Instruction

Education of Children with Disabilities

The Lake County Technology Campus is dedicated to providing an appropriate and safe learning environment for all students. The LCTC is a learning environment in which most students can learn complex academic and technical concepts. Due to the hands on approach to learning, students are exposed to materials that require their attention, concentration, appreciation and skill. In order to maintain a safe learning environment, these factors cannot be compromised. In preparation for meeting the needs of students with disabilities, all participating districts to LCTC will adhere to the following procedures:

1. For students who are being initially referred to LCTC, a copy of the student's IEP and last case study evaluation shall be forwarded to the LCTC Assistant Principal **before** the referral/recommendation is made. The LCTC Assistant Principal may require additional student records in order to determine if an initial referral is appropriate. Further documentation could include, but is not limited to, a copy of the student's functional behavior assessment, behavior intervention plan, disciplinary record, and transcript.

2. The IEP conference in which the referral and/or recommendation to the LCTC campus is made shall include a representative from the LCTC. Failure to invite the LCTC representative or the absence of the LCTC representative, without prior notification, may be grounds for cancellation of the IEP conference.

3. After the student's unique special education needs are discussed and reviewed, the LCTC representative shall have input into whether a referral/recommendation for Technology placement is appropriate. If placement is appropriate with special services and accommodations, the referring district shall be responsible for providing such support.

4. If the LCTC representative believes that the LCTC may not be an appropriate placement for the student, regardless of additional supports and services being provided by the district, a site visit will be recommended. In those cases, the IEP team will adjourn and later reconvene to discuss the results of the site visit. Until such time as the team reconvenes, the student's placement shall not change. If a site visit is recommended, the District shall honor such request. The site visit may include, but not be limited to:

    a. student interview
    b. parent interview
    c. student participation in a class
    d. conference with administration or staff members
    e. building tour

A District representative shall accompany the student and his/her family during the site visit.

5. Referrals to the LCTC will not be made as a means to avoid a student suspension or expulsion. All referrals to the LCTC shall include documentation that the student is in good standing.

6. For students with special needs who are already enrolled at the LCTC, continued enrollment shall be based on the same factors as for students without disabilities. In addition, the IEP team shall consider new information that includes, but is not limited to, disciplinary infractions, safety concerns, specialized services, behavior intervention plans and accommodations. Although the existence of the aforementioned factors does not automatically preclude continued attendance at the LCTC, these factors shall be discussed so as to determine whether the LCTC continues to be an appropriate educational placement.

The Lake County Technology Campus representative should be an integral part of every IEP conference in which an initial or continued placement is discussed. Adherence to these procedures will minimize the risk of an inappropriate placement. The LCTC representative will have the opportunity to give valuable input into the IEP process and facilitate a supportive transition to this learning environment.

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