DCAEOP EXTRA TRAINING PAY PROGRAM **Revised 6/19/2024**

Check off Sheet for DCAEOP PSP *Place completed sheet on top of packet*

Applicant's Name: _____ **Certificate Level Applying for:** _____

$25 check payable to: DCAEOP (In memo write: for PSP - new or renewal)

Forms signed and attached	Notarized and signed
Form 1 Application	**Date**
Form 2 Workshops	
Form 3 Association	10 points

Certificate Type (check one)	Check One
New	
Renewal	
Upgrade	

Attend 3 meetings per membership year (July 1 - June 30) List on Form 2	Year 1 Date	Year 2 Date	Year 3 Date	Year 4 Date	Year 5 Date
Aug.					
Oct.					
Dec.					
Feb.					
April					
June					

Paid Membership (must be 3 consecutive completed years for new/5 for renewal)	Date List on Form 3
1	
2	
3	
4	
5	

Active on Planning Committee per year (2 points for chairperson) List on Form 3	Year (ex. 24-25)
1	
2	
3	
4	
5	

Active on 1 or more Committees per year (2 points for chairperson) List on Form 3	Year (ex. 24-25)
1	
2	
3	
4	
5	

60 staff development hours	Other hours needed to upgrade	

List hours on Form 2

Attach college credits	if applicable

List all of these on Form 3 as Association Points (10 or more total)

PSP Committee Member Signature: _____ PSP Registrar Signature: _____