
- ☐ **Student Technology Use Agreement/JPS Device Contract** - Ensures appropriate use of technology while enrolled in the District.
- ☐ **Student Health Information** - Information used to help the school administrator medication(s) to your student.
- ☐ **Request for Student Records** - complete only if transferring from another high school.
- ☐ **School of Choice** - complete only if you do not live in the JPS School District.

Only Sign if "Opting Out"

- ☐ **Directory Information FERPA** (only need to sign if opting out)
- ☐ **CSES** – School Engagement Specialist Support (only need to sign if opting out)

Today's Date: _____

Start Date: _____

Grade: _____

Student Number: _____

Jackson Public Schools Registration Form



Notes:

Office Use Only _____ New Enrollment _____ RE-enrollment JPS _____ In District Transfer _____ School of Choice

Bus Route: _____ Bus Stop: _____

_____ Birth Certificate _____ Immunization Record

Instructions:

Fill this enrollment form out to the best of your ability. Required fields are marked with an asterisk *.

Student Information			
*Student Name <i>(as it appears on birth certificate - first, middle, last)</i>			
*Gender <i>Circle one</i>	Male	Female	
*Date of Birth <i>(must match birth certificate)</i>			
*Is this student Hispanic/Latino? <i>Circle one</i>	No, not Hispanic/Latino	Yes, Hispanic/Latino	
*Ethnicity <i>(if more than one, circle all that apply)</i>	American Indian/Alaskan Native	Asian	Black/African American
	Native Hawaiian/Pacific Islander	White	
*Student Home Phone			
*Name of Parent/Guardian Student Lives With:		Relationship:	
Name and address of last school attended			
Student Address <i>(where student lives)</i>			
*Home Street Address		Apt #	
*Home City	State	Zip	
Mailing Address <i>(where school/district mailings will be sent) - only fill out if different from above</i>			
*Mailing Street Address or PO Box		Apt #	
*Mailing City	State	Zip	
Residency Information			
_____ Resident	_____ Non Resident	_____ District of Residence	
_____ School of Choice Student	Has student ever attended JPS? Yes / No If yes, when? _____		
Has student ever been enrolled in an Early College Program? Yes / No If yes, at what school? _____			
Special Education Information			
Does your child currently receive special education services? Yes / No			
If yes, does your child have an active IEP? Yes / No If yes, what is your child's certification? _____			

continued on next page

Parent/Guardian 1			
Name		Relationship	
Home Phone		Receive automated messages on this number? _____ Yes	
Work Phone		Receive automated messages on this number? _____ Yes	
Cell Phone		Receive automated messages on this number? _____ Yes	
Email		Receive automated messages at this email address? _____ Yes	
Mailing Address/PO Box			
Mailing City, State, Zip			
Employer			
Receive Separate Mailings?	Yes / No	Legal Guardian?	Yes / No Custodial Parent/Guardian? Yes / No
Parent/Guardian 2			
Name		Relationship	
Home Phone		Receive automated messages on this number? _____ Yes	
Work Phone		Receive automated messages on this number? _____ Yes	
Cell Phone		Receive automated messages on this number? _____ Yes	
Email		Receive automated messages at this email address? _____ Yes	
Mailing Address/PO Box			
Mailing City, State, Zip			
Employer			
Receive Separate Mailings?	Yes / No	Legal Guardian?	Yes / No Custodial Parent/Guardian? Yes / No
Other Legal Guardian			
Name		Relationship	
Home Phone			
Work Phone			
Cell Phone			
Email			
Mailing Address/PO Box			
Mailing City, State, Zip			
Employer			
Receive Separate Mailings?	Yes / No	Legal Guardian?	Yes / No Custodial Parent/Guardian? Yes / No

Certificate of Truthfulness - I certify that all statements on this student registration form are made truthfully and without evasion, and further understand and agree that such statements may be investigated and if found to be false, will be sufficient reason for possible removal of this student from enrollment in the Jackson Public School District and may result in possible legal action.

Parent / Legal Guardian Signature

Date

Jackson Public Schools
Emergency Contact / Permission Form

Emergency Contact Form

Student Name: _____

The emergency contacts you supply in this section are the people/numbers that will be called after we have tried to contact the contacts listed on the Registration Form. By providing their information here, it is assumed that you are authorizing these contacts to pick up your child from school in the event of an emergency. These contacts will only be called for emergencies involving your child as an individual or should conditions arise which make it necessary for early dismissal. Otherwise **a note must be provided by a parent or legal guardian for anyone to pick your child up from school.**

Emergency Contact 1 (required)	
Name	Relationship
Home Phone	
Work Phone	
Cell Phone	

Emergency Contact 2 (required)	
Name	Relationship
Home Phone	
Work Phone	
Cell Phone	

Emergency Contact 3 (optional)	
Name	Relationship
Home Phone	
Work Phone	
Cell Phone	

Jackson Public Schools
Emergency Contact / Permission Form

Permission Form

Student Name: _____

Accident/Serious Illness - In case of an accident or serious illness, I request the school to contact me. If the school is unable to reach me, I hereby authorize the school to call 911 and to follow their instructions.

