

**MILFORD SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR
BOARD MEETING MINUTES
April 20, 2026**

Board Members in Attendance	
Mr. Scott Fitzgerald	Ms. Yanelle Powell
Mr. Matt Bucher	Mrs. Cynthia McKenzie
Mrs. Jennifer Massotti	Mrs. Ashlee Connell
Mr. Travis Moorman, Executive Secretary	

The Regular Meeting of the Milford Board of Education was called to order by President Scott Fitzgerald at 5:38pm PM. The meeting was held at Milford High School.

MOTION MADE BY Mr. Matt Bucher / SECONDED BY Mrs. Jennifer Massotti to enter into executive session. Motion passed unanimously.

RETURN TO OPEN SESSION

MOTION MADE BY Mr. Matt Bucher / SECONDED BY Mrs. Jennifer Massotti at 7:07 PM to return to open session. Motion passed unanimously.

PLEDGE OF ALLEGIANCE

Mr. Scott Fitzgerald led everyone in reciting the Pledge of Allegiance.

ROLL CALL

Roll Call was taken by Board Executive Secretary, Mr. Travis Moorman. 5 Board Members were present, with 2 absent. The meeting opened with a quorum. Mrs. Ashlee Connell was present for Executive Session but absent during Public Session.

APPROVAL OF MINUTES

MOTION MADE BY Mrs. Jennifer Massotti / SECONDED BY Mrs. Cynthia McKenzie to accept the minutes for the March 23, 2026, Motion passed unanimously to accept March 23, 2026, minutes as presented.

CHANGES TO AGENDA

MOTION MADE BY Mr. Matt Bucher / SECONDED BY Ms. Yanelle Powell that all changes to agenda be accepted as presented. Item 14 Section F - An additional board meeting scheduled for personnel matters was added to the agenda as an action item. Motion passed unanimously.

RECOGNITIONS AND PRESENTATIONS

Unified Basketball – Members of the Unified Basketball Team were recognized for their hard work and success during the basketball season. Coach Croce stated he was very proud of the team and their accomplishments. The Unified Basketball Team members, who were present, were called to the front to take a picture with the Board.

The Black Student Union – The Black Student Union was recognized for their hard work and successful coordination of the Milford Eleven and Black History event that took place in January 2026. Ms. LaToya Bonville, educational staff who leads the organization, and her assistant were thanked for taking the time to work with and provide opportunities to the students of the Black Student Union. Ms. Bonville and student members were called to the front to take a picture with the Board.

Student Representative Report – Final Pep Rally and Spirit Week took place for the students to prepare for the end of the school year. State testing, finals, and AP exams have started. The students are looking forward to the upcoming prom. The Student Government Association had an Easter egg hunt fundraiser and assisted with We Are Milford Day. The Interact Club hosted quarter auction. The band and choir had a successful trip to Chicago with the choir placing 1st and the band placing 3rd.

Milford High School Presentation – Principal Seth Buford gave a presentation on the successes of the Milford High School. He thanked all of the teachers and support staff for their continued commitment. Principal Buford stressed that this year, the high school was focused in two primary areas, academically improving in English Language Arts (ELA) and Mathematics and school safety and climate. The high school partnered with University of Delaware and developed a building-level strategic plan. By accessing the STAR assessment data, students experienced significant growth goals for the year. The high school continues to make big strides in the CTE areas. There were several fun activities throughout the year within the school and community such as Secondary Campus Night, Riverwalk Freedom Festival, and Homecoming parade to name a few. Students and staff remain committed to future successes.

PUBLIC COMMENT – No public comment requests were received.

SUPERINTENDENT’S REPORT: Superintendent, Travis Moorman, gave a report and stated we have eight weeks left in the school year. There were several events in the month of April, Paraprofessional day, National Assistant Principals Week, National School Librarian Day, Administrative Professionals Day, and National School Bus Driver Day were a few mentioned. Mr. Moorman thanked all of the staff members working in these roles for supporting our students. Two special staff awards were given to Ms. Trish Gerkin, Public Information Officer, who was named District 2027 Educational Support Professional of the Year. District Teacher of the Year for 2027 is Ms. Erin Raniszewski, 3rd grade Dual Language Immersion Teacher. Angel Mills was named Behavioral Health Professional of the Year. All will now compete on a State level representing Milford School District. Mr. Moorman closed with a thank you to all who contributed to making We Are Milford Day a success.

ACADEMIC EXCELLENCE: Dr. Bobbie Kilgore

Mr. Scott Fitzgerald raised the question of transportation for the field trip presented. Dr. Kilgore responded,

Polytech had vacancies on their bus and offered the vacant seats to Milford School District.

MOTION MADE BY Mrs. Jennifer Massotti / SECONDED BY Mrs. Cynthia McKenzie that the field trip presented be approved. Motion passed unanimously.

