DCAEOP Meeting Minutes
October 13, 2020

Meeting Location: Zoom Meeting

Meeting Time: 4:00 pm – 5:00 pm

Patty Steele called the meeting to order and thanked the West/Transportation Group for hosting the meeting.

Devotion/Prayer: Rodney Sink

Approval of Minutes: Previous meeting minutes were read by Nancy Byrd. A motion to approve the minutes was made by Angela Garrett and a second by Beverly Heitman.

Approval of Treasurer's Report: Nancy Byrd read the Treasurer's report and a motion to approve the report was made by Beverly Heitman and seconded by Dru Davis.

Old Business: None

Brad Sweatman updated the group that all Committees had Chair position appointments and a good amount of members.

The Special Projects Committee presented the Basket Raffle fundraiser. Each group will complete 2 baskets. Tickets for purchase and posted pictures of basket are tentatively scheduled for availability on November, 13th.

The Publications Committee expressed a request for recipes to include in the Newsletter.

New Business: Patty Steele explained that members will receive 1 DCAEOP participation point for participation in each can food drive; not 1 point per can donated or 1 point per food drive.

A vote was put out to have the deadline for the Handbook Committee to complete the handbook updates for this year changed to October 15th. A Google Form will be sent out for member vote.

It was mentioned that the Finance Committee responsibilities needed to be updated. A Google Form will also be sent out for members to vote on update. The Finance Committee will also need to meet to review the Treasurers' documents for accountability.

Patty thanked Brad Sweatman for his hard work and diligence in getting the Chair positions for each Committee filled.

Speaker: Tina Baldwin introduced her Daughter-In-Law, Pam Baldwin from Paper Clutch, to speak on how to get in touch with your inner creativity.

*Change something about your appearance
*Change something about your space
*Experience Silence
*Repurpose something

The meeting was adjourned.

The next meeting will be December 8, 2020 – Hosted by Admin Group 1