YES _____ NO _____

Photo Permission - I give permission for my child's picture and writings to be published on the Jackson Public Schools webpage, mLive, and other social media as appropriate.

YES _____ NO _____

Field Trip Permission - I understand that transportation to and from field trip activities will be by school bus or other school sanctioned vehicle, and that my automobile insurance is the primary carrier under Michigan No-Fault Insurance, and I will not hold Jackson Public Schools, the Board of Education or employees liable in case of accident, injury or other mishaps. All trips will be chaperoned by school employees.

YES _____ NO _____

Parent/Student Handbook - I verify that I have read, or will read and familiarize myself with the Parent/Student Handbook.

YES _____ NO _____

Technology Acceptable Use Agreement and Social Media Policy and Guidelines - I have read, or will read and familiarize myself with the Student Education Technology Acceptable Use and Safety and the Social Media Guidelines (found at www.jpsk12.org) and agree to adhere to the privileges, responsibilities and consequences as outlined. Hard copies are available upon request.

YES _____ NO _____

Disclosure of Immunization Information - I authorize Jackson Public Schools to release my child's immunization record and personally identifiable information to the Michigan Department of Health and Human Services and local health department.

YES _____ NO _____

Date

Parent/Legal Guardian Signature



RESIDENCY VERIFICATION

According to State Attorney General Opinion No. 5925, school districts have the right to request proof of pupil residency. By signing this affidavit, you are affirming that the address given on all enrollment forms is the legal residence of the parent or guardian enrolling the student and is the residence of the student. If you are living in the home of another person without a rental or lease agreement, that person must sign this document and prove their residency. Post office boxes are not accepted as a valid mailing address.

Student Name(s) _____

Date _____

Parent/Guardian Signature _____

Date _____

Signature of Person With Whom Student is Residing (if applicable) _____

Date _____

Street Address _____

City/State/Zip _____

Required Forms for Residency Verification:

_____ A valid Driver's License or State ID with current address

If the address given to the school on the enrollment form does not match what is on the ID provided then an additional form from the list below is required (check one)

_____ Purchase or Rental Lease Agreement

_____ Current Utility Bill (last 30 days)

_____ Voter Registration Card with current address

_____ Insurance form with current address

_____ Property Tax Statement (current)

_____ DHHS document with name and address

If you are NOT a resident of the JACKSON PUBLIC SCHOOLS district, you will need to complete the parent sections of the School of Choice form which will accompany the District Release Letter before enrollment can take place.

FOR SCHOOL STAFF USE ONLY

Signature of Staff Person Enrolling Student _____

Date _____

Educational Material for Parents and Students (Content Meets MDCH Requirements)

Sources: Michigan Department of Community Health and the National Operating Committee on Standards for Athletic Equipment (NOCSAE)

UNDERSTANDING CONCUSSION

Some Common Symptoms				
Headache	Balance Problems	Sensitive to Noise	Grogginess	Not "Feeling Right"
Pressure in the Head	Double Vision	Sluggishness	Poor concentration	Feeling Irritable
Nausea/Vomiting	Blurry Vision	Haziness	Memory Problems	Slow Reaction Time
Dizziness	Sensitive to Light	Fogginess	Confusion	Sleep Problems
			"Feeling Down"	

WHAT IS A CONCUSSION?

A **concussion is a type of traumatic brain injury** that changes the way the brain normally works. A concussion is caused by a fall, bump, blow, or jolt to the head or body that causes the head and brain to move quickly back and forth. A concussion can be caused by a shaking, spinning or a sudden stopping and starting of the head. Even a "ding," "getting your bell rung," or what seems to be a mild bump or blow to the head can be serious. A concussion can happen even if you haven't been knocked out.

You can't see a concussion. Signs and symptoms of concussions can show up right after the injury or may not appear to be noticed until days or weeks after the injury. If the student reports any symptoms of a concussion, or if you notice symptoms yourself, seek medical attention right away. A student who may have had a concussion should not return to play on the day of the injury and until a health care professional says they are OK to return to play.

