

BETHEL SCHOOL DISTRICT #403
CONSTRUCTION & PLANNING DEPARTMENT
OFFICE: (253) 800-6771

REQUEST FOR SUBMITTAL OF QUALIFICATIONS
for
PRE-BOND/LEVY PLANNING SERVICES

Pre-Bond/Levy Consultants and/or Licensed Architects with pre-bond/levy planning experience are invited to submit Statements of Qualifications (SOQ) for the Pre-Bond/Levy Planning Services which will likely result in a bond and/or levy package.

Send **ELECTRONIC SUBMISSIONS** to ldryer@bethelsd.org, copy scoccia@bethelsd.org and pmarquardt@bethelsd.org. In the subject line, state **Pre-Bond/Levy Planning Services**.

Submittal package shall include:

1) A cover letter

- a) Clearly stating the subject matter of the letter as:
Pre-Bond/Levy Planning Services.
- b) Firm's office address(es) with a maximum of three locations. List multiple address locations in order of priority.
- c) M/WBE certification, if applicable, by the Office of Minority and Women's Business Enterprises.

2) Consultant Qualification Statement including the following:

- a) One copy of the firm's state business license that indicates the firm's type of ownership (i.e. domestic profit corporation; public service corporation (P.S.); sole proprietorship; or partnership.)
- b) One copy of a Standard Federal 330 Form and any other pertinent data to assist in evaluations.
- d) One copy, if applicable, of the acknowledgment letter from the Office of Minority and Women's Business enterprises certifying M/WBE status. This copy of the acknowledgment letter must be attached to the cover letter.

Responses due by close of business on **June 1, 2026**. Firms selected for interviews will be notified by June 8, 2026.

Note: This advertisement is not a request for a bid or a proposal.

The Bethel School District is an affirmative action employer.