MILAN AREA SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
WEDNESDAY, May 19, 2026
AGENDA

I. Call to Order

II. Pledge of Allegiance

III. Communications/Community Engagement

A. Student Board Member Comments

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public meeting. There are two (2) times for public participation during the meeting as indicated in the agenda. When addressing the Board, you will be asked to state your name. The Board determines the amount of time granted to individuals or groups to speak. Each person shall be allowed to speak for up to 3 minutes. Board members may question speakers, but are not obligated to answer questions or make statements or commitments in response to issues raised by the public. In general, such items will be referred to the superintendent for advisement, investigation, study, and/or recommendation or designated as future agenda items for Board consideration.

B. Public Comments

IV. Routine Matters for Approval

A. Minutes of the Regular Meeting of May 6, 2026

V. Milan Area Schools Strategic Plan Business

A. Finance/Operations

1. 2025-2026 General Fund Budget Amendment – Attachment A (First Reading)
2. 2025-2026 Debt Funds Budget Amendment – Attachment B (First Reading)
3. 2025-2026 Sinking Fund Budget Amendment – C (First Reading)
4. 2025-2026 Food Service Budget Amendment – Attachment D (First Reading)
5. 2025-2026 Student/School Activities Budget Amendment – Attachment E (First Reading)
6. 2026-2027 General Fund Preliminary Budget – Attachment F (First Reading)
7. 2026-2027 Debt Funds Preliminary Budget – Attachment G (First Reading)
8. 2026-2027 Sinking Fund Preliminary Budget - Attachment H (First Reading)
9. 2026-2027 Food Service Preliminary Budget – Attachment I (First Reading)
10. 2026-2027 Student/School Activity Funds Preliminary Budget – Attachment J (First Reading)
11. 2026-2027 WISD Budget Resolution – Attachments K1, K2, K3, K4 and K5

12. 2026-2027 Food Service Management Company Contract Renewal – Attachment L
13. Milan Middle School Water Main - Attachment M

B. Learning/Environment/Culture
    1. Program Update: CLKA – Assistant Superintendent Bookout
    2. Board Policy Update – Attachment N
    3. Professional Development Advisory Committee – Attachment O

C. Communications/Community Engagement
    1. Public Comments
    2. Assistant Superintendent Comments
    3. Superintendent Comments
    4. Board Member Comments

VI. Other Old/New Business

A. Closed Session – Superintendent's Evaluation

VII. Adjournment

MILAN AREA SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
WEDNESDAY, May 19, 2026
RESOLUTIONS

I. Call to Order

The regular meeting of the Milan Area Schools Board of Education was called to order in the District Office Boardroom located at 100 Big Red Drive, Milan MI, 48160, by President Faro at _____ p.m. on May 19, 2026.

Board Members Present:
Board Members Absent:
Staff Present:
Guests Present:

II. Pledge of Allegiance

III. Communications/Community Engagement

A. Student Board Member Comments

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B. Public Comments

IV. Routine Matters for Approval

A. Minutes of the Regular Meeting on May 6, 2026

Motion by _____ supported by _____ to approve the minutes of the regular meeting of May 6, 2026.

Prior ____ Cislo ____ Burdette ____ Faro____ Gutierrez ____ Heikka ____ Meray ____

V. Milan Area Schools Strategic Plan Business

A. Finance/Operations
   1. 2025-2026 General Fund Budget Amendment – Attachment A (First Reading)
   2. 2025-2026 Debt Funds Budget Amendment – Attachment B (First Reading)
   3. 2025-2026 Sinking Fund Budget Amendment – C (First Reading)
   4. 2025-2026 Food Service Budget Amendment – Attachment D (First Reading)

5. 2025-2026 Student/School Activities Budget Amendment – Attachment E (First Reading)
6. 2026-2027 General Fund Preliminary Budget – Attachment F (First Reading)
7. 2026-2027 Debt Funds Preliminary Budget – Attachment G (First Reading)
8. 2026-2027 Sinking Fund Preliminary Budget - Attachment H (First Reading)
9. 2026-2027 Food Service Preliminary Budget – Attachment I (First Reading)
10. 2026-2027 Student/School Activity Funds Preliminary Budget – Attachment J (First Reading)
11. 2026-2027 WISD Budget Resolution – Attachments K1, K2, K3, K4 and K5

Motion by _____ supported by _____ to adopt the Resolution _____ the 2026-2027 WISD Budget as included in Attachment K1 or K5. (in support of or disapproving of)

Cislo ____ Burdette ____ Faro____ Gutierrez ____ Heikka ____ Meray ____ Prior ____

12. 2026-2027 Food Service Management Company Contract Renewal – Attachment L

Motion by _____ supported by _____ to renew the Food Service Management Company Contract for the 2026-2027 school year with Chartwells School Dining Service Management Company as described in Attachment L. Further, to authorize the superintendent or designee to sign all necessary documents.

Burdette ____ Faro____ Gutierrez ____ Heikka ____ Meray ____ Prior ____ Cislo ____

13. Milan Middle School Water Main - Attachment M

Motion by _____ supported by _____ to approve the Milan Middle School water main replacement for an amount not to exceed $81,365 with Slusarski Excavating & Paving, Inc. (as detailed in attachment M)

Faro____ Gutierrez ____ Heikka ____ Meray ____ Prior ____ Cislo ____ Burdette ____

B. Learning/Environment/Culture
    1. Program Update: CKLA – Assistant Superintendent Bookout
    2. Board Policy Update – Attachment N.

Motion _____ supported by _____ to revise, repeal and/or adopt Board Policies #3501-AG and 4405, as described in Attachment N

Gutierrez ____ Heikka ____ Meray ____ Prior ____ Cislo ____ Burdette ____ Faro____

3. Professional Development Advisory Committee – Attachment O

Motion by _____ supported by _____ to approve the membership of the 2026-2027 Professional Development Advisory Committee as provided in Attachment O.

Heikka ____ Meray ____ Prior ____ Cislo ____ Burdette ____ Faro____ Gutierrez ____

C. Communications/Community Engagement
   1. Public Comments
   2. Assistant Superintendent Comments
   3. Superintendent Comments
   4. Board Member Comments

VI. Other Old/New Business

A. Closed Session – Superintendent's Evaluation

Motion by _____ supported by _____ to enter into closed session pursuant of Section 8(1)(a) of the Michigan Open Meetings Act, and upon the request of the employee, for the purpose of conducting a periodic personnel evaluation.

Meray ____ Prior ____ Cislo ____ Burdette ____ Faro____ Gutierrez ____ Heikka ____

Time entered closed session _____.
Time returned to open session _____.

VII. Adjournment – Time of Adjournment _____.

MILAN AREA SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
WEDNESDAY, May 6, 2026
MINUTES

The regular meeting of the Milan Area Schools Board of Education was called to order in the District Office Boardroom located at 100 Big Red Drive, Milan MI, 48160, by President Faro at 7:00 p.m. on May 6, 2026.

Board Members Present: Faro, Gutierrez, Prior, Cislo and Burdette

Board Members Absent: Meray

Staff Present: Superintendent McMahon, Assistant Superintendent Bookout, Executive Finance Director Krista Hendrix, Margaret Durkee, Sara Beckman

Guests Present: Ashley Eichner Pendell, Sarah Norton and Jennifer Elrod

Board President Faro announced Board Secretary Sara Meray had an excused absence for tonight's Board Meeting and Board Treasurer Heikka would be arriving late.

Board Vice President Dr. Gutierrez made an announcement that she needs to leave the Board Meeting at 8:00 p.m.

Motion by Gutierrez supported by Burdette to thank the Educators of Milan Area Schools as recorded in Attachment A. All Ayes. Carried 5-0.

Board Treasurer Heikka arrived at 7:05 p.m.

Student Board Member Comments: None

Public Comments:

- Ashley Eichner Pendell wished all educators a happy teacher appreciation week and expressed thanks for an extended school year. She thanked the district for the upcoming meet and greet with Dr. Phelps. She asked that the district work toward assigning paraprofessionals prior to start of the year and asked that we pay them more.

- Sarah Norton wanted to make the community aware of the upcoming meet and greet with Dr. Phelps occurring on May 18th at 6pm.

Motion by Heikka supported by Gutierrez to approve the minutes of the regular meeting of April 22, 2026. All Ayes. Carried 6-0.

Motion by Burdette supported by Heikka to approve the bills/reimbursement of expenses. All Ayes. Carried 6-0.

Motion by Prior supported by Gutierrez to approve the 2026-2027 Schools-of-Choice Resolution as provided in Attachment B. All Ayes. Carried 6-0.

Board President Faro ran Michigan Association of School Boards (MASB) Board Self Assessment and discussed the results.

The Board heard the First Reading of the 2026-2027 WISD Budget Resolution as included in Attachment C1, C2, C3 C4, and C5

Public Comments: None

Assistant Superintendent Comments:

- At the last meeting, Assistant Superintendent Bookout shared some of the transition activities taking place between Paddock and Symons. As we move into the last month of the school year, we also have several additional transition experiences underway across the district to help students and families feel prepared and supported for next year.

- At Paddock, our preschool students have begun transition activities for Young 5s and Kindergarten. Even though preschool and kindergarten are housed in the same building, the experiences are very different for students, so staff have intentionally planned opportunities to help ease the transition. Each preschool classroom has been paired with a Young 5s and Kindergarten class, and students will visit those classrooms multiple times throughout May to learn the routines and get familiar with those spaces. They are also practicing routines like eating in the lunchroom and visiting specials classrooms to help build their confidence for next year.

- We also have transition activities planned for students moving from Symons to MMS. On Monday, our current 4th grade students will visit Milan Middle School for a tour and orientation experience with student buddies. They will get to learn about the activities at MMS and practice opening lockers. 4th grade families are invited back the following Monday for a presentation and tour, which will also coincide with the MMS Art Show at 6:00 p.m.

- We are also preparing for our 8th grade transition activities. On Tuesday, May 26, 8th grade students will visit Milan High School to learn more about the programs, activities, and opportunities available to them as incoming freshmen.

- Assistant Superintendent Bookout also provided a quick spring testing update. Symons has completed both M-STEP and NWEA testing and is officially finished with spring testing for the year. Our 5th graders at MMS have also completed NWEA and will do their final M-STEP test tomorrow. Our 6th-8th graders

completed M-STEP testing last week and have now moved into NWEA testing. They expect to finish all required testing by the end of next week. Spring testing can be a challenging time for our students and staff and we appreciate their resilience and continuing to give it their all over the last few weeks.

- Assistant Superintendent Bookout shared that there will be two open meetings for parents and community members to review new resources being considered by the Sex Education Advisory Board, or SEAB. Those meetings will take place at 5:30 p.m. on May 29 and June 3 prior to the regular board meetings.

Superintendent Comments:

- Superintendent McMahon shared appreciation for staff during Teacher Appreciation Week. A special thanks to our PTO, parents, community members, and local businesses that have provided support this week to help honor our staff. May 1st was also School Principal's Day and School Lunch Hero day and today, May 6 is School Nurse Appreciation Day, so this week provides a good time to recognize and appreciate all of our employees.

- Superintendent McMahon shared with the community the Board will be conducting the annual Budget and Truth-in-Taxation meeting at 6:45 on Wednesday, June 3, just prior to the regularly scheduled Board meeting.

- Superintendent McMahon shared an update that the Sinking Fund Committee was able to meet last week. The committee includes the Director of Technology, Athletic Director, Director of Facilities and Maintenance, and the Executive Director of Finance. The committee reviewed current expenses and looked towards future planning. With the committee's work, the district should be on target to spend down the average annual Sinking Fund allocation of just over 1 million dollars in this first year.

- Superintendent McMahon shared that the 2026-2027 PD Advisory committee will be meeting soon to discuss the professional development plan for next year. The Board will officially approve the committee membership at the next Board meeting. This committee is a legal requirement in order to count any professional development as instructional hours.

Board Member Comments:

- Gutierrez - gave congratulations to the cast of Newsies who put on a great show. Said she was able to take two CBA courses at MASB spring institute last Friday, both were on school finance. She said she is grateful to the district for providing the opportunity to participate in the training. Thanked the school staff and PTOs for their hard work and support.

- Burdette – gave a shoutout to the cast of Newsies. He was also able to attend the MASB Spring Institute where he took four courses on school finance. Commented on the board self assessment and said he was appreciative of how

well this board works together. He was able to see the state choral music festival and congratulated them on their performance. He was present at the first Tri-M induction ceremony. He notified the community that the spring band concert is next Tuesday.

- Prior – said she was able to attend the MASB conference where she took courses on finance. Discussed making the financial picture of the district more transparent to the community as well as highlighting the usage of bond and sinking fund dollars. She offered to take short videos of what we have spent money on in order to show the community how we are spending those dollars. Attended the scholarship breakfast on May 2 for the Community Foundation and was able to see several of our students receive scholarships. Winners of the trade scholarship get selected Friday and that will be announced with the other scholarships on May 20, 2026.

- Cislo - sent out appreciation to the staff and educators. Told the community to remember that the FFA greenhouse opens this weekend. He said Happy Mother's Day to all the district's mothers.

- Heikka – acknowledged and thanked teachers for all they do for the district. Said she was appreciative to the community members and businesses who support the teachers. Thanked Hungry Howies for being a huge supporter of the school. Suggested we explore a decision day for our district, not just for school but for whatever kids decide for after high school. Told community Dance Explosion will have a recital May 15-16th and invited everyone to attend. Congratulations to Middle School on their production of the Newsies. Publicly thanked the new band director for all the changes being made to celebrate them and get them out into the community.

- Faro – told the community he attended the MASB conference where he attended the board presidents workshop and two classes on finance. He thanked the district for the learning opportunities. He reminded the board to review policies 3408-4105 prior to the next board meeting. For community awareness we do not have an update for the upcoming school calendar from the MEA but once we get notification from the MEA we will update the community. Updates from the sinking fund will be upcoming on the district website. Said he will not be able to attend graduation this year due to work so Mr. Cislo will give remarks. Thanks to Sara Beckman for all her work. Also, thanked all educators for their commitment to Milan.

Board Vice President Gutierrez left the meeting at 7:54 p.m.

Time of Adjournment 8:00 p.m.

_____

Cassie Prior, Acting Secretary

ATTACHMENT A

MILAN AREA SCHOOLS
BOARD OF EDUCATION
General Fund
2025-2026 Budget Amendment

		FY 25-26 Amended Budget	FY 25-26 Final Budget	Increase/ Decrease
REVENUE:				
100	Local	$ 5,782,106	$ 5,724,819	$ (57,287)
300	State	22,285,742	23,027,863	742,121
400	Federal	1,162,174	1,162,174	-
500/600	Incoming Transfers	5,080,430	5,162,499	82,069
	Total Revenues	**$ 34,310,452**	**$35,077,355**	**$ 766,903**
EXPENDITURES:				
110	Basic Programs	$ 13,151,403	$ 13,077,895	(73,508)
120	Added Needs	3,945,676	4,089,695	144,019
130	Adult/Cont. Ed.	226,163	244,971	18,808
	Total Instruction	**$17,323,242**	**$17,412,561**	**$89,319**
210	Pupil Support Services	$4,523,440	$4,679,699	156,259
220	Instructional Support	1,474,126	1,478,753	4,627
230	General Administration	548,551	538,217	(10,334)
240	School Administration	1,588,653	1,606,573	17,920
250	Business Support	509,987	505,127	(4,860)
260	Operation/Maintenance	5,013,662	4,942,858	(70,804)
270	Transportation	1,485,706	1,457,190	(28,516)
280	Central Support	893,457	881,223	(12,234)
290	Support Service Other	865,758	819,387	(46,371)
300	Community Services	1,442,894	1,555,706	112,812
400	Site Improvement Services	48,189	48,189	-
600	Transfers			-
	Total Supporting Services	**$ 18,394,423**	**$18,512,922**	**$ 118,499**
	Total Expenditures	**$ 35,717,665**	**$35,925,483**	**$ 207,818**
Excess of Revenues Over Expenditures		**($1,407,213)**	**($848,128)**	**$ 559,085**
Audited Fund Balance @ 7/1/25		**$3,478,107**	**$3,478,107**	
Beginning Fund Balance as % of Expenditures		**9.74%**	**9.68%**	
Est. Ending Fund Balance @ 6/30/26		**$2,070,894**	**$2,629,979**	
Total Ending Fund Balance as % of Expenditures		**5.80%**	**7.32%**	
Ending Fund Balance Assignments				
	Assigned PECC	(702,650)	(544,887)	(157,763)
			-	-
	Unassigned	**1,368,244**	**2,085,092**	
Unassigned Ending Fund Balance as % of Expenditu		**3.83%**	**5.80%**	

ATTACHMENT B

MILAN AREA SCHOOLS
BOARD OF EDUCATION
Total Debt Funds
2025-2026 Budget Amendment

		FY 25-26 Adopted Budget	Final Amended Budget	Increase/ Decrease
REVENUE:				
100	Local	$ 7,763,000	$ 7,559,515	$ (203,485)
300	State	300,000	342,800	42,800
400	Federal	-	-	-
500	Other Financing Sources	-	-	-
	Total Revenues	**8,063,000**	**7,902,315**	**(160,685)**
EXPENDITURES:				
250	Business Support	$ 4,000	$ 4,000	$ -
500	Debt Service	8,059,000	7,898,315	(160,685)
600	Transfers	-	-	-
	Total Expenditures	**8,063,000**	**7,902,315**	**(160,685)**
Excess of Revenues Over Expenditures		**-**	**-**	**-**
Begining Fund Balance @ 7/1/25		**$ 404,765**	**$ 404,765**	**-**
Est. Ending Fund Balance @ 6/30/26		**404,765**	**404,765**	**-**

MILAN AREA SCHOOLS
BOARD OF EDUCATION
2018 Debt Funds
2025-2026 Budget Amendment

		FY 25-26 Adopted Budget	Final Amended Budget		Increase/ Decrease
REVENUE:					
100	Local	3,760,750	3,640,065	$	(120,685)
300	State	150,000	150,000		-
400	Federal				-
500	Other Financing Sources	-	-		-
	Total Revenues	**3,910,750**	**3,790,065**		**(120,685)**
EXPENDITURES:					
250	Business Support	2,000	2,000	$	-
500	Debt Service	3,908,750	3,788,065		(120,685)
600	Transfers				-
	Total Expenditures	**3,910,750**	**3,790,065**		**(120,685)**
Excess of Revenues Over Expenditures		**-**	**-**		**-**
Begining Fund Balance @ 7/1/25		**286,223**	**286,223**		**-**
Est. Ending Fund Balance @ 6/30/26		**286,223**	**286,223**		**-**

MILAN AREA SCHOOLS
BOARD OF EDUCATION
2019 Debt Funds
2025-2026 Budget Amendment

		FY 25-26 Adopted Budget	Final Amended Budget	Increase/ Decrease
REVENUE:				
100	Local	4,002,250	3,919,450	$ (82,800)
300	State	150,000	192,800	42,800
400	Federal	-	-	-
500	Other Financing Sources	-	-	-
	Total Revenues	**4,152,250**	**4,112,250**	**(40,000)**
EXPENDITURES:				
250	Business Support	$2,000	2,000	$ -
500	Debt Service	$4,150,250	4,110,250	(40,000)
600	Transfers			-
	Total Expenditures	**4,152,250**	**4,112,250**	**(40,000)**
Excess of Revenues Over Expenditures		**-**	**-**	**-**
Begining Fund Balance @ 7/1/25		**118,542**	**118,542**	**-**
Est. Ending Fund Balance @ 6/30/26		**118,542**	**118,542**	**-**

ATTACHMENT C

MILAN AREA SCHOOLS
BOARD OF EDUCATION
Sinking Fund
2025-2026 Budget Amendment

		FY 25-26 Adopted Budget	Final Amended Budget	Increase/ Decrease
REVENUE:				
100	Local	$ 1,142,382	$ 1,130,400	$ (11,982)
300	State			-
400	Federal			-
500	Other Financing Sources			-
	Total Revenues	**$1,142,382**	**$ 1,130,400**	**$ (11,982)**
EXPENDITURES:				
110	Basic Programs			-
120	Added Needs			-
130	Adult/Cont. Ed.			-
	Total Instruction	**$0**	**$0**	**$0**
210	Pupil Support Services			-
220	Instructional Support			-
230	General Administration			-
240	School Administration			-
250	Business Support			-
260	Operation/Maintenance	542,382	770,107.00	227,725
270	Transportation	200,000	149,771.00	(50,229)
280	Central Support	200,000	210,522.00	10,522
290	Support Service Other	200,000		(200,000)
300	Community Services			-
400	Site Improvement Services			-
600	Transfers			-
	Total Supporting Services	**$1,142,382**	**$ 1,130,400**	**$ (11,982)**
	Total Expenditures	**$1,142,382**	**$ 1,130,400**	**$ (11,982)**
Excess of Revenues Over Expenditures		**$ -**	**$ -**	**$ -**
Beginning Fund Balance @ 7/1/25		**$0**	**$0**	**$0**
Est. Ending Fund Balance @ 6/30/26		**$0**	**$0**	**$0**