IF YOU SUSPECT A CONCUSSION

- 1. SEEK MEDICAL ATTENTION RIGHT AWAY** – A health care professional will be able to decide how serious the concussion is and when it is safe for the student to return to regular activities, including sports. Don't hide it, report it. Ignoring symptoms and trying to "tough it out" often makes it worse.
- 2. KEEP YOUR STUDENT OUT OF PLAY** – Concussions take time to heal. Don't let the student return to play the day of injury and until a health care professional says it's OK. A student who returns to play too soon, while the brain is still healing, risks a greater chance of having a second concussion. Repeat or second concussions can be very serious. They can cause permanent brain damage, affecting the student for a lifetime. It is better to miss one game than the whole season.
- 3. TELL THE SCHOOL ABOUT ANY PREVIOUS CONCUSSION** - Schools should know if a student had a previous concussion. A student's school may not know about a concussion received in another sport or activity unless you notify them.

SIGNS OBSERVED BY PARENTS

- Appears dazed or stunned
- Is confused about assignment or position
- Forgets an instruction
- Is unsure of game, score or opponent
- Moves clumsily
- Answers questions slowly
- Loses consciousness (even briefly)
- Shows mood, behavior or personality changes

CONCUSSION DANGER SIGNS

In rare cases, a dangerous blood clot may form on the brain in a person with a concussion and crowd the brain against the skull. A student should receive immediate medical attention if after a bump, blow, or jolt to the head or body s/he exhibits any of the following danger signs:

- One pupil larger than the other
- Is drowsy or cannot be awakened
- A headache that gets worse
- Weakness, numbness, or decreased coordination
- Repeated vomiting or nausea
- Slurred speech
- Convulsions or seizures
- Cannot recognize people/places
- Becomes increasingly confused, restless or agitated
- Has unusual behavior
- Loses consciousness (even a brief loss of consciousness should be taken seriously.)

HOW TO RESPOND TO A REPORT OF A CONCUSSION

If a student reports one or more symptoms of a concussion after a bump, blow, or jolt to the head or body, s/he should be kept out of athletic play the day of the injury. The student should only return to play with permission from a health care professional experienced in evaluating for concussion. During recovery, exercising or activities that involve a lot of concentration (such as studying, working on the computer, or playing video games) may cause concussion symptoms to reappear or get worse. Students who return to school after a concussion may need to spend fewer hours at school, take rest breaks, be given extra help and time, spend less time reading, writing or on a computer.

**CONCUSSION AWARENESS
EDUCATIONAL MATERIAL ACKNOWLEDGEMENT FORM**

By my name and signature below, I acknowledge in accordance with Public Acts 342 and 343 of 2012 that I have received and reviewed the Concussion Fact Sheet for Parents and/or the Concussion Fact Sheet for Athletes provided by Jackson Public Schools.

Participant Name, Printed

Parent/Guardian Name, Printed

Participant Name, Signature

Parent/Guardian Name, Signature

Date

Date

Return this signed form to the school office. It must be kept on file for the duration of participation or age 18.

Participants and parents please review and keep the educational materials available for future reference.



JACKSON PUBLIC SCHOOLS MICHIGAN DEPARTMENT OF EDUCATION

HOME LANGUAGE SURVEY

Michigan welcomes families of all language backgrounds. Speaking more than one language is a valuable asset!

Please answer the two questions below. If your response to either question is a language other than English, the school district will give an assessment to see if your student may benefit from English language support.

1. What language is used most at home? _____
2. What language is used most by the student? _____

TITLE III IMMIGRANT FUNDING IDENTIFICATION QUESTION

Was the student born outside of the US or Puerto Rico? _____ Yes _____ No

If yes, when did the student enter the US Schools? _____

Full name of student _____ Gender _____ DOB _____

School Building _____ Grade _____

Teacher's Name (School Office Use Only) _____

Signature of Parent/Guardian _____ Address _____ City _____ State _____ Zip _____

Telephone where you can be reached _____ Date _____

NOTE: Translated versions of this form are available by contacting the JPS Curriculum Office at 517-841-2147.

Please return this form to your school office.

SCHOOL OFFICE USE ONLY: If Question 1 or Question 2 is anything other than English, this completed form must be faxed immediately to the attention of the EL Coordinator at 517-768-5918. The original form is to be kept at the school in the student's CA-60 for audit purposes during the school year.

I It is the policy of the Jackson Public Schools Board of Education not to discriminate on the basis of Protected Classes in its educational programs and activities and employment. Protected Classes generally include race, color, national origin, sex (including sexual orientation or gender identity), disability, age, religion, height, weight, marital status, military status, ancestry, genetic information, and such others as are defined in federal or state law. More detailed information can be found in the Board of Education Policies on the district website, www.jpsk12.org. Inquiries and complaints regarding discrimination in programming and employment may be referred to either of the following: Jessica Carter, Executive Director, Human Resources, 517-841-2155; Kelly Crum, Executive Director, School Climate and Curriculum, 517-841-2145.

