

Dear (Name of Teacher),

The following is a description of my perception of my involvement in your [SUBJECT] class in [GRADE] as well as some other information about me that may be helpful in writing my letter of recommendation. Thank you so much for your help!

- My greatest achievement OR personal strength **in your class** and why it is important to me
- A challenge I overcame **in your class**
- Examples of how I contributed to your classroom as a leader or a community member
- Skills I have developed or improved from this class
- Favorite topic covered in this class and why
- My academic interests/future college majors I have considered
- Three adjectives I use to describe myself and how I demonstrated them in your class
- How I've grown in your class, academically and/or personally
- Additional information