ATTACHMENT D

MILAN AREA SCHOOLS
BOARD OF EDUCATION
Food Service Fund
2025-2026 Budget Amendment

		FY 25-26 Adopted Budget		Final Amendment Budget		Increase/ Decrease
REVENUE:						
100	Local	$123,250		121,500	$	(1,750)
300	State	480,000		488,009		8,009
400	Federal	520,000		491,310		(28,690)
500/600	Incoming Transfers	-				-
	Total Revenues	**$1,123,250**	**$**	**1,100,819**	**$**	**(22,431)**
EXPENDITURES:						
110	Basic Programs					-
120	Added Needs					-
130	Adult/Cont. Ed.					-
210	Pupil Support Services					-
220	Instructional Support					-
230	General Administration					-
240	School Administration					-
250	Business Support					-
260	Operation/Maintenance					-
270	Transportation					-
280	Central Support					-
290	Support Service - Food Service	1,099,228		1,145,975		46,747
300	Community Services					-
400	Site Improvement Services					-
600	Transfers	50,000		60,000		10,000
	Total Supporting Services	**$1,149,228**	**$**	**1,205,975**	**$**	**56,747**
	Total Expenditures	**$1,149,228**	**$**	**1,205,975**	**$**	**56,747**
	Revenues over/(under) Expenditures	($25,978)	$	(105,156)	$	(79,178)
Begining Fund Balance @ 7/1/25		**$635,868**		**$635,868**		
Est. Ending Fund Balance @ 6/30/26		**$609,890**		**$530,712**		

ATTACHMENT E

MILAN AREA SCHOOLS
BOARD OF EDUCATION
Student/School Activity Fund
2025-2026 Budget Amendment

		FY 25-26 Adopted Budget	Final Amended Budget	Increase/ Decrease
REVENUE:				
100	Local	$ 600,000	$ 600,000	$ -
300	State			-
400	Federal			-
500	Other Financing Sources			-
	Total Revenues	**$600,000**	**$ 600,000**	**$ -**
EXPENDITURES:				
110	Basic Programs			-
120	Added Needs			-
130	Adult/Cont. Ed.			-
	Total Instruction	**$0**	**$0**	**$0**
210	Pupil Support Services			-
220	Instructional Support			-
230	General Administration			-
240	School Administration			-
250	Business Support			-
260	Operation/Maintenance			-
270	Transportation			-
280	Central Support			-
290	Support Service Other	600,000	600,000	-
300	Community Services			-
400	Site Improvement Services			-
600	Transfers			-
	Total Supporting Services	**$600,000**	**$ 600,000**	**$ -**
	Total Expenditures	**$600,000**	**$ 600,000**	**$ -**
Excess of Revenues Over Expenditures		**$ -**	**$ -**	**$ -**
Beginning Fund Balance @ 7/1/25		**$768,732**	**$768,732**	**$0**
Est. Ending Fund Balance @ 6/30/26		**$768,732**	**$768,732**	**$0**

ATTACHMENT F

MILAN AREA SCHOOLS
BOARD OF EDUCATION
General Fund
2026-2027 Preliminary Budget

		FY 25-26 Final Budget	FY 26-27 Preliminary Budget	Increase/ Decrease
REVENUE:				
100	Local	$ 5,724,819	$ 5,822,606	$ 97,787
300	State	23,027,863	20,268,302	(2,759,561)
400	Federal	1,162,174	947,091	(215,083)
500/600	Incoming Transfers	5,162,499	4,703,000	(459,499)
	Total Revenues	**$ 35,077,355**	**$31,740,999**	**$ (3,336,356)**
EXPENDITURES:				
110	Basic Programs	13,077,895	$ 11,366,675	(1,711,220)
120	Added Needs	4,089,695	4,087,418	(2,277)
130	Adult/Cont. Ed.	244,971	224,051	(20,920)
	Total Instruction	**$17,412,561**	**$15,678,144**	**($1,734,417)**
210	Pupil Support Services	4,679,699	$4,791,456	111,757
220	Instructional Support	1,478,753	1,312,554	(166,199)
230	General Administration	538,217	550,073	11,856
240	School Administration	1,606,573	1,559,966	(46,607)
250	Business Support	505,127	537,598	32,471
260	Operation/Maintenance	4,942,858	4,470,555	(472,303)
270	Transportation	1,457,190	1,503,639	46,449
280	Central Support	881,223	866,413	(14,810)
290	Support Service Other	819,387	823,997	4,610
300	Community Services	1,555,706	1,528,804	(26,902)
400	Site Improvement Services	48,189	38,840	(9,349)
600	Transfers			-
	Total Supporting Services	**$ 18,512,922**	**$17,983,895**	**$ (529,027)**
	Total Expenditures	**$ 35,925,483**	**$33,662,039**	**$ (2,263,444)**
Excess of Revenues Over Expenditures		**($848,128)**	**($1,921,040)**	**$ (1,072,912)**
Audited Fund Balance @ 7/1/25 Estimated 7/1/26		**$3,478,107**	**$2,629,979**	
Beginning Fund Balance as % of Expenditures		**9.68%**	**7.81%**	
Est. Ending Fund Balance @ 6/30/26 @ 6/30/27		**$2,629,979**	**$708,939**	
Total Ending Fund Balance as % of Expenditures		**7.32%**	**2.11%**	
Ending Fund Balance Assignments				
	Assigned PECC	(544,887)	(544,887)	-
			-	-
	Unassigned	**2,085,092**	**164,052**	
Unassigned Ending Fund Balance as % of Expenditures		**5.80%**	**0.49%**	

ATTACHMENT G

MILAN AREA SCHOOLS
BOARD OF EDUCATION
Total Debt Funds
2026-2027 Preliminary Budget

		FY 25-26 Final Budget	FY 26-27 Proposed Budget	Increase/ Decrease
REVENUE:				
100	Local	$ 7,559,515	$ 7,442,250	($117,265)
300	State	342,800	300,000	(42,800)
400	Federal	-	-	-
500	Other Financing Sources	-	-	-
	Total Revenues	**7,902,315**	**7,742,250**	**(160,065)**
EXPENDITURES:				
250	Business Support	$ 4,000	4,000	$ -
500	Debt Service	7,898,315	7,738,250	(160,065)
600	Transfers	-	-	-
	Total Expenditures	**7,902,315**	**7,742,250**	**(160,065)**
Excess of Revenues Over Expenditures		**-**	**-**	**-**
Begining Fund Balance @ 7/1/25 and 7/1/26		**$ 404,765**	**$ 404,765**	**-**
Est. Ending Fund Balance @ 6/30/26 and 6/30/27		**404,765**	**404,765**	**-**

MILAN AREA SCHOOLS
BOARD OF EDUCATION
2018 Debt Funds
2026-2027 Preliminary Budget

			FY 25-26 Final Budget	FY 26-27 Proposed Budget		Increase/ Decrease
REVENUE:						
100	Local	$	3,640,065	3,535,500	$	(104,565)
300	State		150,000	150,000		-
400	Federal					-
500	Other Financing Sources		-			-
	Total Revenues		**3,790,065**	**3,685,500**		**(104,565)**
EXPENDITURES:						
250	Business Support	$	2,000	2,000	$	-
500	Debt Service		3,788,065	3,683,500		(104,565)
600	Transfers					-
	Total Expenditures		**3,790,065**	**3,685,500**		**(104,565)**
Excess of Revenues Over Expenditures			**-**	**-**		**-**
Begining Fund Balance @ 7/1/25 and 7/1/26			**286,223**	**286,223**		**-**
Est. Ending Fund Balance @ 6/30/26 and 6/30/27			**286,223**	**286,223**		**-**

MILAN AREA SCHOOLS
BOARD OF EDUCATION
2019 Debt Funds
2026-2027 Preliminary Budget

		FY 25-26 Final Budget	FY 26-27 Proposed Budget	Increase/ Decrease
REVENUE:				
100	Local	$ 3,919,450	3,906,750	$ (12,700)
300	State	192,800	150,000	(42,800)
400	Federal	-	-	-
500	Other Financing Sources	-	-	-
	Total Revenues	**4,112,250**	**4,056,750**	**(55,500)**
EXPENDITURES:				
250	Business Support	$ 2,000	2,000	$ -
500	Debt Service	4,110,250	4,054,750	(55,500)
600	Transfers			-
	Total Expenditures	**4,112,250**	**4,056,750**	**(55,500)**
Excess of Revenues Over Expenditures		**-**	**-**	**-**
Begining Fund Balance @ 7/1/25 and 7/1/26		**118,542**	**118,542**	**-**
Est. Ending Fund Balance @ 6/30/26 and 6/30/27		**118,542**	**118,542**	**-**

ATTACHMENT H

MILAN AREA SCHOOLS
BOARD OF EDUCATION
Sinking Fund
2026-2027 Preliminary Budget

		FY 25-26 Final Budget	FY 26-27 Proposed Budget	Increase/ Decrease
REVENUE:				
100	Local	$ 1,130,400	$ 1,200,000	69,600
300	State			-
400	Federal			-
500	Other Financing Sources			-
	Total Revenues	**$1,130,400**	**$ 1,200,000**	**$ 69,600**
EXPENDITURES:				
110	Basic Programs			-
120	Added Needs			-
130	Adult/Cont. Ed.			-
	Total Instruction	**$0**	**$0**	**$0**
210	Pupil Support Services			-
220	Instructional Support			-
230	General Administration			-
240	School Administration			-
250	Business Support			-
260	Operation/Maintenance	770,107	690,000	(80,107)
270	Transportation	149,771	310,000	160,229
280	Central Support	210,522	200,000	(10,522)
290	Support Service Other	-	-	-
300	Community Services			-
400	Site Improvement Services			-
600	Transfers			-
	Total Supporting Services	**$1,130,400**	**$ 1,200,000**	**$ 69,600**
	Total Expenditures	**$1,130,400**	**$ 1,200,000**	**$ 69,600**
Excess of Revenues Over Expenditures		**$ -**	**$ -**	**$ -**
Beginning Fund Balance @ 7/1/25 and 7/1/26		**$0**	**$0**	**$0**
Est. Ending Fund Balance @ 6/30/26 and 6/30/27		**$0**	**$0**	**$0**

ATTACHMENT I

MILAN AREA SCHOOLS
BOARD OF EDUCATION
Food Service Fund
2026-2027 Preliminary Budget

		FY 25-26 Final Budget	FY 26-27 Proposed Budget	Increase/ Decrease
REVENUE:				
100	Local	$ 121,500	121,500	$ -
300	State	488,009	485,000	(3,009)
400	Federal	491,310	490,000	(1,310)
500/600	Incoming Transfers			-
	Total Revenues	**$1,100,819**	**$1,096,500**	**$ (4,319)**
EXPENDITURES:				
110	Basic Programs			-
120	Added Needs			-
130	Adult/Cont. Ed.			-
210	Pupil Support Services			-
220	Instructional Support			-
230	General Administration			-
240	School Administration			-
250	Business Support			-
260	Operation/Maintenance			-
270	Transportation			-
280	Central Support			-
290	Support Service - Food Service	1,145,975	1,055,884	(90,091)
300	Community Services			-
400	Site Improvement Services			-
600	Transfers	60,000	60,000	-
	Total Supporting Services	**$1,205,975**	**$1,115,884**	**$ (90,091)**
	Total Expenditures	**$1,205,975**	**$1,115,884**	**$ (90,091)**
	Revenues over/(under) Expenditures	($105,156)	($19,384)	$ 85,772
Begining Fund Balance @ 7/1/25 and 7/1/26		**$635,868**	**$530,712**	
Est. Ending Fund Balance @ 6/30/26 and 6/30/27		**$530,712**	**$511,328**	

ATTACHMENT J

MILAN AREA SCHOOLS
BOARD OF EDUCATION
Student/School Activity Fund
2026-2027 Preliminary Budget

		FY 25-26 Final Budget	FY 26-27 Proposed Budget	Increase/ Decrease
REVENUE:				
100	Local	$ 600,000	$ 600,000	-
300	State			-
400	Federal			-
500	Other Financing Sources			-
	Total Revenues	**$600,000**	**$ 600,000**	**$ -**
EXPENDITURES:				
110	Basic Programs			-
120	Added Needs			-
130	Adult/Cont. Ed.			-
	Total Instruction	**$0**	**$0**	**$0**
210	Pupil Support Services			-
220	Instructional Support			-
230	General Administration			-
240	School Administration			-
250	Business Support			-
260	Operation/Maintenance			-
270	Transportation			-
280	Central Support			-
290	Support Service Other	600,000	600,000	-
300	Community Services			-
400	Site Improvement Services			-
600	Transfers			-
	Total Supporting Services	**$600,000**	**$ 600,000**	**$ -**
	Total Expenditures	**$600,000**	**$ 600,000**	**$ -**
Excess of Revenues Over Expenditures		**$ -**	**$ -**	**$ -**
Beginning Fund Balance @ 7/1/25 and 7/1/26		**$768,732**	**$768,732**	**$0**
Est. Ending Fund Balance @ 6/30/26 and 6/30/27		**$768,732**	**$768,732**	**$0**

Support for Budget

ISD BUDGET RESOLUTION

_____, Michigan (the "District")

A meeting of the board of education of the district was held in the _____ in the District, on the _____day of _____, 2026, at _____o'clock in the AM/PM.

The meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed general fund budget not later than May 1 of each year to the board of each constituent district for review; and

2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district general fund budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district general fund budget, and shall submit to the intermediate school district board any specific objections and proposed changes the constituent district board has to the general fund budget.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The board of education has received and reviewed the proposed intermediate school district general fund budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed intermediate school district general fund budget.

2. The secretary of the board of education or his/her designee shall forward a copy of this resolution to the intermediate school board or its superintendent no later than June 1, 2026.

3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

_____
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of _____, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a _____meeting held on _____, 2026, the original of which resolution is a part of the Board's minutes, and further certifies that the notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

_____
Secretary, Board of Education

GENERAL APPROPRIATIONS RESOLUTION
RESOLUTION FOR ADOPTION BY THE BOARD OF EDUCATION
WASHTENAW INTERMEDIATE SCHOOL DISTRICT
GENERAL EDUCATION 2026-27 BUDGET

RESOLVED, that this resolution shall be the general appropriations of the Washtenaw Intermediate School District for the fiscal year 2026-2027; A resolution to make appropriations; and to provide for the disposition of all income received by the Washtenaw Intermediate School District.

BE IT FURTHER RESOLVED, that the total revenue, including a tax levy of **.0933 mills on the taxable value of all property,** and unappropriated fund balance be available for appropriations in the **GENERAL EDUCATION FUND** of the Washtenaw Intermediate School District for the fiscal year 2026-2027 as follows:

.

REVENUES	Original
Local Revenue	$ 3,199,025
Non - Educational Entity	3,360,211
State Revenue	25,553,956
Federal Revenue	7,034,947
Incoming Transfers & Other Transactions	4,712,112
Fund Modifications	54,000
TOTAL REVENUE AND INCOMING TRANSFERS	$ 43,914,251
FUND BALANCE AS OF JULY 1ST	$ 8,532,596
Less Appropriated Fund Balance	
FUND BALANCE AVAILABLE TO APPROPRIATE	$ 8,532,596
TOTAL AMOUNT AVAILABLE TO APPROPRIATE	$ 52,446,847

BE IT FURTHER RESOLVED, that $44,097,436 of the total available to appropriate in the **GENERAL EDUCATION FUND** is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES	
Basic Programs, Instruction	$ 2,137,240
Added Needs, Instruction	3,000
Adult Continuing Education	139,397
Pupil Support	2,640,382
Instructional Support	7,516,751
General Administration	886,271
School Administration	-
Business Support	588,144
Operations/Maintenance	601,425
Transportation	68,214
Central Services	6,338,952
Other Support Services	26,538
Community Services	4,672,329
	$ 25,618,643
Outgoing Transfers & Other Transactions	18,478,793
Other Financing Uses	-
Fund Modifications	-
TOTAL APPROPRIATED	$ 44,097,436
FUND BALANCE ENDING JUNE 30TH	$ 8,349,411

WASHTENAW INTERMEDIATE SCHOOL DISTRICT
GENERAL EDUCATION BUDGET COMPARISON
2026-2027 BUDGET REVIEW

REVENUES	2024-25 Actual Revenue & Expenses	2025-26 Amended 4/2026 Budget	2026-27 Projected Budget
Local Revenue 100	$ 5,588,081	$ 3,816,744	$ 3,199,025
Non-Educational Entity 200	$ -	$ 3,830,109	$ 3,360,211
State Revenue 300	25,742,554	39,414,894	25,553,956
Federal Revenue 400	9,382,410	9,715,988	7,034,947
Incoming Transfers & Other Transactions 500	3,153,593	4,551,561	4,712,112
Fund Modifications 600	130,070	54,950	54,000
TOTAL REVENUE AND INCOMING TRANSFERS	$ 43,996,708	$ 61,384,246	$ 43,914,251
EXPENDITURES			
Basic Programs, Instruction 110	$ 535,203	$ 2,183,465	$ 2,137,240
Added Needs, Instruction 120	22,453	526,511	3,000
Adult and Continuing Education 130	355,550	366,453	139,397
Pupil Support 210	2,877,954	3,456,529	2,640,382
Instructional Support 220	8,828,385	15,110,367	7,516,751
General Administration 230	798,051	1,421,439	886,271
School Administration 240	103,665	340,814	-
Business Support 250	433,342	605,164	588,144
Operations/Maintenance 260	776,963	1,753,430	601,425
Transportation 270	71,159	119,397	68,214
Central Services 280	4,737,810	6,071,887	6,338,952
Other Support Services 290	137,684	122,745	26,538
Community Services 300	3,192,829	5,165,211	$ 4,672,329
TOTAL EXPENDITURES	$ 22,871,048	$ 37,243,412	$ 25,618,643
Outgoing Transfers & Other Transactions400	19,086,091	24,582,972	18,478,793
Other financing uses	-	-	-
Fund Modifications 600	-	-	-
TOTAL EXPENDITURES AND OTHER TRANSACTIONS	$ 41,957,139	$ 61,826,384	$ 44,097,436
EXCESS REVENUE OR (EXPENDITURES)	$ 2,039,569	$ (442,138)	$ (183,185)
FUND BALANCE AS OF JULY 1ST	6,935,165	$ 8,974,734	$ 8,532,596
FUND BALANCE ENDING JUNE 30TH	$ 8,974,734	$ 8,532,596	$ 8,349,411

General Education
2026-27
Original 4.2026

TITLES	REGULAR BUDGET	1069 Technology REMC 2026	Updates 2254 Heaviland Mental Health and Support Services 2024	Added 2255 Heaviland Mental Health and Support Services 2025	2275 Heaviland ISD Mental Health Admin 2025	2276 Heaviland ISD Mental Health Admin 2026
REVENUES						
Local Sources	$ 2,767,176	$ 32,024	$ -	$ -	$ -	$ -
Non -Educational Entity	-	-	-	81,780	-	-
State Sources	3,788,294	-	388,334	1,083,100	15,211	102,881
Federal Sources	-	-	-	-	-	-
Incoming Transfers/Other	407,475	-	-	-	-	-
Fund Modifications	54,000	-	-	-	-	-
TOTAL REVENUES	**$ 7,016,945**	**$ 32,024**	**$ 388,334**	**$ 1,164,880**	**$ 15,211**	**$ 102,881**
EXPENDITURES						
Basic Programs, Instruct. 110	$ 6,413	$ -	$ -	$ -	$ -	$ -
Added Needs,Instruct. 120	-	-	-	-	-	-
Adult Continuing Education 130	-	-	-	-	-	-
Pupil Support 210	113,387	-	325,129	975,286	-	-
Instructional Staff Support 220	2,656,440	32,024	63,205	189,594	-	-
General Administration 230	886,271	-	-	-	-	-
School Administration 240	-	-	-	-	-	-
Business Support 250	487,932	-	-	-	-	-
Operations /Maintenance 260	524,253	-	-	-	-	-
Transportation 270	65,214	-	-	-	-	-
Central Support 280	2,306,350	-	-	-	15,211	102,881
Other Support 290	26,538	-	-	-	-	-
Community Services 300	47,000	-	-	-	-	-
TOTAL EXPENDITURES	$ 7,119,798	$ 32,024	$ 388,334	$ 1,164,880	$ 15,211	$ 102,881
Outgoing Transfers/Other 400	95,749	-	-	-	-	-
Other Financing Uses 500	$ -	$ -	$ -	$ -	$ -	$ -
Fund Modifications 600	(101,163)	-	-	-	-	-
TOTAL APPROPRIATED	**$ 7,114,384**	**$ 32,024**	**$ 388,334**	**$ 1,164,880**	**$ 15,211**	**$ 102,881**
EXCESS REV/EXPENSE	$ (97,439)	$ -	$ -	$ -	$ -	$ -
BEGINNING FUND BALANCE	$ 8,532,596	$ -	$ -	$ -	$ -	$ -
ENDING FUND BALANCE	**$ 8,435,157**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

