

Evaluation Committee: A panel of four (4) members, consisting of the Business Administrator, Director of Special Services, Assistant Superintendent, and the Superintendent served on the Evaluation Committee.

Evaluation of Proposals: The Evaluation Committee reviewed each of the three (3) companies that submitted proposals as above. Responses were graded in each of the sections of the Evaluation Criteria. Score sheets were completed by each committee member and were tabulated by the Business Administrator's Office. As per the RFP Specification, after points were awarded by the evaluators, a weighting factor was applied, and thus a total score derived. While each of the proposers shared insight into the Substitute Staffing Services for the District, the committee felt that the proposal by ESS best met the needs of the district.

Recommendation: It is the Evaluation Committee's recommendation to the Board of Education to approve ESS to provide Substitute Staffing Services to the South River School District. Based on references, training, teacher fill rate, and percent markup on services, ESS ultimately recorded a superior score in our evaluation process.