

FOX CHAPEL AREA SCHOOL AUTHORITY
Business Meeting Agenda – Staff Development Room
May 18, 2026 - 8:00 AM

- I. CALL TO ORDER
- II. ROLL CALL
- III. PUBLIC COMMENT
- IV. BUSINESS ITEMS UPDATE
 - A. Hartwood Elementary HVAC Project
 - B. Fairview Elementary Window Replacement Project
 - C. High School Lighting & Tennis Court Replacement Projects
- V. ACTION ITEMS
 - A. Approval of Minutes:
 - Approval of the April 27, 2026 Business Meeting Minutes
 - B. Approval of May 18, 2026 Disbursements totaling: \$67,824.00
 - Fund 10: \$67,824.00
 - C. Recommendation to Approve Change Order GC-001 = \$39,300.00
 - D. Solicitor's Report
- VI. OTHER BUSINESS
- VII. NEXT MEETING:
 - Monday, June 29, 2026 – 8:00 AM Staff Development Room
- VIII. EXECUTIVE SESSION
- VIII. ADJOURNMENT

Fox Chapel Area School Authority
Business Meeting Minutes
April 27, 2026

A meeting of the Fox Chapel Area School Authority was held in the Administrative Staff Development Room, on Monday, April 27, 2026. The meeting was called to order at 8:00 a.m.

Roll Call

Members were present as follows: Keith Fenton, Warner Macklin, Richard Ranii and Bob Saunders.

Others present at the meeting were: Mary Catherine Reljac, David McCommons, Daniel Breitreutz, Paul Giuffre, Mary Beth Dadd, Ron Frank, Adam Goode, Ariel Zych, Jon Thomas, Dan Macek, and Linda Casile.

Public Comments

There were no public comments.

Business Items Update

A. Hartwood Elementary School HVAC Project

Mr. Thomas reported that all outstanding issues with the PA system have been resolved. The HVAC contractor did not complete the necessary repairs to the rubber flashing around RTU-8. Allegheny Construction Group will be installing the termination bar around the perimeter of the roof curb for RTU-8. The costs will then be back-charged to Wayne Crouse, Inc.

B. Fairview Elementary Window Project

Mr. Macek stated all windows have been installed, and the project is in the close-out phase.

C. High School Stadium Site Lighting plan and Tennis Court Replacement Project

Mr. Breitreutz informed the Authority that the mobilization date for the tennis court replacement project has been moved up to May 5, 2026 from May 11th. The project is expected to complete at the end of July. There will be a change order submitted in the future for the shade canopy for the project

Action Items

A. Approval of Minutes

On a motion made by Mr. Macklin and seconded by Mr. Ranii, the regular business meeting minutes from March 23, 2026 were unanimously approved. All were in favor.

B. Approval of the April 27, 2026 Disbursements

On a motion made by Mr. Ranii and seconded by Mr. Fenton, the disbursements from Fund 10 and Fund 31 totaling \$669,650.48 were unanimously approved. All were in favor.

C. Solicitor's Report

No report was given.

Other Business

Mr. Breitzkreutz communicated that the district is at the beginning phase of developing a proposed High School mechanical project.

Adjournment

On motion by Mr. Ranii and seconded by Mr. Saunders, it was unanimously resolved to adjourn the meeting at 8:31 a.m. All were in favor.

Executive Session

An executive session was held immediately following the regular business meeting.

Respectfully submitted,

Bob Saunders

Assistant Treasurer/Assistant Secretary

Fund 10 Disbursements for the period of 4/28/26 - 5/18/26						
Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction	Amount
CANZIAN/JOHNSTON & ASSOCIATES LLC	1046000001905000	CONSTRUC-FV	330	PROFESSIONAL SERVICES		\$1,227.00
MORET CONSTRUCTION CO. INC	1046003501905000	CONSTR-FACILITY GRNT-FV	450	CONSTRUCTION SERVICES		\$25,280.81
MORET CONSTRUCTION CO. INC	1046000001905000	CONSTRUC-FV	450	CONSTRUCTION SERVICES		\$40,419.19
PAUL J. GIUFFRE ESQ. LLC	1023500000000000	LEGAL SRV	330	PROFESSIONAL SERVICES		\$897.00
Total Disbursements						\$67,824.00



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Change Order

PROJECT: (Name and address)
Fox Chapel HS Tennis Court Renovations

CONTRACT INFORMATION:
Contract For: Construction
Date: 11-11-2025

CHANGE ORDER INFORMATION:
Change Order Number: 001
Date: 4/30/2026

OWNER: (Name and address)
Fox Chapel Area School District
611 Field Club Road
Pittsburgh, PA 15238

ARCHITECT: (Name and address)
McKinley Architecture + Engineering
1324 Chapline Street, Suite 400
Wheeling, WV 26003

CONTRACTOR: (Name and address)
VS&H Construction Co. LLC
345 Eicher Road
Pittsburgh, PA 15237

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

To include engineering, provision, and installation of (2) 20'x10'x8' Shade canopies.

Model: Korkat Dual Column Umbrella SKU: RU161208SG

Fabric: Traditional Fabric; Steel Gray.

Steel Frame and Column Foundations: Powder coated galvanized steel per delegated structural engineered design.

Provide shop drawings and calculations sealed by Professional Structural Engineer licensed in PA. Umbrella to include surface mount and glide shade fabric attachment assist.

The original Contract Sum was	\$ 567,324.14
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 567,324.14
The Contract Sum will be increased by this Change Order in the amount of	\$ 39,300.00
The new Contract Sum including this Change Order will be	\$ 606,624.14

The Contract Time will be unchanged by zero (0) days.
The new date of Substantial Completion will be Unchanged

NOTE:

This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Ben Simpson

Digitally signed by Ben Simpson
Reason: I am approving this document
Date: 2026.05.11 10:45:21-04'00'

ARCHITECT (Signature)

BY: Ben Simpson, Project Manager
(Printed name, title, and license number if required)

Date

PARKER L. MAYNARD
CONTRACTOR (Signature)

Parker Maynard, Project Manager,
VS&H Construction

(Printed name and title)

Date

May 11, 2026

OWNER (Signature)

(Printed name and title)

Date