General Education 2026-27 Original 4.2026 TITLES	2494 Sec 31aa Per Pupil Hierman 2024	Updated 2684 Consolidation Grant Rowe 2024	Updated 2704 23H Tri County Banks 2024	2804 35i Mi Family Engage Centers Hierman 2024	995-3295 Banks MISTEM 2025	3317 Banks ADULT ED 2027
REVENUES						
Local Sources	$ -	$ -	$ -	$ -	$ -	$ -
Non -Educational Entity	-	-	-	-	-	-
State Sources	-	1,732,737	16,586	260,760	145,184	2,288,900
Federal Sources	-	-	-	-	-	-
Incoming Transfers/Other	114,292	-	-	-	-	-
Fund Modifications	-	-	-	-	-	-
TOTAL REVENUES	**$ 114,292**	**$ 1,732,737**	**$ 16,586**	**$ 260,760**	**$ 145,184**	**$ 2,288,900**
EXPENDITURES						
Basic Programs, Instruct. 110	$ -	$ 257,616	$ -	$ -	$ -	$ -
Added Needs,Instruct. 120	-	-	-	-	-	-
Adult Continuing Education 130	-	-	-	-	-	139,397
Pupil Support 210	114,292	-	-	-	-	119,530
Instructional Staff Support 220	-	856,433	16,586	75,566	145,184	92,603
General Administration 230	-	-	-	-	-	-
School Administration 240	-	-	-	-	-	-
Business Support 250	-	-	-	-	-	18,519
Operations /Maintenance 260	-	-	-	-	-	-
Transportation 270	-	-	-	-	-	-
Central Support 280	-	618,688	-	-	-	3,851
Other Support 290	-	-	-	-	-	-
Community Services 300	-	-	-	185,194	-	-
TOTAL EXPENDITURES	$ 114,292	$ 1,732,737	$ 16,586	$ 260,760	$ 145,184	$ 373,900
Outgoing Transfers/Other 400	-	-	-	-	-	1,915,000
Other Financing Uses 500	$ -	$ -	$ -	$ -	$ -	$ -
Fund Modifications 600	-	-	-	-	-	-
TOTAL APPROPRIATED	**$ 114,292**	**$ 1,732,737**	**$ 16,586**	**$ 260,760**	**$ 145,184**	**$ 2,288,900**
EXCESS REV/EXPENSE	$ -	$ -	$ -	$ -	$ -	$ -
BEGINNING FUND BALANCE	$ -	$ -	$ -	$ -	$ -	$ -
ENDING FUND BALANCE	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

General Education 2026-27 Original 4.2026 TITLES	3407 Manuszak GSRP Formula 2027	3435 Long 34P 2026	Added 3656-3657 Banks Early literacy 2026	Added 3991 PreK-12 Strategic Invest 2026	4007 Heaviland Perkins 2026	245-4453 Grow Your Own Banks 2023	6176 Hierman T1 RAG 7/1/26-9/30/26 2026	6177 Hierman T1 RAG 10/1/26-6/30/27 2027
REVENUES								
Local Sources	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Non -Educational Entity	-	-	-	-	-	-	-	-
State Sources	14,768,370	185,364	380,132	119,373	-	-	-	-
Federal Sources	-	-	-	-	576,909	47,403	177,077	350,460
Incoming Transfers/Other	-	-	-	-	-	-	-	-
Fund Modifications	-	-	-	-	-	-	-	-
TOTAL REVENUES	**$ 14,768,370**	**$ 185,364**	**$ 380,132**	**$ 119,373**	**$ 576,909**	**$ 47,403**	**$ 177,077**	**$ 350,460**
EXPENDITURES								
Basic Programs, Instruct. 110	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Added Needs,Instruct. 120	-	-	-	-	3,000	-	-	-
Adult Continuing Education 130	-	-	-	-	-	-	-	-
Pupil Support 210	19,993	97,543	-	-	333,706	-	-	-
Instructional Staff Support 220	1,349,760	-	380,132	119,373	37,893	47,403	117,948	350,460
General Administration 230		-	-	-		-	-	-
School Administration 240	-	-	-	-	-	-	-	-
Business Support 250	81,693	-	-	-	-	-	-	-
Operations /Maintenance 260	-	-	-	-	-	-	-	-
Transportation 270	-	-	-	-	3,000	-	-	-
Central Support 280	226,511	-	-	-	199,310	-	59,129	-
Other Support 290	-	-	-	-	-	-	-	-
Community Services 300	112,911	87,821	-	-	-	-	-	-
TOTAL EXPENDITURES	$ 1,790,868	$ 185,364	$ 380,132	$ 119,373	$ 576,909	$ 47,403	$ 177,077	$ 350,460
Outgoing Transfers/Other 400	12,977,502	-	-	-	-	-	-	-
Other Financing Uses 500	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fund Modifications 600	-	-	-	-	-	-	-	-
TOTAL APPROPRIATED	**$ 14,768,370**	**$ 185,364**	**$ 380,132**	**$ 119,373**	**$ 576,909**	**$ 47,403**	**$ 177,077**	**$ 350,460**
EXCESS REV/EXPENSE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
BEGINNING FUND BALANCE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
ENDING FUND BALANCE	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

General Education
2026-27
Original 4.2026

TITLES	6356 Hierman TIII 7/1/26-9/30/26 2026	6847 Hierman TIII 10/1/26-6/30/27 2027	7023 Newcomber Banks 2026	7237 Manuszak Head Start 2027	8846 Out of School Time Banks 2026	000-9615 Hierman CMH 2027	919-9615 Hierman GE Medicaid 2027	9625 Norman Wash County Savings Plan 2027
REVENUES								
Local Sources	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Non -Educational Entity	-	-	-	-	-	501,882	-	2,776,549
State Sources	-	-	-	-	185,135	-	-	-
Federal Sources	30,502	11,341	63,464	5,265,233	-	-	488,435	-
Incoming Transfers/Other	-	-	-	-	-	-	-	-
Fund Modifications	-	-	-	-	-	-	-	-
TOTAL REVENUES	**$ 30,502**	**$ 11,341**	**$ 63,464**	**$ 5,265,233**	**$ 185,135**	**$ 501,882**	**$ 488,435**	**$ 2,776,549**
EXPENDITURES								
Basic Programs, Instruct. 110	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Added Needs,Instruct. 120	-	-	-	-	-	-	-	-
Adult Continuing Education 130	-	-	-	-	-	-	-	-
Pupil Support 210	-	-	-	-	-	414,693	-	-
Instructional Staff Support 220	30,502	11,341	63,464	320,054	185,135	12,931	-	-
General Administration 230	-	-	-	-	-	-	-	-
School Administration 240	-	-	-	-	-	-	-	-
Business Support 250	-	-	-	-	-	-	-	-
Operations /Maintenance 260	-	-	-	-	-	-	77,172	-
Transportation 270	-	-	-	-	-	-	-	-
Central Support 280	-	-	-	207,234	-	-	270,070	-
Other Support 290	-	-	-	-	-	-	-	-
Community Services 300	-	-	-	1,247,403	-	74,258	141,193	2,776,549
TOTAL EXPENDITURES	$ 30,502	$ 11,341	$ 63,464	$ 1,774,691	$ 185,135	$ 501,882	$ 488,435	$ 2,776,549
Outgoing Transfers/Other 400	-	-	-	3,490,542	-	-	-	-
Other Financing Uses 500	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fund Modifications 600	-	-	-	-	-	-	-	-
TOTAL APPROPRIATED	**$ 30,502**	**$ 11,341**	**$ 63,464**	**$ 5,265,233**	**$ 185,135**	**$ 501,882**	**$ 488,435**	**$ 2,776,549**
EXCESS REV/EXPENSE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
BEGINNING FUND BALANCE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
ENDING FUND BALANCE	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

General Education
2026-27
Original 4.2026

TITLES

	942-9640 Technology Mich Virtual University 2027	943-9640 Technology Follett 2027	947-9640 Technology LEA Fiber Pole Fees 2027	949-9640 Technology PSSE Gen Ed 504 2027	9660 Technology LEA Tech Services 2027	256-9685 Heaviland Health School MDHHS 2027	9700 Higgins Fingerprinting and ICHAT 2027	Updated 9785 Long Success by 6 Early Childhood 2027
REVENUES								
Local Sources	$ -	$ -	$ -	$ -	$ -	$ -	$ 78,000	$ 28,520
Non -Educational Entity	-	-	-	-	-	-	-	-
State Sources	-	-	-	-	-	93,595	-	-
Federal Sources	-	-	-	-	-	-	-	-
Incoming Transfers/Other	1,873,211	78,402	13,796	9,045	2,140,891	-	25,000	-
Fund Modifications	-	-	-	-	-	-	-	-
TOTAL REVENUES	**$ 1,873,211**	**$ 78,402**	**$ 13,796**	**$ 9,045**	**$ 2,140,891**	**$ 93,595**	**$ 103,000**	**$ 28,520**
EXPENDITURES								
Basic Programs, Instruct. 110	$ 1,873,211	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Added Needs,Instruct. 120	-	-	-	-	-	-	-	-
Adult Continuing Education 130	-	-	-	-	-	-	-	-
Pupil Support 210	-	-	-	-	-	93,595	-	-
Instructional Staff Support 220	-	-	-	-	-	-	-	28,520
General Administration 230	-	-	-	-	-	-	-	-
School Administration 240	-	-	-	-	-	-	-	-
Business Support 250	-	-	-	-	-	-	-	-
Operations /Maintenance 260	-	-	-	-	-	-	-	-
Transportation 270	-	-	-	-	-	-	-	-
Central Support 280	-	78,402	13,796	9,045	2,039,728	-	188,746	-
Other Support 290	-	-	-	-	-	-	-	-
Community Services 300	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	$ 1,873,211	$ 78,402	$ 13,796	$ 9,045	$ 2,039,728	$ 93,595	$ 188,746	$ 28,520
Outgoing Transfers/Other 400	-	-	-	-	-	-	-	-
Other Financing Uses 500	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Fund Modifications 600	-	-	-	-	101,163	-	-	-
TOTAL APPROPRIATED	**$ 1,873,211**	**$ 78,402**	**$ 13,796**	**$ 9,045**	**$ 2,140,891**	**$ 93,595**	**$ 188,746**	**$ 28,520**
EXCESS REV/EXPENSE	$ -	$ -	$ -	$ -	$ -	$ -	$ (85,746)	$ -
BEGINNING FUND BALANCE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
ENDING FUND BALANCE	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ (85,746)**	**$ -**

General Education 2026-27 Original 4.2026 TITLES	9825 MAISA 31p Support 2027	9875 Norman My Brothers Keeper 2027	9894 Hierman Snap Ed 2027	Updated 9895 Heaviland Adjudicated Jail 2027	TOTALS
REVENUES					
Local Sources	$ 22,207	$ 195,945	$ -	$ 75,153	3,199,025
Non -Educational Entity	-	-	-	$ -	3,360,211
State Sources	-	-	-	-	25,553,956
Federal Sources	-	-	24,123	-	7,034,947
Incoming Transfers/Other	-	50,000	-	-	4,712,112
Fund Modifications	-	-	-	-	54,000
				-	
TOTAL REVENUES	**$ 22,207**	**$ 245,945**	**$ 24,123**	**$ 75,153**	**$ 43,914,251**
EXPENDITURES					
Basic Programs, Instruct. 110	$ -	$ -	$ -	$ -	2,137,240
Added Needs,Instruct. 120	-	-	-	-	3,000
Adult Continuing Education 130	-	-	-	-	139,397
Pupil Support 210	-	-	-	33,228	2,640,382
Instructional Staff Support 220	22,207	245,945	24,123	41,925	7,516,751
General Administration 230	-	-	-	-	886,271
School Administration 240	-	-	-	-	-
Business Support 250	-	-	-	-	588,144
Operations /Maintenance 260	-	-	-	-	601,425
Transportation 270	-	-	-	-	68,214
Central Support 280	-	-	-	-	6,338,952
Other Support 290	-	-	-	-	26,538
Community Services 300	-	-	-	-	4,672,329
TOTAL EXPENDITURES	$ 22,207	$ 245,945	$ 24,123	$ 75,153	25,618,643
Outgoing Transfers/Other 400	-	-	-	-	18,478,793
Other Financing Uses 500	$ -	$ -	$ -	$ -	-
Fund Modifications 600	-	-	-	-	-
TOTAL APPROPRIATED	**$ 22,207**	**$ 245,945**	**$ 24,123**	**$ 75,153**	**$ 44,097,436**
EXCESS REV/EXPENSE	$ -	$ -	$ -	$ -	$ (183,185)
BEGINNING FUND BALANCE	$ -	$ -	$ -	$ -	8,532,596
ENDING FUND BALANCE	**$ -**	**$ -**	**$ -**	**$ -**	**$ 8,349,411**

GENERAL APPROPRIATIONS RESOLUTION
RESOLUTION FOR ADOPTION BY THE BOARD OF EDUCATION
WASHTENAW INTERMEDIATE SCHOOL DISTRICT
SPECIAL EDUCATION 2026-27 Budget

RESOLVED, that this resolution shall be the general appropriations of the Washtenaw Intermediate School District for the fiscal year 2026-2027; A resolution to make appropriations; and to provide for the disposition of all income received by the Washtenaw Intermediate School District.

BE IT FURTHER RESOLVED, that the total revenue, including a tax levy of **5.1280 mills on the taxable value of all property**, and unappropriated fund balance be available for appropriations in the **SPECIAL EDUCATION FUND** of the Washtenaw Intermediate School District for the fiscal year 2026-2027 as follows:

REVENUES	Original
Local Revenue	$ 129,000,991
State Revenue	27,008,020
Federal Revenue	12,690,986
Incoming Transfers & Other Transactions	468,847
Fund Modifications	293,000
TOTAL REVENUE AND INCOMING TRANSFERS	$ 169,461,844
FUND BALANCE AS OF JULY 1ST	$ 5,000,000
Less Appropriated Fund Balance	
FUND BALANCE AVAILABLE TO APPROPRIATE	$ 5,000,000
TOTAL AMOUNT AVAILABLE TO APPROPRIATE	$ 174,461,844

BE IT FURTHER RESOLVED, that $169,461,844 of the total available to appropriate in the **SPECIAL EDUCATION FUND** is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES

Basic Programs, Instruction	$ -
Added Needs, Instruction	$ 21,969,960
Pupil Support	$ 24,351,141
Instructional Support	$ 7,845,132
General Administration	$ 369,801
School Administration	$ 312,625
Business Support	$ 2,158,061
Operations/Maintenance	$ 2,903,268
Transportation	$ 87,130
Central Services	$ 4,387,717
Other Support Services	$ 150,364
Community Services	$ 75,622
	$ 64,610,821
Outgoing Transfers & Other Transactions	102,772,642
Other Financing Uses	1,578,381
Fund Modifications	500,000
TOTAL APPROPRIATED	$ 169,461,844
FUND BALANCE ENDING JUNE 30TH	$ 5,000,000

WASHTENAW INTERMEDIATE SCHOOL DISTRICT
SPECIAL EDUCATION BUDGET COMPARISON
2026-2027 BUDGET REVIEW/ADOPTION

REVENUES	2024-25 Actual Revenue & Expenses	2025-26 Amended 3/2026 Budget	2026-27 Projected Budget
Local Revenue 100	$ 121,037,812	$ 125,629,704	$ 129,000,991
State Revenue 300	26,384,603	24,830,830	27,008,020
Federal Revenue 400	14,129,670	13,237,166	12,690,986
Incoming Transfers & Other Transactions 500	290,746	457,827	468,847
Fund Modifications 600	265,575	294,576	293,000
TOTAL REVENUE AND INCOMING TRANSFERS	$ 162,108,406	$ 164,450,103	$ 169,461,844
EXPENDITURES			
Basic Programs, Instruction 110	$ -	$ 30,752	$ -
Added Needs, Instruction 120	17,648,483	20,013,553	21,969,960
Pupil Support 210	21,303,347	24,494,238	24,351,141
Instructional Support 220	5,619,996	7,614,944	7,845,132
General Administration 230	371,371	353,829	369,801
School Administration 240	267,834	324,065	312,625
Business Support 250	1,535,922	1,804,189	2,158,061
Operations/Maintenance 260	2,329,993	2,870,835	2,903,268
Transportation 270	36,963	87,130	87,130
Central Services 280	3,228,604	4,346,203	4,387,717
Other Support Services 290	22,412	96,648	150,364
Community Services 300	247,863	318,910	75,622
TOTAL EXPENDITURES	$ 52,612,788	$ 62,355,296	$ 64,610,821
Outgoing Transfers & Other Transactions400	100,421,641	112,893,510	102,772,642
Other Financing Uses 500	1,147,253	1,372,414	1,578,381
Fund Modifications 600	545,577	553,195	500,000
TOTAL EXPENDITURES AND OTHER TRANSACTIONS	$ 154,727,259	$ 177,174,415	$ 169,461,844
EXCESS REVENUE OR (EXPENDITURES)	$ 7,381,147	$ (12,724,312)	$ -
FUND BALANCE AS OF JULY 1ST	10,343,165	$ 17,724,312	$ 5,000,000
FUND BALANCE ENDING JUNE 30TH	$ 17,724,312	$ 5,000,000	$ 5,000,000

Special Education
2026-27
Original 4.2026

TITLES	REGULAR BUDGET	1034 Marcel Juv Dtn St Aid 2027	Updated 3267 Pogliano Early on 54D 2027	6167 Hierman T I D 2027	Updated 7577 Pogliano Early On 2027	8017 Vannatter IDEA Flowthrough 2027	8057 Vannatter IDEA Preschool 2027
REVENUES							
Local Sources 100	$ 128,948,107	$ -	$ -	$ -	$ -	$ -	$ -
State Sources 300	24,728,050	1,355,700	924,270	-	-	-	-
Federal Sources 400	-	-	-	19,803	249,912	11,903,547	309,956
Incoming Transfers/Other 500	285,000	-	-	-	-	-	-
Fund Modifications 600	293,000	-	-	-	-	-	-
TOTAL REVENUES	**$ 154,254,157**	**$ 1,355,700**	**$ 924,270**	**$ 19,803**	**$ 249,912**	**$ 11,903,547**	**$ 309,956**
EXPENDITURES							
Basic Programs, Instr. 110	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Added Needs 120	21,558,135	-	-	$ -	$ -	$ -	$ -
Pupil Support 210	21,037,922	-	794,727	19,803	101,570	169,153	-
Instructional Staff 220	6,023,487	-	129,543	-	148,342	383,976	-
General Administration 230	369,801	-	-	-	-	-	-
School Administration 240	312,625	-	-			-	-
Business Support 250	2,158,061	-	-	-	-	-	-
Operations /Maintenance 260	2,903,268	-	-	-	-	-	-
Transportation 270	87,130	-	-	-	-	-	-
Central Support Services 280	4,387,717	-	-	-	-	-	-
Pupil Activites 290	150,364	-	-	-	-	-	-
Community Services 300	75,622	-	-	-	-	-	-
TOTAL EXPENDITURES	$ 59,064,132	$ -	$ 924,270	$ 19,803	$ 249,912	$ 553,129	$ -
Outgoing Transfers/Other 400	89,811,665	1,355,700	-	-	-	11,295,321	309,956
Other financing uses 500	1,578,381	-	-	-	-	-	-
Fund Modifications 600	444,903	-	-	-	-	55,097	
TOTAL APPROPRIATED	**$ 150,899,081**	**$ 1,355,700**	**$ 924,270**	**$ 19,803**	**$ 249,912**	**$ 11,903,547**	**$ 309,956**
EXCESS REV/EXPENSE	$ 3,355,076	$ -	$ -	$ -	$ -	$ -	$ -
BEGINNING FUND BALANCE	$ 5,000,000	$ -	$ -	$ -	$ -	$ -	$ -
ENDING FUND BALANCE	**$ 8,355,076**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

Special Education
2026-27
Original 4.2026

TITLES	8117 Vannatter Se Supervision 2027	Updated 9711 Vannatter Para Bootcamp 2027	Updated 9829 Vannatter EMU Para 2027	Updated 9835 Vannatter High Point Donations 2027	Updated 9840-015 Vannatter Nursing Services Milan & Lincoln 2027	Updated 9840-061 Vannatter TC Svs WTMC 2027	Updated 9840-196 Vannatter TC Svs Dexter TA 2027
REVENUES							
Local Sources 100	$ -	$ -	$ -	$ 52,884	$ -	$ -	$ -
State Sources 300	-	-	-	-	-	-	-
Federal Sources 400	207,768	-	-	-	-	-	-
Incoming Transfers/Other 500	-	-	-	-	20,761	6,763	28,263
Fund Modifications 600	-	-	-	-	-	-	-
TOTAL REVENUES	**$ 207,768**	**$ -**	**$ -**	**$ 52,884**	**$ 20,761**	**$ 6,763**	**$ 28,263**
EXPENDITURES							
Basic Programs, Instr. 110	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Added Needs 120	$ -	$ -	$ -	$ -	$ -	$ -	$ 411,825
Pupil Support 210	73,536	-	-	-	257,593	92,641	-
Instructional Staff 220	134,232	289,095	665,638	52,884	-	-	-
General Administration 230	-	-	-	-		-	-
School Administration 240	-	-	-	-	-	-	-
Business Support 250	-	-	-	-	-	-	-
Operations /Maintenance 260	-	-	-	-	-	-	-
Transportation 270	-	-	-	-	-	-	-
Central Support Services 280	-	-	-	-	-	-	-
Pupil Activites 290	-	-	-	-	-	-	-
Community Services 300	-	-	-	-	-	-	-
TOTAL EXPENDITURES	$ 207,768	$ 289,095	$ 665,638	$ 52,884	$ 257,593	$ 92,641	$ 411,825
Outgoing Transfers/Other 400	-	-	-	-	-	-	-
Other financing uses 500	-	-	-	-	-	-	-
Fund Modifications 600	-	-	-	-	-	-	-
TOTAL APPROPRIATED	**$ 207,768**	**$ 289,095**	**$ 665,638**	**$ 52,884**	**$ 257,593**	**$ 92,641**	**$ 411,825**
EXCESS REV/EXPENSE	$ -	$ (289,095)	$ (665,638)	$ -	$ (236,832)	$ (85,878)	$ (383,562)
BEGINNING FUND BALANCE	$ -	$ -	$ -	$ -	$ -	$ -	$ -
ENDING FUND BALANCE	**$ -**	**$ (289,095)**	**$ (665,638)**	**$ -**	**$ (236,832)**	**$ (85,878)**	**$ (383,562)**

