Santa Monica-Malibu Unified School District
Educational Services Departent

Franklin Elementary School
PARENT AND FAMILY ENGAGEMENT POLICY

Franklin Elementary School has developed a written parent and family engagement policy with input from parents.

It has distributed the policy to all parents and guardians after it is adopted by the School Site Council.

This policy describes the means for carrying out parent and family engagement requirements pursuant to ESSA Section 1116(c).

Each school served under this part shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of subsections (c) through (f). How are parents notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand? How is the policy is made available to the local community? How and when is the policy updated periodically to meet the changing needs of parents and the school (ESSA Section 1116[b][1])?

To involve parents the following practices have been established:

The school convenes an annual meeting to inform parents about the right of parents to be involved in the school program. Add details about the annual meetings in the box below:

It will be presented at School Site Council (SSC) and will happen during an SSC meeting and PTA General meeting in the fall of 2026. Information about parent involvement opportunities and school programs is shared at our 2 Back-to-School Nights, PTA, ELAC, SSC and other committee meetings, as well as in the weekly parent newsletter, our Franklin Bolts Instagram, and on the school website. The document will also be posted on our school's website.

The school offers a flexible number of meetings for parents, such as meetings in the morning or evening. Add details about the meetings in the box below:

Parent Teacher Association (PTA) meetings are held in the morning in person on campus and parents can zoom in to PTA meetings and School Site Council (SSC) meetings are held in the afternoon after school on zoom at 3:15 monthly. English Learner AdvisoryCommittee (ELAC) meetings are held at 9:00 am on at least 4 Fridays throughout the school year. Information about meeting dates are shared on our school's website and all meetings are accessible through Zoom.

The school involves parents of students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's programs and the parental involvement policy. How does the school involve parents?

The SSC elected parent representatives are involved and meet at least eight times a year. Parents and guardians are invited to all meetings of the PTA, SSC, and ELAC.The school invites and encourages parents to be involved in school engagement opportunities such as ELAC, PTA Executive Board, PTA, Campus Beautification Committee, and many other event Committees. These meetings and group events are advertised throughout the school year in newsletter, via all Parent Room Reps, and via our Franklin Bolts Instagram. All parents and family members are encouraged to take an active role in the school by participating in site decision making councils and advisory committees, as well as district level advisory committees, in order to be involved in the development of school improvement plans. Council and committee members will continue to be trained on their rolesand responsibilities. Franklin will continue to use findings from all data sources to revise the Parent and Family Engagement Policy so that it reflects the needs of all families. School climate surveys are offered to parents and the data

reviewed by the school and district.

The school provides parents of students with timely information about the schools programs. How does the school provide the information?

Type examples or add bullets here.

Franklin provides our parents and guardians with timely information about our programs through our Parent/Student Handbook, weekly newsletters, School and District Website, Frankloin Bolts Instagram, Back-to-School Night (BTSN), and Open House Night. E-mails/phone messages/texts, social media, flyers, postings placed in front of the school, Room Parent communications, teacher communications, school events, committee and council meetings, also convey information to all parents and guardians.

The school provides parents with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet. How does the school provide the information?

- Parent/Student Handbook
- Parent/Teacher Conferences
- Weekly Teacher and Family Newsletters
- Back to School Night
- School Plan for Student Achievement (SPSA)
- Winter and Spring Report Cards
- Fall Progress Reports
- Annual ELPAC and EL Reclassification Reports
- School-wide data and information shared at ELAC, SSC, PTA, and other meetings
- Resources, letters, and flyers shared on the school and district website, electronically distributed, and sent home

Type examples or add bullets here.

If requested by parents, the school provides opportunities for parents to participate in decisions relating to the education of their children. How does the school provide the opportunities?

Franklin provides parents with these opportunities through parent/teacher conferences each fall (and as needed), surveys, committees, Student Success Teams (SST), direct phone communication by administrators and teachers, teacher communication via emails, phone calls, and newsletters, and IEPs.

Type examples or add bullets here.

The school engages parents in meaningful interactions with the school. The Compact supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices:

The school provides parents with assistance in understanding the state's academic content standards, assessments, and how to monitor and improve the achievement of their children.

