

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting
April 9, 2026

I. OPENING ITEMS

- A. Call to Order – 5:30 PM
- B. Roll Call

Notice of this meeting was given in accordance with the provisions of Policy 1.15 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mr. Brusnahan, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci

Absent: Mrs. Czech

- C. Pledge of Allegiance

II. AGENDA

- A. Motion to approve the agenda.

With change to IX Executive Session -add reason E. – Matters required to be kept confidential by federal law or regulations or state statutes.

- 26-049** Mr. Brusnahan moved, seconded by Mr. Petrucci that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci

No: None

Motion Carried: 4-0

III. INFORMATIONAL ITEMS/BOARD RECOGNITIONS

Recognition of the following BHS teams:

- **Boys Varsity Basketball**
 - **Team:**
 - 19-6 overall
 - 13-1 LC8 / 4-time champs (49-7 league record in those 4 years)
 - **Mason Waechter (Jr.):**
 - 1st Team All-LC8
 - Lorain County Division III-IV Player of the Year
 - 1st Team Northeast Lakes District
 - **Zeke Lind (Soph.):**
 - 1st Team All-LC8
 - 1st Team All-Lorain County
 - 2nd Team All-Northeast Lakes District
 - **Alex Arra (Jr):**
 - 2nd Team All-LC8
 - 1st Team All-Lorain County
 - 3rd Team All-Northeast Lakes District.
 - **Coach Larry Babics:**
 - LC8 Coach of the Year for the 4th consecutive year

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- Lorain County Division III-IV Coach of the Year for the 3rd time in 4 years.
- Northeast Lakes District Division IV Coach of the Year.
- **Boys Varsity Bowling**
 - **Team:**
 - 10-6 Overall
 - 6-1 LC8
 - Won the North Shore Bowling Conference Division II Tournament
 - Qualified for Districts for the 2nd year in a row.
 - **Matthew Mahnke (Soph):**
 - LC8 Bowler of the Year for the 2nd year in a row. Determined by highest individual average in LC8 matches (205.4 average).
 - **Chase Davis (Jr.):**
 - 1st Team All-LC8 for the 2nd year in a row. Finished with the second-highest individual average in LC8 matches (204.9 average)
 - **Coach Matt Mahnke**
 - North Shore Bowling Conference Division II Coach of the Year.
- **BHS Varsity Wrestling:**
 - **Jaxon Llado (Jr.):**
 - Won the 215-pound weight class at the LC8 Championship
 - Advanced to Districts by finishing 4th at Sectionals. 2nd year in a row.
 - Finished season with overall record 31-17.
 - **Elijah Lopez (Soph.):**
 - Won the 144-pound weight class at the LC8 Championship.
 - Advanced to Districts by finishing 4th at Sectionals.
 - Finished season with overall record of 38-7

Federal Grants Expenditure Report

IV. **TREASURER'S BUSINESS**

A. Reports

B. Approval of Minutes

26-050 Mr. Petrucci moved, seconded by Mr. Brusnahan that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s).

Regular Meeting – March 12, 2026

Yes: Mr. Brusnahan, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci

No: None

Motion Carried: 4-0

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C. Approval of Financial Statements

- 26-051** Mrs. Jensen moved, seconded by Mr. Petrucci that the Sheffield-Sheffield Board of Education approve the enclosed financial statements.

Yes: Mr. Brusnahan, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci

No: None

Motion Carried: 4-0

D. Approval of Insurance Rates

- 26-052** Mr. Brusnahan moved, seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education accept and knowledge the LERC insurance rates for the 2026-2027 school year per attachment.

Yes: Mr. Brusnahan, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci

No: None

Motion Carried: 4-0

E. AMVETS POST 55 Donation

- 26-053** Mr. Brusnahan moved, seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education accept and acknowledge the following donation(s) from **AMVETS POST 55**:

a. \$2,000 for the BHS/BMS Career Fair

Mr. Brusnahan thanked the AMVETS for their support. Mrs. DeLuca spoke about the Career Fair.

Yes: Mr. Brusnahan, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci

No: None

Motion Carried: 4-0

F. Educational Funding Group, Inc.

- 26-054** Mrs. DeLuca moved, seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education accept and acknowledge the following **Educational Funding Group, Inc.** contract extension for the 2026-2027 E-rate funding year per the attachment.

Yes: Mr. Brusnahan, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci

No: None

Motion Carried: 4-0

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G. Southwestern Ohio Educational Purchasing Council (EPC)

- 26-055** Mrs. Jensen moved, seconded by Mr. Petrucci, that the Sheffield-Sheffield Lake Board of Education agreed to abide by the Constitution and By-Laws of **Southwestern Ohio Educational Purchasing Council (EPC)**, and elects to become a member of the EPC, a Regional Council of Governments under Chapter 167 of the Ohio Revised Code.

Yes: Mr. Brusnahan, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci
No: None
Motion Carried: 4-0

H. Resolution Accepting Tax Rates

- 26-056** Mrs. Jensen moved, seconded by Mr. Brusnahan, that the Sheffield-Sheffield Lake Board of Education approved the attached resolution accepting the amounts and rates as determined by the Lorain County Budget Commission and authorizing tax levies and certifying them to the county auditor.