Special Education 2026-27 Original 4.2026 TITLES	Updated 9850-061TC Vannatter Ancillary Svs WAVE 2027	Updated 9852 Vannatter Ancillary Svs WEOC/YCS 2027	Updated 9855 Vannatter Ancillary Svs ECA 2027	Updated 9859 Vannatter Ancillary Svs IB - WIHI 2027	9895 Adjudicated Jail Vannatter 2027	TOTALS
REVENUES						
Local Sources 100	$ -	$ -	$ -	$ -	$ -	$ 129,000,991
State Sources 300	-	-	-	-	-	$ 27,008,020
Federal Sources 400	-	-	-	-	-	$ 12,690,986
Incoming Transfers/Other 500	62,606	24,188	14,603	26,663	-	$ 468,847
Fund Modifications 600	-	-	-	-	-	$ 293,000
TOTAL REVENUES	**$ 62,606**	**$ 24,188**	**$ 14,603**	**$ 26,663**	**$ -**	**$ 169,461,844**
EXPENDITURES						
Basic Programs, Instr. 110	$ -	$ -	$ -	$ -	$ -	$ -
Added Needs 120	$ -	$ -	$ -	-	-	$ 21,969,960
Pupil Support 210	790,602	306,948	185,313	337,857	183,476	$ 24,351,141
Instructional Staff 220	-	-	-	-	17,935	$ 7,845,132
General Administration 230	-	-	-	-	-	$ 369,801
School Administration 240	-	-	-	-	-	$ 312,625
Business Support 250	-	-	-	-	-	$ 2,158,061
Operations /Maintenance 260	-	-	-	-	-	$ 2,903,268
Transportation 270	-	-	-	-	-	$ 87,130
Central Support Services 280	-	-	-	-	-	$ 4,387,717
Pupil Activites 290	-	-	-	-	-	$ 150,364
Community Services 300	-	-	-	-	-	$ 75,622
TOTAL EXPENDITURES	$ 790,602	$ 306,948	$ 185,313	$ 337,857	$ 201,411	$ 64,610,821
Outgoing Transfers/Other 400	-	-	-	-	-	$ 102,772,642
Other financing uses 500	-	-	-	-	-	$ 1,578,381
Fund Modifications 600	-	-	-	-	-	$ 500,000
TOTAL APPROPRIATED	**$ 790,602**	**$ 306,948**	**$ 185,313**	**$ 337,857**	**$ 201,411**	**$ 169,461,844**
EXCESS REV/EXPENSE	$ (727,996)	$ (282,760)	$ (170,710)	$ (311,194)	$ (201,411)	$ -
BEGINNING FUND BALANCE	$ -	$ -	$ -	$ -	$ -	$ 5,000,000
ENDING FUND BALANCE	**$ (727,996)**	**$ (282,760)**	**$ (170,710)**	**$ (311,194)**	**$ (201,411)**	**$ 5,000,000**

Attachment K4

Washtenaw ISD

PROGRAMS AND BUDGETS REVIEW

2026-2027

including Local School District Services

Presented April 2026

MANDATED BUDGET REVIEW (new)

Section 624 of the Revised School Code, as amended, requires an ISD Board to have its proposed **General Fund** budget reviewed by its constituent districts each year.

TIMELINE

By May 1 of each year:

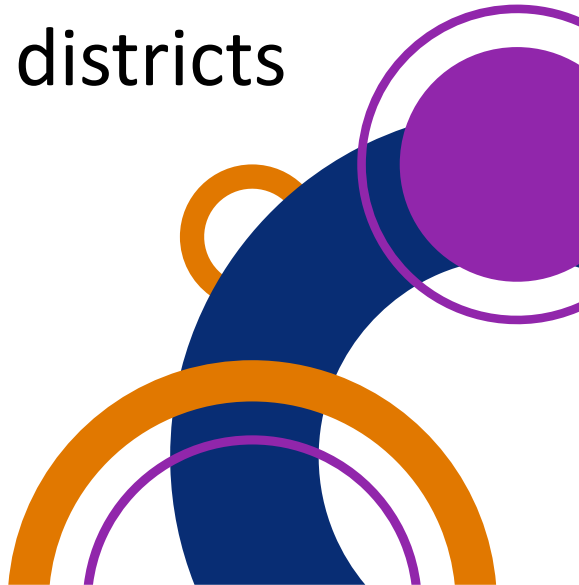
The intermediate school board shall submit its proposed **General Fund** budget for the next school fiscal year to the board of each constituent district for review.

By June 1 of each year:

- The local board will review the proposed ISD budget.
- Adopt a resolution expressing its support for or disapproval of the proposed ISD budget.
- Submit any **specific** budget objections and/or proposed changes to the ISD board. If an intermediate school board receives any specific objections or proposed changes, the intermediate school board shall consider the proposed budget changes.

WHAT IS AN ISD?

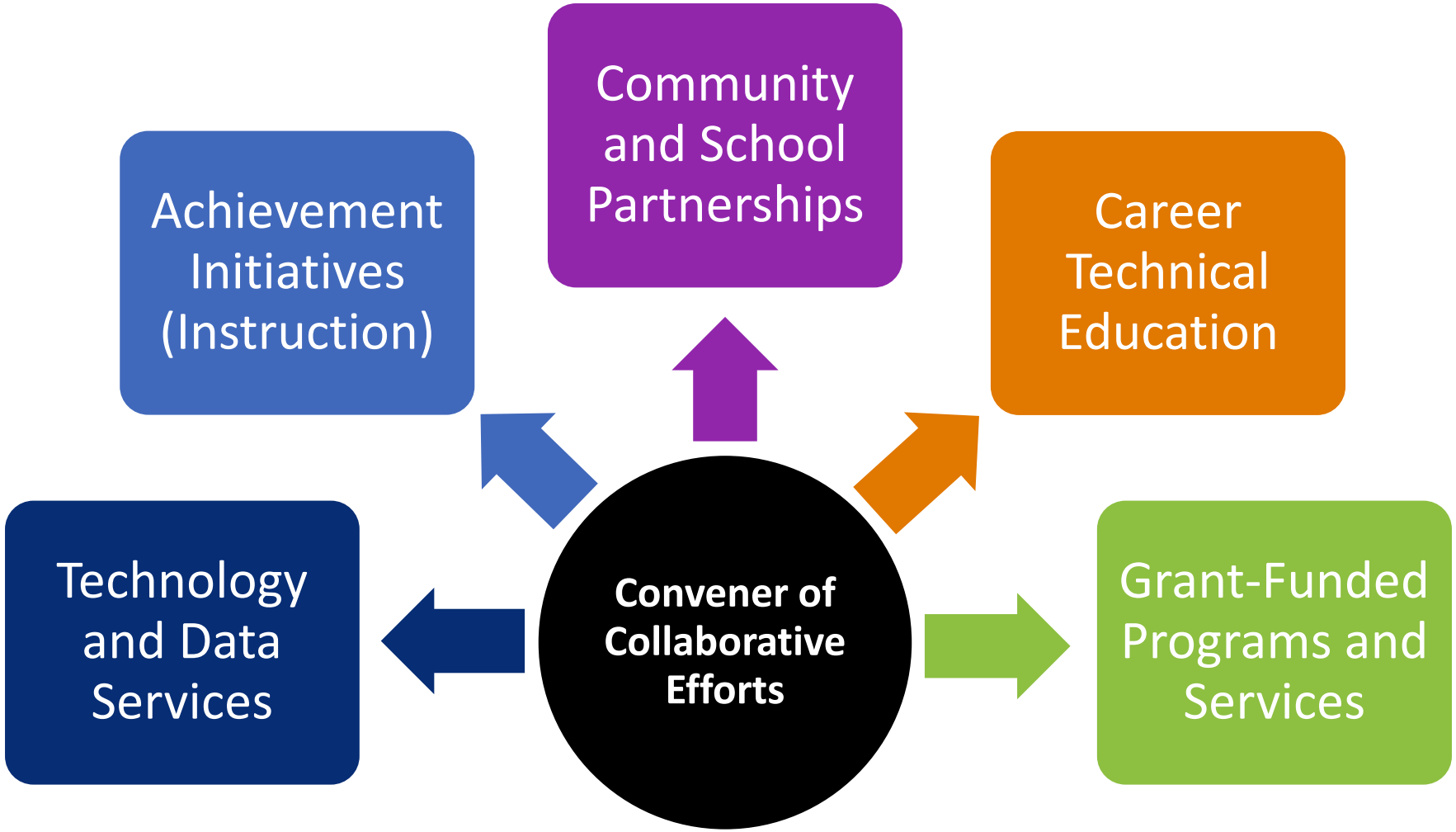
- Also known as a *regional education service agency*
- Created by legislature in 1962
- Designed to serve local districts and create “economies of scale”
- Composed of innovative professionals who focus on teach and learning and educational access for ALL students
- An organization that creates shared programs across districts



ROLE OF WISD

- Operates cooperative programs/delivers services for students in Ann Arbor, Chelsea, Dexter, Lincoln, Manchester, Milan, Saline, Whitmore Lake, Ypsilanti
- Secures educational resources and shares them equitably
- Builds local capacity to improve student achievement
- Provides services to assure that each child learns and thrives
- Leadership role in building a Cradle to Career collaborative in Washtenaw County

GENERAL EDUCATION SERVICES



Technology and Data Services

Network Connectivity

- Physical Fiber Maintenance
- Core Network Infrastructure and Equipment
- Network Security Hardware and Support
- Internet Connectivity (E-Rate Funds)

State Connections

- MiDataHub Support
- Michigan State Education Network (MISEN)

Application Hosting

- PowerSchool and PSSP
- New World
- Follet Destiny Library System
- Cooperative Purchase Savings

LEA Technology Services

- On-site and centrally-managed technology support for Lincoln and Ypsilanti

Achievement Initiatives

There are three different pathways for educators to engage in professional learning:

Learning Series

- Responsive Leadership Series
- Responsive Teachers Institute
- Book Studies
- Settled Instruction Observation Protocol (SIOP)
- Health
- Disciplinary Literacy

Custom District Professional Learning

- By district request on topic of need aligned to their SIP; (subject or grade level specific)

Learning Networks

- Early Literacy Foundations
- Washtenaw County Coaching Collaborative – embedded with Assessment Literacy
- English Learner Network
- Math Network
- STEM Network
- Principal Learning Networks
- Culture & Diversity: Justice Leaders
- Newcomer Educator Network
- Experiential Learning

Achievement Initiatives

Examples of Additional Instruction Supports

- Technical Support
  - *Continuous Improvement*
  - *Partnership School Support*
  - *Health Education*
- Special Projects
  - *Senior Exit Survey*
  - *MiSTEM Regional Network*
  - *Grow Your Own*
- Equity, Inclusion, and Social Justice
  - *Justice Leaders*
  - *Ten80 Grant (youth engineering)*



JUSTICE LEADERS
Washtenaw Intermediate School Disctrict

Community and Schools Partnerships

Our networks connect k12 staff with key community partners, such as non-profits, higher education, government & medical systems.

Key Areas of Work

- Bridge Mental Health Team and Wraparound Services
- Great Start Collaborative and Trusted Parent Advisors
- Homeless Youth & Families Liaison
- Law Enforcement Partnerships
- Chronic Absenteeism
- Court-Involved Youth and Jail Education
- My Future Fund

Community and Schools Partnerships

Spotlights on Successful Projects

- My Future Fund
  - *A collaboration between WISD and Washtenaw County Government. 26,841 early scholarship accounts for 1st-8th graders have been opened with $3.5M+ invested for local students to use for college and career training.*
- Family Mental Health & Wellness Series
  - *Free, monthly, online workshops featuring local experts on a variety of mental health topics. 800+ families have registered over the past three years.*
- Trusted Parent Advisors
  - *Started in 2017 – trained parents who help reduce barriers for families in early childhood programs.*







Career Technical Education

Millage coordination

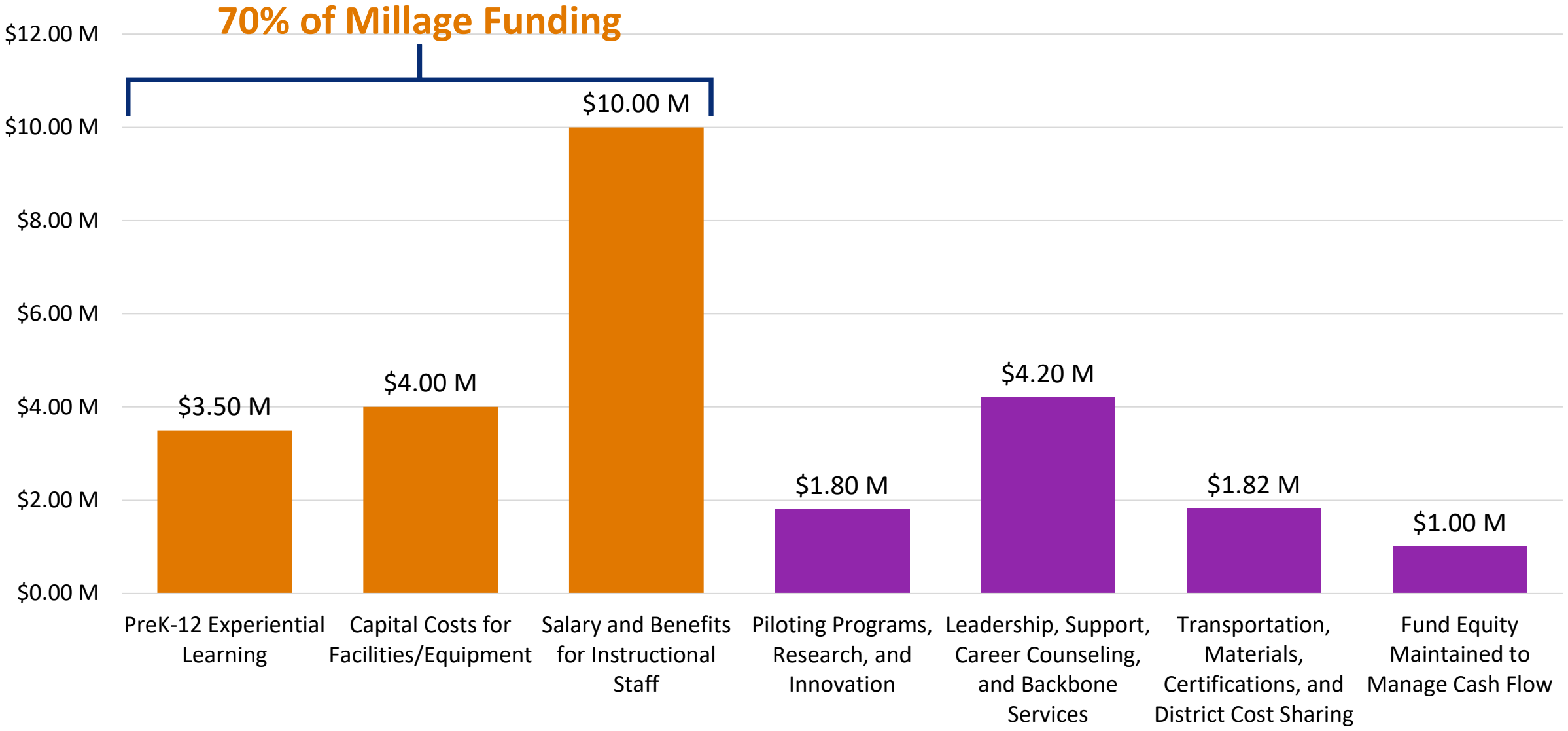
- Expanding programs/access –75+ state-approved CTE programs
  - Expanding pilot programs (i.e. Drone & Aviation Technology, From Curiosity to Career, BEST Leadership)
  - Conduct site visits to exemplars
  - Address waitlists (i.e. Health Science)
- Establishing Advisory Council and finalizing consortium agreement
- Establishing final budget
- Piloting PreK-12 experiential learning



ESTIMATED CTE FUND REVENUE 2026-2027



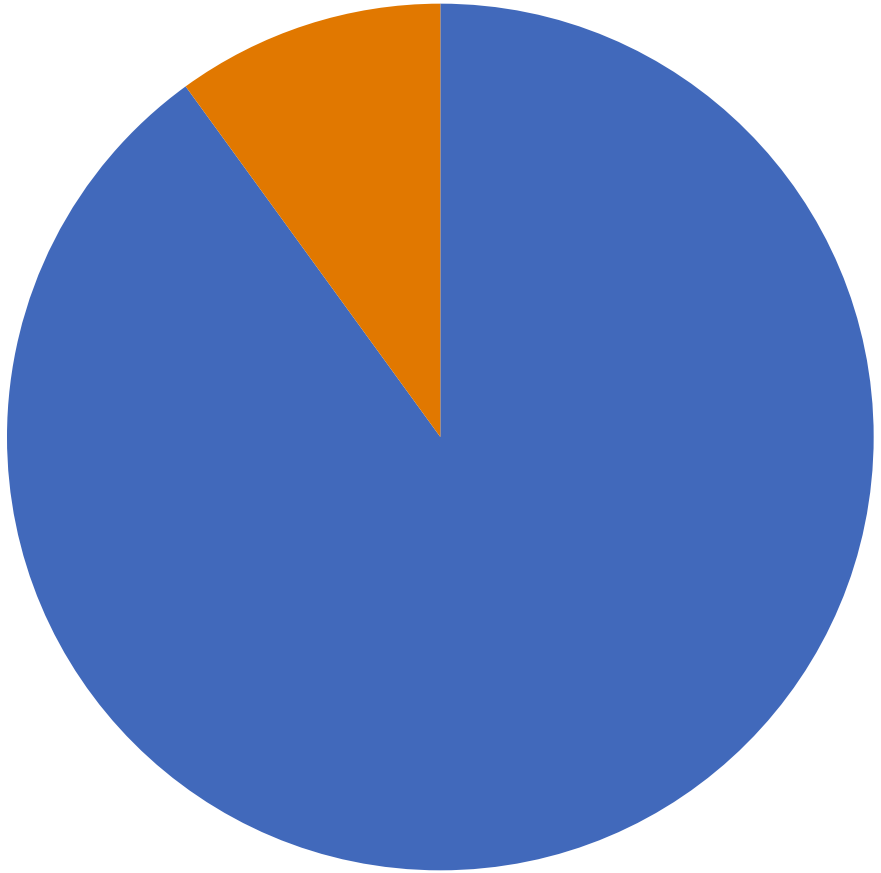
PROPOSED CTE EXPENDITURES 2026-27



MAXIMIZING OPPORTUNITY

The Achievement Initiatives, Community and School Partnerships, and CTE departments all actively search and apply for grants to support their work. Through a small pool of General Fund dollars, WISD can leverage significantly greater resources to support Washtenaw County students and schools.

For example, 90% of the Community and Schools Partnership budget comes through grants and contracts.