• Input for the Compact is done in conjunction with this policy.
• The school offers a variety of opportunities for engagement and involvement to fit parents' needs, time, and interests. Franklin has numerous events each school year for various themes and purposes, including academic, social, and cultural. Families are encouraged to volunteer and participate.
• The SSC develops and approves the annual SPSA to ensure parent and family engagement goals are planned and supported with activities, materials, and resources.
• Parent/Teacher Conferences each fall and as needed
• Events like Back to School Night and Parents/Teacher Conferences
• Fall Progress Reports and Winter and Spring Report Cards
• School-wide data and information are shared at ELAC, SSC, PTA, and other meetings.
• Parent workshops and trainings
• Family events such as Back to School Picnic, Coffee with the Principal, and monthly Assmeblies where all parents are invited.
• English Learner reclassification meetings in the winter and spring
• Consistent communication addressing chronic absences (letters, phone calls, parent meetings)

Type examples or add bullets here.

The school provides parents with materials and training to help them work with their children to improve their children's achievement.

Franklin also educates staff members in the value of parent contributions, and in how to work with parents as equal partners. This is done through the following:

• Staff meetings
• Grade-level meetings
• Staff Professional Development
• Trainings and workshops
• Resources and materials provided
• Information shared at Parent/Teacher conferences, events like Back-to-School Night, and parent group meetings (ELAC).
• Coaching and resources from specialists such as Instructional Coach, Counselor, School Psychologist
• Posting of resources on the school's website (workshop materials, parent guides/newsletters, at-home learning materials, and digital resources) for families to access remotely.
• Social Emotional Learning Resources (SEL) with Second Step Curriculum and resources for parents.

Type examples or add bullets here.

The school educates staff members in the value of parent contributions, and in how to work with parents as equal partners.

• Faculty Meetings
• Staff Professional Development
• Trainings and workshops
• Resources and materials provided
• Coaching and resources from specialists such as Instructional Coach, Counselor, School Psychologist
• Weekly newsletters, our website and All School Monthly Assemblies.

Type examples or add bullets here.

The school coordinates and integrates parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children.

• Annual workshops and trainings such as Parent Volunteer Training

- Advertisement and promotion of parent committees such as ELAC, PTA Executive Board, and SSC
- The Bilingual Community Liaison supports families and helps connect families to school
- Franklin offers a variety of opportunities for engagement and involvement to fit parents' needs, time, and interests.
- The school has many events (Fall/Spring Book Fairs, Campus beautification, Weekly Chess Club and tournaments, Camp Out, Movie Night, Multicultural Fair, Reflections, Arts Night, Science Fair, etc.)
- Programs are shared in multiple ways, including the school's website, district website, the weekly Franklin Flash school newsletter, emails/phone messages/texts, social media, flyers, postings out in front of theschool, Room Parent communications, teacher communications, school events (like Open House), committeeand council meetings, and the SPSA available in the office.
- All information is posted on the website and distributed to parents so families know how the school shares information.

Type examples or add bullets here.

The school distributes information related to school and parent programs, meetings, and other activities to parents in a format and language that the parents understand.

- All postings on the website are viewable in numerous languages via a translation app.
- The weekly parent newsletter utilizes a platform that allows for translation in numerous languages
- Ed Code 48985 requires schools to translate parent notifications into a language other than English when 15% or more of students at a school speak that language. Currently no language other than English falls into this category; however, Franklin offers oral Spanish translation at meetings and translators of other languages are available as needed and/or upon request.

Type examples or add bullets here.

The school provides support for parental involvement activities requested by parents.

Franklin's Bilingual Community Liaison provides support to families as well as our PTA working in collaboration with school staff and leadership to support family engagement.
The school provides opportunities for the participation of all parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand).

Type examples or add bullets here.

The school provides opportunities for the participation of all parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand).

This policy was adopted by Franklin Elementary School on May 18, 2026 and will be in effect for the following year until May 18, 2027.

The school will distribute the policy to all parents of students on, or before: August 31, 2026.

Signature of Authorized Official here:

Natalie R. Burton, Franklin Principal

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