

Woodland Elementary School Governance Council

Minutes

Date: 1.27.2026

Time: 7:30 AM

Location: MS Teams

Meeting Link:

Members Present: Marquez Haley (Principal), Tara Uremovich (Chair), Iyanna Fouce (Vice-Chair), Anna Hill (Parliamentarian), Ciara Royal (Staff Member), Chris Cornell (Parent), Nora Robb (Parent), Kelly Chartash (Parent)

Members Absent: Meridith Voshell (Community Member), Nathalie Mateo (Community Member)

Time	Agenda Item	Person in Charge
7:41	Call to Order	Chair
7:41	Action Item: Approve January Agenda • Motion: Hill • 2nd: Robb • All in Favor: All • Opposed: None	All Members
7:44	Action Item: Approve November Minutes Correction to the minutes made- at 7:58, discussion item should be PTO & WES partnerships • Motion: Royal • 2nd: Fouce • All In Favor: All • Opposed: None Action Item: Approve December Minutes • Motion: Haley • 2nd: Royal • All in Favor: All • Opposed: None	All Members
7:49	Discussion Item: Parent and Teacher SGC Elections • Informational Flyers will be sent out and will be posted in areas around the building • Open Positions: ○ Elected Techer ○ Chosen Staff	Chair

	○ Elected Parent ○ Elected Community Member • Candidate Declaration opens February 2nd and closes March 31st • PTO will push out information in their PTO meetings • Mrs. Uremovich will send out messages to Woodland Families via Blackboards calling feature • Ciara Royal will get signage and flyers for election and information about the council • Jessica Porter (Media), Mr. Haley, & Mrs. Uremovich will cover social media	
8:00	Discussion Item: Planning for Annual Budget Meeting • Budget Committee will be meeting February 11th at 9 am • February whole council meeting will cover both a regular SGC Agenda and the Budget Agenda	All Members
8:08	Discussion Item: Spring Committee Meeting Dates • Outreach & Communication: January 5th • Budget: February 11th • Superintendent Advisory Council: February 25th @ 10 AM- will debrief in March Meeting	All Members
8:10	Information Item: Outreach & Communication Committee Update • Goal to start back up garden Club ○ Will be once a month on a Saturday ○ Currently looking into grants to help with funding of the club ○ Ms. Sackellares was invited to assist	Chartash
8:16	Information Item: Strategic Plan Update – Grant Update • Looking at grants that provide to individual HR teachers -Office referrals continue to go down -Attendance Rate: 96%; Chronic: 7.4%; Satisfactory: 77%	Chair
8:19	Information Item: FY26 Scheduling Updates • 5th Grade Accelerated Math & ELA has 3 options: ○ Buss to SSMS ○ Virtual with Support ○ True Teachers at Woodland • Final decision will be made once we have more information regarding enrollment and budget	Chair & Principal
8:23	Information Item: Public Comment • No Public Comments	Chair
8:25	Discussion Item: Charter Dollar Expenditure Proposals • \$11,900 left • No proposals at this time	All Members

8:30	Information Item: Principals Update • Mr. Haley is very excited to be back at woodland • 3rd-5th Grade Write Score will be January 27th-29th • Access testing is rolling out with our ESOL population • Budgets updates to come in February meeting • Need at least 20% of parents to fill out the school climate survey ○ Whole School Incentive will be needed to encourage parents to fill out the survey ▪ Pajama Day • International Week – Morning Show each day highlighting a different culture, Cultural Day will be Friday • BINGO- February 26th at Woodland • Woodland was recognized at adStaff for our CCRPI score being over 90% • COSA- expected to get more kids joining Woodland than leaving Woodland	Haley
8:39	Discussion Item: Draft February's meeting agenda • Add budget committee debrief • Budget Approval • Elections Update	All Members
8:41	Action Item: Meeting Adjourned • Motion: Haley • 2nd : Royal • All in Favor: All • Opposed: None	All Members

Notes and Reminders

Below are some tips and additional details about the items listed on the first page of this document.

- **Setting the date, time, and location of your meeting:** It is a great idea to set your meeting schedule for the entire fall semester (if not the entire year) at your first meeting. Get this information posted at your school and on your SGC website and you will have already covered many requirements of the Open Records and Meetings Laws. It is important that SGC meetings are scheduled outside of school hours so that staff members can attend if they would like to do so. If your meetings will be held virtually, make sure to include a link so that members of the public are able to view the meeting on-line.
- **Action items:** All action items require a motion, a second and a vote (even seemingly simple things like the agenda and meeting minutes need to be voted on). Remember that principals and student members are not voting members, so even if they are designated as an owner of an action item, the voting members of the council will be responsible for motioning, seconding and voting on the item.
- **Discussion items:** These are agenda items that solicit feedback from council members. They do not require a vote.
- **Informational items:** It is common for councils to receive updates throughout the school year related to the day-to-day management of the school or district happenings. Informational items are usually meant to keep the council up to date on important topics even if they do not fall under the purview of the council. These items do not require a vote.
- **Running the first meeting:** Note that in this agenda the principal runs most of the meeting until the point at which officers are elected and the newly elected chair takes the lead. This is a great practice as there will not technically be a standing chair at the beginning of the first meeting of the year. (Note: if the previous chair is still sitting on the council, they are welcome to run the beginning of year meeting until a new chair is elected)
- **Staffing your committees:** Remember that all SGC members should be a part of at least one committee. The Budget and Finance Committee and the Communications and Outreach Committee require a Chair (any voting SGC member), the principal, three voting SGC members and can have up to three additional SGC or external members. Also, every school needs a Principal Selection Committee regardless of whether they believe that their principal position might become vacant. This committee is comprised of the SGC Chair and three additional voting SGC members.
- **Nominating a representative for the Superintendent's Parent/Community Advisory Council:** All schools are asked to select a representative to serve on the Superintendent's Parent/Community Advisory Council. This group meets monthly with the superintendent to provide feedback and receive updates on important issues affecting FCS schools and local communities. Meeting dates/times/locations will be sent out to representatives prior to the first advisory council

meeting. If a representative is unable to attend a meeting, another member of the council can attend in their place.

- Drafting your next meeting agenda: It is a best practice to draft an agenda for your next meeting at the end of each meeting to help your council plan its upcoming work. If unforeseen events require a council to modify the agenda, the council can simply edit the agenda and vote to approve the modified agenda at the beginning of the next council meetin