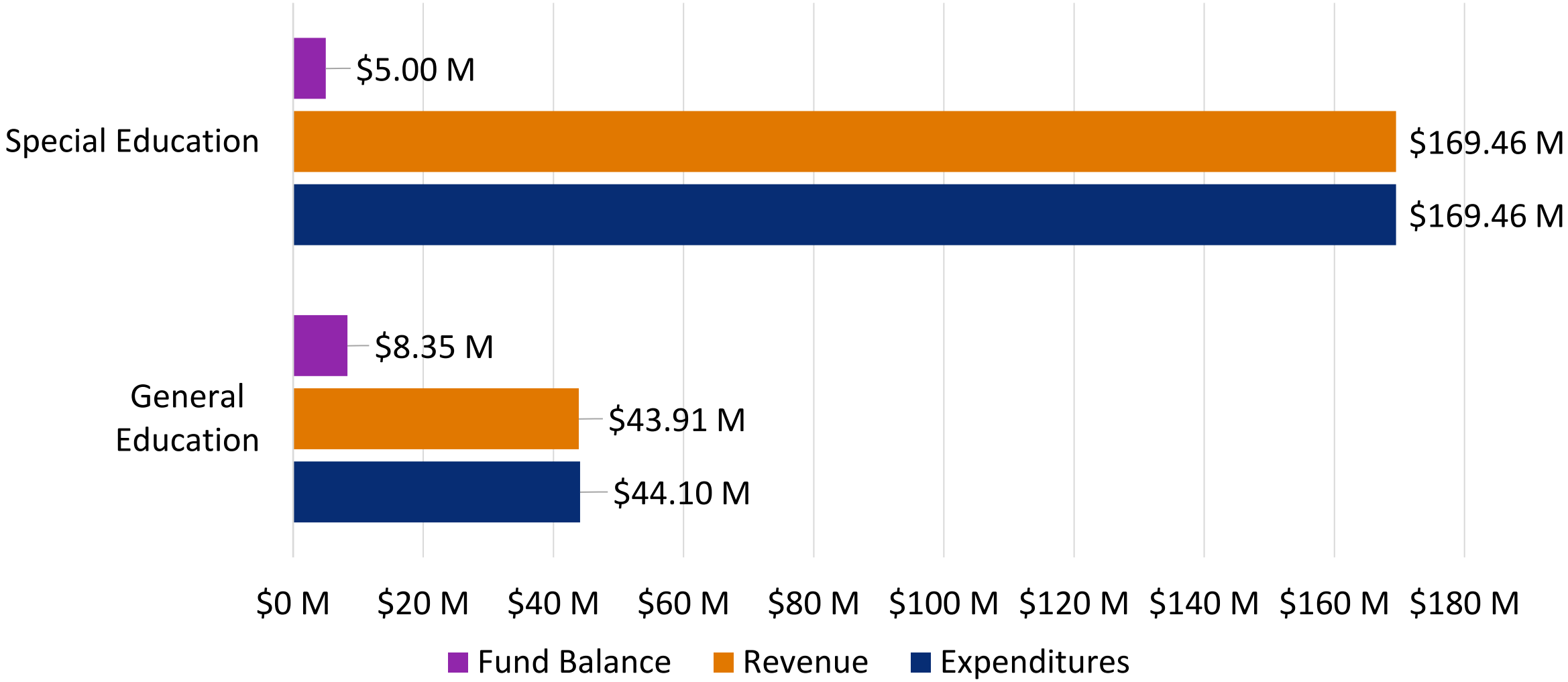


Washtenaw ISD

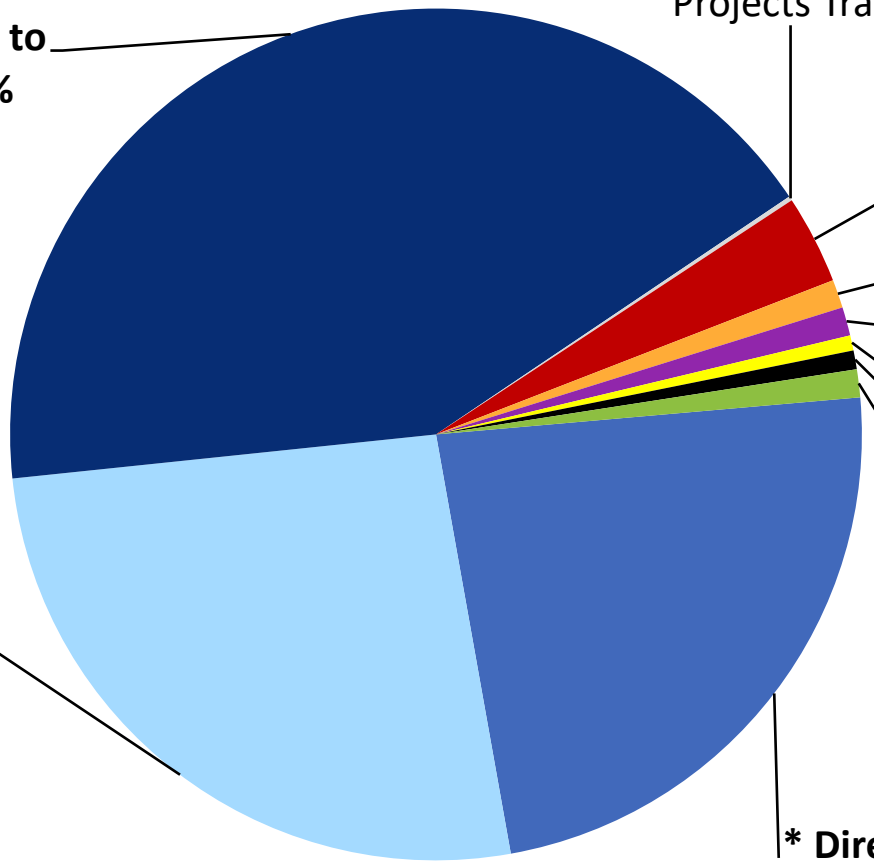
FINANCIAL BUDGET SLIDES

2026-2027

2026-2027 WISD BUDGET



WISD EXPENDITURES 2026-27



* Funds transferred to local districts 42.1%

Tax Tribunals/ Capital Projects Transfer 0.3%

Facilities/Support for Student Programs 3.4%

Instructional materials/ Technology 1.1%

Local school improvement 1.1%

Regulatory functions for MDE 0.6%

Administrative Services 0.7%

Staff Development 1.1%

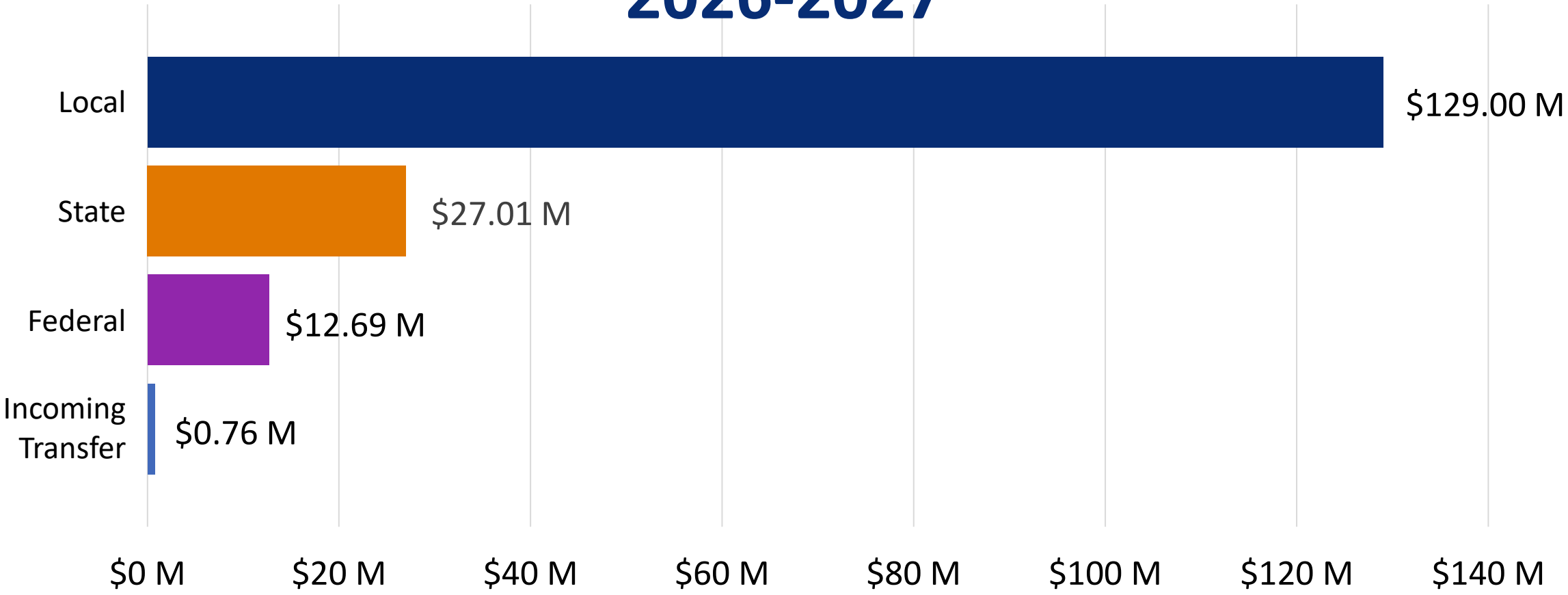
* Direct special education services 23.5%

* Earmarked projects/grants 26.1%

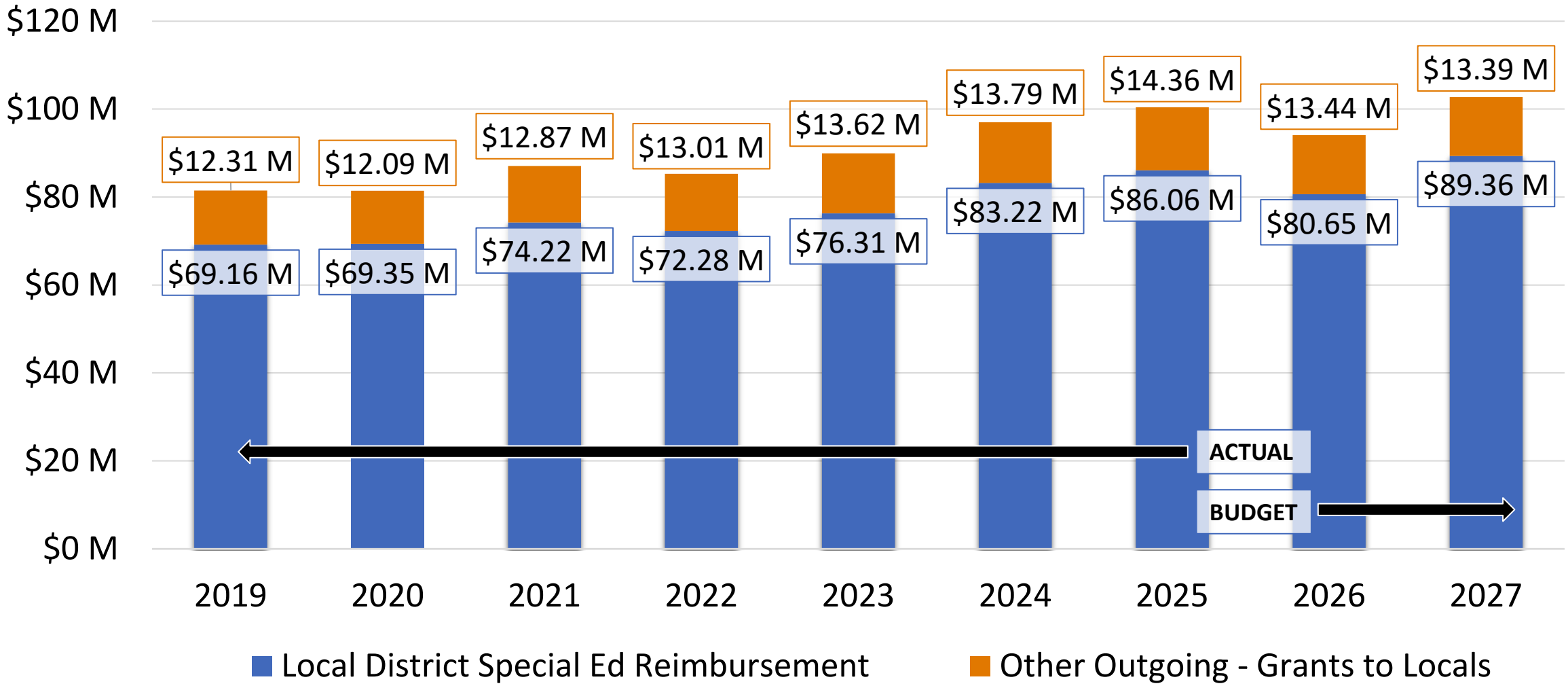
$213,559,280

* These expenditures are primarily cash transferred to local schools or direct student services to their resident pupils, and = 92% of the WISD budget.

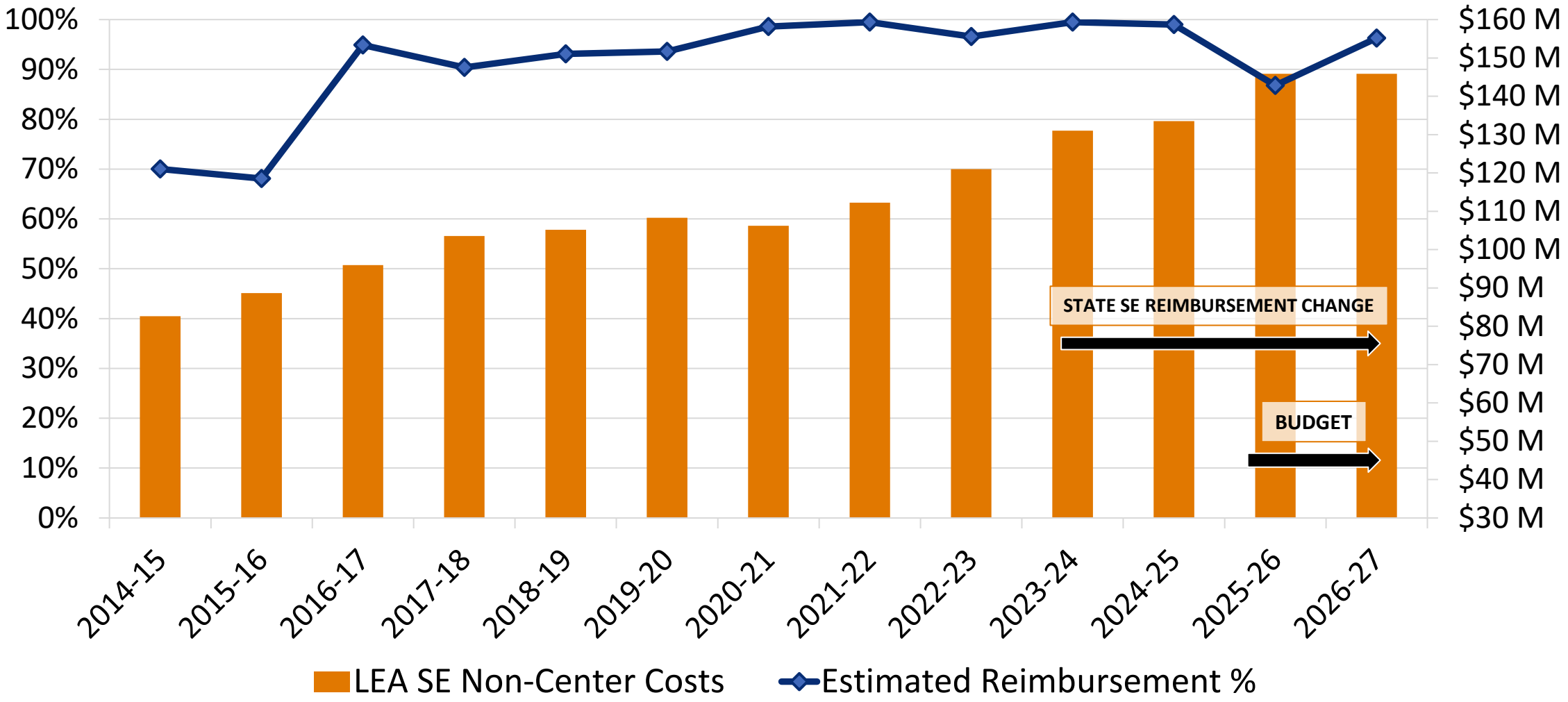
SPECIAL EDUCATION FUND REVENUE 2026-2027



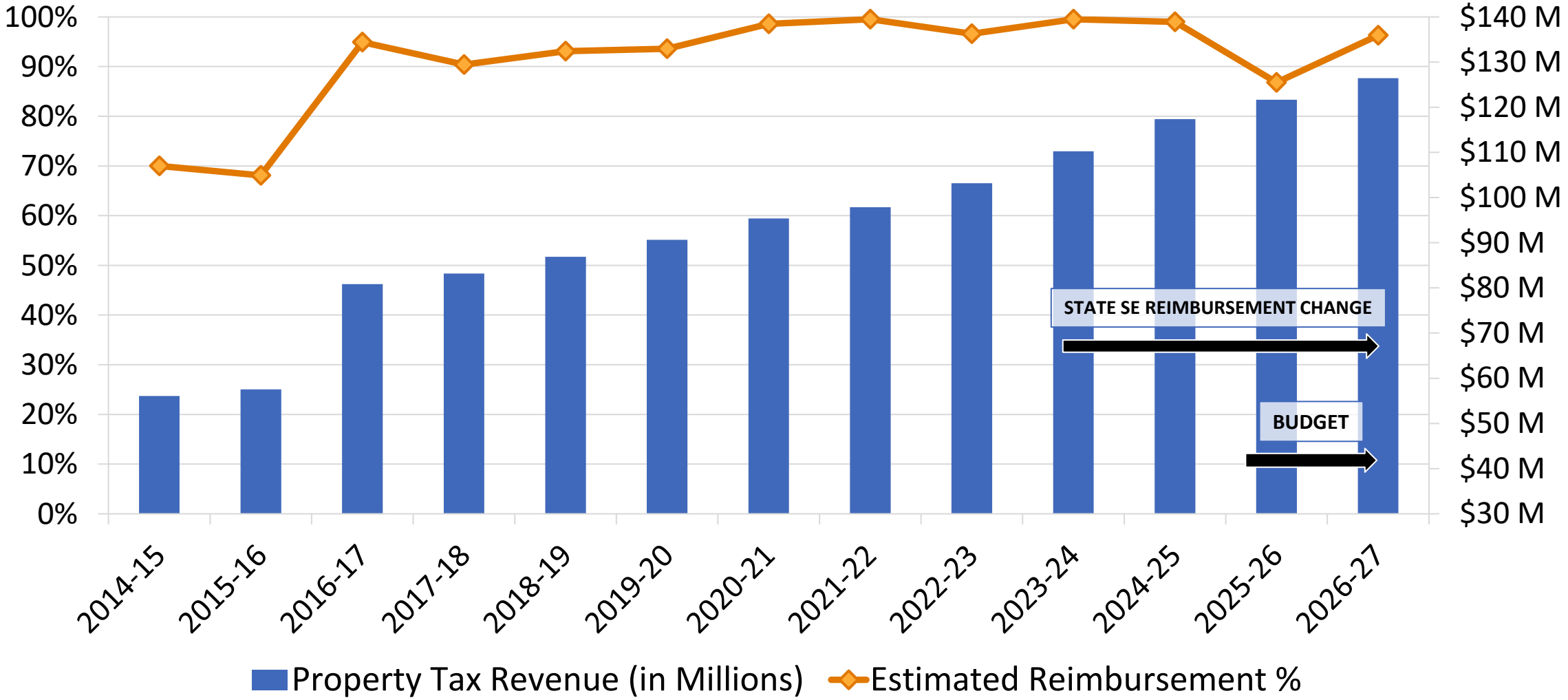
OUTGOING TRANSFER SPECIAL EDUCATION



SPECIAL EDUCATION REIMBURSEMENT & COST HISTORY/PROJECTION



SPECIAL EDUCATION REIMBURSEMENT HISTORY/PROJECTION



SPECIAL EDUCATION FUND REVENUE CHANGES

- Net increase in property taxes of 4%
- Assumes reduction in budgeted investment earnings from 25-26
- Increased state revenue for foundation allowance & reimbursable costs
- Assumes no federal grant carryover

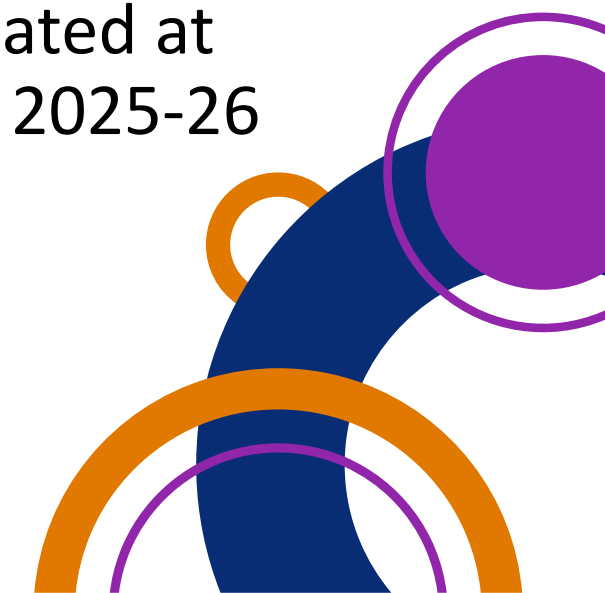


SPECIAL EDUCATION FUND EXPENDITURE CHANGES

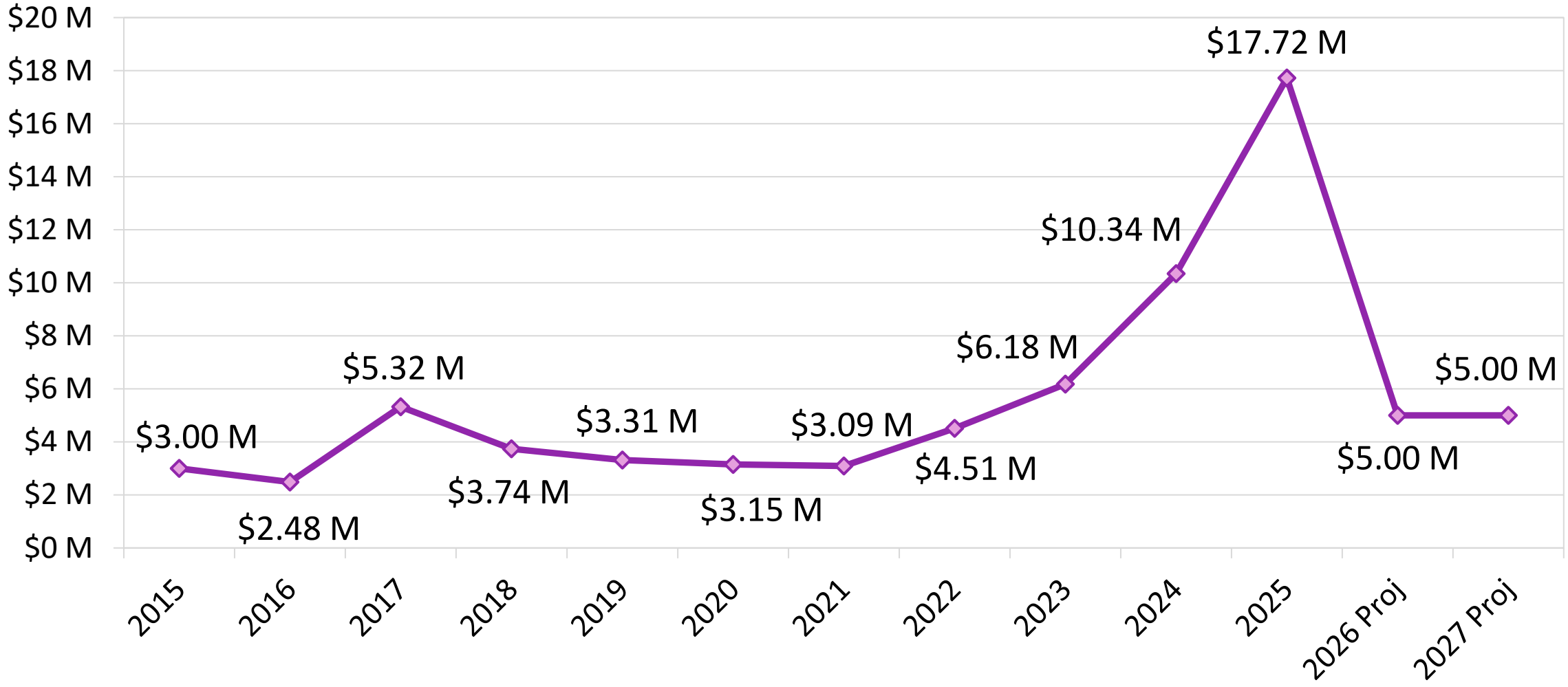
- Added a Blind/Low Vision TC and a Least Restrictive Environment TC due to student needs
- Added an instructional coach in the ASD program
- Added administrative support, including to assist with compliance and monitoring
- Added staffing for succession planning
- Added tech staffing for desktop/security

SPECIAL ED. FUND EXPENDITURE CHANGES (cont.)

