

**PENNRIDGE SCHOOL DISTRICT  
REQUEST FOR ALTERNATE BUS ASSIGNMENT**

Date filed: \_\_\_\_\_

School Year 2026 – 2027

Student Name: \_\_\_\_\_

Age \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Grade \_\_\_\_\_

School \_\_\_\_\_

Reason for assignment: \_\_\_\_\_

Parent(s) name with whom child makes his primary residence:

\_\_\_\_\_

Home phone # \_\_\_\_\_

Work phone # \_\_\_\_\_

Email: \_\_\_\_\_

Emergency Contact Name & Number \_\_\_\_\_

Non-Custodial Parent(s) Information:

Parent(s) Name \_\_\_\_\_

Phone # \_\_\_\_\_

Emergency # \_\_\_\_\_

Destination:

Street \_\_\_\_\_

Town \_\_\_\_\_

Babysitters Name \_\_\_\_\_

Daily / Year \_\_\_\_\_

Babysitters Phone # \_\_\_\_\_

AM \_\_\_\_\_ PM \_\_\_\_\_

**Please allow 2 – 3 days for processing this change. You will receive an email with the busing information once your request has been processed.**

**Please read the information on the reverse side.**

.....  
I understand that an alternate bus arrangement can be made only within the student's attendance area and that any such arrangement is contingent upon space availability. I also understand that permission to ride an alternate bus will be rescinded should the space be needed to accommodate a new student living along the bus route. In this event, the last alternate assignment approved will be the first rescinded.

I agree to these conditions.

Custodial Parent \_\_\_\_\_

Date \_\_\_\_\_

Please email completed form to: [transport@pennridge.org](mailto:transport@pennridge.org)

.....  
\_\_\_\_\_ Request Granted: Bus Number: AM \_\_\_\_\_ PM \_\_\_\_\_

Bus stop location \_\_\_\_\_

Start Date \_\_\_\_\_ Request Denied \_\_\_\_\_ Space Unavailability \_\_\_\_\_

Other \_\_\_\_\_

Transportation Signature \_\_\_\_\_

Date \_\_\_\_\_

## Guidelines for Requests:

Parents who desire an alternate exception to bus assignments specifically for the purpose of childcare or student employment shall complete a **Request for Alternate Transportation Form**. Consideration will be given only to requests for transportation for childcare or employment within a student's attendance area for an academic year, subject to space availability. The following specific considerations shall be in effect:

1. Alternate bus arrangements shall be considered only for the purposes of childcare for **elementary and middle school students only** and student employment (for High School students only) provided this change is for every day of the week.
2. Alternate bus assignments shall be granted only within the student's attendance area; students shall not be transported across attendance boundaries.
3. Each request is subject to space availability.
4. Once given, permission will be rescinded should space be needed to accommodate new students living along the bus route. In that event, the last request granted will be the first to be rescinded.
5. Students can be granted **split** alternate bus arrangements (**only AM or only PM**). All requests must be along existing routes. We will not reroute runs nor will we relocate existing stops to accommodate alternate bus requests. No new stops shall be added too close to existing stops, otherwise the request will be made at the next SAFE stop location.
6. No request for alternate bus assignment shall be granted which, in the opinion of school personnel, may in any way endanger the safety of the student.
7. No request for alternate bus assignment shall be granted which causes the district to incur additional expense.
8. All alternate bus requests must be resubmitted each year.

Address: Pennridge School District  
Transportation Department  
1506 N. Fifth Street  
Perkasie, PA 18944

Email [transport@pennridge.org](mailto:transport@pennridge.org)