Revised January 30, 2026



JACKSON PUBLIC SCHOOLS
McKinney-Vento Homeless
Form Revised 1/30/2026

This form is intended to address the **McKinney-Vento Homeless Assistance Act** under the guidelines of the Every Student Succeeds Act (ESSA), 2015. Your answers will help the administrator determine the supplemental needs of the student. **(Complete one form per student).**

1. Presently, where is the student living?

Section A (Living Arrangements) – check one box	Section B (Student's Supplemental Needs)
☐ in a shelter/transitional housing ☐ temporarily, with more than one family in a house or apartment due to economic hardship or loss of housing ☐ in a motel/hotel, car or campsite ☐ unsheltered (on the street, car, park or abandoned building) <u>CONTINUE:</u> If you checked a box in Section A , complete Section B and the remainder of this form. <u>STOP:</u> If you did not check a box in this section, you do not need to complete this form.	☐ Transportation to and from school ☐ Tutoring ☐ Personal Hygiene Items ☐ Clothing ☐ Counseling Other: _____

2. The student lives with:

- | | |
|---|--|
| ☐ 1 parent | ☐ a relative, friend(s) or other adult(s) |
| ☐ 2 parents | ☐ alone with no adults (Unaccompanied Youth) |
| ☐ 1 parent & another adult | ☐ an adult that is not the parent or the legal guardian |

School _____

Student's Name _____ Male ☐ Female ☐

Date of Birth ____/____/____ Age ____ Grade ____ Ethnicity _____

Name of Parent/Legal Guardian _____ Phone _____

Address _____

Signature of Parent/Legal Guardian _____ **Date** _____

For any choices selected in **Section A**, this form must be completed and emailed to **JPS Homeless Liaison (Mrs. Kelly Crum)** immediately after completion. Original forms are kept (in the school) separate from the student's CA-60 for audit purposes during the school year.

Email: Kelly.Crum@jpsk12.org

Date emailed: _____

Name and phone number of a school contact person who may know of the family's situation:

Name _____ Phone _____

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McKinney-Vento Clothing and Personal Hygiene Order Form



Name		Gender	
Parent/Guardian		Phone #	
MV Reason		Teacher/Grade	

Clothes	Size	Notes
Shirts		
Pants		
Shorts		
Sweatshirt/Hoodie		
Shoes		
Socks		
Underwear		
Bra		
Pajamas		

Outerwear	Size	Notes
Winter Coat		
Snow Pants		
Boots		
Hats & Gloves		

Personal Care			
Shampoo/Conditioner		Hair Brush	
Soap	Bar or Wash	Hair Ties	
Deodorant		Laundry Soap	
Toothpaste		Feminine Hygiene	
Toothbrush		Other	

Favorite Colors	Other Notes	Delivery or Pick-up



Jackson Public Schools Device Contract

Student Name _____

Grade _____

Parent/Guardian Name _____

By signing below, we understand that:

- All technology distributed to me or my child is property of Jackson Public Schools (JPS).
- All technology, including device chargers and provided cases/bags, must be returned in good working condition within 5 business days of completion or termination from the program.
- Any programs or websites that are not related to JPS curriculum are prohibited on JPS devices.
- We are responsible for any damages to JPS technology equipment that is not normal wear and tear and not covered by any applicable purchased insurance plan.
- JPS requires parent/guardian to purchase insurance after the first device breakage occurs. First repair occurrences for Chromebooks are \$15 for repairable damage and \$75 for broken beyond repair. First repair occurrences for iPads are \$25 for repairable damage and \$95 for broken beyond repair. Failure to enroll in this plan will result in their student losing device assignment privileges.
- Device insurance and protection plans are available for all parent/guardians of students, please visit JPSk12.org for more information.
- We are responsible for the cost of replacement of JPS technology if equipment is lost, damaged intentionally or not returned within 5 business days of completion or termination from the program.
- We agree to be responsible digital citizens. I, or my child, will not submit, publish, display or retrieve any defamatory, obscene, racially offensive or illegal material.
- We will not participate in cyber bullying and will report any instances of cyber bullying to JPS representatives.

We acknowledge that we have reviewed this agreement together and understand our responsibilities.

Student _____

Date _____

Parent/Guardian _____

Date _____

This section completed by Jackson Public Schools

JPS Representative _____

Date equipment issued _____

Device issued _____

Serial Number _____



Grade: _____

Student Technology Use Agreement

Student Name _____ Parent/Guardian 1 _____
(please PRINT clearly) (please PRINT clearly)

School Building _____ Parent/Guardian 2 _____
(please PRINT clearly) (please PRINT clearly)

I have read and understand Board Policy 7540.03 Student Education Technology Acceptable Use and Safety and the Social Media Policy and Guidelines. Both documents are available on the JPS website: www.jpsk12.org. I understand that a failure to follow these policies may result in consequences stated in these rules and our Student Handbook. I understand that the permission granted by this document will be in effect during all school years the student is enrolled at Jackson Public Schools. Any changes to the permission granted by this document must be provided in writing by the parent or JPS.