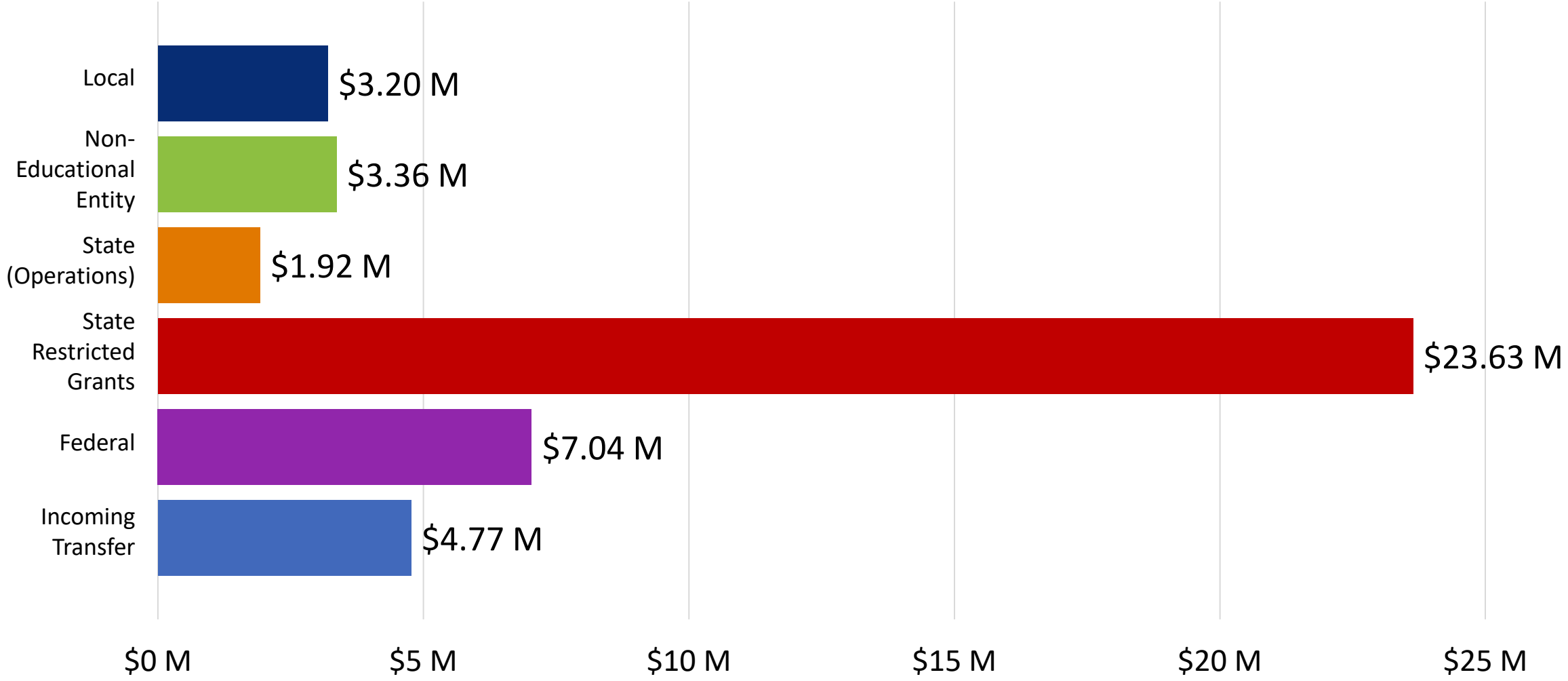
- Some rent expense now budgeted as a “debt” payment – GASB 84
- Assumes vacancies filled
- Assumes step increases
- Includes bargained salary/wage increase and 2.5% for non-bargaining staff
- Healthcare increase at 3.5%
- Local district reimbursement, net of tuition billings, is estimated at $89.4 million; LEAs are budgeting based on $80.6 million in 2025-26



FUND BALANCE – SPECIAL EDUCATION



GENERAL FUND REVENUE SOURCES 2026-27



GENERAL FUND REVENUE CHANGES

- Net increase in property taxes of 4%
- Assumes reduction in budgeted investment earnings from 25-26
- State Sec 81 ISD operations funding flat
- Also assumes no grant revenue carryover

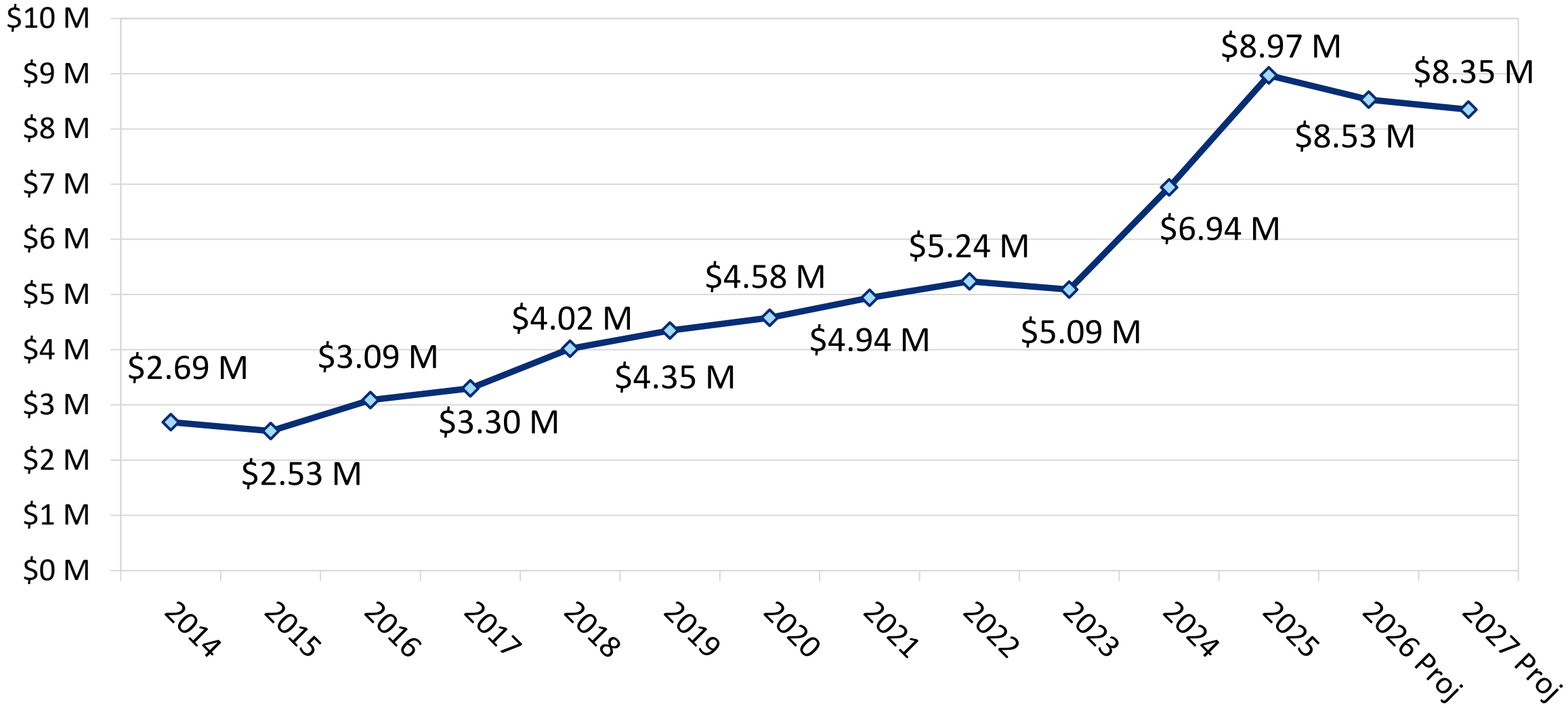
GENERAL FUND EXPENDITURE CHANGES

- Overall expenditures lower due to no grant revenue carryover noted on revenue slides
- Added an instructional services assistant superintendent position
- Added staffing for succession planning
- Added tech staffing for desktop/security

GENERAL FUND EXPENDITURE CHANGES (cont.)

- Assumes vacancies filled
- Assumes step increases
- Includes 2.5% salary/wage increase for non-bargaining staff
- Healthcare increase at 3.5%

FUND BALANCE – GENERAL EDUCATION



THANK YOU!



Disapproval of Budget

ISD BUDGET RESOLUTION

_____, Michigan (the "District")

A meeting of the board of education of the district was held in the _____ in the District, on the _____day of _____, 2026, at _____o'clock in the AM/PM.

The meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed general fund budget not later than May 1 of each year to the board of each constituent district for review; and

2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district general fund budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district general fund budget, and shall submit to the intermediate school district board any specific objections and proposed changes the constituent district board has to the general fund budget.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The board of education has received and reviewed the proposed intermediate school district general fund budget and has determined that it disapproves of certain portions of the proposed intermediate school district general fund budget with objections, along with proposed changes, if any, are set forth on Exhibit A attached hereto and incorporated herein by reference.

2. The superintendent is hereby directed to submit a certified copy of this resolution to the intermediate school board and/or to the intermediate school district superintendent with the specific objections and proposed changes that this board has to the budget no later than June 1, 2026.

3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

_____
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of _____, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a _____meeting held on _____, 2026, the original of which resolution is a part of the Board's minutes, and further certifies that the notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

_____
Secretary, Board of Education

ATTACHMENT L

05/06/2026

Ryan McMahon
Milan Area Schools Agreement #81100
100 BIG RED DR
MILAN MI 48160

Dear Ryan McMahon:

The Michigan Department of Education (MDE) has received your request for renewing the food service management company contract with Chartwells for the 2026-2027 school year and has approved the following:

1. The current management fee of $0.0618 per meal will increase by 3% to the new management fee of $0.0636 per meal.
2. The current administrative fee of $5,529.65 per month will increase by 3% to the new administrative fee of $5,695.53 per month for 10 months.
3. The advance payment will be $50,000.
4. There are no guarantees for the 2026-2027 school year.
5. There is no client investment planned for the 2026-2027 school year.

MDE agrees with the recommendation that the contract be renewed with Chartwells for the 2026-2027 school year. It is ready for approval by the sponsor's Board of Education. After it is approved, signed copies of the Contract Renewal Agreement must be uploaded to MDE in GEMS/MARS. Upload the document in the **Final Signed Documents section of the Food Service Contract Renewals (26-27)**. If the board makes any changes to the contract, these changes must be sent to MDE for approval before the contract renewal can be signed by the sponsor.

This renewed contract is in effect from July 1, 2026, to June 30, 2027.

If you have any questions or have contract changes, please send an email to MDE-FSMC-Vended@michigan.gov with "Contract Renewal" in the subject line.

Sincerely,

Emily Ross, RDN
Procurement Compliance Manager
Food Distribution Unit
Office of Nutrition Services
Michigan Department of Education
RossE@michigan.gov

Dr. Deanne K. Kelleher, RDN
Director, Office of Nutrition Services
State Child Nutrition Director
Michigan Department of Education

School Year 2026-2027

Food Service Management Company

Contract Renewal Agreement

(COST REIMBURSABLE CONTRACT)

Note: Do not complete this tab if sponsor has a Fixed Price contract.
Use the Fixed Price Agreement form on next tab.

Sponsor Name	Agreement Number
Milan Area Schools	81100
Food Service Management Company Name	**Year of Original Contract**
Compass Group USA, Inc. by and through its Chartwells Division	7/1/2024

This document contains the rates and fees for the furnishing of food service management for non-profit food service programs for the period beginning **July 1, 2026, and ending June 30, 2027**. The terms and conditions of the original contract are applicable to the contract renewal. The Consumer Price Index for All Urban Consumers (CPI-U) for the Midwest Region for December 2025 is 4% as released by the U.S. Bureau of Labor Statistics. The Equivalent Meal Factor increased from $4.9700 to $5.14 for SY 2025-2026.

This Contract Renewal Agreement, attachments, and the original Contract, with addenda, if any, constitute the entire agreement between the Sponsor and the Food Service Management Company. The parties shall not execute any additional contractual documents pertaining to this Contract, except as permitted by applicable law.

RATES MUST NOT BE ROUNDED UP

Fee Items	Current SY 25-26 Rate (*must match what was approved by MDE for the SY 25-26 renewal*)	Percentage Rate of Increase: % Per Original Contract	Percentage Rate of Increase: Other Agreed Upon % for SY 26-27*	New SY 26-27 Rate**
1. Management Fee per Meal (breakfast and lunch) and Meal Equivalent (a la carte)	$ 0.0618	3.0%		$ 0.0636
2. Administrative Fee per Meal or Month	$ 5,529.65	3.0%	0.0%	$ 5,695.53
3. Reimbursable Breakfasts	N/A	N/A	N/A	N/A
4. Reimbursable Lunches	N/A	N/A	N/A	N/A
5. A la Carte Meal Equivalents	N/A	N/A	N/A	N/A
6. After School Snacks	N/A	N/A	N/A	N/A
7. At Risk Suppers	N/A	N/A	N/A	N/A
8. Special Milk	N/A	N/A	N/A	N/A

Note:

*Only percentage rates **lower** than the original contract's percentage rate may be negotiated and/or agreed upon by both parties (such as 0%) for renewals. Higher negotiated percentage rates are **not** allowed; a rebid for new contract terms will be necessary.

Price Per Meal and Meal Equivalents must be quoted as if **no USDA Donated Commodities will be received.

***Planned Client Investment refers to any planned dollar amount the FSMC will invest on the Sponsor's behalf to improve the food service program (such as the purchase of large kitchen equipment or improvements to serving lines, etc.). The Sponsor will pay back that dollar amount to the FSMC over a specified time period as agreed upon by both parties.

9. Has the **SY 26-27 budget** been agreed upon by the Sponsor and FSMC? (yes/no)	NO
10. **Advance Payment** dollar amount for SY 26-27, if any	$ 50,000.00
11. **Guaranteed Return** dollar amount for SY 26-27, if any	N/A
12. **Planned Client Investment*** ** dollar amount for SY 26-27, if any	N/A

(X)	13. Has the Sponsor made any changes to the scope of service in the last year? Mark all that apply.	Describe Changes Made in the Last Year	Addendum or Amendment Approved by MDE (yes/no)
	Added or closed a site(s)	N/A	
	Began a new child nutrition program, such as CACFP, SFSP, FFVP, etc.	N/A	
	Made changes to meal types served, such as adding snacks or suppers	N/A	
	Added a vended meal agreement/contract with another sponsor	N/A	
	Added an alternate agreement with another local education authority (LEA)	N/A	
	Made changes to revenue, such as catering, concessions, vending machines, etc.	N/A	
	Other (describe)	N/A	

Before MDE Approval - Both parties must sign this portion prior to GEMS/MARS upload.

The Food Service Management Company (FSMC) certifies that it will operate in accordance with all applicable State and Federal laws and regulations. By submission of this proposal, the FSMC certifies that, in the event it receives a renewal award under this solicitation, the FSMC shall operate in accordance with applicable program laws and regulations. The FSMC shall not plead misunderstanding or deception because of such estimates of quantities, or of the character, location, or other conditions pertaining to the proposal. This Agreement shall not exceed one year.

IN WITNESS WHEREOF, both parties agree to the terms specified on this Contract Renewal Agreement and hereto have caused this Agreement to be signed by their duly authorized representative on this day and year.

FSMC's Authorized Representative Signature	Date
A L Shaffer	5/4/2026
Printed Name/Title	
Amy Shaffer CEO, Chartwells K12	
Sponsor's Authorized Representative Signature	**Date**
B M'Mahon	
Printed Name/Title	

After MDE Approval

FOR MDE USE ONLY

Michigan Department of Education (MDE) has reviewed and approved this Food Service Management Company Contract Renewal Agreement for School Year 2026-2027.

MDE Reviewer Signature	Date Approved

Sponsor must sign this section AFTER MDE's review/approval in GEMS/MARS.

The Sponsor may proceed with this item at the next board meeting for approval and obtain the authorized Board Representative signature and date below. Once the contract renewal is fully executed, it is the Sponsor's responsibility to upload a copy of the final, fully executed FSMC Contract Renewal Agreement form into GEMS/MARS and submit a copy to the FSMC.

Sponsor's Board Representative Signature	Date
Printed Name/Title	

School Year 2026-2027

Food Service Management Company

Sponsor Acknowledgement for Contract Renewal

Sponsor Name	Agreement Number
Milan Area Schools	**81100**
Food Service Management Company Name	**Year of Original Contract**
Compass Group USA, Inc. by and through its Chartwells Division	**45474**

By signing this Sponsor Acknowledgement for Contract Renewal, the Sponsor acknowledges its responsibilities as outlined in the food service contract, including the overall operational and financial responsibility for the Child Nutrition Programs.

The Sponsor acknowledges it is required to conduct monthly (or at least quarterly) invoice reconciliations of its food service contract to ensure compliance with Federal law.

The Sponsor certifies its staff directly and independently conducts reconciliations of food service contract invoices to verify the usage and crediting of USDA Foods, allowable costs, and the accuracy of fees and/or per meal charges in accordance with the Sponsor's food service contract.

The Sponsor further acknowledges it may be required to submit copies of any and all books and records pertaining to the food service contract including, but not limited to, the following: food service contract invoices with supporting documentation from the company, Sponsor's internal reconciliation materials, distributor invoices, and all other related documents.

Note: The Sponsor must sign this page prior to uploading into GEMS/MARS.

Sponsor's Authorized Representative Signature	Date
Printed Name/Title	

REQUEST FOR PROPOSALS

Milan Middle School

4-Inch Domestic Water Service Replacement

Issuing Agency	Milan Area Schools
Project Location	Milan Middle School, 920 North St, Milan, MI 48160
Contact	Gary Cox, Milan Area Schools
RFP Issue Date	Monday, April 20, 2026
Proposal Due Date	Friday, May 8, 2026, by 12:00 p.m. Late proposals will not be opened.
Submission Method	Proposals must be submitted electronically and/or in sealed envelopes clearly marked: **"Proposal – Water Main Installation Milan Middle School"** Submit to: Gary Cox Director of Facilities and Maintenance Milan Area Schools 100 Big Red Drive Milan, MI 48160 coxg@milanareaschools.org 734-439-5901

1. Introduction and Purpose

Milan Area Schools invites qualified contractors to submit proposals for the removal and replacement of the 4-inch domestic water service at Milan Middle School located at 920 North St, Milan, MI 48160. This Request for Proposals (RFP) provides the scope of work, submission requirements, evaluation criteria, and terms governing the procurement process.

