



Eastern Lebanon County School District

180 ELCO Drive, Myerstown, PA 17067

May 4, 2026, DO Boardroom, 5:00 pm

Policy, Curriculum, and Personnel
Committee Minutes

POLICY COMMITTEE

Policy Committee Chair and Board President: **Rachel Moyer**,

Policy Committee Members: **Jack Kahl, Bonnie Kantner, Ray Ondrusek**;

Others Present: Megan Schaeffer, Joya Morrissey, Jordan Weaver, Howard Kramer

The meeting was called to order at 5:00 pm by Mrs. Moyer.

The following policies were discussed and will move forward for the first reading.

- Policy 236.1 – Threat Assessment
Updated to add school code language requiring established procedures for threat assessment teams to include timely consultation and information sharing with law enforcement and community agencies, and to formally include a member who serves on a local/county threat assessment team, with an annual safety report to the board in executive session. This policy is moved forward for first reading.
- Policy 626 – Federal Fiscal Compliance
Revised to align with updated federal requirements for handling federal funds, including a new \$1 million single/program-specific audit threshold, updated internal control and recordkeeping language, a shorter three-year record retention period, and new mandatory reporting and whistleblower protection provisions (using the PSBA version). This policy is moved forward for first reading.
- Policy 830.1 – Data Governance - Storage/Security (Annual Review)
Affirms expectations for secure data governance by assigning oversight to the superintendent and IT director, emphasizing risk assessment, prohibiting storage of district data on personal devices, and clarifying accountability and consequences for staff and service providers; no substantive changes were proposed, just annual review and alignment with practice and handbooks. This policy was reviewed with no changes.

- Policy 918 – Title I Parent and Family Engagement (Annual Review)
Brought forward for its required annual review (no changes proposed), confirming existing practices for Title I parent/family engagement, responsibilities, and meetings remain current and aligned ahead of a likely monitoring visit next year. This policy was reviewed with no changes.
- PSBA transition from Board Docs to Keystone Agenda
PSBA is ending its relationship with Diligent/BoardDocs effective June 30, so the district will need to transition to PSBA’s new Keystone Agenda platform for policies and (optionally) paperless agendas, which offer clearer redline/side-by-side policy comparisons and public transparency. After discussion, the committee did not make a final decision but agreed to bring the choice between All Access (with Keystone Agenda and policy maintenance) versus purchasing components separately to the finance committee for further discussion.

Public Comment: none

Next Policy Meeting:

- June 8, 2026

The meeting adjourned at 5:17 pm.

Future Policy Committee Meetings:

August 3, 2026
September 8, 2026
October 5, 2026
November 2, 2026

CURRICULUM COMMITTEE

Curriculum Committee Chair: **Bonnie Kantner**

Curriculum Committee Members: **Joya Morrissey, Jordan Weaver;**

Board President, **Rachel Moyer**

Others present: Jack Kahl, Howard Kramer, Megan Schaeffer, Ray Ondrusek.

Call to Order and Welcome

- Mrs. Kantner called the meeting to order at 5:19 pm.

Discussion Items

- Textbook Review - AP Pre-Calculus
 - Dr. Davis presented a new AP Precalculus textbook to replace the current Honors Precalculus text and convert the course into AP Precalculus beginning next school year.
 - Cost is about \$15,000 and is included in the curriculum budget; committee feedback on the resource was positive (good formulas/functions section, ELL tips, reviews, and illustrations), with no noted concerns.
 - Honors and AP students may take the same section concurrently, with AP students taking the AP exam for potential college credit.
 - The committee moved this book forward for full consideration by the Board.
- Contract Renewals
 - Vector Solutions – Renewal of the online training platform used for mandated trainings, including Act 126 (mandated reporter), Act 71 (suicide prevention), and EpiPen administration, with potential expansion for maintenance/safety trainings; total cost is just under \$4,000 for both the system and course content.
 - LinkIt – Renewal of the districtwide data and assessment platform that houses PSSA, Keystone, ACCESS/WIDA, benchmarks, common assessments, and intervention progress monitoring data, and provides detailed standards-aligned reports and Navigator reporting for instructional decisions.
 - Spring Math (K–2) – Renewal of the math fact intervention for grades K–2, costing about \$10,000, which provides frequent, brief assessments and structured routines (including student peer quizzing) to build early numeracy and track growth.

- mCLASS Intervention (3–5) – Renewal of the reading intervention license for grades 3–5 (separate from K–2 reading resources), at approximately \$3,800, to support targeted reading interventions primarily at the Intermediate School.
- Mystery Science (K–5) – Renewal of the K–5 science resource obtained through the IU consortium, providing online lessons and videos aligned with the STEELS standards that teachers have embedded into grade-level science units and that students use for highly engaging, supplemental learning.
- ClassLink – Renewal of the district’s single sign-on (SSO) platform that lets students and staff log in once to securely access all their online textbooks and digital resources based on their schedules and roles.
- Phoenix Learning Solutions – Contract renewal for PowerSchool, with details to be brought back at the Finance committee meeting regarding its specific purpose and use.
- All contracts were moved forward for full Board approval.

Public Comment:

Megan Schaeffer shared that Mystery Science has been very engaging and effective for their child and peers in grades 3–5, especially given the quarter-based rotation between science and social studies, which helps students stay interested and retain science learning (including helping them stay ahead of the 5th-grade science test).

Next Curriculum Committee Meeting: June 8, 2026

Adjournment: Mrs. Kantner adjourned the meeting at 5:35 pm.

Future Curriculum Committee Meetings:

August 3, 2026
September 8, 2026
October 5, 2026
November 2, 2026

PERSONNEL COMMITTEE

Personnel Committee Chair: **Jack Kahl**

Personnel Committee Members: **Bonnie Kantner, Joya Morrissey, Jordan Weaver;**
Board President, **Rachel Moyer**

Others present: Howard Kramer, Megan Schaeffer, Ray Ondrusek.

Mr. Kahl called the meeting to order at 5:36 pm.

Discussion Items

The Committee reviewed a draft agenda for the May 18, 2026, meeting, which reflects actions as of the Committee meeting date. There will likely be additional items included in the lead-up to the voting Board meeting.

As of May 4th, the following items will appear on the DATE Board Agenda:

- New hires:
 - Fort Zeller Elementary School Administrative Assistant
 - Hiring has slowed down at this time of the year
- Resignations:
 - A high school paraprofessional's resignation will appear on the agenda
- Staffing Update:
 - The Autistic Support position at the Intermediate School is still open

Public Comment: None

Next Personnel Committee Meeting:

- June 8, 2026

Adjournment: Mr. Kahl adjourned the meeting at 5:38 pm.

Please note that the Personnel Committee will move into an Executive Session to discuss confidential Personnel matters per Policy 006.

Future Personnel Committee Meetings:

August 3, 2026
September 8, 2026
October 5, 2026
November 2, 2026