Yes: Mr. Brusnahan, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci
No: None
Motion Carried: 4-0

V. SUPERINTENDENT'S BUSINESS/HUMAN RESOURCES

A. Resignations/Leave Requests/Retirements

- 26-057** Mr. Brusnahan moved, seconded by Mr. Petrucci that the Sheffield-Sheffield Lake Board of Education approves items A through F.

Yes: Mr. Brusnahan, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci
No: None
Motion Carried: 4-0

It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

- a. **Christopher Adkins**, resigning from Brookside High School Head Boys Soccer Coach, effective April 10, 2026.
- b. **Matthew Achterhof**, resigning from Brookside High School Assistant Girls Basketball Coach, effective March 16, 2026.
- c. **Lauren Hollars**, Forestlawn Early Learning Center teacher, requesting an extension of Unpaid Parental Leave, effective for the 2026-27 school year and returning at the start of the 2027-28 school year.

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- d. **Gerald Long**, resigning from Transportation Bus Driver, effective June 3, 2026, for the purpose of retirement.
- e. **Nathan Mack**, resigning from Brookside High School Assistant Girls Basketball Coach, effective April 1, 2026.
- f. **Rebecca Meek**, resigning from Brookside Middle School Girls Basketball Coach, effective March 17, 2026.
- g. **Jeremy Smith**, Brookside High School Custodian, requesting Unpaid FMLA leave, beginning March 20, 2026, until approximately May 15, 2026.
- h. **Linda Wozniak**, resigning from Knollwood Elementary Teacher, effective at the end of the 2025-2026 school year, for the purpose of retirement.

B. Administrative

It is recommended that the Sheffield-Sheffield Lake Board of Education grant the following certified personnel a three-year (3) Administrative Contract as per the Master Agreement commencing at the start of the 2026-2027 school year.

- a. **Emily Adkins**, Brookside High School Principal, M+40, Step 5, effective August 1, 2026.
- b. **Wes Davies**, Brookside Intermediate School Principal, M+30, Step 5, effective August 1, 2026.
- c. **Colleen Mudore**, Knollwood Principal, M+40, Step 5, effective August 1, 2026.

C. Administrative - Superintendent

It is recommended that the Sheffield-Sheffield Lake Board of Education accepts and approves Mr. Michael Cook's one year superintendent contract as attached.

D. Certified

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Natalie Huber**, Brookside High School Social Studies Teacher, BA, Step 0, effective for the 2026-2027 school year.

E. Classified

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

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- a. **Marissa Quinones**, School Support Paraprofessional – Noon Monitor, Brookside Intermediate School, Step 1, 2.5 hrs./day, 181 days/year plus contracted holidays (pro-rated), effective April 13, 2026.
- b. **Jessica Badger**, Educational School Paraprofessional, Murray Ridge, Step 1, 7 hrs./day, 181 days/year plus contracted holidays (pro-rated), effective August 17, 2026.
- c. **Amanda Skiddle**, School Support Paraprofessional – Noon Monitor, Brookside High/Middle School, Step 1, 3 hrs./day, 181 days/year plus contracted holidays (pro-rated), effective for the 2026-2027 school year.

F. Supplemental

It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.

- a. **Nicholas Arra**, Brookside High School *Volunteer* Baseball Coach, at no cost to the district, effective March 30, 2026.
- b. **Tyler Brennen**, Brookside High School *Volunteer* Baseball Coach, at no cost to the district, effective March 30, 2026.

Comments:

Mr. Brusnahan spoke about bus behavior is a problem that the district is addressing.
Mrs. DeLuca – Mr. Long does a great job transporting athletics. Thanked Mr. Cook for his contract reduction.
Mr. Petrucci – Praised about the Knollwood dance and the teacher support.

VI. BUSINESS OPERATIONS

A. Brookside High School Graduating Class of 2026

- 26-058** Mr. Brusnahan moved, seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the list of potential graduates of the Brookside High School Graduating Class of 2026, contingent upon successful completion of all graduation requirements.

Yes: Mr. Brusnahan, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci

No: None

Motion Carried: 4-0

B. Summer 2026 Plato Program

- 26-059** Mr. Brusnahan moved, seconded by Mrs. Jensen that that the Sheffield-Sheffield Lake Board of Education approve the BHS Summer 2026 PLATO Program including personnel as attached.

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Yes: Mr. Brusnahan, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci
No: None
Motion Carried: 4-0

C. Lorain County Community College Credit Plus MOU Agreement

- 26-060** Mr. Brusnahan moved, seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the attached Lorain County Community College Credit Plus MOU agreement for the 2026-2027 school year.

Yes: Mr. Brusnahan, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci
No: None
Motion Carried: 4-0

D. Northern Buckeye Education Council Service Agreement

- 26-061** Mr. Brusnahan moved, seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the Northern Buckeye Education Council Service Agreement which provides managed internal broadband services as per the attached.

