REQUEST FOR PROPOSALS (RFP)

RFP NO. 25.26.1304
GENERAL COUNSEL

RFP DEADLINE: June 18, 2026, 2:00 P.M.

SUBMITTAL LOCATION: San Bernardino County Superintendent of Schools
ATTN: Front Desk Receptionist
760 East Brier Drive
San Bernardino, CA 92408

The San Bernardino County Superintendent of Schools (SUPERINTENDENT) and the San Bernardino County Board of Education (BOARD) are seeking a qualified law FIRM(S) to provide General Counsel legal services in the areas of Governance and Board support which includes attending board meetings and advising the BOARD, open meetings law advice, comprehensive education law, student services and student rights, data privacy guidance, charter school guidance, labor and employment knowledge, risk management and litigation, procurement laws, and other county office related services as outlined in this RFP. Proposals will be evaluated in accordance with the criteria outlined in the RFP documents. Interviews may be conducted with selected FIRM(S) following the evaluation process.

All proposals must be directed to Brier Receptionist, 760 East Brier Drive, San Bernardino, CA 92408, and be clearly marked on the outside of the envelope in the lower left-hand corner **"RFP ENCLOSED: RFP NO. 25.26.1304 - GENERAL COUNSEL"**.

All RFP documents and addenda may be obtained from: https://www.sbcss.net/business/business-support-services/procurement-and-warehouse-services/bids-upcoming

It is the sole responsibility of the FIRM(S) to deliver their proposal to the Brier Receptionist where it will be dated, and time stamped. RFPs shall remain open, valid, and subject to acceptance anytime within ninety (90) days after the RFP opening date and time.

All questions regarding this RFP shall be submitted in writing via email to: Maria Aldaco, Procurement Specialist at Bids@sbcss.net. All questions must be submitted no later than 2:00 pm on June 1, 2026.

UNSEALED, FAXED, OR EMAILED SUBMISSIONS WILL NOT BE ACCEPTED.

Sincerely,

Maria Aldaco
Maria Aldaco, Procurement Specialist
Procurement Services