The following is a summary of the Technology Use and Safety Rules. All students and parents must sign the contract before using District Technology.

- Use of District Technology must be in support of education.
- Users have the privilege to use all of the technology for which they have had training. Anyone using the technology is responsible for the preservation and care of that technology.
- Accounts are to be used only by the owner. The sharing of passwords is prohibited.
- Real names must be used; no aliases are allowed. Additional personal information must not be shared over the Internet.
- Users experiencing harassment or receiving requests for personal information must report the problem.
- Any violations of the use of the technology should be reported to the teacher in charge.
- The district operates virtual education programming. This document authorizes the opportunity for students to take virtual courses when enrolled at JPS.

Please note:

- Internet history and usage will be monitored.
- Technology will not be used for "cyberbullying".
- Copyright laws must be followed.
- Students are not permitted to access any electronic devices used for communication, for capturing images of the test or testing room, or for data storage (e.g., smartphones, smart watches, cell phones, book readers, electronic tablets, pagers, cameras, non-approved calculators, music players, voice recorders, etc.) that can disrupt the testing environment, or be used to compromise the validity, security, and confidentiality of the test. At a minimum, these devices must be powered off and stored away from the students' work area at all times during a test session. These devices cannot be used as a substitute for a calculator. Specific calculator policies are covered in the Test Administrator Manuals particular to each assessment. If a student accesses any of these devices during testing, this will constitute a prohibited behavior and the student's test results in that content area will be invalidated.

The parent/guardian grants permission to publish documents on the World Wide Web. In the event that the parent/ guardian does not grant permission to publish documents, written notice must be submitted to the building/district office.

The student and the parent have access to the Policies and agree to their terms for the duration of the student's enrollment at Jackson Public Schools.

Students violating the Board Policy may be subject to discipline as outlined in the Student Handbook. They may also be subject to legal action if appropriate.

Student Signature/Date

Parent 1 Signature/Date

Received By - Signature/Date

Parent 2 Signature/Date



JACKSON PUBLIC SCHOOLS

STUDENT HEALTH

INFORMATION 2026-27

School _____ Male _____ Female

Name _____ Birth date ____/____/____ Grade _____
Last First Middle

Address _____ Phone _____
Street City Zip

Race ____Native American ____Hispanic ____Asian American ____Caucasian (white) ____African American ____Other

Doctor's Name _____ Date of last physical _____

Dentist's Name _____ Date of last exam _____

Does student have any of the following? (please check each listing)

Allergies	____Yes ____No	To medication, food, pollen etc? List _____ Requires Epi-Pen? ____Yes ____No Requires Emergency treatment? ____Yes ____No
Asthma	____Yes ____No	Diagnosed by doctor? ____Yes ____No Does student need to use inhaler at school? ____Yes ____No Requires emergency treatment? ____Yes ____No
Bee Sting Allergy	____Yes ____No	Diagnosed by doctor? ____Yes ____No Requires Epi-Pen? ____Yes ____No Reaction: Difficult breathing ____Yes ____No Local Swelling ____Yes ____No Requires Emergency treatment? ____Yes ____No
Diabetes	____Yes ____No	Takes insulin? ____Yes ____No Comments _____
Epilepsy/ Seizures	____Yes ____No	Medication _____ Date of Last Seizure _____
Heart Condition	____Yes ____No	Diagnosed by Doctor ____Yes ____No Medication _____ Physical restrictions? ____Yes ____No Comments _____ _____

List medical information, such as any serious illnesses, surgeries or injuries in the past 12 months _____

What **medications** are regularly taken _____ dose _____ purpose _____
_____ dose _____ purpose _____

In order to assure that your child is cared for appropriately, information that might affect your child's safety and well being may be shared with appropriate school personnel.

CONSENT FOR TREATMENT

SCHOOL HEALTH PROGRAM FOR 2026-27 SCHOOL YEAR

Dear Parent/Guardian:

School personnel manages medication distribution. Further, distribution will be limited to prescription medications only.

Procedurally, the parent/guardian must:

- 1) Bring the prescribed medication in, with it being in the original and labeled container;
- 2) Medications will be accounted for and signed with the parent present;
- 3) Medication form must be completed by parent and physician;
- 4) Parent/guardian is responsible for knowing the needed time for refill.

I give my permission for (**child's name**) _____
to receive basic health care treatment, health education and emergency care by school personnel.