The successful contractor will be responsible for performing all labor, obtaining all required permits, and furnishing all materials and equipment necessary to complete the project in a professional manner consistent with applicable codes and standards.

2. Scope of Work

The contractor shall perform the following work for the removal and replacement of the 4-inch domestic water service:

2.1 Base Bid — 4-IN Class 52 Ductile Iron Water Service

- Obtain a "Work in the ROW" Permit and State Plumbing Permit prior to commencing work.
- Furnish and install approximately 320 lineal feet of 4-inch Class 52 ductile iron water service pipe; cap both ends for pressure testing.
- Perform two (2) sanitary bacteria tests and one (1) water main pressure test.
- Furnish and place detour signage for the service connection in the street.
- Install a 4-inch gate valve at the school connection point (within 5 feet of the building) and connect service lead to the valve in the street.
- Cap both ends of the abandoned main.
- Lay and compact up to 4 inches of Hot Mix Asphalt (HMA).
- Repair any sidewalk and curb removed for water line installation.
- Asphalt patch trench with up to 4 inches of HMA.

2.2 Deduct Alternate — Pipe Substitution

Proposers shall provide a separate deduct alternate price to substitute DR18 C900 pipe in lieu of Class 52 Ductile Iron Pipe for the entire water service installation.

2.3 Add Alternate — Cold Patch (Road Opening Only)

Proposers shall provide a separate add alternate price to furnish, place, and compact All-Weather asphalt patch (cold-in-place) for the road opening only, in lieu of HMA.

2.4 Exclusions

- Seeding and mulching are excluded from this contract.
- No work shall be inferred or implied beyond what is explicitly described herein.

3. Proposal Pricing Schedule

Proposers must provide firm, fixed pricing for all the following line items. Proposals that do not include pricing for all items may be deemed non-responsive.

Item	Description	Proposed Price
1	Base Bid — 4-IN Class 52 Ductile Iron Water Service (all work per Section 2.1)	$_____
20	Deduct Alternate — Substitute C900 DR18 for Class 52 Ductile Iron Pipe	($_____)

30	Add Alternate — All-Weather Asphalt Cold Patch (road cut only)	$_____
	TOTAL PROPOSAL AMOUNT (Base Bid + any selected alternates)	**$_____**

4. Permits and Compliance

- The contractor is responsible for obtaining all required permits, including but not limited to a "Work in the Right-of-Way (ROW)" permit and a State of Michigan Plumbing Permit, prior to commencing work.
- All work shall comply with applicable local, state, and federal codes and regulations.
- The contractor shall coordinate with the City of Milan and any relevant utility authorities as required.

5. Qualifications and Insurance Requirements

5.1 Contractor Qualifications

- Demonstrated experience performing water main and service replacement projects of similar scope.
- Valid Michigan Contractor's License appropriate for this work.
- References from at least two (2) comparable projects completed within the last five (5) years.

5.2 Insurance Requirements

The contractor shall maintain, at a minimum, the following insurance throughout the project duration:

- Commercial General Liability: $1,000,000 per occurrence / $2,000,000 aggregate.
- Automobile Liability: $1,000,000 combined single limit.
- Workers' Compensation: As required by Michigan law.
- Umbrella/Excess Liability: $1,000,000.

Milan Area Schools shall be named as an additional insured on all applicable policies. Certificates of insurance must be submitted prior to execution of contract.

6. Proposal Submission Requirements

Proposals must include the following to be considered responsive:

- Completed Pricing Schedule (Section 3) with firm, fixed pricing for Base Bid and alternates.
- Company name, address, and primary contact information.

- Copy of applicable contractor's license(s).
- Proof of insurance or a letter of insurability from the carrier.
- List of at least two (2) references for comparable projects, including project name, owner contact, contract value, and year completed.
- Brief description of proposed project schedule and approach.
- Any clarifications, qualifications, or exceptions to the scope of work.
- Warranty information
- Completed Statement Regarding Familial Relationships (included below)

7. Evaluation Criteria

Proposals will be evaluated based on the following criteria:

Criteria	Weight
Total proposed cost (base bid and alternates)	50%
Relevant experience and references	25%
Proposed schedule and project approach	15%
Completeness and responsiveness of proposal	10%

8. Project Schedule

- RFP Issued: Monday, April 20, 2026
- Mandatory Pre-Bid Meeting: Monday, April 27, 2026, parking lot behind school, 1:00 p.m
- Questions Due: Friday, May 1, 2026
- Proposals Due: Friday, May 8, 2026, by 12:00 p.m. Late proposals will not be opened.
- Anticipated Award: Wednesday, May 19 2026, per approval by the Board of Education
- Construction Start: June 8, 2026
- Substantial Completion: June 30, 2026

9. General Terms and Conditions

- Milan Area Schools reserves the right to reject any or all proposals, to waive informalities, and to accept the proposal deemed most advantageous to the District.
- All materials must be guaranteed to be as specified. All work shall be completed in a professional manner in accordance with standard practices.
- Any alteration or deviation from the scope of work involving additional costs shall be executed only upon written authorization from Milan Area Schools and will be considered an extra charge above the contract amount.
- The contractor shall carry all required Workers' Compensation insurance. Milan Area Schools shall maintain fire, tornado, and other property insurance as the owner.
- The contract is subject to delays beyond the control of either party. The contractor shall notify Milan Area Schools promptly of any anticipated delays.

- This RFP does not commit Milan Area Schools to award a contract, pay any costs incurred in the preparation of proposals, or procure any services.
- Proposals submitted are subject to Michigan's public records laws.
- Bids will be opened and reviewed on May 8, 2026 and recommendations will be brought to the Board of Education meeting on May 19, 2026 for Board approval.

10. Questions and Clarifications

All questions regarding this RFP must be submitted electronically or in writing to:

Contact Name: Gary Cox
Organization: Milan Area Schools
Email: coxg@milanareaschools.org
Phone: 734-439-5901

Questions must be received no later than Friday, May 1, 2026. Responses to all questions will be distributed to all registered proposers.

11. Signature and Certification

By submitting a proposal, the proposer certifies that:

- The information provided is accurate and complete.
- The proposer is properly licensed and insured to perform the described work in the State of Michigan.
- The proposer has read and agrees to all terms and conditions of this RFP.

Company Name:	Address:
Authorized Signature:	Phone:
Printed Name & Title:	Email:
Date:	License No.:

QUALIFYING BIDS RECEIVED

Slusarski Excavating & Paving Inc.

Item	Description	Proposed Price
1	Base Bid — 4-IN Class 52 Ductile Iron Water Service (all work per Section 2.1)	$93,930.00
2	Deduct Alternate — Substitute C900 DR18 for Class 52 Ductile Iron Pipe	($13,815)
3	Add Alternate — All-Weather Asphalt Cold Patch (road cut only)	$1,250
	TOTAL PROPOSAL AMOUNT (Base Bid + any selected alternates)	**$81,365**

Major Contracting Group Inc.

Item	Description	Proposed Price
1	Base Bid — 4-IN Class 52 Ductile Iron Water Service (all work per Section 2.1)	$178,560
2	Deduct Alternate — Substitute C900 DR18 for Class 52 Ductile Iron Pipe	($9.900)
3	Add Alternate — All-Weather Asphalt Cold Patch (road cut only)	$7,300
	TOTAL PROPOSAL AMOUNT (Base Bid + any selected alternates)	**$175,960**

POLICY UPDATE 5.19.26

Board Policy Manual	
Policy	**Revision(s) Summary**
	3000 Series
3501-AG Michigan Freedom of Information Act Procedures and Guidelines	Changed the two references to foora@milanareaschools (A.1 and B.1.d.ii) to foia@milanareaschools.org.
	4000 Series
4405 Reduction in Force and Recall	Changed A.2.a from "A teacher is eligible for recall under this Policy for 12 months from the date the District implemented the reduction in force" to "A teacher is eligible for recall under this Policy for 48 months from the date the District implemented the reduction in force" to match contractual langugage in the MEA CBA.

Series 3000: Operations, Finance, and Property

3500 FOIA Requests and Record Retention

3501-AG Michigan Freedom of Information Act Procedures and Guidelines

The Michigan Freedom of Information Act (FOIA) provides for public access to certain public records, permits the charging of prescribed fees and deposits, and provides remedies and penalties for non-compliance. A person has a right to inspect, copy, or receive copies of certain requested public records. Some public records are permitted or required not to be disclosed. The District is a public body that must comply with FOIA. The District has established the following Procedures and Guidelines to implement FOIA. For purposes of these Procedures and Guidelines, terms have the same meaning as defined in FOIA. A complete copy of FOIA is available on the Michigan Legislature's website at www.legislature.mi.gov.

These Procedures and Guidelines (which include a Public Summary and a Fee Itemization Form) are available on the District's website at: Milan Area Schools / Homepage This link or a physical copy of these Procedures and Guidelines will be included in each of the District's FOIA responses. Paper copies of these Procedures and Guidelines are available upon request by a visitor at the District's Central Administration Offices, located at 100 Big Red Drive, Milan, MI 48160.

A. Written Public Summary

1. How to Submit Written Requests

   A written request to inspect, copy, or review a public record should be submitted to the District's FOIA Coordinator.

   FOIA requests can be sent via U.S. Mail to: 100 Big Red Drive, Milan, MI 48160

   FOIA requests sent via email should be sent to: foia@milanareaschools.org

   FOIA requests sent via fax should be faxed to: 794-439-5050

   A request must describe the public record in sufficient detail to enable the District to find the requested record. A sample Request Form is included with these Procedures and Guidelines as Form 3501-F-1.

   A request must include the requester's (1) complete name (first and last name), (2) mailing address, and (3) either phone number or email address. A request made by an organization must include the contact information of its agent or representative. Any mailing address provided must be in a format that complies with United States Postal Service addressing standards. This information is not required for a request by an individual who qualifies as indigent under FOIA (i.e., by submitting an affidavit that describes the individual's indigence).

   A person may subscribe to future issuances of public records created, issued, or disseminated by the District *on a regular basis*, such as notices of board

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meetings. A subscription is valid for up to 6 months and may be renewed by the subscriber.

In lieu of paper copies, the requester may stipulate that the District provide non-exempt public records on non-paper physical media, electronically mailed, or otherwise electronically provided. The District is not required to produce non-exempt public records on non-paper physical media if the District lacks the technological capability necessary to provide the requested records on the particular non-paper physical media stipulated in the particular instance. The District is not required to use non-paper physical media provided *by the requester* and, to safeguard the District's information technology infrastructure, will not do so.

A person may request a certified copy of a public record.

2. Explanation of Written Responses

The District will respond to a written request under FOIA within 5 business days (excluding weekends and legal holidays) after the District receives the written request, unless otherwise agreed to in writing by the requester. FOIA defines the date of receipt by the District differently depending upon how the request was delivered to the District (e.g., hand-delivery, U.S. Mail, email, facsimile).

The District will respond to a request by doing one of the following: (a) granting the request; (b) issuing a written notice denying the request; (c) granting the request in part and issuing a written notice denying the request in part; or (d) issuing a notice extending for not more than 10 business days the period during which the District will respond to the request. The District will not issue more than 1 notice of extension for a particular request.

If a requester asks for information that is available on the District's website, the District will notify the requester in its response where to find the records on its website. Paper copies of public records available on the District's website will be made available upon request, but a fee may be charged as explained in Section B.4 and on the detailed Fee Itemization Form.

The District will provide reasonable facilities for a requester to inspect non-exempt public records. The facilities will be available during the District's normal business hours. The FOIA Coordinator will establish rules regulating the manner in which a requester may inspect records to protect the District's records from loss, alteration, mutilation, or destruction or to prevent undue interference with the District's normal operations.

If a request is denied in whole or in part, the District will include in the written notice of denial an explanation of the basis for the denial and, if applicable, a certificate that the public record does not exist under the name given by the requester or by another name reasonably known to the District. A sample Certificate of Non-Existence of Public Record is included as Form 3501-F-2. If a public record or information is separated and exempt from disclosure

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(redacted), the District will describe generally the material exempted unless that description would reveal the contents of the exempt information and thus defeat the purpose of the exemption.

3. Deposit Requirements

   Where the District estimates that the fee authorized under the FOIA and these Procedures and Guidelines for responding to a request will exceed $50, the District may require a good-faith deposit from the requester before processing the request. A good-faith deposit will not exceed half of the total estimated fee and will include a detailed itemization of estimated fee amounts. The FOIA Coordinator will provide the requester with a detailed itemization of the allowable fees estimated to be incurred by the District to process the request as well as notice of the date by which the deposit must be received, which is 48 days after the notice is sent by any means of transmission. The District will include with its request for a good-faith deposit a best efforts estimate of the time frame within which the District will provide the requested public records. The time frame estimate is not binding on the District but will be made in good faith, and the District will strive to be reasonably accurate.

   If a requester previously requested public records from the District and if the District made the requested public records available on a timely basis but was not paid in full the total estimated fee for that previous request, the District may, to the extent permitted by the FOIA, require a deposit of up to 100% of the estimated fee for the subsequent request(s).

   If a requester fails to pay the good-faith deposit within 48 days after the date of the deposit notice and if the requester has not appealed the deposit amount, the request will be considered abandoned and the District will no longer be required to fulfill the request.

4. Fee Calculations

   The FOIA permits the District to charge 6 fee components: (a) labor costs of searching for, locating, and examining public records; (b) labor costs of separating or deleting (redacting) exempt information from non-exempt information; (c) labor costs to duplicate or publish requested public records; (d) actual costs of paper copies (not to exceed 10 cents per sheet for standard 8-1/2 by 11-inch sheets of paper or 8-1/2 by 14-inch sheets of paper); (e) actual costs of non-paper physical media (e.g., flash drive, CD), if requested and if the District has the technological capability to comply; and (f) actual costs of postal delivery. For more detailed information about the District's fee calculations, including fee reductions for untimely responses, see Section B.4. of these Procedures and Guidelines and Form 3501-F-3, Fee Itemization Form. The FOIA Coordinator will require that payment be made in full for the allowable fees before the requested records are made available.

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a. Fee Waivers. A search for a public record may be conducted or copies of public records may be furnished without charge or at a reduced charge if the District determines that a waiver or reduction of the fee is in the public interest because searching for or furnishing copies of the public records can be considered as primarily benefiting the general public.

b. Discounts. Under the following circumstances, a public record search will be made by the District and a copy of a non-exempt public record will be furnished without charge for the first $20 of the fee:

   i. If an individual who is entitled to information under the FOIA:

      - submits an affidavit stating that the individual is receiving specific public assistance or is unable to pay the fee because of indigence and stating that the individual is not making the request in conjunction with outside parties in exchange for payment or other remuneration; and

      - that individual has not previously received discounted copies of public records from the District twice during the same calendar year.

   ii. If a nonprofit corporation formally designated by the State of Michigan to carry out activities under subtitle C of the Developmental Disabilities Assistance and Bill of Rights Act of 2000, Public Law 106-402, and the Protection and Advocacy for Individuals with Mental Illness Act, Public Law 99-319, or their successors, submits a request that meets all of the following requirements:

      - is made directly on behalf of the organization or its clients;

      - is made for a reason wholly consistent with the mission and provisions of those laws under section 931 of the Mental Health Code, 1974 PA 258, MCL 330.1931; and

      - is accompanied by documentation of its designation by the state, if requested by the District.

5. Avenues for Challenge and Appeal

   a. Challenge to Record Denial. If the District fails to respond to a FOIA request or makes a final determination to deny all or a portion of a request, the requester may submit an appeal to the Board or may commence an action in the circuit court for the county in which the public record or the District's office is located. See Section B.5.a. of these Procedures and Guidelines for a more detailed explanation of the procedures and timelines for appealing a record denial.

   b. Challenge to Fee. If the District requires a fee that the requester believes exceeds the amount permitted under FOIA or the District's publicly available

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procedures and guidelines, the requester may commence an action in the circuit court for the county in which the public record or the District's office is located. See Section B.5.b. of these Procedures and Guidelines for a more detailed explanation of the procedures and timelines for a fee appeal.

B. Procedures and Guidelines

1. Requests

a. All "persons," except those persons incarcerated in state or local correctional facilities, are entitled to submit a FOIA request to the District. A "person" is defined for purposes of the FOIA to mean "an individual, corporation, limited liability company, partnership, firm, organization, association, governmental entity, or other legal entity." A request made by a "person," other than an individual (e.g., a corporation, firm, governmental entity) must include the requester's complete name (first and last name), mailing address, and either the phone number or email address of the "person's" agent who is an individual. Any mailing address provided must comply with United States Postal Service addressing standards.

b. A FOIA request is a written request to inspect, copy, or receive copies of a public record. A request must describe the public record in sufficient detail to enable the District to find the requested record. The District suggests that requesters use the sample Request Form (Form 3501-F-1).

c. FOIA requests must be in writing. If, however, a person makes an oral request for information that is available on the District's website and if the employee to whom the request is directed knows that the information is available on the District's website, that employee must inform the requester that the information is available on the District's website.

d. The District's FOIA Coordinator is responsible to process requests to inspect, copy, or receive copies of public records. FOIA requests should be sent to the District's FOIA Coordinator.

i. FOIA requests can be sent via U.S. Mail to: 100 Big Red Drive, Milan, MI 48160

ii. FOIA requests sent via email should be sent to: foia@milanareaschools.org

iii. FOIA requests sent via fax should be faxed to: 794-439-5050

If an employee of the District receives a written request to inspect, copy, or receive copies of a public record, the employee should promptly forward the request to the District's FOIA Coordinator. A requester is not required to use the District's sample Request Form or to include the word "FOIA" in the request. Therefore, all written requests to inspect, copy, or receive copies of records should be promptly forwarded to the FOIA Coordinator for review.

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e. The FOIA Coordinator will keep a copy of all written requests for public records received by the District on file for a period of at least 1 year.

f. A person may subscribe to future issuances of public records created, issued, or disseminated on a regular basis, such as notices or agendas of board meetings. In all other respects, if the requested public record does not exist as of the date requested, the District has no obligation under the FOIA to create the requested record or to provide a copy if created on a later date. A subscription is valid for up to 6 months and may be renewed by the subscriber.

g. The FOIA Coordinator will, upon written request, furnish a certified copy of a public record to the requester.

2. Responses

a. Unless otherwise agreed to in writing by the person making the request, the District must respond to a written request under FOIA within 5 business days (excluding weekends and legal holidays) after the District receives the request by doing one of the following:

i. granting the request;

ii. sending written notice denying the request;

iii. granting the request in part and issuing a written notice denying the request in part; or

iv. issuing a notice extending for not more than 10 business days the period during which the District will respond to the request. The District will not issue more than 1 notice of extension for a particular request.

b. If a request is denied in whole or in part, the District must include in the written notice of denial an explanation of the basis for the denial and, if applicable, a certificate that the public record does not exist under the name given by the requester or by another name reasonably known to the District. A sample Certificate of Non-Existence of Public Record is included as Form 3501-F-2.

i. Exemptions to disclosure are set forth in Section 13 of the FOIA, MCL 15.243, which is available on the Michigan Legislature's website at www.legislature.mi.gov.

ii. If a public record or information is separated and exempt from disclosure (redacted), the District will describe generally the material exempted unless that description would reveal the contents of the exempt information and thus defeat the purpose of the exemption.

c. The date for responding to a FOIA request depends upon the manner in which the request was delivered. A request sent by mail or delivered by

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hand is received for purposes of FOIA on the day it arrives at the District. A request sent by email, fax, or other electronic means is received for purposes of FOIA 1 business day after the date on which it was electronically transmitted. If a request is sent by email and is diverted to the District spam or junk mail folder, the request is not received until 1 day after the date it is discovered in the spam or junk mail folder. The FOIA Coordinator will include in the District's records both the time that a written request was delivered to its spam or junk-mail folder and the time that the District first became aware of that request. The District will review the FOIA Coordinator's spam or junk mail folder at least once every 30 days.

d. If a request is fully granted, the District will provide copies of, or an opportunity to inspect, all the public records that were requested upon payment of the appropriate fee (if any). No pages will be left out, and nothing will be redacted.

e. The District will provide reasonable facilities for a requester to inspect non-exempt public records. The facilities will be available during the District's normal business hours. The FOIA Coordinator will establish rules regulating the manner in which records may be inspected to protect the District's records from loss, alteration, mutilation, or destruction or to prevent undue interference with the District's normal operations.

f. The FOIA identifies numerous specific exemptions to disclosure. If a request includes information that is exempt from disclosure, the District will provide a written response and list the reason(s) why the record(s) or portions of records will not be disclosed. The District will include a link to, or a copy of, these Procedures and Guidelines (including the Public Summary and Forms 3501-F-1, 3501-F-2, and 3501-F-3) with each denial.

g. If a request is partially denied, it means that some records or parts of records will be disclosed, and that some records or parts of records will not be disclosed. The District will provide copies of, or an opportunity to inspect, the non-exempt records, but exempt information (which may consist of entire documents, pages, or information on a page) may be withheld or redacted. The District will include in the written notice of denial-in-part an explanation of the basis for the denial-in-part and, if applicable, a certificate that one or more of the public records does not exist under the name given by the requester or by another name reasonably known to the District. The District will include a link to, or a copy of, these Procedures and Guidelines (including the Public Summary and Forms 3501-F-1, 3501-F-2, and 3501-F-3) with each denial.

h. Failure of the District to respond to a FOIA request within the prescribed timelines constitutes denial of the request. The fee the District is permitted to charge will be reduced by 5% per day, up to a 50% reduction, if the failure to timely respond was willful or intentional or if the request included

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language described in FOIA as readily conveying a FOIA request. (See Section B.4., Fees).

i. The FOIA does not require the District to create any records or to make compilations, summaries, or reports of existing records. If a request seeks records that do not exist, the District will certify that no records responsive to the request exist under the name or description provided in the request or another name known to the District. (See sample Certificate of Non-Existence of Public Record included as Form 3501-F-2).

j. If a request asks for information that is available on the District's website, the District will notify the requester in its response where the records may be found. If a requester seeks paper copies of information available on the website, the District may charge the fees noted below and on the Fee Itemization Form, except that there will be no charge for separating exempt from non-exempt material.

k. In lieu of paper copies, the requester may stipulate that the District provide non-exempt public records on non-paper physical media, by electronic mail, or other electronic means. The District is not required to produce non-exempt public records on non-paper physical media if the District lacks the technological capability necessary to provide the requested records on the particular non-paper physical media stipulated in the particular instance. The District is not required to use non-paper physical media provided by the requester and, to safeguard the District's information technology infrastructure, will not do so.