Yes: Mr. Brusnahan, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci
No: None
Motion Carried: 4-0

E. META Solutions Internet Access Service Agreement

- 26-062** Mr. Brusnahan moved, seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the attached five-year agreement with META Solutions for Internet Access at \$2,029 per year, beginning July 1, 2026 through June 30, 2031. Approximately 70% of the cost will be reimbursed with federal e-rate funding.

Yes: Mr. Brusnahan, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci
No: None
Motion Carried: 4-0

F. Educational Service Center of Lorain County - Career Navigator Stipend

- 26-063** Mrs. DeLuca moved, seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the **Educational Service Center of Lorain County (ESCLC)** grant received from the Nord Family Foundation in the amount of \$1,500 for our Career Navigator stipend.

Yes: Mr. Brusnahan, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci
No: None
Motion Carried: 4-0

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G. Brookside Middle School Handbook with Adjustments/Changes

- 26-064** Mr. Brusnahan moved, seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the attached **Brookside Middle School Handbook** with adjustments and/or changes for the 2026-2027 school year.

Yes: Mr. Brusnahan, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci

No: None

Motion Carried: 4-0

VII. COMMENTS FROM THE PUBLIC

"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have the opportunity to do so. People desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present and voting."

VIII. STANDING COMMITTEE REPORT

A. Joint Vocational School –

- Discussion regarding the student walk-out and Dr. Faircloth and other administrators commented that the students were well behaved with no academic disruptions.
- Board will have a retreat the week of April 13th.

B. Athletic Counsel –

▪ Baseball –

- It has been plagued by cold weather and rain so far the first two weeks of the season.
- Varsity team picked up their first win of the season last night at Firelands, 6-0, and are not 1-0-1 on the season.
 - The Varsity team is currently playing at Clearview tonight.
- The JV team is 0-2 at this early point in the season.

▪ Softball –

- Had some good weather in their first week of the season and got most of their games in.
- They are currently 2-4 on the season, and next play at Lorain on Saturday.

▪ BHS Track and Field –

- BHS Track and Field teams opened their season last Thursday at the Nelson Howe Invitational at Firelands High School.

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- Boys finished in a tie for 3rd place.
 - Girls finished in 6th place.
 - They will compete in the Shelby Invitational this Saturday.
- **BMS Track and Field –**
 - BMS Track and Field team opens their season this Saturday at the Midview Shipwreck Invitational.
- C. **Legislative Liaison-**
 - General Assembly on recess until May 11th.
 - Discussed SB19 Amendment
 - Senate Education Committee held hearing SB326 requires HS computer science
 - SB328 Middle school career exploration courses.
 - ODEW was open for public comment and is currently closed.
- D. **Endowment Fund-**
 - 50/50 drawing is April 30th.
- E. **S.A.L.T. - Student Achievement Leadership Team:**
 - **FELC** - Ohio Guidestone Parental Engagement April 27th, 4-5PM.
 - **Knollwood** - The Chocolate Touch was read as a building book with daily prizes.
 - **BIS** – Grade 3-6 participated in hands on STEM & Sports facilitated by STEM Playbook with live career speaker with interactive activities to explore real-world careers.
 - **BMS** – Drama Club assisted with the Spring Play at BHS and attended the Cleveland Playhouse Square. Art students visited the Cleveland Museum of Art. The students who qualified for the academic reward trip visit the Museum of History.
 - **BHS** – Career Fair on March 27th. Had over 100 Career speakers followed by emails from students to the presenters thanking them and conveying the benefits of the career fair. Robotics will be competing in the World's Competition in a couple weeks.
- F. **Finance – N/A**

IX. EXECUTIVE SESSION

26-065 Mr. Brusnahan moved, seconded by Mr. Petrucci that the Sheffield-Sheffield Lake Board of Education adjourns to Executive Session for the reason(s) indicated below with **no action to follow**.

TIME: 6:48 PM

Yes: Mr. Brusnahan, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci

No: None

Motion Carried: 4-0

To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

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- 1) _____ Appointment;
- 2) _____ Employment;
- 3) _____ Dismissal;
- 4) _____ Discipline;
- 5) _____ Promotion;
- 6) _____ Demotion;
- 7) _____ Compensation;

A. _____ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)

B. _____ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.

C. _____ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.

D. X Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment.

E. X Matters required to be kept confidential by federal law or regulations or state statutes.

F. _____ Details relative to security arrangements and emergency response protocols for a public body or a public office if disclosure of the matters discussed could be expected to jeopardize the security of the public body or public office.

Reconvene from executive session by consent at 7:57 PM.

X. ADJOURNMENT

26-066 Mr. Brusnahan moved, seconded by Mr. Petrucci that the Sheffield-Sheffield Lake Board of Education adjourn.

Time: 7:57 PM

Yes: Mr. Brusnahan, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci

No: None

Motion Carried: 4-0

The next regular meeting will be on May 14, 2026, at 5:30 PM at Administration Center.

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Mr. Adam Hirles, Treasurer


Mrs. Amy DeLuca, President