Parent/Guardian _____ Date ____ / ____ / ____

This consent will be in effect for the current school year

PLEASE PRINT:

Parent 1/Guardian _____	Home Phone _____
	Work Phone _____
	Cell Phone _____
Parent 2/Guardian _____	Home Phone _____
	Work Phone _____
	Cell Phone _____
Emergency Contact _____	Home Phone _____
Relationship to Student _____	Work Phone _____
	Cell Phone _____
Emergency Contact _____	Home Phone _____
Relationship to Student _____	Work Phone _____
	Cell Phone _____



Jackson Public Schools

Office of the Superintendent

522 Wildwood Ave. | Jackson, Michigan 49201
Phone 517-841-2202 | Fax 517-789-8056
www.jpsk12.org

REQUEST FOR STUDENT RECORDS

Name of Student	Date of Birth	Grade
-----------------	---------------	-------

Name of Student	Date of Birth	Grade
-----------------	---------------	-------

Name of Student	Date of Birth	Grade
-----------------	---------------	-------

Please include cumulative school records, health records, test scores, psychological reports, special education records, etc. Any additional information you can give us to help in proper placement will be appreciated.

Under the provisions of the Federal Educational Rights and Privacy Act, Federal Register, Volume 41, NO. 118, June 17, 1976, it is no longer necessary to have written consent of the parents to release records. School officials, including teachers within the educational institution and officials of other school systems in which the student intends to enroll, may request student records.

Send records to: _____

Name of Previous School	Fax #
-------------------------	-------

School Address	Date
----------------	------

City	State	ZIP	School Official Signature
------	-------	-----	---------------------------

Revised 01/30/2026



**JACKSON PUBLIC SCHOOLS
SCHOOLS OF CHOICE APPLICATION FOR PARTICIPATION**

Return completed form to the principal's office of the building where the applicant desires to attend.
Application window for following school year – Monday following spring break through the first day of school.
Application window for current school year – last two weeks of the first trimester.

APPLICANT INFORMATION:

Application Date _____ Student Name _____
Student Grade (entering) _____ Student Date of Birth _____
District of Residence _____ District *and* Building Requested to Attend _____
Last School Attended _____
Please Check: Male ☐ Please Check (optional): Caucasian ☐ African American ☐
Female ☐ Hispanic ☐ Native American ☐
Asian ☐ Middle Eastern ☐

PARENT/GUARDIAN INFORMATION:

Name _____ Address _____
Telephone # _____ City _____

Were there other siblings or household members in attendance during the previous school year **in the district of application**? Yes ☐ No ☐

If Yes, please list by name: _____

This box needs to be completed by the district of RESIDENCE.

1. Has the student been enrolled in your district within the last two (2) school years? Yes ☐ No ☐ (if No, skip 2 & 3 and sign below)
2. Has the applicant been expelled or suspended from school within the last two (2) years? Yes ☐ No ☐
If yes, for what reasons(s)? _____
3. Does the applicant require Special Education services? Yes ☐ No ☐
If yes, please identify the program required _____

Signature/Title of School Official providing this information _____

Records, including discipline and attendance, may be requested from your previous school. Do you give permission for the applicant's records to be released? Yes ☐ No ☐

- Transportation will be the responsibility of the applicant/parent/guardian.
- Michigan High School Athletic Association regulations apply to *all* transfers involving high school age students.
- Application can only be made to one K-12 school district within the Jackson County Intermediate School District.

Parent/Guardian Signature _____ Date _____

For Office Use Only: Approved ☐ Not Approved ☐

Authorized Signature/Title _____ Date _____

It is the policy of the Jackson Public Schools Board of Education not to discriminate on the basis of Protected Classes in its educational programs and activities and employment. Protected Classes generally include race, color, national origin, sex (including sexual orientation or gender identity), disability, age, religion, height, weight, marital status, military status, ancestry, genetic information, and such others as are as defined in federal or state law. More detailed information can be found in the Board of Education Policies on the district website, www.jpsk12.org. Inquiries and complaints regarding discrimination in programming and employment may be referred to either of the following: Jessica Carter, Executive Director, Human Resources, 517-841-2155; Kelly Crum, Executive Director, School Climate and Curriculum, 517-841-2145.



CEP SCHOOL INFORMATION
LETTER School Year 2026-2027

JACKSON PUBLIC SCHOOLS

Dear Parents and Guardians:

Please take a moment to complete the form and return it to your student's school. The Education Benefits Form collects information needed to ensure the school receives state and federal funding for education programs. **Without this information, Jackson Public Schools could lose important funding for education programs that our students need.** These supplemental grants and programs have the potential to offer supports and services for our students including, but not limited to:

- Instructional staff (ex. Reading Interventionists, Math Tutors, Academic & Behavior Aids)
- Teaching supplies and materials
- Counselors and Social Workers
- School Nurses
- Professional Learning for staff
- Parent and Community engagement supplies and activities
- Technology

Why is Jackson Public Schools requesting financial information? The Education Benefits Form determines eligibility of a student or household. The total count of eligible students is used to determine the funding amounts that will be made available to a school. The more forms returned the better.

