EASTERN SUFFOLK BOCES
201 Sunrise Highway
Patchogue, NY 11772

2026-2027 Payroll Dates

• Timesheet Schedule •			
Timesheet Work Period (Non-Salary)	**WinCapWeb Electronic Supervisor Approval Due Date**	Payroll Date	Note
N/A	N/A	07/02/26	A, G, H
06/17 to 07/08	**7/8/2026**	07/17/26	B, SS
N/A	VACATION SELLBACK	07/22/26	G, I
07/09 to 07/16	07/20/26	07/31/26	
07/17 to 07/30	08/03/26	08/14/26	
07/31 to 08/13	08/17/26	08/28/26	
08/14 to 08/26	08/28/26	09/11/26	C
08/27 to 09/09	09/11/26	09/25/26	T
09/10 to 09/24	09/28/26	10/09/26	
09/25 to 10/07	10/09/26	10/23/26	
10/08 to 10/22	10/26/26	11/06/26	
10/23 to 11/04	11/06/26	11/20/26	
11/05 to 11/16	11/18/26	12/04/26	T
11/17 to 12/03	12/07/26	12/18/26	
12/04 to 12/14	12/16/26	12/30/26	G, H
12/15 to 12/29	01/04/27	01/15/27	
12/30 to 01/13	01/15/27	01/29/27	
01/14 to 01/28	02/01/27	02/12/27	
01/29 to 02/10	02/12/27	02/26/27	
02/11 to 02/25	03/01/27	03/12/27	
02/26 to 03/10	03/12/27	03/25/27	H, T, V
03/11 to 03/23	03/25/27	04/09/27	
03/24 to 04/08	04/12/27	04/23/27	
04/09 to 04/22	04/26/27	05/07/27	
04/23 to 05/06	05/10/27	05/21/27	
05/07 to 05/19	05/21/27	06/04/27	
05/20 to 06/03	06/07/27	06/18/27	T
N/A	N/A	06/25/27	D, G
06/04 to 06/15	06/17/27	06/30/27	E, G
The timesheet work period is for subsitutes, overtime, adult education hourly instructors, per-diem staff, etc.			

A First payroll for 12 M staff (3 DAY PAY)
B First regular biweekly for 12 month staff
C First payroll for 10 M instructional staff
D Final payroll for 10 M instructional staff
E Final payroll 12 M staff (8 DAY PAY)
G Deductions for 403b and 457 plans will **not** occur
H Pay date due to school/office closing schedule
I Vacation Sell Back
SS First Summer School Payment - **timesheets MUST be approved BY 4:00PM**
T Taxable Fringe Benefits
V Votecope Deduction

Timesheets should be entered by the employee in WinCapWeb at the completion of their work shift in accordance with this schedule. Additional information and guides can be found at www.esboces.org/payroll

Contractual salary is paid in accordance with the various collective bargaining agreements and contracts.