DCAEOP Meeting Minutes

Tuesday. Aug 10, 2021 - Stoner Thomas Cafeteria

Call to Order - Brad Sweatman called the meeting to order at 7:00 AM. He welcomed everyone and thanked Sarah Reynolds for providing the meeting location. He stated that he did not know what future meetings would look like, in person or zoom, but that it was nice to see everyone. He also stated that no food was provided to meet with CDC safety guidelines.

Brad Sweatman introduced Sheila Clontz from Northwest Elementary as our newest member to the organization.

Devotion - Brad Sweatman

Speaker - Brad Sweatman introduced Libby Moretz and turned the floor over to her as speaker of the meeting. Libby is a Digital Teaching and Learning Specialist and provided some very useful tips for using in Google Email.

Minutes - The minutes from the June 8th meeting were read by Brad Sweatman. A motion to approve the minutes as read was made by Donna Gibson and seconded Candy Walters.

Treasurer's Report - The Treasurer's report was read by Erin Hullette and informed the membership that there had been no financial activity since the june 8th meeting. A motion to approve the report was made by Vickie Grant and seconded by Angie Miller.

Old Business - None

Committee Reports - Vice President, Sarah Reynolds, was introduced and reported on the current status of the DCAEOP committees. She asked everyone to verify their committees by checking off their name on the appropriate list before leaving. Brad also added that committee chair folders needed to be sent to him ASAP. He also asked that outgoing chairs provide some advice for incoming committee chairs in the folders.

New Business -

1. Brad announced that Brooke Odell Lemley would not be able to fill her role as secretary and asked for volunteers or to nominate someone. Due to the absence of a quorum, a google form will be sent out in the near future to accomplish the fulfillment of that position.
2. Vickie Grant informed the membership that the new PSP deadline will be moved to October 1st. She asked the committee chairs to document all committee activity to confirm member activity. All members must participate in order to receive a point.
3. Discussion then began regarding the date for the February 2023 meeting. It was proposed by committee chair, Jami Hutson,that the meeting date needed to be moved to the first Tuesday of February instead of the second Tuesday due to that day falling on Valentine's Day. A motion to approve the date change was made by Jennifer Penniger and seconded by Dawn Crotts.
4. Brad announced that Patty Steele had left DCS and began work in another county
5. Rodney Sink gave an update on some new ideas for the Needy Child Committee. He said his group would be in discussions and would provide more information at a later date.
6. Erin Hulette reminded the membership that dues are due by September 30th after which a late fee of $5.00 will be charged

Closing Business - The next meeting will be October 12th. This meeting will be hosted by the Admin Office Group 1. It will be determined at a later day whether the meeting will be in person or zoom.

A motion to adjourn was made by Kristi Hutchins and seconded by Donna Gibson. The meeting was adjourned at 7:35