What do I need to do? Please complete the attached form and return it to the school office. You may also fill out this form on the Parent Portal at www.jacksonps.familyportal.cloud

How will this information be protected? In keeping with current practices, this information will be protected according to guidelines established in JPS Board of Education Policy #8305.

What else might my student or household be eligible for? Based on the information you provide on your Education Benefits Form, your child may qualify for other programs such as:

- Pay to play or Pay to Participate
- Programs that provide food support
- Programs that provide school supplies or assist with school fees
- Potential household support for cable and internet
- Programs that provide field trip support
- Programs that provide holiday support

You must request your intention for data sharing with others in writing with the Food Service Department to grant permission. Please contact Gerri Craddock at gerri.craddock@jpsk12.org

If you have any questions, please contact Brant Russell at (517) 841-2171.

Sincerely,

Brant Russell

Brant Russell, SNS

Jackson Public Schools, Food Service Director

EDUCATION BENEFITS FORM FOR- 2026-2027 SCHOOL YEAR

Jackson Public Schools

Save Time - Apply
on the web

Apply on-line at jacksonps.familyportal.cloud



PART A: STUDENT INFORMATION - Complete for each student Pre-K through 12th Grade

Student's Last Name	Student's First Name	Grade Level (Y5 - 12)	School (Circle school student is attending) NIS = Not in a JPS school	Identify H if Homeless M if Migrant R if Runaway F if Foster
			CAS DIB HUNT MONTE LEW NE SPA JHS/PATH MSP SCMV NIS	
			CAS DIB HUNT MONTE LEW NE SPA JHS/PATH MSP SCMV NIS	
			CAS DIB HUNT MONTE LEW NE SPA JHS/PATH MSP SCMV NIS	
			CAS DIB HUNT MONTE LEW NE SPA JHS/PATH MSP SCMV NIS	
			CAS DIB HUNT MONTE LEW NE SPA JHS/PATH MSP SCMV NIS	
			CAS DIB HUNT MONTE LEW NE SPA JHS/PATH MSP SCMV NIS	



PART B: BENEFITS RECEIVED - if applicable

If any member of your household receives Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF), or FDPIR, provide the name and case number for the person who receives benefits. Bridge Card Numbers and Medicaid Numbers are NOT ACCEPTABLE case numbers.

Name: _____ Case Number: _____



PART C: HOUSEHOLD SIZE



PART D: ANNUAL HOUSEHOLD INCOME - On the same row as your household size, select the appropriate range of combined income for all people in the household (Include all income before taxes)

☐ 1 →	☐ At or below \$20,345	☐ Between \$20,346 and \$28,953	☐ At or above \$28,954
☐ 2 →	☐ At or below \$27,495	☐ Between \$27,496 and \$39,128	☐ At or above \$39,129
☐ 3 →	☐ At or below \$34,645	☐ Between \$34,646 and \$49,303	☐ At or above \$49,304
☐ 4 →	☐ At or below \$41,795	☐ Between \$41,796 and \$59,478	☐ At or above \$59,479
☐ 5 →	☐ At or below \$48,945	☐ Between \$48,946 and \$69,653	☐ At or above \$69,654
☐ 6 →	☐ At or below \$56,095	☐ Between \$56,096 and \$79,828	☐ At or above \$79,829
☐ 7 →	☐ At or below \$63,245	☐ Between \$63,246 and \$90,003	☐ At or above \$90,004
☐ 8 →	☐ At or below \$70,395	☐ Between \$70,396 and \$100,178	☐ At or above \$100,179

*Special Instructions for households with more than 8 people: **DO NOT** check the boxes above. Instead, fill in the items below:

Household Size (# of people): _____ Total ANNUAL Income: \$ _____



PART E: CERTIFICATION - The head of household or adult designee who completed this form must complete this certification section.

I certify (promise) that all information on this form is true, and that all income is reported to the best of my knowledge. I understand that this form may impact the amount of State or Federal funding allocated to my local school district. I understand that the information I have provided may be verified.

(Signature) _____ (Printed Name) _____ (Date) _____ (Home Phone) _____

(Address) _____ (City & Zip code) _____ (Work Phone) _____ (Email Address) _____

FOR SCHOOL USE ONLY

Status: F _____ R _____ N _____ Determining Official's Signature: _____ Date: _____



INSTRUCTIONS FOR COMPLETING THE EDUCATION BENEFITS FORM

This form is used to determine eligibility for state benefits for which your child(ren)'s school may qualify. Please complete, sign, and return this form to your child's school.