BUILDING OUR FUTURE: Mrs. Tammy Smith

Mrs. Tammy Smith presented monthly revenue, expenditures, and major capital reports as of March 31, 2026, **MOTION MADE BY Mr. Matt Bucher / SECONDED BY Mrs. Jennifer Massotti to approve the March 31, 2026, financial reports as presented. Motion passed unanimously.**

Mrs. Tammy Smith presented one Construction Change Order. The change order was in reference to building a storage unit, maintenance pole building, and fencing completion around the football field at MMS. This work would begin in Summer 2026. **MOTION MADE BY Mr. Matt Bucher / SECONDED BY Ms. Yanelle Powell to approve the Construction Change Order as presented. Motion passed unanimously.**

Mrs. Tammy Smith presented Financial Positioning Report for March 31, 2026. Mr. Tammy Smith stated that this report is required by the Delaware code to do three times a year. The Milford School District is in good financial standing. **MOTION MADE BY Mrs. Jennifer Massotti / SECONDED BY Mrs. Cynthia McKenzie to approve the Financial Positioning Report for March 31, 2026, as presented. Motion passed unanimously.**

Mr. Mike Sharp presented the Facility Assessment Plan for the 2026 school year. The plan is a requirement from the State of Delaware. It identifies any repair deficiencies and the remedy plan to address deficiencies. **MOTION MADE BY Mr. Matt Bucher / SECONDED BY Ms. Yanelle Powell to approve the 2026 Facility Assessment Plan as presented. Motion passed unanimously.**

EMPOWERING AND INVESTING IN OUR PEOPLE: Dr. Laura Bond

The Personnel Report was presented for approval as presented in executive session. **MOTION MADE BY Mrs. Jennifer Massotti / SECONDED BY Ms. Yanelle Powell to approve the Personnel Report as presented in executive session. Motion passed unanimously.**

BOARD DISCUSSION: No DSBA Updates were presented. Ms. Yanelle Powell attended the 2026 NSBA Conference in San Antonio.

A School Choice Report was presented on April 20, 2026. **MOTION MADE BY Mr. Matt Bucher / SECONDED BY Mrs. Cynthia McKenzie to approve the School Choice Report. Motion passed unanimously.**

Mr. Travis Moorman presented: Recommended Revised Draft Board Policies for "First Read."

1. 1008 – Required Compliance of Laws Governing the Use of Seatbelt Devices While Driving
2. 3201 – Financial Accountability
3. 3401 – Awarding & Maintaining Bus Contracts

Milford School District Regular

Meeting. 4. 3403 – Cancellation Procedures

April 20, 2026 5. 3406 – District Owned Vehicle Assignment & Usage Milage Rate for Privately Owned Vehicles

6. 4101B – Section 504 Parent & Student Rights

7. 4221 – Copyright Compliance

8. 4337 – Procedure for Implementation of the State of Delaware Short-Term & Long-Term Disability Insurance Plan

9. 5105 – Student Driving

10. 5106 – Playground Safety Grades K-8

11. 6105 – Emergencies

12. 6109 – School Day

13. 6112A -Library Resources: Selection & Compliant Procedures

Mr. Travis Moorman presented: Recommended Revised Draft Board Policies “Second Read.”

1. 3204 - State Championship Recognition

2. 3405 - Bus Quotation Procedures for Additional Trip

3. 4111 – School District Residency Requirements (Recommended for deletion)

4. 4203 - Leave Without Pay

5. 4223 - Overtime and Compensatory Time

6. 4226 - Electronic Communication and Social Media

7. 4309A - Limited Contracts - Employment

8. 4310 - Calculation of Hourly Rate of Pay

9. 4319 - Holiday Schedule – Twelve Month Employees

10. 4324 - Fringe Benefit Program

11. 4333 - Course Reimbursement – Child Nutrition Staff

12. 5101 - Accidents (Recommend for deletion)

13. 5108 - Releasing of Students to Persons Other Than Their Parents or Legal Guardians

14. 5205 - School Choice Program

15. 5307 – Student Rights: Discussion and Appeal Procedures not Regarding discipline (Recommended for deletion)

16. 5313 - Protection of the Privacy of Students

17. 5408 - Student Discipline: Criteria for Conferences with Students and/or Parents (Recommended for deletion)

18. 6110 - Curriculum Advisory Council

19. 6113 - Field Trips and Student Travel

20. 6113A - Cultural Trips Involving Travel Outside the United States (Recommended for Deletion)

21. 6305 - High School Commencement

MOTION MADE BY Mr. Matt Bucher / SECONDED Yanelle Powell to approve the policies presented for second read En Mass as presented. Motion passed unanimously.

Item F was added to the April 20, 2026, Meeting Agenda for scheduling a Special Board Meeting for May 12, 2026, at 7:30am at the District Office for any needed personnel actions that may be required before May 15th, 2026, per Delaware Code. . **MOTION MADE BY Ms. Yanelle Powell / SECONDED BY Mrs. Cynthia McKenzie to approve adding a Special Board Meeting on May 12, 2026. Motion passed unanimously.**

Milford School District Regular
Meeting.
April 20, 2026

The Good of The Order:

The phrase “good of the order” refers to matters concerning the general welfare of an organization. Most often found in meetings following parliamentary procedure (like in Robert’s Rules of Order), this agenda item allows members to make informal comments, observations, or suggestions for the benefit of group.

Comment: Mrs. Cynthia McKenzie gave accolades to Ms. Patricia Gerken for her hard work and dedication. Mrs. McKenzie expressed her appreciation for the success of We Are Milford Day 2026 event.

ADJOURNMENT

MOTION MADE BY Mrs. Jennifer Massotti / SECONDED BY Yanelle Powell that the Regular meeting of the Milford Board of Education held on Monday April 20, 2026, be adjourned at 8:07pm. Motion passed unanimously.