3. Deposit Requirements

a. Where the District estimates that the fee authorized under the FOIA and these Procedures and Guidelines for responding to a request will exceed $50, the District may require a good-faith deposit from the requester before processing the request. A good-faith deposit will not exceed half of the total estimated fee and will include a detailed itemization of estimated fee amounts. The FOIA Coordinator will provide the requester with a detailed itemization of allowable fees estimated to be incurred by the District to process the request as well as notice of the date by which the deposit must be received, which is 48 days after the notice is sent by any means of transmission. The District will include with its request for a good-faith deposit a best efforts estimate of the time frame within which the District will provide the requested public records. The timeframe estimate is not binding on the District, but the estimate will be made in good faith and the District will strive to be reasonably accurate.

b. If a requester fails to pay the good-faith deposit within 48 days of the date of notice and if the requester has not filed an appeal of the deposit amount, the request will be considered abandoned by the requester and the District is no longer required to fulfill the request.

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c. If a requester previously requested public records from the District and if the District made the requested public records available on a timely basis but was not paid in full the total estimated fee for that previous request, the District may, to the extent permitted by the FOIA, require a deposit of up to 100% of the estimated fee for the subsequent request(s).

4. Fees

a. A fee will not be charged for the cost to search, examine, review, and delete/separate/redact exempt from non-exempt information unless failure to charge a fee would result in unreasonably high costs to the District. In determining whether such costs are "unreasonably high," the District will consider, on a case-by-case basis, the estimated costs given the volume and complexity of the request relative to the usual or typical costs incurred by the District in responding to FOIA requests.

b. Fees are calculated using the Fee Itemization Form included with these Guidelines and Procedures as Form 3501-F-3. The District charges the following fees:

i. Labor costs incurred for searching for, locating, and examining public records. Labor costs are calculated in 15-minute increments (rounded down) and will not exceed the hourly rate of the lowest-paid employee capable of searching for, locating, and examining the public records. No overtime will be charged unless requested by the requester, approved by the District, and included on the Fee Itemization Form. The hourly rate of the lowest-paid employee capable of searching for, locating, and examining particular records may vary depending upon the nature of the records sought and the corresponding qualifications or authorizations required to search for, locate, or examine the requested record. All charges will be noted on the Fee Itemization Form.

ii. Labor costs for separating and deleting exempt information from non-exempt information. Labor costs are calculated in 15-minute increments (rounded down) and will not exceed the hourly rate of the lowest-paid employee capable of separating and deleting material that is exempt from disclosure from information that is non-exempt from disclosure. No overtime will be charged unless requested by the requester, approved by the District, and included on the Fee Itemization Form. The hourly rate of the lowest-paid employee capable of separating and deleting exempt information from non-exempt information may vary depending upon the nature of the records sought and the corresponding qualifications or authorizations required to separate and redact exempt information from non-exempt information. If the District FOIA Coordinator determines on a case-by-case basis that no employee of the District is capable of separating and deleting exempt from non-exempt material, the District may engage a contracted services provider and charge labor costs. Such labor costs will be calculated in 15-minute

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increments (rounded down), and the hourly rate will not exceed 6 times the state minimum wage. All charges will be noted on the Fee Itemization Form.

iii. Costs for non-paper physical media. A requester may stipulate that records be produced on non-paper physical media (e.g., a flash drive or CD). If the District has the technological capability to comply with the request for production on non-paper physical media, the District may charge the actual and most reasonably economical cost of the requested non-paper physical media, and the cost of non-paper physical media will be included on the Fee Itemization Form.

iv. Actual cost of duplication for paper records. The District will charge the actual cost of duplication (not to exceed 10 cents per sheet) for 8-1/2 by 11-inch sheets of paper or 8-1/2 by 14-inch sheets of paper. The actual cost of duplication will be charged for non-standard-sized sheets of paper and may exceed 10 cents per sheet. The District will utilize the most economical means available for making copies of public records, including using double-sided printing, if cost saving and available.

v. Actual labor costs for duplication or publication. The District's charges for duplication or publication will not exceed the hourly rate of the lowest-paid employee capable of duplicating or publishing the records. The hourly rate of the lowest-paid employee capable of duplicating or publishing records may vary depending on the nature of the records sought. Duplication or publication fees are calculated in 15-minute increments (rounded down). All charges will be noted on the Fee Itemization Form.

vi. Postal delivery charges. The District may charge the costs of the least expensive form of postal delivery. If a requester asks for expedited mailing and if the District agrees to provide expedited mailing, the actual cost of the expedited mailing may be charged and must be included on the Fee Itemization Form.

vii. Fringe benefits. The District may add to the labor charges described above the actual cost of the public employee's fringe benefits, up to 50% of the labor costs. Fringe benefits must be noted on the Fee Itemization Form.

viii. Overtime wages. No overtime will be charged unless requested by the requester, approved by the District, and included on the Fee Itemization Form.

c. Each of the fee components described above must be specifically listed on the Fee Itemization Form. A completed copy of the Fee Itemization Form will be included with the response to the request. A copy of the Fee

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Itemization Form is included with these Procedures and Guidelines as Form 3501-F-3.

d. Fee reductions. If the FOIA Coordinator does not respond to a written request within the time frames required by FOIA, the District will reduce the charges for labor costs otherwise permitted under FOIA and these Procedure and Guidelines by 5% for each day the District exceeds the time permitted for a response to the request, up to a maximum 50% reduction, if either of the following applies:

   i. The late response was willful and intentional.

   ii. The written request included language that conveyed a request for information within the first 250 words of the body of a letter, facsimile, electronic mail, or electronic mail attachment or specifically included the words, characters, or abbreviations for “freedom of information,” “information,” “FOIA,” “copy,” or a recognizable misspelling of such, or appropriate legal code reference for the FOIA, on the front of an envelope or in the subject line of an electronic mail, letter, or facsimile cover page.

   If a fee reduction is required, the District will fully note the fee reduction on the detailed Fee Itemization Form (Form 3501-F-3).

e. Payment. The FOIA Coordinator will require that payment be made in full for the allowable fees before the requested records are made available.

f. Fee waivers. A search for a public record may be conducted, or copies of public records may be furnished, without charge or at a reduced charge if the District determines, in its discretion, that a waiver or reduction of the fee is in the public interest because searching for or furnishing copies of the public records can be considered as primarily benefiting the general public.

g. Discounts. Under the following circumstances, a public record search will be made by the District and a copy of a non-exempt public record will be furnished without charge for the first $20 of the fee:

   i. if an individual who is entitled to information under the FOIA:

      - submits an affidavit stating that the individual is receiving specific public assistance or is unable to pay the fee because of indigence and stating that the individual is not making the request in conjunction with outside parties in exchange for payment or other remuneration; and

      - that individual has not previously received discounted copies of public records from the District twice during the same calendar year.

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ii. if a nonprofit corporation formally designated by the State of Michigan to carry out activities under subtitle C of the Developmental Disabilities Assistance and Bill of Rights Act of 2000, Public Law 106-402, and the Protection and Advocacy for Individuals with Mental Illness Act, Public Law 99-319, or their successors, submits a request that meets all of the following requirements:

- is made directly on behalf of the organization or its clients;
- is made for a reason wholly consistent with the mission and provisions of those laws under Mental Health Code Section 431, 1974 PA 258, MCL 330.1931; and
- is accompanied by documentation of its designation by the state, if requested by the District.

5. Appeals

A requester may appeal any denial of records or any fee charged for public records.

a. Challenge to Record Denial.

i. If the District denies a request for records, the requester may either:

A) appeal to the District's Board; or

B) commence an action in the circuit court in Washtenaw County within 180 days of the denial.

ii. If the requester appeals to the Board, the appeal must specifically state the word "appeal" and state the reason(s) that the denial should be reversed. The following rules apply to record denial appeals to the governing board:

A) An appeal is not "received" until the first regularly scheduled board meeting after the appeal is submitted.

B) Within 10 business days after receiving the appeal, the Board will do one of the following:

- reverse the denial;
- issue written notice upholding the denial;
- reverse the denial in part and issue written notice upholding the denial, in part; or
- issue written notice extending the time for response by not more than 10 business days.

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C) If the Board fails to respond in a timely manner to the written appeal or upholds all or a portion of the disclosure denial that is the subject of the written appeal, the requester may seek judicial review by commencing a civil action in circuit court.

iii. A requester is not required to submit an appeal to the Board before commencing a civil action in circuit court to challenge a disclosure denial. If a circuit court determines that the requested record is not exempt from disclosure, the court will order the District to cease withholding or to produce all or a portion of the public record determined to have been wrongfully withheld. If the court determines that a disclosure denial was arbitrary and capricious, willful and intentional, or made in bad faith, the court will order that the District pay a civil fine to the state and punitive damages to the requester. If a person asserting the right to inspect, copy, or receive a copy of all or a portion of a public record prevails in an action commenced in the circuit court, the court will also require the District to pay the requester's reasonable attorneys' fees, costs, and disbursements. If the requester or the District prevails in part, the court may, in its discretion, award the District all or an appropriate portion of reasonable attorneys' fees, costs, and disbursements.

b. Challenge to fee. If the District requires a fee (defined to include a deposit) that the requester believes exceeds the amount permitted under the FOIA or these publicly available Procedures and Guidelines, the requester may, within 45 days after receiving notice of the required fee, commence an action in the circuit court for the county in which the public record or the District's office is located.

i. If a court determines that the fee exceeds the amount permitted under the FOIA or these Procedures and Guidelines, the court will reduce the fee to the permissible amount (if any).

ii. If the requester prevails in an action commenced under this section by receiving a reduction of 50% or more of the total fee, the court may, in its discretion, award all or an appropriate portion of reasonable attorneys' fees, costs, and disbursements.

iii. If the court determines that the District arbitrarily and capriciously violated FOIA by charging an excessive fee, or by acting in bad faith, the court will order that the District pay a civil fine to the state and punitive damages to the requester.

6. Questions

Any questions about these Procedures and Guidelines should be directed to the District's FOIA Coordinator.

7. Related Forms

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a. 3501-F-1 Sample FOIA Request Form
b. 3501-F-2 Sample Certificate of Non-Existence of Public Record
c. 3501-F-3 Standard Form for Detailed Itemization of Fee Amounts

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Series 4000: District Employment

4400 Professional Staff

4405 Reduction in Force and Recall

This Policy must be implemented consistent with Policy 1101.

A. Reduction in Force and Recall for Teachers as Defined by Section 1249 (K-12 certified teachers of record)

When making program and staffing decisions resulting in the elimination of a teaching position or the recall of a teacher to a vacant teaching position, the Board will retain the most effective classroom teachers who are certified and qualified to instruct courses within the applicable curriculum, academic levels, and departments. The Board has the exclusive right to determine the size of the teaching staff based on curricular, fiscal, and other operating conditions. To the extent that the determinations involve Revised School Code Section 1248 requirements, the clear and transparent procedures of this Policy guides the implementation of that statute.

1. General Provisions

a. The Superintendent is responsible, acting within the approved budget, for establishing the number and nature of teaching assignments to implement the approved curriculum. If the Superintendent determines that insufficient funds are budgeted for the existing teaching staff or that a reduction in teaching staff is necessary due to program, curricular, or other operational considerations, the Superintendent will recommend to the Board the teaching positions to be reduced.

b. Reduction in force and recall decisions must be made based on teacher effectiveness criteria established in Revised School Code Section 1249 and Policy 4403.

c. Decisions about the reduction and recall of teachers will be guided by the following criteria:

i. Retaining the most effective teachers who are certified (or otherwise approved or authorized) and qualified to instruct the courses within the curriculum, academic level(s), department(s), and school schedule(s). A probationary teacher rated as effective or highly effective on the teacher's most recent annual year-end performance evaluation is not subject to displacement by a tenured teacher solely because the other teacher is tenured under the Teachers' Tenure Act.

ii. Teachers must be properly certified, approved, or authorized for all aspects of their assignments. The teacher's certification, authorization, or approval status will be:

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A) Determined by the Revised School Code, MDE's Teacher Certification Code, MDE's Rules for Special Education Programs and Services, and other applicable statutes and regulations; and

B) Based on documentation on file with the Superintendent's office.

1) A teacher must maintain valid certification, approval, or authorization, as applicable, and is responsible for filing a copy of the certificate, approval, or authorization with the Superintendent's office in compliance with Revised School Code Section 1532.

2) If a teacher petitions for nullification of the teaching certificate or any endorsement, the teacher must promptly provide written notice of that petition to the Superintendent's office.

iii. In addition, teachers must be fully qualified for all aspects of their assignments, as determined by the Board, based on documentation on file with the Superintendent's office, including:

A) Compliance with applicable state or federal regulatory standards, including standards established as a condition to receipt of foundation, grant, or categorical funding;

B) Credentials needed for District, school, or program accreditation;

C) District-provided professional development, training, and academic preparation for an instructional assignment that is anticipated to contribute to the teacher's effectiveness in that assignment and is integrated into instruction;

D) Relevant special training, other than professional development or continuing education as required by state or federal law, and integration of that training into instruction in a meaningful way;

E) Disciplinary record, if any;

F) Length of service in a grade level(s) or subject area(s);

G) Recency of relevant and comparable teaching assignments;

H) Previous effectiveness ratings;

I) Attendance and punctuality;

J) Rapport with colleagues, Parents, and students;

K) Ability to withstand the strain of teaching;

L) Compliance with state and federal law; and

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M) Other relevant factors as determined by the Superintendent or designee.

iv. Teachers must provide the District with current information and documentation supporting the teacher's certification and qualifications.

A) Reduction and recall decisions will be based on the teacher's certification and qualifications in the District's records at the time of the decision.

B) A laid off teacher must maintain current contact information (address, phone, and email address) with the Superintendent's office.

C) Failure to maintain current contact information may negatively impact the teacher's recall.

v. Teacher reductions and recalls are by formal Board action.

vi. Before the Board authorizes a teacher reduction, the Superintendent or designee will notify, in writing, the affected teacher of an opportunity to respond, either in person or in writing, to the proposed reduction.

vii. The Superintendent or designee will provide written notice of Board reduction in force or recall decisions to each affected teacher.

viii. A teacher's length of service with the District or tenure under the Teachers' Tenure Act will not be the sole factor in reduction in force and recall decisions.

d. Teacher reduction in force decisions will be implemented by the following:

i. If 1 or more teaching positions are to be reduced, the Superintendent will first identify the academic level(s) or department(s) affected by the reduction. Among those teachers who are certified, approved, or authorized and qualified to instruct the remaining curriculum within the affected academic level(s) or department(s), selection of a teacher(s) for reduction in force will be based on the factors set forth in this Policy.

ii. Teachers within the affected academic level(s) or department(s) who are certified and qualified for the remaining positions will be retained consistent with the factors set forth in this Policy.

iii. When a teaching position is identified for reduction and there exists a concurrently vacant teaching position for which the teacher in the position to be reduced is both certified and qualified, and the teacher has received an overall rating of at least effective on that teacher's most recent year-end performance evaluation, that teacher may be assigned to the vacant position consistent with Policy 4402 unless the Superintendent or designee determines that the District's educational interests would not be furthered by that assignment.

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iv. If more than 1 teacher whose position has been identified for reduction is certified and qualified for a concurrently vacant teaching assignment, the Superintendent or designee will fill the vacancy consistent with Policy 4402, unless the Superintendent determines that the District's educational interests would not be furthered by that assignment.

v. If the reduction or recall decision involves more than 1 teacher and all other factors distinguishing those teachers from each other are equal, seniority (as established by the most recent seniority list for the bargaining unit to which the teachers belong or, if none exists, the District's records) will determine preference for reduction or recall.

2. Teacher Recall Process

a. A teacher is eligible for recall under this Policy for 48 months from the date the District implemented the reduction in force.

b. The Superintendent will first identify the academic level(s) or department(s) where a teaching vacancy exists.

c. Before or in lieu of initiating the recall of a laid-off teacher, the Superintendent may reassign teachers to fill vacancies in accordance with Policy 4402.

d. After or in lieu of any reassignment of existing teaching staff, the Superintendent may take either of the following actions to fill a vacancy:

i. Recall the laid-off teacher who is certified and qualified for the vacancy, provided the teacher was rated at least effective. If more than 1 laid-off teacher is certified and qualified for recall to a vacant teaching assignment, the Superintendent or designee will fill the vacancy consistent with Policy 4402; or

ii. Post the vacancy and consider all applicants if the Superintendent determines that:

A) the District's educational interests would not be furthered by recalling an otherwise eligible laid-off teacher who meets the certification and qualification standards for the position, considering the factors in Policy 4402; or

B) no teacher on layoff meets the certification and qualification requirements for the position as otherwise stated herein.

e. The Superintendent or designee will provide written notice of the Board's recall decision to any recalled teachers and will establish the time within which a teacher must accept recall to preserve the teacher's employment rights.

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f. A laid-off teacher who is offered an interview for a vacancy and who fails to appear at that interview forfeits all rights to recall and continued employment.

g. A laid-off teacher who is recalled and fails to accept recall by the time designated in the recall notice, or who does not report for work by the deadline specified in the recall notice after filing a written acceptance of recall with the Superintendent, will forfeit all rights to recall and continued employment unless the Superintendent, in the Superintendent's sole discretion, has extended the time limit in writing.

If a collective bargaining agreement or individual employment contract governs reduction in force or recall, the Superintendent or designee will adhere to the applicable language.

B. Reduction in Force and Recall of Non-Teaching Professionals and Teachers Not Subject to Revised School Code Section 1249

For Non-Teaching Professionals and teachers not subject to Revised School Code Section 1249 who are governed by a collective bargaining agreement, the Superintendent will implement the collective bargaining agreement's standards and procedures that pertain to reduction in force or recall when recommending a reduction in force or recall to the Board.

If no collective bargaining agreement exists, or if an existing agreement does not address reduction in force or recall of Non-Teaching Professionals and teachers not subject to Revised School Code Section 1249, the Superintendent will recommend a reduction in force or recall among those employees using the same standards and procedures as set forth in this Policy for teachers.

C. Unemployment Compensation

A Professional Staff employee who is laid off and who is paid unemployment compensation chargeable to the District during the summer immediately following a reduction in force and who is recalled on or before the beginning of the next school year will be paid according to an annual adjusted salary rate such that the employee's unemployment compensation received plus the adjusted annual salary rate will be equal to the annual rate of salary the employee would have earned for the school year had the employee not been laid off.

Legal authority: MCL 38.71 et seq.; MCL 380.11a, 380.601a, 380.1248, 380.1249, 380.1532; MCL 423.215

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Milan Area Schools
Professional Development Advisory Committee
Membership List
2026-2027

Jodie Franklin	Parent
Larry Biederman	Parent
Yvette Smith	Non-Teaching Staff
Jeannie Baber	Non Teaching Staff
Nicole Gerbens	Teacher
Angela Creech	Teacher
Erin Knotts	Teacher
Jake LaCross	Teacher
Allison Jordet	Teacher
Jennifer Barker	Teacher
Steven Price	Teacher
Nancy Gill	Teacher
Ryan McMahon	Administrator
Jennifer Bookout	Administrator
Kristyn Pierfelice	Administrator

The Board Appointed Professional Development Advisory Committee must consist of non-teaching staff, parents, administrators, and teaching staff. The majority of the committee must be teachers.