If any member of your household receives benefits from the Food Assistance Program (FAP), Family Independence Agency (FIP), or FDPIR, please follow these instructions:

Part A: Student Information - For each student in the household Pre-K through 12th grade, list the last name, first name, grade level, school, and H if homeless, M if Migrant, R if Runaway or F if a Foster Child.

Part B: Benefits Received - If any household member, including adults, receives Food Assistance Program (FAP), Family Independence Program (FIP), or Food Distribution Program on Indian Reservations (FDPIR), provide the name and case number. Bridge Card Numbers and Medicaid Numbers are NOT ACCEPTABLE case numbers.

Part C: Household Size - Check the box for the total number of individuals living in your household. This should include all children and adults, related and un-related, that live in a single dwelling and share income and expenses.

Part D: Total Monthly Household Income - Skip this part

Part E: Certification - Sign the form. Print your name and Date.

If your household DOES NOT receive benefits from the Food Assistance Program (FAP), Family Independence Agency (FIP), or FDPIR, please follow these instructions:

Part A: Student Information - For each student in the household Pre-K through 12th grade, list the last name, first name, grade level, school, and H if homeless, M if Migrant, R if Runaway or F if a Foster Child.

Part B: Benefits Received - Skip this part.

Part C: Household Size - Check the box for the total number of individuals living in your household. This should include all children and adults, related and un-related, that live in a single dwelling and share income and expenses.

Part D: Annual Household Income - Moving across the same row as the household size check box, check the box that shows the range of annual income for all people in your household. Make sure to include all of the following income sources: work, welfare, child support, alimony, pensions, retirement, Social Security, SSI, VA benefits, child income and/or all other income. The amount should be before any deductions for taxes, insurance, medical expenses, child support, etc.

Part E: Certification - Sign the form. Print your name, date, and contact information.

**Only sign/return the next two
forms if you are Opting Out**



Jackson Public Schools

Jackson High School

544 Wildwood Ave. | Jackson, Michigan 49201
Phone 517-841-3700 | Fax 517-768-5910
jacksonhigh.jpsk12.org

2026-27 School Year

Dear Parent/Guardian:

According to the Family Educational Rights and Privacy Act of 1974, and the regulations governing that Act, we are required to send an annual notice to parents identifying those categories that have been designated as Student Directory Information. This information, upon request, may be furnished to various associations, alumni groups, preparatory and/or trade schools, the military service and other agencies. The following information is included in this directory:

- A. a student's name;
- B. major field of study;
- C. participation in officially recognized activities and sports;
- D. height and weight, if member of an athletic team;
- E. dates of attendance;
- F. date of graduation;
- G. awards received;
- H. school photographs or videos of students participating in school activities, events or programs.

If you object to this information being released about your child when there are inquiries, please fill in the form below and return it to Jackson High School, Attention Julie Yokom, julie.yokom@jpsk12.org as soon as possible.

Sincerely,

Monica Pierce

Monica Pierce
Principal of Instruction
Jackson High School

-----return this portion-----

2026-27 School Year

I, the undersigned, object to directory information being released to any agency about my child when requested.

Student _____

Grade _____

Address _____

Phone _____

Parent/Guardian Signature _____



Jackson Public Schools in Collaboration with Jackson County Intermediate School District

Jackson High School
544 Wildwood Ave
Jackson, MI 49201

Dear Parents/Guardians,

The health and safety of your child is our top priority. We want to partner with you to ensure that your child is successful in school. We understand and value that you know your child best and serve as their greatest advocate.

When students are struggling, our goal is to work together to identify what is going on and determine the best strategies to meet their needs. We partner with JCISD School Social Workers/CSES's to provide social and emotional support to our students which may look like the following:

- Brief screening to identify needs, concerns, or other barriers to learning
- Assistance in crisis situations

Prior to completing a screening, the district will reach out to you to notify you about additional upcoming social emotional screening for your student. If following the screening, further support is needed, we will contact you to get you connected with our School Social Worker/CSES or other resources.

If you do not want your child to access these additional supports, you may opt them out by returning the bottom portion of this letter.

Parent Opt Out for Additional School Social Emotional Supports

Please return this portion only if you **do NOT want** your child to access these additional supports.

- I do NOT want my child to access these additional supports.
- I do NOT give permission to bill my Medicaid insurance for reimbursement of services (if applicable)

Student Name: _____ Grade/Teacher: _____

Parent/Guardian Name (printed): _____

Parent/Guardian Signature: _____ Date: _____